

10/01/0198  
COMISIONADO  
CONTABLES MUNICIPALES  
10 JAN 19 AM 10:36  
RECIBIDO  
UNIDAD DE CORREO

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA**

**BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED  
JUNE 30, 2009**

**ORTIZ, RIVERA, RIVERA & CO.**

CERTIFIED PUBLIC ACCOUNTANTS • VALUE ADDED SERVICES

Suite 152, PO Box 70250, San Juan, P.R. 00936-7250 • Phone (787) 756-8524, Fax (787) 274-0562

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

**TABLE OF CONTENTS**

	<u>Pages</u>
<b>PART I – FINANCIAL SECTION</b>	
Independent Auditors' Report.....	1-2
Management's Discussion and Analysis .....	3-14
Basic Financial Statements:	
Government-Wide Financial Statements:	
Statement of Net Assets .....	15-16
Statement of Activities .....	17
Fund Financial Statements-Governmental Funds	
Balance Sheet .....	18
Reconciliation of the Governmental Funds Balance Sheet to Statement of Net Assets .....	19
Statement of Revenues, Expenditures and Changes in Fund Balances .....	20
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds to the Statement of Activities .....	21
Notes to Basic Financial Statements .....	22-62
Required Supplementary Information – Budgetary Comparison Schedule - General Fund.....	63
Notes to Required Supplementary Information .....	64

**ORTIZ, RIVERA, RIVERA & CO.**

CERTIFIED PUBLIC ACCOUNTANTS • VALUE ADDED SERVICES

Suite 152, PO Box 70250, San Juan, P.R. 00936-7250 • Phone (787) 756-8524, Fax (787) 274-0562

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

**TABLE OF CONTENTS (CONTINUED)**

	<u>Pages</u>
<b>PART II - SINGLE AUDIT SECTION</b>	
Schedule of Expenditures of Federal Awards.....	65
Notes to Schedule of Expenditures of Federal Awards.....	66
Independent Auditors' Report on Compliance on Internal Control over Financial Reportin over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.....	67-68
Independent Auditors' Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133.....	69-70
Schedule of Findings and Questioned Costs.....	71-72
Schedule of Status of Prior Year Audit Findings and Questioned Costs.....	73-74

**ORTIZ, RIVERA, RIVERA & CO.**

CERTIFIED PUBLIC ACCOUNTANTS • VALUE ADDED SERVICES

Suite 152, PO Box 70250, San Juan, P.R. 00936-7250 • Phone (787) 756-8524, Fax (787) 274-0562



ORTIZ, RIVERA, RIVERA & CO.

CERTIFIED PUBLIC ACCOUNTANTS • VALUE ADDED SERVICES

CPA Orlando Luis Ortiz Cabrera  
CPA Marco Antonio Rivera Zúñiga  
CPA Luis Rivera Zúñiga  
CPA Zoraida Cruz Claudio

**Members:**  
American Institute of Certified  
Public Accountants (AICPA)  
Puerto Rico Board of Certified  
Public Accountants

## INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and  
Municipal Legislature  
Municipality of Toa Alta  
Toa Alta, Puerto Rico

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Municipality of Toa Alta, as of and for the year ended June 30, 2009, which collectively comprise the Municipality's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Municipality's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Municipality of Toa Alta as of June 30, 2009, and the respective changes in financial position, for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 19, 2008 on our consideration of the Municipality's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grants, agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis on pages 3 through 14 and the Budgetary Comparison Schedule – General Funds on pages 63 and 64 are not a required part of the basic financial statements, but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquires of management

regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Municipality's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U. S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements of the Municipality. The schedule of expenditures of federal awards has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

San Juan, Puerto Rico  
December 16, 2009

*Ortiz, Rivera, Rivera & Co.*

The stamp 2479450 was affixed  
to the original of this report.



**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Management's Discussion and Analysis  
June 30, 2009

As management of the Municipality of Toa Alta (the Municipality), we offer readers the following discussion and analysis of the Municipality's financial activities reported in the accompanying basic financial statements for the fiscal year ended June 30, 2009. We encourage readers to consider the information presented here in conjunction with additional information that is furnished in the accompanying financial statements, which follow this narrative.

**FINANCIAL HIGHLIGHTS**

***Government-Wide Highlights:***

- The Municipality's assets amounted to \$60,259,342 at June 30, 2009, of which \$36,447,014 consist of capital assets (net of accumulated depreciation and amortization of \$14,426,478), \$19,794,413 consist of cash (of which \$19,379,385 are restricted for specific purposes), and \$4,017,735 consist of accounts receivable.
- The Municipality's liabilities amounted to \$40,637,593 at June 30, 2009, of which \$29,237,551 consist of bonds and notes payable, \$7,752,920 consist of accounts payable and \$2,586,205 consist of accrued compensated absences.
- The Municipality's assets exceeded its liabilities (net assets/surplus) by \$19,621,749 at June 30, 2009.
- The Municipality's revenues amounted to \$28,498,244 for the fiscal year ended June 30, 2009, of which \$14,859,488 arose from taxes, \$10,566,778 arose from intergovernmental grants and contributions, \$485,476 arose from interests on deposits, \$286,116 arose from miscellaneous revenue streams and \$2,300,386 arose from charges from services.
- The Municipality's expenses amounted to \$29,938,996 for the fiscal year ended June 30, 2009, of which \$28,879,294 were incurred in providing direct services and benefits to citizens in relation to urban and economic development, health and sanitation, public safety, public housing and welfare, culture, recreation and education. In addition, the Municipality incurred \$1,059,702 of its total expenses, in interests related to its long-term obligations, and \$12,055,224 in general government activities to support the Municipality's functions and programs. The Municipality's expenses include depreciation in the amount of \$1,602,002 for the fiscal year ended June 30, 2009.
- The Municipality's net assets decreased by \$1,440,752 during the fiscal year ended June 30, 2009.

***Governmental Funds' Highlights:***

- The total fund balance of governmental funds amounted to \$14,983,491 at June 30, 2009, of which \$15,581,706 is reserved for capital projects, debt service, encumbrances, and grants, while \$3,381,147 represents an unrestricted deficit.
- The total fund balances of governmental funds decreased by \$2,729,238 during the fiscal year ended June 30, 2009.

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Management's Discussion and Analysis  
June 30, 2009

**OVERVIEW OF THE BASIC FINANCIAL STATEMENTS**

The purpose of financial reporting is to provide external users of basic financial statements with information that will help them to make decisions or draw conclusions about the Municipality. There are many external parties that use the basic financial statements of the Municipality; however, these parties do not always have the same specific objectives. In order to address the needs of as many parties as reasonably possible, the Municipality, in accordance with required financial reporting standards, presents this Management's Discussion and Analysis (MD&A) as an introduction to the accompanying basic financial statements. This narrative represents an overview and analysis of the financial activities of the Municipality for the fiscal year ended June 30, 2009. Because this MD&A is designed to focus on the current year activities, resulting changes and currently known facts, we encourage readers to consider the information presented in this MD&A in conjunction with the additional information furnished in the accompanying basic financial statements.

The Municipality's basic financial statements include three components: (1) government-wide financial statements (GWFS), (2) governmental fund financial statements (GFFS), and (3) notes to the basic financial statements (NBFS). This report also contains additional required and other supplementary information in addition to the basic financial statements themselves. These components are described below.

The basic financial statements focus on: (1) the Municipality as a whole (government-wide financial reporting) and, (2) the Municipality's major individual governmental funds. Both perspectives allow the users to address relevant questions, broaden a basis for comparison (year to year or government to government) and enhance the Municipality's accountability. The components of the basic financial statements are described below.

***a) Government-wide Financial Statements***

The GWFS are composed of: (1) the statements of net assets (SNA) and (2) the statement of activities (SA). These financial statements can be found immediately following this MD&A. GWFS are designed to provide readers with a broad overview of the Municipality's operations as a whole in a manner similar to private-sector business. These statements provide short-term and long-term information about the Municipality's financial position, which assist the Municipality's management to determine the economic condition at June 30, 2009. The GWFS are prepared using methods that are similar to those used by most private businesses.

**1. Statement of Net Assets**

The purpose of SNA is to attempt to report all assets owned and all liabilities owed by the Municipality. The Municipality reports of all of its assets when it acquires ownership over the assets and reports all of its liabilities when they are incurred. For example, the Municipality reports buildings and infrastructure as assets, even though they are not available to pay the obligations incurred by the Municipality. On the other hand, the Municipality reports liabilities, such as claims and judgments, bonds and notes payable, obligations under capital leases, compensated absences and certain accounts payable and

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Management's Discussion and Analysis  
June 30, 2009

accrued liabilities, even though these liabilities might not be paid until several fiscal years into the future.

The difference between the Municipality's total assets and total liabilities reported in SNA is presented as *net assets*, which is similar to the total owners' equity reported by a commercial enterprise in its financial statements. Although the purpose of the Municipality is not to accumulate net assets, as this amount increases or decreases over time, such amount represents a useful indicator of whether the financial position of the Municipality is either improving or deteriorating, respectively.

## **2. Statement of Activities**

The SA presents information showing how the Municipality's net assets changed during the fiscal year ended June 30, 2009, by presenting all of the Municipality's revenues and expenses. As previously discussed, the items reported in SA are measured in a manner similar to the approach used by a commercial enterprise in that revenues are recognized when earned or established criteria are satisfied, and expenses are recorded when incurred by the Municipality. Consequently, revenues are reported even when they may not be collected for several months after the end of the fiscal year and expenses are recorded even though they may not have used cash during the current year.

Although SA looks different from a commercial enterprise's income statement, the difference is only in format, not substance. Whereas the bottom line in a commercial enterprise represents its net income, the Municipality reports an amount described as *net change in net assets*, which is essentially the same concept.

The focus of SA is on the *net cost* of various activities provided by the Municipality. The statement begins with a column that identifies the cost of each of the Municipality's major functions. Another column identifies the revenues that are specifically related to the classified governmental functions. The difference between the expenses and revenues related to specific functions/programs identifies the extent to which each function of the Municipality draws from general revenues or is self-financing through fees, intergovernmental aid, and other sources of resources.

This statement also presents a comparison between direct expenses and program revenues for each function of the Municipality.

GWFS and GFFS present all of the Municipality's governmental activities, which are supported mostly by taxes and intergovernmental revenues (such as federal and state grants and contributions). All services normally associated with the Municipality fall into this category, including culture, recreation and education; general government; health and sanitation; public safety; public housing and welfare; and economic and urban development.

### **b) Governmental Fund Financial Statements**

The Municipality's GFFS consist of: (1) the balance sheet – governmental funds and (2) the statement of revenues, expenditures and changes in fund balances – governmental funds. These financial statements report the financial position and results of operations of the

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Management's Discussion and Analysis  
June 30, 2009

Municipality's governmental funds, with an emphasis on the Municipality's major governmental funds.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Municipality, like most other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Each fund is considered an independent fiscal entity accounted for within a set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue, and expenditures. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with legal, financial and contractual provisions.

Governmental funds are used to account for all of the services provided by the Municipality. These funds are used to account for essentially the same functions reported as governmental activities in the GWFS. Unlike GWFS, the focus of GFFS is directed to specific activities of the Municipality rather than the Municipality as a whole; therefore, GFFS report the Municipality's operations in more detail than the GWFS.

GFFS provide a detailed short-term view of the Municipality's finances that assist in determining whether there will be adequate financial resources available to meet the current needs of the Municipality, which is, evaluating the Municipality's near-term financing requirements. For financial reporting purposes, the Municipality classifies its governmental funds within the following types: (1) general fund, (2) debt service fund, (3) special revenue funds, (4) capital projects funds and (5) permanent funds.

GFFS are prepared on an accounting basis that is significantly different from that used to prepare GWFS. In general, GFFS focus on near-term inflows and outflows of expendable financial resources, consequently, generally measure and account for cash and other assets that can easily be converted to cash. For example, amounts reported on the balance sheet include capital assets within a very short period of time, but do not include capital assets such as land and buildings. Governmental fund liabilities generally include amounts that normally are going to be paid within a very short period after the end of the fiscal year. The difference between a fund's total assets and total liabilities is reported as the fund balance, and generally indicates the amount that can be used to finance the next fiscal year's activities. Likewise, the operating statement for governmental funds reports only those revenues and expenditures that were collected in cash or paid with cash, respectively, during the current fiscal year or very shortly after the end of the fiscal year.

Because the focus of GFFS is narrower than that of the GWFS, it is useful to compare the fund information presented for governmental funds with similar information presented for governmental activities in the GWFS. By doing so, readers may better understand the long-term impact of the Municipality's near-term financial decisions. Both the governmental funds' balance sheet and the governmental funds' statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate the comparison between governmental funds and the governmental activities reported in the government-wide financial statements.

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Management's Discussion and Analysis  
June 30, 2009

The Municipality has four major governmental funds. Each major fund is presented in a separate column in the governmental funds' balance sheet and the governmental funds' statement of revenues, expenditures and changes in fund balances. The three major governmental funds are: (1) general fund, (2) debt service fund, and (3) capital improvements bonds fund.

**c) Notes to Basic Financial Statements**

The NBFS provide additional information that is essential for a full understanding of the data provided in the GWFS and GFFS. The NBFS can be found immediately following the basic financial statements.

**d) Other Supplementary Information**

The basic financial statements are followed by a section of other supplementary information consisting of: (1) budgetary comparison schedule – general fund and the Schedule of Expenditures of Federal Awards.

**FINANCIAL ANALYSIS OF GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The Municipality's overall financial position and operations for the prior and the current fiscal year are summarized as follows, based on the information included in the accompanying GWFS:

**Condensed Statement of Net Assets**  
**Governmental Activities**  
**June 30, 2009 and 2008**

	<b>2009</b>	<b>2008</b>
<b>Assets:</b>		
Current assets	\$ 23,812,328	\$ 28,799,733
Noncurrent assets:		
Capital assets, net of accumulated depreciation	36,447,014	32,993,161
Total assets	\$ 60,259,342	\$ 61,792,894
<b>Liabilities:</b>		
Current liabilities	\$ 8,813,837	\$ 6,715,672
Long-term obligations due within one year	1,641,066	1,169,469
Long-term obligations due after one year	30,182,690	29,142,352
Total liabilities	\$ 40,637,593	\$ 37,237,493
<b>Net assets (deficit):</b>		
Invested in capital assets, net of debt	\$ 26,517,408	\$ 20,278,161
Restricted	15,623,989	13,838,013
Unrestricted	(22,519,648)	(12,560,773)
Total net assets	\$ 19,621,749	\$ 21,555,401

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Management's Discussion and Analysis  
June 30, 2009

At June 30, 2009, the Municipality's current assets, amounting to \$23,812,328, are mainly composed of cash (\$19,794,413), accounts receivable (\$4,017,735), net of reserve for doubtful accounts, accrued interest on deposit (\$28,923) and intergovernmental grants and contribution (\$236,961).

The restricted cash represents resources legally designated for: (1) the payment of debt service, (2) the acquisition, construction and improvement of major capital assets, and (3) the operations of federally and state funded grant programs. Restricted cash also consists of unspent proceeds of bonds issued for acquisition, construction and improvement of major capital assets. Restricted property taxes receivable represent resources set aside to redeem the bonds of the Municipality in minimum annual or biannual principal and interest payments.

The Municipality's non-current assets, amounting to \$36,447,014 at June 30, 2009, are substantially composed of capital assets, with a cost basis of \$50,873,492, which are reported net of accumulated depreciation and amortization of \$14,426,478.

At June 30, 2009, the Municipality's current liabilities amounting to \$10,454,903 are mainly composed of accounts payable and restricted liabilities (\$8,813,837), and the portions due within one year (\$1,641,066) of bonds and notes payable and claims and judgments.

The Municipality's non-current liabilities, amounting to \$30,182,690 at June 30, 2009, are mainly composed of portions due after one year of bonds and noted payable (\$27,596,485) and compensated absences (\$2,586,205).

As noted earlier, net assets may serve over time as a useful indicator of the Municipality's financial position. The assets of the Municipality exceeded liabilities by \$19,621,749 at June 30, 2009. The most significant portion of net assets \$26,517,408 reflects the Municipality's investment in capital assets (e.g. land, buildings, machinery, equipment, furniture, fixtures, infrastructure, etc.), net of all related debt still outstanding that was issued to acquire, construct or improve those assets. The Municipality uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending. Although the Municipality's investment in capital assets is reported net of the outstanding related debt, the resources needed to repay that debt must be provided by other sources, since capital assets cannot be used to liquidate these liabilities.

Another significant portion of net assets \$12,485,003 at June 30, 2009, represents resources that are restricted for capital projects.

The remaining component of total net assets consists of unrestricted net liabilities amounting to (\$22,519,648) at June 30, 2009. These unrestricted net liabilities are the consequence of previous budgets that did not provide sufficient funding for incurred long-term obligations, such as bonds and notes payable, compensated absences, claims and judgments, certain obligations under capital leases, etc. Historically, a significant portion of such obligations has been budgeted on a pay-as-you-go basis.

The total net assets of the Municipality decreased by \$1,440,752 for the fiscal year ended June 30, 2009.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Management's Discussion and Analysis  
June 30, 2009

The following is a condensed presentation of the Municipality's results of operations as reported in the GWFS:

**Condensed Statement of Activities**  
**Governmental Activities**  
**Fiscal Years Ended June 30, 2009 and 2008**

	2009	2008
<b>Program revenues:</b>		
Program-specific operating grants and contributions	\$ 7,857,029	\$ 4,659,487
Program-specific capital grants and contributions	241,500	-
Charges for services	2,300,386	4,778,502
Total program revenues	10,398,915	9,437,989
<b>General revenues:</b>		
Property taxes	9,948,599	5,518,358
Municipal license taxes	1,636,577	1,889,910
Construction excise taxes	1,967,589	-
Sales and use tax	1,306,723	1,956,216
Unrestricted grants and contributions	2,468,249	9,722,630
Other general revenues (various sources)	771,592	1,003,935
Total general revenues	18,099,329	20,091,049
Total revenues	28,498,244	29,529,038
<b>Program expenses:</b>		
General government	12,055,224	7,442,275
Urban and economic development	6,452,295	9,587,103
Health and sanitation	2,899,664	2,602,013
Public safety	2,864,528	2,325,159
Public housing and welfare	2,768,594	1,128,030
Culture, recreation and education	1,838,988	1,927,689
Interest on long-term obligations	1,059,702	675,994
Extraordinary item	-	1,527
Total expenses	29,938,996	25,689,790
<b>Net increase (decrease) in net assets</b>	(1,440,752)	3,839,248
<b>Net assets, at beginning of fiscal year</b>	21,555,401	17,716,153
<b>Prior-period adjustments</b>	(492,900)	-
<b>Net assets, at beginning of fiscal year, as restated</b>	21,062,501	17,716,153
<b>Net assets, at end of fiscal year</b>	\$19,621,749	\$ 21,555,401

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Management's Discussion and Analysis  
June 30, 2009

As previously mentioned, the Municipality's net assets decreased by \$1,440,752 during the current fiscal year. Approximately 69% of the Municipality's total revenues for the current fiscal year came from property, municipal license, construction excise taxes and sales and use taxes (\$14,859,488). Grants, contributions and charges for services (program revenues), amounting to (\$12,867,164), provided 45% of the total revenues for the current fiscal year. Interests on deposits and miscellaneous revenues provided the remaining 3% of total revenues.

The Municipality's expenses cover a wide range of services. The largest expenses of the Municipality for the fiscal year ended June 30, 2009 were related to: (1) general administrating and operating costs (\$12,055,224), which were classified as "general government", (2) urban and economic development (\$6,452,295), (3) health and sanitation (\$2,899,664), (4) public safety (\$2,864,528), (5) public housing and welfare (\$2,768,594), (6) culture, recreation and education (\$1,838,988), and (7) interest on long-term obligations (\$1,059,702). These expenses include depreciation and amortization of capital assets and deferred charges in the amounts of \$1,602,002 for the fiscal year ended June 30, 2009.

## **FINANCIAL ANALYSIS OF GOVERNMENTAL FUNDS**

### *Analysis of Financial Position of Governmental Funds*

As discussed earlier, the Municipality uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the Municipality's governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the Municipality's compliance with finance-related legal requirements. Specifically, unreserved fund balance may serve as a useful measure of the Municipality's net resources available for spending at the end of the fiscal year.

At June 30, 2009, the total assets of governmental funds amounted to \$24,954,512, which consisted principally of: (1) cash in commercial banks \$415,208 and restricted cash of \$19,379,385, (2) accounts receivable, \$4,017,735, net of reserve for doubtful accounts, and (3) inter-fund receivables of \$1,142,184. Such assets that are restricted for debt service, capital projects, encumbrances and other specific purposes.

At June 30, 2009, the total liabilities of governmental funds amounted to \$9,971,021, which consisted principally of: (1) intergovernmental payable of \$2,381,986, (2) deferred revenue of \$1,676,345, (3) accounts payable to suppliers \$1,621,457 and (4) liabilities related to restricted assets \$4,291,233.

The fund balances of governmental funds decreased by \$2,729,238 during the fiscal year ended June 30, 2009.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Management's Discussion and Analysis  
June 30, 2009

**Condensed Balance Sheet - Governmental Funds**  
**June 30, 2009 and 2008**

	2009	2008
<b>Assets:</b>		
Total assets - major governmental funds	\$ 18,449,931	\$ 20,566,399
Total assets - other governmental funds	6,507,581	6,597,785
Combined total assets	\$ 24,954,512	\$ 27,164,180
<b>Liabilities:</b>		
Total liabilities - major governmental funds	\$ 8,183,149	\$ 5,418,428
Total liabilities - other governmental funds	1,787,872	2,871,691
Combined total liabilities	9,971,021	8,290,119
<b>Fund balances:</b>		
Reserved - major governmental funds	13,644,929	17,974,093
Reserved - other governmental funds	4,719,709	2,313,031
Unreserved - all governmental funds	(3,381,147)	(1,413,063)
Combined total fund balances	14,983,491	18,874,061
<b>Total liabilities and fund balances</b>	<b>\$ 24,954,512</b>	<b>\$ 27,164,180</b>

**Major Governmental Funds**

**General fund (GF)** – The GF is the principal operating fund of the Municipality. The GF's total assets amounted to \$4,351,392 at June 30, 2009. Such assets consist principally of: (1) cash in commercial banks (\$415,208), (2) property, municipal license, construction excise tax, and sales and use tax receivables (\$760,934), (3) receivable from intergovernmental grants and contributions (\$2,881,484), (4) due from other funds (\$155,484), (5) restricted assets (\$30,676) and (6) other (\$107,606).

The GF's total liabilities amounted to \$6,422,636 at June 30, 2009. Such liabilities are composed mainly of: (1) account payable (\$1,621,457), (2) intergovernmental payables (\$2,381,986), (3) deferred revenues (\$1,676,345) and (3) due to other funds (\$742,848).

At the end of the current fiscal year, unreserved fund deficit of the GF amounted to \$2,071,244, while total fund deficit amounted to \$828,191.

**Capital Projects-Las Acerolas Project** – The CPF's total assets amounted to \$2,382,130 at June 30, 2009, which consist mainly of restricted cash in fiscal agent (\$1,938,349) and due from other funds (\$443,781). At the end of the current fiscal year, CPF's total reserved fund balance reached \$2,382,130.

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Management's Discussion and Analysis  
June 30, 2009

**Bond issuance fund (BIF)** – The BIF's total assets amounted to \$1,292,806 at June 30, 2009, which consist mainly of restricted cash in fiscal agent (\$1,290,394) and accrued interests on deposits (\$2,412). The BIF's total liabilities amounted to \$105,912 at June 30, 2009. At the end of the current fiscal year, BIF's total reserved fund balance reached \$1,186,894.

**Debt service fund (DSF)** – The DSF's total assets amounted to \$2,856,810 at June 30, 2009, which consist mainly of restricted cash in fiscal agent (\$2,856,607) and accrued interests on deposits (\$203). The DSF's total liabilities amounted to \$1,654,601 at June 30, 2009, which are mainly composed of: (1) matured bonds due and payable (\$1,315,000), (2) accounts payable (\$339,446) and (3) due to other funds (\$155). At the end of the current fiscal year, DSF's total reserved fund balance reached \$1,202,209.

**Section 108- Loan Guarantee Fund (LGF)** – The LGF's total assets amounted to \$7,563,793 at June 30, 2009, which consist only of restricted cash (\$7,563,793). At the end of the current fiscal year, LGF's total and reserved fund balance reached \$7,563,793.

*Analysis of Operating Results of Governmental Funds*

**Condensed Statement of Revenues, Expenditures and Changes  
in Fund Balances - Governmental Funds  
Fiscal Years Ended June 30, 2009 and 2008**

	2009	2008
<i>Revenues:</i>		
Total revenues - major governmental funds	\$ 20,702,707	\$ 20,991,304
Total revenues – other governmental funds	7,795,537	8,537,734
Combined total revenues	28,498,244	29,529,038
<i>Expenditures:</i>		
Total expenditures - major governmental funds	25,095,586	22,621,775
Total expenditures - other governmental funds	6,936,896	8,434,465
Combined total expenditures	32,032,482	31,056,240
<i>Deficiency of revenues under expenditures</i>	(3,534,238)	(1,527,202)
<i>Other financing sources, net:</i>		
Other financing sources, net - major governmental funds	733,601	11,389,154
Other financing sources (uses), net - other governmental funds	71,399	(328,154)
Combined other financing sources (uses), net	805,000	11,061,000
<i>Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses</i>	(2,729,238)	9,533,798
<i>Fund balance, at beginning of fiscal year</i>	18,874,061	9,340,263
<i>Prior-period adjustments</i>	(1,161,333)	-
<i>Fund balance, at beginning of fiscal year (restated)</i>	17,712,729	9,340,263
<i>Fund balance, at end of fiscal year</i>	\$ 14,983,491	\$ 18,874,061

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Management's Discussion and Analysis  
June 30, 2009

**Major Governmental Funds**

**General fund (GF)** – The total fund balance of the GF decreased by \$1,623,231 during current fiscal year.

Approximately 72% (\$13,566,953) of the GF's total revenues for the current fiscal year came from property, municipal license, construction excise taxes and sales and use taxes, while (\$2,468,249) resulted from intergovernmental grants and contributions, charges for services (\$2,290,843), interests on deposits (\$320,704) and miscellaneous revenues of (\$220,977).

The largest expenses of the GF for the fiscal year ended June 30, 2009 were related to: (1) general fund (\$10,402,180), which were classified as "general government", (2) urban and economic development (\$4,418,262), (3) public safety (\$2,329,751), (4) health and sanitation (\$1,383,649), (5) culture, recreation and education (\$1,198,941), (6) public housing and welfare (\$445,742), and (7) principal and interest obligations (\$147,726). Other financing uses amounted to \$164,706 mainly from proceeds from issuance of bonds and transfers.

**Capital Projects-Las Acerolas Project (CPF)** – The total fund balance of CPF's decreased by \$6,570 during current fiscal year. CPF's total expenditures for the current fiscal year came from urban and economic development (\$6,570).

**Bond issuance fund (BIF)** – The total fund balance of the BIF's decreased by \$1,908,467 during current fiscal year. Total revenue of BIF's for the current fiscal year came from interest on deposit (\$85,191) and miscellaneous revenues (\$64,989). BIF's total expenditures for the current fiscal year came principally from capital outlays (\$1,973,456). Other financing sources amounted to (\$85,191) mainly from transfers-out to other funds.

**Debt service fund (DSF)** – The total fund balance of the DSF's increased by \$171,491 during current fiscal year. Approximately \$1,292,535 of DSF's total revenues for the current fiscal year came from property taxes. DSF's total expenditures for the current fiscal year came from principal and interests (\$2,484,160). Other financing sources amounted to \$983,498, from transfers.

**Section 108- Loan Guarantee Fund (LGF)** – The total fund balance of the LGF's decreased by \$292,501 during current fiscal year. LGF's total revenues for the current fiscal year came from interests on deposits revenues amounting to \$12,648. LGF's total expenditures for the current fiscal year came principally from capital outlays (\$305,149).

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**a) Capital Assets**

The Municipality has invested \$36,447,014 in capital assets used in governmental activities, which have an accumulated depreciation and amortization of \$14,426,278 at June 30, 2009. The net capital assets increased during the current fiscal year due to the current fiscal year's capital additions (\$5,055,858), which were partially offset by the depreciation and amortization expense.

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Management's Discussion and Analysis  
June 30, 2009

**b) Debt Administration**

The Municipality finances a significant portion of its construction activities through bond and note issuances, and through state and federal grants. The proceeds from bond issuances designated for construction activities are committed in its entirety for such purposes and cannot be used for any other purposes.

At June 30, 2009, the Municipality's total bonded debt amounted to \$12,535,000 consisting of bonds payable. Such debt is backed by the full faith and credit of the Municipality. The Municipality has also certain outstanding notes payable. Such notes payable also decreased during the current fiscal year mainly due to the principal payments made during the same period.

**REQUEST FOR INFORMATION**

This financial report is designed to provide a general overview of the Municipality's finances for all of the Municipality's citizens, taxpayers, customers, investors and creditors. This financial report seeks to demonstrate the Municipality's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Municipality of Toa Alta, Department of Finance.

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Statement of Net Assets  
June 30, 2009

Assets	Governmental activities
<b>Current assets:</b>	
Cash in commercial banks	\$ 415,208
Accounts receivable, net of allowance for doubtful accounts of \$11,561,415:	
Taxes:	
Property taxes	\$ 400,984
Municipal license taxes	223,709
Construction excise taxes	12,640
Sales and use tax	123,601
Intergovernmental grants and contributions	2,881,484
Other receivables	<u>109,433</u>
Total accounts receivable	3,751,851
<b>Restricted assets:</b>	
Cash in commercial banks	\$ 14,652,824
Cash in fiscal agent	4,726,561
Accrued interests on deposits	28,923
Intergovernmental grants and contributions receivable	<u>236,961</u>
Total restricted assets	<u>19,645,269</u>
Total current assets	<u>23,812,328</u>
<b>Non-current assets:</b>	
Capital assets, at cost:	
Depreciable capital assets	\$ 16,079,908
Non-depreciable capital assets	<u>34,793,584</u>
Total capital assets, at cost	50,873,492
Less: accumulated depreciation and amortization	<u>(14,426,478)</u>
Total capital assets, net of accumulated depreciation and amortization	<u>36,447,014</u>
Total non-current assets	<u>36,447,014</u>
Total assets	<u><u>\$ 60,259,342</u></u>

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Statement of Net Assets  
June 30, 2009

		<b>Governmental activities</b>
<b>Liabilities and net assets</b>		
<b>Current liabilities (due within one year):</b>		
Accounts payable:		
Accounts payable to suppliers	\$ 1,621,457	
Intergovernmental payables	3,681,986	
Deferred revenues	1,676,345	
Total accounts payable		6,979,788
Restricted liabilities:		
Accounts payable to suppliers	\$ 773,132	
Deferred revenues	1,060,917	
Total restricted liabilities		1,834,049
Current portion of long-term obligations:		
Bonds payable	\$ 1,315,000	
Notes payable	266,066	
Claims and judgments	60,000	
Total current portion of long-term obligations		1,641,066
Total current liabilities		10,454,903
<b>Non-current liabilities, excluding current portion (due in more than one year) :</b>		
Bonds payable	\$ 11,220,000	
Notes payable	9,358,005	
Compensated absences	2,586,205	
Solid wasted landfill obligation	7,018,480	
Total non-current liabilities		30,182,690
Total liabilities		40,637,593
<b>Net assets:</b>		
Invested in capital assets, net of related debt		26,517,408
Restricted for:		
Debt service	\$ 1,202,209	
Capital projects	12,485,003	
Grants and contributions	1,936,777	
Total restricted net assets		15,623,989
Unrestricted		(22,519,648)
Total net assets		\$ 19,621,749

*The accompanying notes to the basic financial statements are an integral part of this statement.*

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
 Statement of Activities  
 June 30, 2009

<u>Functions/programs</u>	<u>Expenses, including depreciation and amortization</u>	<u>Program revenues</u>			<u>Net expenses and changes in net assets</u>
		<u>Charges for services</u>	<u>Program – specific operating grants and contributions</u>	<u>Program – specific capital grants and contributions</u>	
	<b>\$1,602,002</b>				
Governmental activities:					
General government	\$ 12,055,224	2,290,843	1,367,806	-	\$ (8,396,575)
Urban and economic development	6,452,295	9,543	234,776	241,500	(5,966,476)
Health and sanitation	2,899,664	-	-	-	(2,899,664)
Public safety	2,864,528	-	109,299	-	(2,755,229)
Public housing and welfare	2,768,595	-	5,375,431	-	2,606,838
Culture, recreation and education	1,838,988	-	402,639	-	(1,436,349)
Interests on long-term obligations	1,059,702	-	367,078	-	(692,624)
Total governmental activities	<u>\$ 29,938,996</u>	<u>2,300,386</u>	<u>7,857,029</u>	<u>241,500</u>	<u>(19,540,081)</u>
Taxes:					
Property taxes					\$ 9,948,599
Municipal license taxes					1,636,577
Construction excise taxes					1,967,589
Sales and use taxes					<u>1,306,723</u>
Total tax revenues					<u>14,859,488</u>
Intergovernmental grants and contributions, not restricted to specific programs					2,468,249
Interest on deposits					485,476
Miscellaneous					<u>286,116</u>
Total general revenues					<u>18,099,329</u>
Net decrease in net assets					<u>(1,440,752)</u>
Net assets at beginning of fiscal year					21,555,401
Prior-period adjustments					<u>(492,900)</u>
Net assets at the beginning of fiscal year, as restated					<u>21,062,501</u>
Net assets at end of fiscal year					<u>\$ 19,621,749</u>

*The accompanying notes to the basic financial statements are an integral part of this statement.*

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
**Balance Sheet – Governmental Funds**  
**June 30, 2009**

	Major governmental funds						
	General fund	Capital Projects - Las Acerolas Project	Bond issuance fund	Debt service fund	Section 108 Loan Guarantee fund	Other governmental funds	Total governmental funds
<b>Assets</b>							
Cash in commercial banks	\$ 415,208	-	-	-	-	-	\$ 415,208
Accounts receivable, net of reserve for doubtful accounts							
Taxes:							
Property taxes	400,984	-	-	-	-	-	400,984
Municipal license taxes	223,709	-	-	-	-	-	223,709
Construction excise taxes	12,640	-	-	-	-	-	12,640
Sales and use taxes	123,601	-	-	-	-	-	123,601
Intergovernmental grants and contributions receivable	2,881,484	-	-	-	-	-	2,881,484
Due from other funds	155,484	443,781	-	-	-	542,919	1,142,184
Other	107,606	-	-	-	-	1,827	109,433
Restricted assets:							
Cash in commercial banks	-	1,938,349	-	-	7,563,793	5,150,682	14,652,824
Cash in fiscal agent	4,368	-	1,290,394	2,856,607	-	575,192	4,726,561
Accrued interests on deposits Intergovernmental grants and contributions	26,308	-	2,412	203	-	-	28,923
	-	-	-	-	-	236,961	236,961
<b>Total assets</b>	<b>\$ 4,351,392</b>	<b>2,382,130</b>	<b>1,292,806</b>	<b>2,856,810</b>	<b>7,563,793</b>	<b>6,507,581</b>	<b>\$ 24,954,512</b>
<b>Liabilities</b>							
Accounts payable to suppliers	\$ 1,621,457	-	-	-	-	-	\$ 1,621,457
Intergovernmental payables	2,381,986	-	-	-	-	-	2,381,986
Deferred revenues	1,676,345	-	-	-	-	-	1,676,345
Liabilities related to restricted assets:							
Accounts payable to suppliers	-	-	103,500	339,446	-	330,186	773,132
Due to other funds	742,848	-	2,412	155	-	396,769	1,142,184
Deferred revenues	-	-	-	-	-	1,060,917	1,060,917
Matured bonds due and payable	-	-	-	1,315,000	-	-	1,315,000
<b>Total liabilities</b>	<b>6,422,636</b>	<b>-</b>	<b>105,912</b>	<b>1,654,601</b>	<b>-</b>	<b>1,787,872</b>	<b>9,971,021</b>
<b>Fund balances (deficits)</b>							
Reserved for:							
Encumbrances	1,499,398	-	-	-	-	-	1,499,398
Debt service	-	-	-	1,202,209	-	-	1,202,209
Capital assets and projects	4,368	2,382,130	1,186,894	-	7,563,793	-	11,137,185
Federal and state funded programs	-	-	-	-	-	4,525,846	4,525,846
Unreserved	(3,575,010)	-	-	-	-	193,863	(3,381,147)
<b>Total fund balances (deficits)</b>	<b>(2,071,244)</b>	<b>2,382,130</b>	<b>1,186,894</b>	<b>1,202,209</b>	<b>7,563,793</b>	<b>4,719,709</b>	<b>14,983,491</b>
<b>Total liabilities and fund balances</b>	<b>\$ 4,351,392</b>	<b>2,382,130</b>	<b>1,292,806</b>	<b>2,856,810</b>	<b>7,563,793</b>	<b>6,507,581</b>	<b>\$ 24,954,512</b>

The accompanying notes are an integral part of this statement.

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
**Statement of Revenues, Expenditures and Changes in Fund Balances (Deficits) – Governmental Funds**  
**Fiscal Year Ended June 30, 2009**

	Major governmental funds						Total governmental funds
	Capital		Bond issuance fund	Debt service fund	Section 108		
	General fund	Projects - Las Acerolas Project fund			Loan Guarantee fund	Other governmental funds	
<b>Revenues:</b>							
Taxes:							
Property taxes	\$ 8,656,064	-	-	\$ 1,292,535	-	-	\$ 9,948,599
Municipal license taxes	1,636,577	-	-	-	-	-	1,636,577
Construction excise taxes	1,967,589	-	-	-	-	-	1,967,589
Sales and use taxes	1,306,723	-	-	-	-	-	1,306,723
Total tax revenues	13,566,953	-	-	1,292,535	-	-	14,859,488
Intergovernmental grants and contributions	2,468,249	-	-	367,078	-	\$7,731,451	10,566,778
Interests on deposits	320,704	-	\$ 85,191	12,540	\$ 12,648	54,393	485,476
Charges for services	2,290,843	-	-	-	-	9,543	2,300,386
Miscellaneous	220,977	-	64,989	-	-	150	286,116
Total revenues	18,867,726	-	150,180	1,672,153	12,648	7,795,537	28,498,244
<b>Expenditures:</b>							
Current:							
General government	10,402,180	-	-	-	-	92,566	10,494,746
Urban and economic development	4,418,262	6,570	-	-	-	1,601,985	6,026,817
Health and sanitation	1,383,649	-	-	-	-	-	1,383,649
Public safety	2,329,751	-	-	-	-	109,299	2,439,050
Public housing and welfare	445,742	-	-	-	-	1,897,374	2,343,116
Culture, recreation and education	1,198,941	-	-	-	-	214,569	1,413,510
Debt service:							
Principal	147,726	-	-	1,668,310	-	-	1,816,036
Interest	-	-	-	815,850	-	243,852	1,059,702
Capital outlays	-	-	1,973,456	-	305,149	2,777,251	5,055,856
Total expenditures	20,326,251	6,570	1,973,456	2,484,160	305,149	6,936,896	32,032,482
Revenues under expenditures	(1,458,525)	(6,570)	(1,823,276)	(812,007)	(292,501)	858,641	(3,534,238)
<b>Other financing sources (uses):</b>							
Issuance of bonds	805,000	-	-	-	-	-	805,000
Transfers-in from other funds	113,405	-	-	994,086	-	89,025	1,196,516
Transfers-out to other funds	(1,083,111)	-	(85,191)	(10,588)	-	(17,626)	(1,196,516)
Total other financing sources (uses), net	(164,706)	-	(85,191)	983,498	-	71,399	805,000
Net increase (decrease) in fund balances	(1,623,231)	(6,570)	(1,908,467)	171,491	(292,501)	930,040	(2,729,238)
Fund balances (deficits) at beginning of fiscal year	(448,013)	2,388,700	3,095,361	2,255,625	7,856,294	3,726,095	18,874,062
Prior-period adjustments	-	-	-	(1,224,907)	-	63,574	(1,161,333)
Fund balances (deficits) at beginning of fiscal year, as restated	(448,013)	2,388,700	3,095,361	1,030,718	7,856,294	3,789,669	17,712,729
Fund balances (deficits) at end of fiscal year	\$ (2,071,244)	\$2,382,130	\$1,186,894	\$1,202,209	\$7,563,793	\$4,719,709	\$14,983,491

The accompanying notes are an integral part of this statement.

*OK phar  
05/05/2010*

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA

Reconciliation of the Balance Sheet – Governmental Funds to Statement of Net Assets  
Fiscal Year Ended June 30, 2009

The amounts of governmental activities reported in the statement of net assets and the balance sheet – governmental funds, are different for the following reasons:

Total fund balance reported in the balance sheet – governmental funds \$ 14,983,491  
Add (Deduct):

Capital assets used in governmental activities are not considered available financial resources at fiscal year-end, therefore, are not reported in the governmental funds. This is the carrying amount of capital assets, net of accumulated depreciation and amortization of \$14,426,478 at June 30, 2009. 36,447,014

The following liabilities are not due (mature) in the current fiscal year, therefore, are not reported in the governmental funds at June 30, 2009:

Bonds payable	(11,220,000)
Notes payable	(9,624,071)
Estimated obligation for solid waste landfill	(7,018,480)
Intergovernmental payables	(1,300,000)
Compensated absences	(2,586,205)
Claims and judgments	<u>(60,000)</u>

Net assets – governmental activities, as reported in the statement of net assets \$ 19,621,749

*The accompanying notes are an integral part of this statement.*

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances  
(Deficits) – Governmental Funds to Statement of Activities  
Fiscal Year Ended June 30, 2009

The amounts of governmental activities reported in the accompanying statement of activities and the statement of revenues, expenditures and changes in fund balances - governmental funds, are different for the following reasons:

Total net decrease in fund balances reported in the accompanying statement of revenues, expenditures and changes in fund balances – governmental funds	\$ (2,729,238)
--	----------------

Add (Deduct):

Governmental funds report capital outlays as expenditures. However in the statement of activities the cost of those assets is capitalized and allocated over their estimated useful lives as depreciation and amortization expense. This is the amount by which capital outlay expenditures (\$5,055,856) exceeded depreciation and amortization expense (\$1,602,002) for the fiscal year ended June 30, 2009.	3,453,854
---	-----------

Repayment of principal of bonds payable is reported as an expenditure in the governmental funds, however, the repayment reduces the bonds payable liability in the statement of net assets.	1,816,036
---	-----------

The issuance of bonds payable is reported as other financing sources in the governmental funds, however, such issuances of bonds increase the long-term liability in the statement of net assets.	(805,000)
---	-----------

Certain operating expenses reported in the statement of activities do not require the use of current financial resources, therefore, are not reported as expenditures in the governmental funds. This is the net change in payables associated with those types of expenses.	<u>(3,176,404)</u>
--	--------------------

Net decrease in net assets, as reported in the accompanying statement of activities	<u>\$ (1,440,752)</u>
---	-----------------------

*The accompanying notes are an integral part to this statement.*

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

**I. Summary of Significant Accounting Policies**

The Municipality of Toa Alta (the Municipality) is a local municipal government constituted in the Commonwealth of Puerto Rico (the Commonwealth). The Municipality has full legislative, fiscal and all other governmental powers and responsibilities expressly assigned by Public Act No. 81 of August 30, 1991, as amended, known as *Autonomous Municipalities Act of the Commonwealth of Puerto Rico* (Act No. 81). The Municipality is one of seventy-eight municipalities legally separated from the Commonwealth's government.

The Commonwealth's Constitution provides for the separation of powers of the executive, legislative and judicial branches of the Commonwealth and the municipalities. However, the Municipality's governmental system consists of executive and legislative branches only. A Mayor, elected every four years by the citizens, exercises the executive power of the Municipality. The Municipal Legislature, whose members are also elected every four years, exercises the legislative power of the Municipality. The General Justice Court System of the Commonwealth, which has jurisdiction over the Municipality, exercises the judiciary power.

The Municipality assumes either partial or full responsibility for providing services to its citizens related to public housing, welfare, public safety, health, sanitation, education, culture, recreation, education, urban development, economic development, and many other fiscal, general and administrative services.

**a) Financial Reporting Model**

The accompanying basic financial statements present the financial position and the results of operations of the Municipality as a whole, and its various governmental funds as of and for the fiscal year ended June 30, 2009, in conformity with Accounting Principles Generally Accepted in the United States of America (GAAP), as prescribed by the Governmental Accounting Standards Board (GASB).

According to the financial reporting model established by GASB Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* (GASB No. 34), the required basic financial statement presentation applicable to the Municipality is composed of the following elements: (1) government-wide financial statements (GWFS), (2) governmental fund financial statements (GFFS), (3) notes to basic financial statements, and (4) required supplementary information (RSI).

RSI consist of: (1) a Management's Discussion and Analysis (MD&A) and (2) a budgetary comparison schedule – general fund. RSI is information presented along with, but separate from, the Municipality's basic financial statements.

MD&A is a narrative report that introduces the accompanying basic financial statements and provides an analytical overview of the Municipality's financial activities for the fiscal year ended June 30, 2009, based on the Municipality's knowledge of the transactions, events and conditions reflected in the basic financial statements. The MD&A also highlights certain key fiscal policies that control the Municipality's operations.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

Other supplementary information presented in this report for purposes of additional analysis consists of a budgetary comparison schedule – debt service fund.

On March 2009, the Municipality adopted the provisions of GASB Statement No. 55, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments* (GASB 55), and GASB Statement No. 56, *Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards* (GASB 56).

GASB 55 incorporated the hierarchy of generally accepted accounting principles (GAAP) for state and local governments into the Governmental Accounting Standards Board's (GASB) authoritative literature. The requirements in this Statement codify all GAAP for state and local governments so that they derive from a single source.

GASB 56 incorporated into the Governmental Accounting Standards Board's (GASB) authoritative literature certain accounting and financial reporting guidance presented in the American Institute of Certified Public Accountants' Statements on Auditing Standards. This Statement addressed three issues not included in the authoritative literature that establishes *accounting* principles—related party transactions, going concern considerations, and subsequent events.

The adoption of GASB 55 and GASB 56 did not have retroactive cumulative effects affecting the accompanying financial statements as of July 1, 2008, and have not affected the financial positions and the results of operations reported as of and for the fiscal year ended June 30, 2009. Accordingly, the accompanying GFFS have not reported any retroactive restatements or reclassifications of fund equities as of July 1, 2008.

**b) Financial Reporting Entity**

The accompanying basic financial statements include all departments, agencies and municipal operational units that are under the legal and administrative control of the Mayor, and whose financial resources are under the legal custody and control of the Municipality's Director of Finance and Budget, as prescribed by Act No. 81.

The Municipality's management has considered all potential component units (whether governmental, not-for-profit, or profit-oriented) for which it may be financially accountable and other legally separate organizations for which the nature and significance of their relationship with the Municipality may be such that exclusion of their basic financial statements from those of the Municipality would cause the Municipality's basic financial statements to be misleading or incomplete.

GASB Statement No. 14, *The Financial Reporting Entity* (GASB No. 14), as amended, has set forth criteria to be considered in determining financial accountability for financial reporting purposes. These criteria include appointing a voting majority of an organization's governing body and: (1) the ability of the Municipality to impose its will on that organization or (2) the

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the Municipality.

On July 1, 2004, the Municipality adopted the provisions of GASB Statement No. 39, *Determining Whether Certain Organizations are Component Units – an Amendment of GASB Statement No. 14* (GASB No. 39). GASB No. 39 states that certain organizations for which a primary government is not financially accountable nevertheless warrant inclusion as part of the financial reporting entity because of the nature and significance of their relationship with the primary government, including their ongoing financial support of the primary government and its other component units.

According to GASB No. 39, a legally separate, tax-exempt organization should be reported as a discretely presented component unit of a reporting entity if all of the following criteria are met:

The economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the primary government, its component units, or its constituents.

The primary government, or its component units, is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the separate organization.

The economic resources received or held by an individual organization that the specific primary government, or its component units, is entitled to, or has the ability to otherwise access, are significant to that primary government.

In addition, GASB No. 39 states that other organizations should be evaluated as potential component units if they are closely related to, or financially integrated with, the primary government. Such types of entities may be presented as either blended or discretely presented component units, depending upon how they meet the criteria for each specified in GASB No. 14.

The Municipality's management has concluded that, based on the aforementioned criteria, there are no legally separate entities or organizations that should be reported as component units of the Municipality for the fiscal year ended June 30, 2009.

**c) *Government-wide Financial Statements***

The accompanying GWFS are composed of: (1) the statement of net assets and (2) the statement of activities. These financial statements report information of all governmental activities of the Municipality as a whole. These statements are aimed at presenting a broad overview of the Municipality's finances by reporting its financial position and results of operations using methods that are similar to those used by most private businesses.

The focus of GWFS is on the operational accountability of the Municipality as a single economic unit and not on compliance with budgets, regulatory requirements or on the use of available or currently expendable financial resources (referred to as fiscal accountability). Operational accountability is the Municipality's responsibility to report to the extent to which it has met its operating objectives efficiently and effectively, using all resources available for that purpose. It

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

focuses on the Municipality's principal operating objective, which is to provide services to its citizens.

The accompanying statement of net assets provides short-term and long-term information about the Municipality's financial position by presenting all of the Municipality's assets and liabilities, with the difference between these two items reported as "net assets" (equity) and/or accumulated deficit. This statement assists management in assessing the level of services that can be provided by the Municipality in the future and its ability to meet its obligations as they become due. In addition, this statement reports the extent to which the Municipality has invested in capital assets and discloses legal and contractual restrictions on resources.

Net assets are classified in the accompanying statement of net assets within the following three categories:

- **Invested in capital assets, net of related debt** – This net asset category consists of capital assets, net of accumulated depreciation and amortization, reduced by the outstanding balances of bonds payable, notes payable and other debts that are attributed to the acquisition, construction or improvement of those assets. For the purposes of determining the outstanding debt attributed to capital assets, the total long-term debt related to the acquisition, construction or improvement of capital assets has been reduced by any related unspent debt proceeds and any related unamortized debt issuance costs.
- **Restricted net assets** – This net asset category consists of net resources restricted by external parties (such as creditors, grantors, contributors, laws or regulations of other governments, etc.), or net assets for which constraints are imposed by constitutional provisions or enabling legislation. Enabling legislation consists of legislation that authorizes the Municipality to assess, levy, charge or otherwise mandate payment of resources (from external resource providers). Enabling legislation establishes restrictions if it includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation.

The classification of restricted net assets identifies resources that have been received or earned by the Municipality with an explicit understanding between the Municipality and the resource providers that the resources would be used for specific purposes. Grants, contributions and donations are often given under those kinds of conditions. Bond indentures also often limit the use of bond proceeds to specific purposes.

Internally imposed designations of resources, including earmarking, are not reported as restricted net assets. These designations consist of management's plans for the use of resources, which are subject to change at the discretion of the Municipal Legislature.

The Municipality has reported the following types of restricted net assets in the accompanying statement of net assets:

- (I) **Debt service** – Represent net resources available to cover future debt service payments of bonds and notes payable.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

- (2) **Grants and contributions** – Represent net resources available from certain federal and state grants, which have been set aside to carry out several programs.
- (3) **Capital projects** – Represent net resources available for the acquisition, construction or improvement of capital assets.
- **Unrestricted** – This category consists of the excess of liabilities over related assets (accumulated deficit) that are neither externally nor legally restricted, neither invested in capital assets. However, assets reported within unrestricted net liabilities often are designated to indicate that management does not consider them to be available for general operations. Assets reported within this category often have constraints that are imposed by management but can be removed or modified.

When both restricted and unrestricted resources are available for use, it is the Municipality's policy to generally use restricted resources first, and then unrestricted resources as they are needed.

The accompanying statement of activities presents the Municipality's results of operations by showing, how the Municipality's net assets or liabilities changed during the fiscal year ended June 30, 2009, using a net (expense) revenue format. This statement presents the cost of each function/program as well as the extent to which each of the Municipality's functions, programs or other services either contributes to or draws from the Municipality's general revenues (such as property taxes, municipal license taxes, construction excise taxes, etc.).

A function/program describes a group of activities that are aimed at accomplishing a major service or regulatory responsibility. The functions/programs reported in the accompanying basic financial statements are: (1) general government, (2) urban and economic development, (3) public safety, (4) health and sanitation, (5) culture, recreation and education and (6) public housing and welfare. The governmental operations of the Municipality's departments and operational units are classified within the following functions/programs in the accompanying basic financial statements:

**General government:**

- Municipal legislature
- Mayor's office
- Department of finance
- Department of planning and budget
- Department of human resources
- Department of municipal secretary
- Department of internal audit
- Department of public relations

**Urban and economic development:**

- Department of public works
- Department of territorial ordering

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

Department of building conservation

**Public safety:**

Department of emergency management – civil defense  
Department of municipal police

**Health and sanitation:**

Department of health

**Culture, recreation and education:**

Department of sports and recreation  
Department of tourism  
Department of education

**Public housing and welfare:**

Department of public housing  
Department of federal programs  
Department of citizen affairs

The statement of activities demonstrates the degree to which program revenues offset direct expenses of a given function/program or segments. Direct expenses are those that are clearly identifiable with a specific function, segment or operational unit. This statement reports revenues in three broad categories: (1) program revenues, (2) general revenues and (3) special items.

*Program revenues* are generated directly from a program itself or may come from parties outside the Municipality's taxpayers or citizens. In the statement of activities, program revenues reduce the costs (expenses) of the function/program to arrive at: (1) the net cost of the function/program that must be financed from the Municipality's general revenues or (2) the net program revenue that contributes to the Municipality's general revenues. The accompanying statement of activities separately reports the following categories of program revenues:

- **Charges for services** – These revenues generally consist of exchange or exchange-like transactions involving charges to customers or applicants who purchase, use or directly benefit from the goods, services or privileges provided, or are otherwise directly affected by the services. These revenues include fees charged for specific services, charges for licenses and permits, and fines and forfeitures, among others.
- **Program-specific operating and capital grants and contributions** – These revenues consist of transactions that are either mandatory or voluntary non-exchange transactions with other governments, organizations, or individuals that restrict the resources for use in a particular program. Operating grants and contributions consist of resources that are required to be used to finance the costs of operating a specific program or can be used either for operating or capital purposes of a specific program. Capital grants and contributions consist of revenues or resources that are restricted for capital purposes – to purchase, construct or renovate capital assets associated with a specific program. Restricted operating and capital grants and contributions are program revenues because they are specifically attributable to a

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

program and reduce the net expense of that program to the Municipality. They are reported net of estimated uncollectible amounts.

*General revenues* are the default category for revenues. It includes all revenues and gains that do not meet the definition of program revenues. Property taxes, municipal license taxes and construction excise taxes are reported as general revenues. All other non-tax revenues (including unrestricted interest on deposits, grants and contributions not restricted for specific programs and miscellaneous revenues) that do not meet the definition of program revenues are classified as general revenues. Resources that are dedicated internally by the Municipality are reported as general revenues rather than as program revenues. All general revenues are reported net of estimated uncollectible amounts, which are recorded as reduction of revenues rather than as expenses.

*Special items* consist of revenues arising from significant transactions or other events within the control of management that are either unusual in nature or infrequent in occurrence.

The *general government* function/program reported in the accompanying statement of activities includes expenses that are, in essence, indirect or costs of other functions/programs of the Municipality. Even though some of these costs have been charged to certain funds in the GFFS as indirect cost allocations permitted under some federal programs, the Municipality has reported these indirect costs as direct expenses of the general government function. Accordingly, the Municipality generally does not allocate general government (indirect) costs to other functions.

The effects of all inter-fund governmental activities (revenues, expenditures and other financing sources/uses among governmental funds) have been removed from the accompanying statements of net assets and activities.

The Municipality classifies all of its activities as governmental activities in the accompanying GWFS. These are activities generally financed through taxes, intergovernmental revenues and other non-exchange revenues that can be used to support the Municipality's programs or services. These governmental activities are also generally reported in the GFFS.

The Municipality has no fiduciary activities, which are those in which the Municipality would be holding or managing net assets for specific individuals or other external parties in accordance with trust agreements or other custodial arrangements. In addition, the Municipality has no operations or activities that are financed and operated in a manner similar to private business enterprises, where the costs of providing goods or services to the general public (expenses, including depreciation) is financed primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

*d) Governmental Fund Financial Statements*

A fund is a fiscal and accounting entity consisting of a self-balancing set of accounts used to record assets, liabilities and residual equities, deficits or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with GAAP and/or special regulations, restrictions or limitations.

The accompanying GFFS are composed of: (1) the balance sheet – governmental funds, and (2) the statement of revenues, expenditures and changes in fund balances – governmental funds.

These financial statements report the financial position and results operations of the Municipality's governmental funds by presenting sources, uses and balances of current financial resources. Some of these financial statements have a budgetary orientation and focus primarily on: (1) the Municipality's major governmental funds, as defined below, (2) the fiscal accountability and (3) the individual parts of the Municipality's government. Fiscal accountability represents the Municipality's responsibility to justify that its actions in the current fiscal year have complied with public decisions concerning the raising and spending of public moneys in the short term (generally one fiscal year).

The accompanying GFFS segregate governmental funds according to their intended purpose and are used in demonstrating compliance with legal, financial and contractual provisions. The minimum number of governmental funds is maintained consistent with legal and self-imposed managerial requirements established by the Municipality. For financial reporting purposes, the Municipality classifies its governmental funds within the following categories:

- **General fund** – The general fund is the Municipality's main operating fund and a major governmental fund, as defined below, used to account for all financial resources and governmental activities, except for financial resources required to be accounted for in another fund. It is presumed that the Municipality's governmental activities have been reported in the general fund except for transactions for which one of the following compelling reasons has required the use of another fund: (1) legal requirements, (2) GAAP requirements or (3) the demands of sound financial administration requiring the use of a governmental fund other than the general fund.
- **Debt service fund** – The debt service fund is a major governmental fund, as defined below, used by the Municipality to account for the accumulation of resources for, and the payment of, principal and interest for: (1) bonds payable for which debt service payments are legally mandated to be accounted for in a debt service fund and/or (2) bonds payable or any general long-term debt for which the Municipality is being accumulating financial resources in advance to pay principal and interest payments maturing in future years. During the fiscal year ended June 30, 2009, the financial activity accounted for in the debt service fund was specifically related to bonds and notes payable.

The outstanding balance of general long-term debts for which debt service payments do not involve the advance accumulation of resources (such as notes payable, obligations under capital leases, accrued compensated absences, accrued legal claims and judgments and the

COMMONWEALTH OF PUERTO RICO

MUNICIPALITY OF TOA ALTA

Notes to Financial Statements

June 30, 2009

federal cost disallowances) are only accounted for in the accompanying statement of net assets. The debt service payments of such debts are generally accounted for as debt service – principal and debt service – interest expenditures in the general fund.

- **Special revenue funds** – The special revenue funds are non-major governmental funds, as defined below, used by the Municipality to account for revenues derived from grants, contributions or other revenue sources that are either self-restricted by the Municipality or legally restricted by outside parties for use in specific purposes (except for revenues that are earmarked for expenditures in major capital projects which are accounted for in the capital project funds). The uses and limitations of each special revenue fund are specified by municipal ordinances or federal and state statutes. However, resources restricted to expenditure for purposes normally financed from the general fund are reported in the Municipality's general fund provided that all applicable legal requirements are appropriately satisfied. In this case, a special revenue fund to account for such kind of transactions will be used only if legally mandated.
- **Capital projects funds** – Capital projects funds are non-major governmental funds, as defined below, used to account for the financial resources used for the acquisition, construction or improvement of major capital facilities and other assets. Significant capital outlays financed from proceeds of general obligation, public improvement or special obligation bonds accounted for also in the capital projects funds. The use of the capital projects funds has been reserved only for major capital acquisitions, construction or improvement activities that would distort financial resources trend data if not reported separately from the other Municipality's operating activities. The routine purchases of minor capital assets (such as furniture, office equipment, vehicles and other minor capital assets or improvements) have been reported in the governmental fund from which financial resources were used for the payment.

The focus of the GFFS is on major governmental funds, which generally represent the Municipality's most important funds. Accordingly, the Municipality is required to segregate governmental funds between major and non-major categories within the GFFS. Major individual governmental funds are reported individually as separate columns in the GFFS, while data from all non-major governmental funds are aggregated into a single column, regardless of fund type.

By definition, the Municipality's general fund is always considered a major governmental fund for financial reporting purposes. In addition, any other governmental fund is classified as a major governmental fund in the GFFS if its total assets, liabilities, revenues or expenditures of that individual governmental fund are at least 10 percent of the corresponding element total (assets, liabilities, revenues or expenditures) for all governmental funds. For the purposes of applying the aforementioned major fund criteria, no eliminations of inter-fund balances have been made. Total revenues for these purposes means all revenues, including operating and non-operating revenues (net of allowances for uncollectible accounts), except for other financing sources. Total expenditures for these purposes mean all expenditures, including operating and non-operating expenditures, except for other financing uses.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

Based on the aforementioned criteria, the Municipality's major governmental funds reported in the accompanying GFFS are: (1) the general fund, (2) the capital projects – Las Acerolas Project fund (3) the bond issuance fund (4) the debt service fund, and (5) the Section 108 – Loan Guarantee fund.

The bond issuance fund is a major capital projects fund used to account for the receipts and disbursements of the proceeds arising from grants and issuance of general obligation and permanent improvement serial bonds used in the acquisition, construction or improvement of major capital facilities and assets.

The accompanying GFFS are accompanied by other statements and schedules required by GAAP: (1) the reconciliation of the balance sheet – governmental funds to the statement of net assets, and (2) the reconciliation of the statement of revenues, expenditures and changes in fund balances – governmental funds to the statement of activities.

*e) Measurement Focus and Basis of Accounting*

**Government-wide financial statements** – The accompanying GWFS are prepared using the economic resources measurement focus and the accrual basis of accounting. Subject to the additional rules and limitations detailed below, revenues (including interest on deposits) are generally recorded when earned and expenses are generally recorded when a liability is incurred, regardless of the timing of related cash flows.

All revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are generally recorded when the exchange takes place. In exchange transactions, each party to the transaction receives and gives up essentially equal values. An exchange-like transaction is one in which there is an identifiable exchange and the values exchanged, though related, may not be quite equal. Nevertheless, the exchange characteristics of the exchange-like transaction are strong enough to justify treating it as an exchange for accounting purposes (examples include certain charges for services and miscellaneous revenues, which are recorded as revenues when collected because they are generally not measurable until actually received).

All revenues, expenses, gains, losses and assets resulting from non-exchange transactions are recorded using the criteria set forth by GASB Statement No. 33, *Accounting and Financial Reporting for Non-exchange Transactions* (GASB No. 33). GASB No. 33 established accounting and reporting standards for non-exchange transactions involving cash and financial or capital resources (for example, most taxes, grants and private donations). In a non-exchange transaction, the Municipality gives (or receives) value without directly receiving (or giving) equal value in return. This is different from an exchange transaction, in which each party receives and gives up essentially equal values. According to GASB No. 33, the Municipality groups its non-exchange transactions into the following four classes in the accompanying basic financial statements: (a) derived tax revenues, (b) imposed non-exchange revenues, (c) government mandated non-exchange transactions, and (d) voluntary non-exchange transactions.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

In the case of derived tax revenue transactions, which result from assessments the Municipality places on exchange transactions, receivables and revenues are recorded when the underlying exchange has occurred.

In the case of imposed non-exchange revenue transactions (such as property taxes and municipal license taxes), which result from assessments made by the Municipality on nongovernmental entities, including individuals, other than assessments on exchange transactions, receivables are generally recorded in the period when an enforceable legal claim has arisen. Property taxes and municipal license are generally recorded as revenues (net of amounts considered not collectible) in the fiscal year when resources are required to be used or the first fiscal year that the use of the resources is permitted.

Government-mandated non-exchange transactions (such as grants and contributions) result when a government at one level (such as the federal or state government) provides resources to the Municipality and the provider government requires the Municipality to use those resources for a specific purpose or purposes established in the provider's enabling legislation. In these type of transactions, receivables and revenues are generally recorded when all eligibility requirements imposed by the provider have been met. For the majority of grants, the Municipality must expend resources on the specific purpose or project before the provider reimburses any amounts. Revenue is, therefore, generally recognized as qualifying reimbursable expenditures are incurred.

Voluntary non-exchange transactions (such as donations and certain grants and entitlements) result from legislative or contractual agreements, other than exchanges, willingly entered into by two or more parties. In these types of transactions, receivables and revenues are generally accounted for in the same manner as government-mandated non-exchange transactions discussed above. Events that are neither exchange nor non-exchange transactions are recorded when it is probable that a loss has been incurred and the amount of loss is reasonably estimable.

Receipts of any type of revenue sources collected in advance for use in the following fiscal year are recorded as deferred (unearned) revenues.

According to GASB No. 34, all general capital assets and the un-matured long-term liabilities are recorded only in the accompanying statement of net assets. The measurement focus and the basis of accounting used in the accompanying GWFS differ significantly from the measurement focus and basis of accounting used in the preparation of the accompanying GFFS. Therefore, the accompanying GFFS include reconciliations, as detailed in the accompanying table of contents, to better identify the relationship between the GWFS and the GFFS.

**Governmental fund financial statements** – The accompanying GFFS are reported using the current financial resources measurement focus (flow of current financial resources) and the modified accrual basis of accounting. Accordingly, the accompanying statement of revenues, expenditures and changes in fund balances – governmental funds, reports changes in the amount of financial resources available in the near future as a result of transactions and events of the fiscal year reported. Therefore, revenues are generally recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current fiscal year or soon enough thereafter to pay liabilities of the current fiscal year.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

For this purpose, the Municipality considers most revenues to be available if collected within 90 days after June 30, 2009, except for property taxes for which the availability period is 60 days. Revenue sources not meeting this availability criterion or collected in advance are recorded as deferred (unavailable) revenues at June 30, 2009.

The principal revenue sources considered susceptible to accrual include property taxes, municipal license taxes, construction excise taxes, intergovernmental grants and contributions, interest on deposits and charges for services. These principal revenue sources meet both measurability and availability criteria in the accompanying GFFS, except for amounts recorded as deferred (unavailable) revenues.

In a manner similar to the GWFS, but subject to and limited by the availability criteria discussed previously, all revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are also generally recorded when the exchange takes place. Accordingly, certain charges for services and miscellaneous revenues are recorded as revenues when collected because they are generally not measurable until actually received.

All revenues, expenses, gains, losses and assets resulting from non-exchange transactions are recorded in a similar manner to the GWFS, using the previously discussed criteria set forth by GASB No. 33 for non-exchange transactions, but subject to and limited by the availability criteria discussed above. Accordingly, property tax and municipal license tax receivables are also generally recorded in the fiscal year when an enforceable legal claim has arisen while property tax and municipal license tax revenues (net of amounts considered not collectible) are also generally recorded in the fiscal year when resources are required to be used or the first fiscal year that the use of the resources is permitted. Receivables and revenues from federal and state grants and contributions, donations and entitlements are also generally recorded when all eligibility requirements imposed by the provider have been met (generally, as qualifying reimbursable expenditures are incurred).

Interest on deposits is recorded when earned only if collected within 90 days after the fiscal year-end since these revenues would be considered both measurable and available.

Pursuant to the provisions of GASB Interpretation No. 6, *Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements* (GASBI No. 6), in the absence of an explicit requirement (i.e., the absence of an applicable modification, discussed below) the Municipality generally accrues a governmental fund liability and an expenditure (including salaries, professional services, supplies, utilities, etc.) in the period in which the government incurs the liability, to the extent that these liabilities are normally expected to be liquidated in a timely manner and in full with current available financial resources. GASBI No. 6 modified the recognition criteria for certain expenditures and liabilities reported under the modified accrual basis of accounting prior to GASB No. 34, and clarified a number of situations in which the Municipality should distinguish between governmental fund liabilities and general long-term liabilities. Therefore, the accompanying balance sheet – governmental funds generally reflects assets that will be converted into cash to satisfy current liabilities. Long-term assets and those assets that will not be converted into cash to satisfy current liabilities are generally not accounted for in the accompanying balance sheet – governmental funds. At the same time, long-

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

term liabilities (generally, those un-matured that will not require the use of current financial resources to pay them) are not accounted for in the accompanying balance sheet – governmental funds.

Modifications to the accrual basis of accounting in accordance with GASBI No. 6 include:

- Principal and interest on bonds payable are recorded when they mature (when payment is due), except for principal and interest due on July 1, 2009, which have been recorded as governmental fund liabilities at June 30, 2009, which is the date when resources are available in the debt service funds (generally, June 30).
- Notes payable and compensated absences are recorded only when they mature (when payment is due).
- Certain accounts payable, intergovernmental payables and other accrued liabilities not due and payable or not normally expected to be liquidated in full and in a timely manner with available and expendable financial resources are recorded in the accompanying statement of net assets. Such liabilities are recorded in the governmental funds when they mature.
- Executory purchase orders and contracts are recorded as a reservation of fund balance in the GFFS.

The measurement focus of the GFFS is on decreases of net financial resources (expenditures) rather than expenses. Most expenditures are measurable and are recorded when the related governmental fund liability is incurred. Allocation of costs, such as depreciation and amortization, are recorded in the accompanying statement of activities, but are not recorded in the accompanying GFFS.

*f) Stewardship, Compliance and Accountability*

**Budgetary Control**

According to Act No. 81, the Mayor and its Administrative Cabinet prepare annual budgets each fiscal year for the Municipality's general fund and debt service fund. Such legally adopted budgets are based on expected expenditures by program and estimated resources by source. The annual budgets are developed using elements of performance-based program budgeting and zero-based budgeting, and include estimates of revenues and other resources for the ensuing fiscal year under laws and regulations existing at the time the budgets are prepared.

The Mayor must submit, for each fiscal year commencing on July 1, an annual budgetary resolution project (the Project) to the Commissioner of Municipal Affairs of the Commonwealth (the Commissioner) and the Municipal Legislature no later than the immediately preceding May 10 and May 15, respectively. The Commissioner preliminarily verifies that the Project complies with all the applicable laws and regulations and may provide comments and suggestions to the Mayor on or before the immediately preceding June 13.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

The Municipal Legislature has 10 business days, up to the immediately preceding June 13, to discuss and approve the Project with modifications. The Municipal Legislature may amend the budgets submitted by the Mayor but may not increase any items so far to cause a deficit without imposing taxes or identifying other sources of revenue to cover such deficit. After the Municipal Legislature modifies and preliminarily approves the Project, the modified Project is sent back to the Mayor for his approval or rejection within 6 days. The Mayor may decrease or eliminate any line item but may not increase or insert any new line item in the budgets. The Mayor may also veto the budgets in their entirety and return it to the Municipal Legislature with his objections. If the Mayor rejects the Project, the Municipal Legislature will have up to 8 days to adopt or reject the recommendations or objections of the Mayor. The approved Project is sent again to the Mayor, which then would have 3 days to sign and approve it.

If the budgets are not adopted prior to the end of the deadlines referred to above, the annual budgets for the preceding fiscal year, as approved by the Legislature and the Mayor, are automatically renewed for the ensuing fiscal year until the Municipal Legislature and the Mayor approve new budgets. This regulation permits the Municipality to continue doing payments for its operations and other purposes until the new budgets are approved.

The annual budgets may be updated for any estimate revisions as well as fiscal year-end encumbrances, and may include any additional information requested by the Municipal Legislature. The Mayor may request subsequent amendments to the approved budgets, which are subject to the approval of the Municipal Legislature.

The Municipality's Department of Finance and Budget has the responsibility to ensure that budgetary spending control is maintained. For day-to-day management control purposes, expenditures plus encumbrances may not exceed budgeted amounts at the expenditure-type level of each cost center (activity within a program within a fund). The Mayor may transfer unencumbered appropriations within programs within funds. The Municipal Legislature may transfer amounts among programs within and among funds.

The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriation) is at the function/program level (general government, urban and economic development, public safety, health and sanitation, culture, recreation and education, and public housing and welfare) within a fund.

Under the laws and regulations of the Commonwealth, the appropriations made for any fiscal year shall not exceed the total revenue, including available surplus, estimated for said fiscal year unless the imposition of taxes sufficient to cover said appropriations is provided.

#### **Budgetary Accounting**

The Municipality's annual budgets are prepared using the budgetary (statutory) basis of accounting, which is not in accordance with GAAP.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

According to the budgetary basis of accounting, revenue is generally recorded when cash is received. Short-term and long-term borrowings may be used to finance budgetary excess of expenditures over revenues.

The Municipality uses encumbrance accounting to record the full amount of purchase orders, contracts and other commitments of appropriated resources as deductions from the appropriation prior to actual expenditure. In the governmental funds, encumbrance accounting is a significant aspect of budgetary control. Accordingly, expenditures are generally recorded when the related expenditure is incurred or encumbered. Available appropriations and encumbrances are established to lapse one fiscal year after the end of the fiscal year. Amounts required settling claims and judgments against the Municipality, and certain other liabilities, are not recognized until they are encumbered or otherwise processed for payment. Unencumbered appropriations and encumbrances lapse at fiscal year-end. Other appropriations, mainly capital projects appropriations, are continuing accounts for which the Municipal Legislature has authorized that an unspent balance from the prior year be carried forward and made available for current spending.

The accompanying budgetary comparison schedule – general fund provides information about the general fund's original budget, its amendments, and the actual results of operations of such major governmental fund under the budgetary basis of accounting for the fiscal year ended June 30, 2009. Further details of the Municipality's budgetary control at the legal level may be obtained from the Budgetary Liquidation Report for the fiscal year ended June 30, 2009, which is prepared by the Municipality's Department of Finance. Copies of that report may be obtained by writing to the Municipality's Director of Finance.

Because accounting principles applied for the purposes of the developing data on a budgetary basis differ significantly from those used to present the governmental fund financial statements in conformity with GAAP, a reconciliation of the differences between the general and debt service funds' budgetary bases and GAAP actual amounts are presented at the bottom of the respective budgetary comparison schedules.

*g) Unrestricted and Restricted Deposits*

The Municipality's deposits are composed of: (1) cash on hand, (2) demand deposits in commercial banks, and (3) demand deposits in the Government Development Bank for Puerto Rico (fiscal agent).

Under the laws and regulations of the Commonwealth, public funds deposited by the Municipality in commercial banks must be fully collateralized for the amounts deposited in excess of the federal depository insurance generally provided by the Federal Deposits Insurance Corporation (FDIC). Agents designated by the Commonwealth's Secretary of the Treasury, but not in the Municipality's name hold all securities pledged as collateral.

Cash in fiscal agent in the debt service fund consists of cash related to property tax collections amounting to \$2,856,607, which is restricted for the payment of the Municipality's debt service, as required by law. Cash in fiscal agent in the bond issuance fund, amounting to \$1,290,394

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

consists of unspent proceeds of bonds, which are restricted for the acquisition, construction or improvement of capital assets.

Cash in fiscal agent recorded in other governmental funds, amounting to \$575,192, represents mainly the balance of interest and non-interest bearing accounts restricted to finance the operations of certain federal and state funded programs.

*h) Unrestricted and Restricted Accounts Receivable*

Accounts receivable consist of all revenues earned but not collected at June 30, 2009. These accounts receivables are stated net of estimated reserved for doubtful accounts, which are determined based upon past collection experience, historical trends, current economic conditions and the periodic aging of accounts receivable.

Activities among governmental funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e. the current portion of inter-fund loans) or "advances to/from other funds" (i.e., the non-current portion of inter-fund loans), as applicable. All other outstanding balances between funds are reported as "due to/from other funds."

*i) Capital Assets*

Capital assets used in governmental activities include land and land improvements, buildings, structures and building improvements, machinery and equipment (including equipment held under capital leases), furniture and fixtures, licensed vehicles, construction in progress, and infrastructure. These assets are capitalized and reported in the accompanying statement of net assets. Infrastructure assets are generally stationary in nature and include roads, bridges, streets and sidewalks, drainage systems and other similar assets.

For financial reporting purposes, the Municipality defines capital assets as assets with an individual cost basis of \$500 or more at the date of acquisition, construction or improvement, and with useful lives extending beyond one year. All assets with individual costs under \$500 or with useful lives not exceeding one year, are charged directly to expense in the government-wide statement of activities. In the governmental funds, all capital assets are recorded as capital outlays (expenditures), while all assets with individual costs under \$500 are recorded as expenditures in the corresponding function/program identified with the asset.

In the statement of net assets, all capital assets are recorded at cost or estimated historical cost if actual cost was unavailable, except for donated capital assets, which are recorded at their estimated fair value at the date of donation. Estimated historical costs based on deflated current costs were used to value a significant portion of the infrastructure constructed or acquired prior to June 30, 2003 and certain lands, buildings, structures and building improvements. The method used to deflate the current costs with an approximate price index was used only in the case of certain items for which the historical cost documentation was not available. Actual historical costs were used to value the infrastructure acquired or constructed after June 30, 2003 as well as,

COMMONWEALTH OF PUERTO RICO

MUNICIPALITY OF TOA ALTA

Notes to Financial Statements

June 30, 2009

construction in progress, machinery and equipment and licensed vehicles acquired prior or after such date.

Major outlays for capital assets and improvements are capitalized in the statement of net assets as projects are constructed. The costs of normal maintenance and repairs that do not add value to the asset or materially extend capital asset lives are not capitalized.

Depreciation and amortization expense is recorded only in the government-wide statement of activities. However, there is no depreciation or amortization recorded for land and construction in progress. Depreciable capital assets are generally depreciated or amortized over their estimated useful lives under the straight-line method, except for machinery and equipment held under capital leases which is depreciated over the shorter of its estimated useful life or the lease term. The estimated useful lives of major capital asset categories are:

	<u>Years</u>
Land improvements	20
Buildings, structures and building improvements	30 to 50
Infrastructure	20 to 50
Motor vehicles	5
Furniture, fixtures, machinery and equipment, excluding those held under capital leases	5 to 20
Equipment held under capital leases	3 to 5

Depreciation and amortization expense of capital assets is recorded as a direct expense of the function/program specifically identified with the asset. Depreciation and amortization of infrastructure is not allocated to various functions/programs but reported as direct expenses of the urban and economic development function.

*j) Deferred Revenues*

In the GFFS, deferred revenue arises when one of the following situations occur:

- Potential revenue does not meet both the "measurable" and "available" criteria for revenue recognition in the current period (reported as "*earned but unavailable revenue*" in the accompanying balance sheet-governmental funds). As previously discussed, available is defined as due (or past due) at June 30, 2009 and collected within 90 days (60 days for property taxes) thereafter to pay obligations due at June 30. In subsequent periods, when both criteria (measurable and available) are met, the liability for deferred revenue is removed and revenue is recognized.
- The Municipality receives resources before it has a legal claim to them (reported as "*unearned revenue*" in the accompanying balance sheet-governmental funds). In subsequent periods, when the revenue recognition criterion is met, the liability for deferred revenue is removed and revenue is recognized.

Deferred revenues at the government-wide level arise only when the Municipality receives resources before it has a legal claim to them (reported as "*unearned revenue*" in the

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

accompanying statement of net assets). No "earned but unavailable revenue" is accounted for in the accompanying statement of net assets.

**k) *Compensated Absences***

Compensated absences are accounted for under the provisions of Statement No. 16, *Accounting for Compensated Absences*, issued by GASB (GASB No. 16). Compensated absences include paid time off made available to employees in connection with vacation, sick leave and compensatory time. The liability for compensated absences recorded in the accompanying statement of net assets is limited to leave that: (1) is attributable to services already rendered on or before June 30, 2009 and (2) is not contingent on a specific event that is outside the control of the Municipality and the employee (such as illness). Compensated absences that relate to future services or are contingent on a specific event outside the control of the employer or the employee are accounted for in the period when those services are rendered or those events take place.

The liability for compensated absences includes salary-related costs, which are directly and incrementally related to the amount of salary paid to the employee (such as employer's share of social security taxes and Medicare taxes).

The vacation policy of the Municipality provides for the accumulation of regular vacations at a rate of 2.5 days per month (30 days per fiscal year) per employee. Employees accumulate regular sick leave at a rate of 1.5 days per month (18 days per fiscal year). Employees accumulate compensatory time at a rate of 1.5 times the overtime worked. All vacation and sick leave days accumulated by employees in excess of 30 days and 90 days, respectively, are paid to employees each fiscal year, if not consumed, as required by law. In the case of compensatory time, the excess of 240 hours is paid to employees each fiscal year, if not consumed.

Upon termination of employment, an employee receives compensation for all accumulated unpaid regular vacation leave at the current rate. In the case of regular sick leave, if the employee terminates his or her employment before reaching 10 years of services, such regular sick leave is not paid to the employee, if not consumed. In addition upon termination of employment, an employee does not receive compensation for compensatory time, if not consumed previously.

After 10 years of services, any regular sick leave balance is paid to the employee. Accumulated vacation time is fully vested to the employee at any time.

The liability for compensated absences is reported in the statement of net assets. A liability for compensated absences is reported in the GFFS only when matured (when payment is due), for example, as a result of employee resignations or retirements.

**l) *Long-term Debt***

The long-term liabilities reported in the accompanying statements of net assets include the Municipality's bonds payable; notes payable, obligations under capital leases, accrued compensated absences and accrued legal claims and judgments.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

All long-term debt to be repaid from governmental resources is reported as liabilities in the accompanying statement of net assets. Principal and interest payments on bonds due on July 1, 2009 have been recorded as governmental fund liabilities in the GFFS when resources were available in the debt service fund (June 30, 2009). In the GFFS, the face amount of debt issued (gross debt reported) is reported as other financing sources when issued.

In the GWFS debt issuance costs have been capitalized and reported as deferred charges, which are being amortized under the straight-line method over the life of the debt. In the GFFS, such costs are recorded as expenditures as incurred.

Non-interest bearing notes payable are accounted for under the provisions of Opinion No. 21, *Interest on Receivables and Payables*, issued by the Accounting Principles Board (APB No. 21). According to APB No. 21, the Municipality has recorded such notes at present value with an imputed interest rate that approximates the rate that would have been used, using the same terms and conditions, if it had been negotiated by an independent lender. In the accompanying statement of net assets, such notes payable are reported net of the applicable unamortized discount, which is the difference between the present value and the face amount of the notes. The discount is amortized over the life of the notes using the effective interest method. Amortization of the notes discount is recorded as part of interest expense in the statement of activities. In the GFFS, notes discount is recognized as other financing uses during the current period.

*m) Accounting for Pension Costs*

For the purpose of applying the requirements of GASB Statement No. 27, *Accounting for Pensions by State and Local Government Employers* (GASB No. 27), the Commonwealth is considered to be the sponsor of the Employees' Retirement System of the Government of the Commonwealth of Puerto Rico (formerly Employees' Retirement System of the Government of Puerto Rico and Its Instrumentalities) (ERS) and System 2000, a multi-employer cost-sharing defined benefit pension plan and a hybrid defined contribution plan, respectively, in which the employees of the Municipality participate. The Municipality is considered a participant, and not a sponsor, of these retirement systems since the majority of the participants in the aforementioned pension trust funds are employees of the Commonwealth and the basic financial statements of such retirement systems are part of the financial reporting entity of the Commonwealth. Accordingly, no portion of the net pension obligation (NPO) related to ERS has been allocated to the Municipality in the accompanying basic financial statements. The basic financial statements of the Commonwealth report the total amount of the net pension obligation of ERS, including any amount that may correspond to the Municipality.

The Municipality accounts for pension costs from the standpoint of a participant in a multiple-employer cost-sharing plan. Accordingly, pension costs recognized in the accompanying basic financial statements are equal to the statutorily required contributions, with a liability recorded for any unpaid required contributions.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

*n) Risk Management*

The Municipality carries commercial insurance covering casualty, theft, tort claims and other losses. Insurance policies are negotiated by the Commonwealth's Department of Treasury (the Department of Treasury) on behalf of all municipalities of Puerto Rico. The Department of Treasury pays the insurance premiums on behalf of the Municipality and then is reimbursed each fiscal year through monthly equal payments deducted from the Municipality's gross property tax collections made by the Municipal Revenue Collection Center ("CRIM", by its Spanish acronyms), a governmental entity responsible for billing and collecting property taxes on behalf of all municipalities of Puerto Rico.

The Municipality carries insurance coverage for death and bodily injuries caused by automobile accidents. This insurance is obtained through the Automobile Accidents Compensation Administration (ACAA), a component unit of the Commonwealth. This insurance is compulsory for all licensed vehicles used on public roads and highways in Puerto Rico. The annual premium applicable at June 30, 2009 is \$35 per licensed motor vehicle, which is paid directly to ACAA.

The Municipality obtains workers' compensation insurance coverage through the State Insurance Fund Corporation (SIFC), a component unit of the Commonwealth. This insurance covers workers against injuries, disability or death because of work or employment-related accidents, or because of illness suffered as a consequence of their employment. Workers' compensation insurance premiums are also paid through monthly deductions made by CRIM from the Municipality's gross property tax collections.

The Municipality obtains unemployment compensation, non-occupational disability, and drivers' insurance coverage for its employees through various insurance programs administered by the Commonwealth's Department of Labor and Human Resources (DOL). These insurance programs cover workers against unemployment and provide supplementary insurance coverage for temporary disability, or death because of work or employment-related accidents or because of illness suffered as a consequence of their employment. Unemployment compensation, non-occupational disability and drivers' insurance premiums are paid directly to DOL on a cost reimbursement basis.

The Municipality also obtains medical insurance coverage from several health insurance companies for its employees. Different health insurance coverage and premium options are negotiated each year by the Department of Treasury on behalf of the Municipality. The current insurance policies have not been canceled or terminated at June 30, 2009. Premiums are paid on a monthly basis directly to the insurance company. In the past three years, the Municipality has not settled claims that exceeded insurance coverage.

*o) Reservations of Fund Balances*

Reservations of fund balances represent portions of fund balances in the GFFS that are legally segregated for specific future uses or are not appropriated for expenditure. The Municipality has recorded the following types of reservations of fund balances in the GFFS:

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

- **Encumbrances** – Represent reservations of fund balances for commitments related to unperformed (executor) contracts for goods or services (future expenditures under purchase orders, contracts and other commitments). These committed amounts represent reservations of unexpired appropriations and generally will become liabilities in future fiscal years as the goods or services are received.
- **Debt service** – Represent fund balances available and restricted to cover future debt service payments (principal and interest) on bonds payable, which are accounted for in the debt service fund.
- **Capital assets and projects** – Represent the reservation of financial resources that are restricted for the acquisition, construction or improvement of major capital assets under contracts and other commitments. These amounts are accounted for in the capital projects funds.
- **Federal and state funded programs** – Represent financial resources set aside for use in federal and state grant programs.

p) **Inter-fund Activities**

The Municipality has the following types of reciprocal and non-reciprocal inter-fund activities recorded among governmental funds in the accompanying GFFS:

- **Inter-fund loans** – Represent resources (assets) provided by one governmental fund to other governmental fund with a requirement and commitment for repayment (reimbursement), which are recorded as “*due from*” in the lender governmental fund and “*due to*” in the borrower governmental fund. Inter-fund receivables, which are not considered to be currently available financial resources, are reported as “*advances*”. For amounts not expected to be collected, inter-fund receivables/payables are reduced to their estimated realizable (settlement) value, and the portion of the inter-fund loan that is not expected to be repaid is reported as a “*transfer-in*” from the governmental fund that provided the loan.
- **Inter-fund transfers (transfers-in/(out))** – Represent flows of assets (permanent reallocation of financial resources among governmental funds) without equivalent flows of assets in return and without a requirement for repayment. Transfers are reported as “*other financing uses*” in the governmental fund making transfers and as “*other financing sources*” in the governmental fund receiving transfers.
- **Inter-fund reimbursements** – Represent repayments (reimbursements) from the governmental fund responsible for particular expenditures or expenses to the governmental fund that initially paid for them.

In the GFFS, inter-fund activity has not been eliminated, as permitted by GAAP.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

q) *Use of Estimates*

The preparation of the accompanying basic financial statements in conformity with GAAP requires management to make significant estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

r) *Future Adoption of Accounting Pronouncements*

The GASB has issued the following statements that have effective dates after June 30, 2009:

- a. GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definition*, which is effective for periods beginning after June 15, 2010.
- b. GASB Statement No. 51, *Accounting and Financial Reporting for Intangible Assets*, which is effective for periods beginning after June 15, 2009.
- c. GASB Statement No. 53, *Accounting and Financial Reporting for Derivative Instruments*, which is effective for periods beginning after June 15, 2009.

The impact of these statements on the Municipality's basic financial statements has not yet been determined.

s) *Accounting Changes*

On July 1, 2008, the Municipality adopted the provisions of APB Opinion No. 20, *Accounting Changes*, as amended, to account for the accounting changes related to the adoption of GASB 55 and GASB 56 in the current fiscal year.

The financial positions and the results of operations reported in the accompanying GFFS as of and for the fiscal year ended June 30, 2009 have not been affected for the aforementioned changes in accounting principles. Accordingly, the accompanying GFFS have not reported any retroactive restatements or reclassifications of fund equities as of July 1, 2008.

2. **Deposits**

The Municipality maintains its deposits in various commercial banks located in Puerto Rico and the Government Development Bank for Puerto Rico (GDB). Proceeds from bonds and funds related to certain grant awards are required by law to be held with GDB.

On July 1, 2005, the Municipality adopted the provisions of GASB Statement No. 40 (GASB No. 40), *Deposit and Investment Risk Disclosure, an Amendment to GASB Statement No. 3*. This statement requires that state and local governments disclose essential risk information about deposits and investments. The disclosure requirements cover four main areas: (1) credit risk, (2) interest rate risk, (3) custodial credit risk, and (4) foreign exchange exposure.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

- **Credit risk** – This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. In compliance with the laws and regulations of the Commonwealth, the Municipality has adopted, as its custodial and credit risk policy, the *Statement of Investment Guidelines for the Government of the Commonwealth of Puerto Rico*. Accordingly, the Municipality invests only in obligations of the Commonwealth, obligations of the United States of America, certificates of deposit, commercial paper, bankers' acceptances, or in pools of obligations of the municipalities of Puerto Rico, which are managed by GDB. According to the aforementioned investment guidelines, the Municipality does not invest in marketable securities or any other types of investments for which credit risk exposure may be significant. Therefore, the Municipality's management has concluded that the credit risk related to any possible loss related to defaults by commercial banks on the Municipality's deposits are considered low at June 30, 2009.
- **Interest rate risk** – This is the risk that changes in interest rates of debt investments will adversely affect the fair value of an investment. The Municipality manages its exposure to declines in fair values by: (1) not including debt investments in its investment portfolio at June 30, 2009, (2) limiting the weighted average maturity of its investments to three months or less, and (3) keeping most of its bank deposits in interests bearing accounts generating interests at prevailing market rates. At June 30, 2009, the Municipality's cash balances are recorded at cost, which approximates their fair value. Therefore, the Municipality's management has concluded that at June 30, 2009, the interest rate risk associated with the Municipality's cash and cash equivalents is considered low.
- **Custodial credit risk** – In the case of deposits, this is the risk that in the event of a bank failure, the Municipality's deposits may not be recovered. Pursuant to the *Statement of Investment Guidelines for the Government of the Commonwealth of Puerto Rico* the balances deposited in commercial banks by the Municipality are insured by the Federal Deposit Insurance Corporation (FDIC) generally up to a maximum of \$250,000 per depositor. In addition, public funds deposited in commercial banks by the Municipality are fully collateralized for the amounts deposited in excess of the federal depository insurance. All securities pledged as collateral are held, in the Municipality's name, by the agents of the Commonwealth's Secretary of Treasury. Deposits with GDB are uninsured and uncollateralized. However, no losses related to defaults by GDB on deposit transactions have been incurred by the Municipality through June 30, 2009. Therefore, the Municipality's management has concluded that at June 30, 2009, the custodial credit risk associated with the Municipality's cash is considered low.
- **Foreign exchange risk** – The risk that changes in exchange rates will adversely affect the value of an investment or a deposit. According to the aforementioned investment guidelines, the Municipality is prevented from investing in foreign securities or any other types of investments for which foreign exchange risk exposure may be significant. Accordingly, management has concluded that the foreign exchange risk related to the Municipality's deposits is considered low at June 30, 2009.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

**3. Municipal License Taxes**

The Municipality is authorized by Act No. 81 to impose and collect municipal license taxes to any natural or legal person having trade or business activities within the territory of Toa Alta. This is a self-assessed tax generally based on the business volume of taxpayers, measured by gross revenues. The Municipality establishes the applicable tax rates. At June 30, 2009, the municipal license tax rates imposed by the Municipality were 1.50 percent for financial institutions and 0.50 percent for other types of taxpayers. Any taxpayers that have been granted with a partial tax exemption under any of the tax incentive acts of the Commonwealth ultimately pay municipal license taxes at reduced tax rates, generally between 60 percent and 90 percent under standard rates.

Each taxpayer must assess the corresponding municipal license tax by declaring the volume of business through a tax return filed every April 15, based on the actual volume of business (revenues) earned in the preceding calendar year. Taxpayers with a sales volume of \$1 million or more must include audited financial statements with their tax return filings. The tax can be paid by the taxpayer in two equal installments due on July 15 and January 15, subsequent to the filing of the declaration on April 15. The first installment of the tax covers the six-month period ended December 31, subsequent to the filing date of the declaration, while the second installment of the tax covers the six-month period ended June 30 of the subsequent calendar year. If a taxpayer elects to pay the tax in full on the filing date of the declaration (generally April 15), a 5 percent discount is granted automatically on the total tax amount due.

Any municipal license taxes collected in advance (that is, pertaining to a future fiscal year) are recorded as unearned revenues in the GWFS and the GFFS. Total municipal license tax receivable amounted to \$223,709 at June 30, 2009.

**4. Property Taxes**

The Municipality is authorized by Act No. 81 to impose and collect property taxes from any natural or legal person that, at January 1 of each calendar year: (1) is engaged in trade or business and is the owner of personal or real property used in trade or business or (2) owns residential real property with a value in excess of \$15,000 (at 1957 estimated market prices).

CRIM is responsible for the billings and collections of real and personal property taxes on behalf of the Municipality. Prior to the beginning of each fiscal year, CRIM informs to the Municipality the estimated amount of property tax expected to be collected for the ensuing fiscal year. Throughout the fiscal year, CRIM advances funds to the Municipality based on the initial estimated collection amounts for the fiscal year. CRIM is required by law to prepare a settlement statement on a fiscal year basis, whereby a comparison is made between the amounts advanced to the Municipality and the property tax amounts actually collected from taxpayers on behalf of the Municipality during the fiscal year. This settlement has to be completed on a preliminary basis not later than December 31 following the fiscal year end.

Personal property taxes are self-assessed by taxpayers every year using the book value of personal property assets owned by the taxpayer at January 1 (assessment date) and reporting such taxable value through a personal property tax return filed on May 15 subsequent to the assessment date. The total

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Notes to Financial Statements  
June 30, 2009

personal property tax rate in force at June 30, 2009 was 7.03 percent (of which taxpayers pay 6.83 percent and the remaining 0.20 percent is paid by the Department of Treasury, as a subsidy).

Real property taxes are assessed by CRIM. The assessment on real property is made every January 1 and is based on estimated current values of the property, deflated to 1957 market prices. The total real property tax rate in force at June 30, 2009 was 9.03 percent (of which 8.83 percent is paid by taxpayers and the remaining 0.20 percent is also paid by the Department of Treasury, as a subsidy).

Residential real property occupied by its owner (not engaged in trade or business) is exempt from property taxes only on the first \$15,000 of the assessed value (at 1957 market prices). For exempt amounts, the Department of Treasury assumes the payment of the basic tax (4.00 percent and 6.00 percent for personal and real property, respectively), except for property assessed for less than \$3,500 (at 1957 market prices), for which no payment is made by the Department of Treasury.

According to Act No. 81, included within the total personal and real property tax rates of 6.83 percent and 8.83 percent, respectively, there is a levy of an annual special tax of 1.03 percent of the assessed value of all real and personal property not exonerated from taxation. This special tax is levied by the Commonwealth but is collected by CRIM. Collections of this special tax are directly remitted by CRIM to the Commonwealth's debt service fund, for the payment of the general long-term debt of the Commonwealth.

In addition, included within the total personal and real property tax rates of 6.83 percent and 8.83 percent, respectively, there is a portion of the tax rate in the amount of 2.00 percent that is restricted for the Municipality's debt service requirements on bonds. Such amounts are recorded in the Municipality's debt service fund.

Furthermore, included within the total personal and real property tax rates of 6.83 percent and 8.83 percent, respectively, there is a portion of the tax rates that is recorded in the Municipality's general fund, of which a portion is restricted for the payment of: (1) the insurance premiums acquired through the Department of Treasury, (2) the monthly contributions to CRIM, which are statutorily required as the Municipality's share of CRIM operating expenses, (4) statutory contributions to the Puerto Rico Health Services Administration (PRHSA), as the Municipality's share of the cost of the public health insurance coverage provided to qualifying low-income citizens, (5) certain notes payable to CRIM and, (6) certain amounts due to certain agencies and component units of the Commonwealth, which are recorded within intergovernmental payables in the accompanying GWFS and GFFS. The 0.20 percent of unrestricted personal and real property taxes paid by the Department of Treasury as a subsidy is recorded in the Municipality's general fund.

The Additional Lottery System of the Commonwealth (the Additional Lottery) is an operational unit reported as an enterprise fund in the Commonwealth's basic financial statements, which currently operates several betting alternatives to the citizens of Puerto Rico. The Additional Lottery is required every fiscal year to distribute a portion of its excess of revenues over expenses as follows:

- Thirty five percent of its net earnings (defined as the excess of revenues over expenses less an amount earmarked for the Fund for Rent and Home Improvement Subsidy Program for the Low-Income Qualifying Elderly) is earmarked to the municipalities of the Commonwealth, of which a

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

maximum of \$26 million, on an annual basis, is distributed to the Municipal Equalization Fund held by CRIM to cover operating expenses and permanent improvements of the municipalities.

- An additional amount not exceeding \$16 million, on an annual basis, is distributed to the Municipal Equalization Fund, provided it is within the thirty-five percent corresponding to the municipalities of the Commonwealth. When the accumulated municipal appropriations from the municipalities' Puerto Rico Health Reform are covered up to June 30, 1997, these resources will be assigned to PRHSA.

At June 30, 2009, property taxes receivable recorded in the general fund amounted to \$400,984.

## 5. Sales and Use Taxes

On July 29, 2007 the Commonwealth Legislature approved Act. No. 80 ("Act. 80") which imposed to all the Municipalities of Puerto Rico a uniform municipal sales and use tax of 1.5%. Effective August 1, 2007 1% of the 1.5% will be collected by the Puerto Rico Department of Treasury.

Act 80 also provides for restrictions on the use of the resources (including the .5 of 1.5% collected by The Commonwealth Government) to be invested in solid waste an recycling programs, capital improvements and health and public safety cost. Amount collected by the Commonwealth Government will be deposited in accounts of special funds in the Government Development Bank of Puerto Rico ("GDB"), subject to restrictions imposed and distributed as follows:

- a. .2% of the .5% will be deposited in a "Municipal Development Fund" to finance costs as restricted by the Act.
- b. 2% of the .5% will be deposited in a "Municipal Redemption Fund" to finance loans to municipalities subject to restrictions imposed by the Act and,
- c. .1% of the .5% will be deposited in a "Municipal Improvement Fund" to finance capital improvement projects; these funds will be distributed based on legislation from the Commonwealth's Legislature.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

**6. Inter-Fund Transactions**

The composition of inter-fund balances at June 30, 2009 and for the fiscal year then ended is as follows:

<u>Due to:</u>	<u>Due from:</u>			
	<u>Major governmental funds</u>			
	<u>General fund</u>	<u>Capital Projects - Las Acerolas Project fund</u>	<u>Other governmental funds</u>	<u>Total governmental funds</u>
Major				
General fund	\$ -	443,781	299,067	\$ 742,848
Debt service	155	-	-	155
Bond issuance	2,412	-	-	2,412
Other	152,917	-	243,852	396,769
Total	<u>\$ 155,484</u>	<u>443,781</u>	<u>542,919</u>	<u>\$ 1,142,184</u>

<u>Transfer to:</u>	<u>Transfer from:</u>			
	<u>Major governmental funds</u>			
	<u>General fund</u>	<u>Debt service fund</u>	<u>Other governmental fund</u>	<u>Total governmental funds</u>
Major				
General fund	\$ -	994,086	89,025	\$ 1,083,111
Debt service	10,588	-	-	10,588
Bond issuance	85,191	-	-	85,191
Other	17,626	-	-	17,626
Total	<u>\$ 113,405</u>	<u>994,086</u>	<u>89,025</u>	<u>\$ 1,196,516</u>

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Notes to Financial Statements  
June 30, 2009

**7. Capital Assets**

Capital assets activity for the fiscal year ended June 30, 2009:

	<u>Balance at beginning of fiscal year</u>	<u>Additions</u>	<u>Balance at end of fiscal year</u>
Governmental activities:			
Cost basis:			
Capital assets, not being depreciated/ amortized:			
Land	\$ 13,800,390	-	\$ 13,800,390
Construction in progress	2,087,848	191,670	2,279,518
Total capital assets, not being depreciated/amortized	<u>15,888,238</u>	<u>191,670</u>	<u>16,079,908</u>
Capital assets, being depreciated/amortized:			
Buildings, structures, and improvements	12,164,249	985,575	13,149,824
Infrastructure	8,182,509	3,858,731	12,041,240
Vehicles, machinery and equipment, and furniture and fixtures	9,582,640	19,880	9,602,520
Office equipment under capital leases	-	-	-
Total capital assets, being depreciated/amortized	<u>29,929,398</u>	<u>4,864,186</u>	<u>34,793,584</u>
Total cost basis of capital assets	<u>45,817,636</u>	<u>5,055,856</u>	<u>50,873,492</u>
	<u>Accumulated depreciation/ amortization at beginning of fiscal year</u>	<u>Depreciation and amortization expense</u>	<u>Accumulated depreciation/ amortization at end of fiscal year</u>
Accumulated depreciation and amortization:			
Buildings, structures, and improvements	3,127,106	320,400	3,447,506
Infrastructure	1,650,907	1,265,582	2,916,489
Vehicle, machinery and equipment, and furniture and fixtures	8,046,463	16,020	8,062,483
Office equipment under capital leases	-	-	-
Total accumulated depreciation and amortization	<u>12,824,476</u>	<u>1,602,002</u>	<u>14,426,478</u>
Net capital assets	<u>\$ 32,993,160</u>	<u>3,453,854</u>	<u>\$ 36,447,014</u>

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Notes to Financial Statements  
June 30, 2009

Depreciation and amortization expense for the fiscal year ended June 30, 2009 was charged to functions/programs in the accompanying statement of activities as follows:

Governmental activities:	
General government	\$ 267,000
Public safety	267,000
Economic and urban development	267,000
Health and sanitation	267,000
Public housing and welfare	267,000
Culture, recreation, and education	<u>267,000</u>
Total depreciation and amortization expense	<u>\$ 1,602,002</u>

**8. Long-Term Obligations**

The general long-term debt activity for the fiscal year ended June 30, 2009 is as follows:

	Balance at beginning of fiscal year, as restated	Borrowings or additions	Payments or deductions	Balance at end of fiscal year	Balance due within one year
Bonds payable	\$ 12,715,000	805,000	(985,000)	\$ 12,535,000	\$ 1,315,000
Notes payable:					
Puerto Rico Solid Waste Authority	75,389	-	(22,000)	53,389	53,389
Puerto Rico Retirement System	135,586	-	(45,195)	90,391	90,391
Puerto Rico Treasury Department	10,930	-	(3,643)	7,287	7,287
CRIM - Public Acts No. 42	1,195,258	-	(21,766)	1,173,492	23,134
CRIM - Public Acts No. 146	272,027	-	(11,334)	260,693	11,334
U. S. Department of Housing and Urban Development	7,886,000	-	-	7,886,000	-
LIMS Repayment Plan	233,350	-	(80,531)	152,819	80,531
Solid Wasted Landfill Obligation	5,927,943	1,090,537	-	7,018,480	-
Compensated absences	1,635,338	2,586,205	(1,635,338)	2,586,205	-
Claims and judgments	225,000	-	(165,000)	60,000	60,000
Total	<u>\$ 30,311,821</u>	<u>4,481,742</u>	<u>(2,969,807)</u>	<u>\$ 31,823,756</u>	<u>\$ 1,641,066</u>

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

Historically, the general fund has been used to liquidate certain notes payable, compensated absences, federal cost disallowances, obligations under capital leases and any other long-term liabilities other than bonds.

**a) Debt Limitation**

The Municipal Legislature is legally authorized to approve the contracting of debts of the Municipality. Nevertheless, the laws and regulations of the Commonwealth also provide that:

- Direct obligations of the Municipality (evidenced principally by bonds and bond anticipation notes) are backed by the full faith, credit and taxing power of the Municipality; and
- Direct obligations are not to be issued by the Municipality if the amount of the principal of, and the interest on, such bonds and bond anticipation notes (and on all bonds and notes issued thereafter) which are payable in any fiscal year, together with any amount paid by the Municipality in the preceding fiscal year on account of bonds or bond anticipation notes guaranteed by the Municipality, exceed 10 percent of the total assessed value of the property located within the Municipality plus the balance of the ad valorem taxes in the debt service fund, for bonds payable and bond anticipation notes to be repaid with the proceeds of property taxes restricted for debt service.

**b) Bonds Payable**

The Municipality issues general obligation, special obligation and public improvement bonds to finance the acquisition, construction and improvement of capital assets, as well as, to finance certain operating needs, including the payment to suppliers in certain circumstances.

The laws and regulations of the Commonwealth provide that the Municipality's public debt will constitute a first claim on the available revenue of the Municipality. Public debt is composed of bonds payable. The good faith, credit and taxing power of the Municipality are irrevocably pledged for the prompt payment of the principal and interest of bonds.

As described in Note 4, the Municipality levies an annual additional special tax of 2.00 percent of the assessed value of personal and real property. The proceeds of this additional special tax are deposited in a sinking fund established at GDB whereby sufficient funds are set aside to redeem the bonds payable of the Municipality in minimum annual or semiannual principal and interest payments. The collections of this special tax are recorded in the Municipality's debt service fund.

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Notes to Financial Statements  
June 30, 2009

For financial reporting purposes, the outstanding balances of bonds represent the total principal to be repaid. Bonds payable is composed as follows at June 30, 2009:

	<b><u>Outstanding Amount</u></b>
1995 serial bonds (face amount of \$330,000) due in annual principal installments ranging from \$5,000 to \$30,000; plus interests due in semiannually installments at variable rates (6.11% to 8.21%) through July, 1, 2019	\$ 225,000
1995 serial bonds (face amount of \$485,000) due in annual principal installments ranging from \$5,000 to \$45,000; plus interests due in semiannually installments at variable rates (4.70% to 6.63%) through July, 1, 2020	350,000
1996 serial bonds (face amount of \$205,000) due in annual principal installments ranging from \$5,000 to \$20,000; plus interests due in semiannually installments at variable rates (4.70% to 6.63%) through July 1, 2020	140,000
1997 serial bonds (face amount \$400,000) due in annual principal installments ranging from \$10,000 to \$40,000; plus interests due in semiannually installments at variable rates (5.00% to 8.00%) through July 1, 2016	225,000
1997 serial bonds (face amount of \$1,270,000) due in annual principal installments ranging from \$45,000 to \$135,000; plus interests due in semiannually installments at variable rates (4.70% to 6.63%) through July 1, 2011	380,000
1997 serial bonds (face amount of \$1,230,000) due in annual principal installments ranging from \$15,000 to \$105,000; plus interests due in semiannually installments at variable rates (4.87% to 6.75%) through January 1, 2021	910,000
1999 serial bonds (face amount of \$625,000) due in annual principal installments ranging from \$10,000 to \$55,000; plus interests due in semiannually installments at variable rates (4.87% to 6.56%) through January 1, 2022	480,000
2001 serial bonds (face amount of \$505,000) due in annual principal installments ranging from \$5,000 to \$45,000; plus interests due in semiannually installments at variable rates (3.68% to 7.81%) through January 1, 2025	435,000

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Notes to Financial Statements  
June 30, 2009

	<b>Outstanding Amount</b>
2000 serial bonds (face amount of \$1,230,000) due in annual principal installments ranging from \$55,000 to \$145,000; plus interests due in semiannually installments at variable rates (2.70% to 7.81%) through January 1, 2013	\$ 625,000
2001 serial bonds (face amount of \$810,000) due in annual principal installments ranging from \$55,000 to \$115,000; plus interests due in semiannually installments at variable rates (5.00% to 7.00%) through July 1, 2010	220,000
2002 serial bonds (face amount of \$2,105,000) due in annual principal installments ranging from \$75,000 to \$230,000; plus interests due in semiannually installments at variable rates (3.21% to 5.00%) through July 1, 2016	1,415,000
2004 serial bonds (face amount of \$245,000) due in annual principal installments ranging from \$30,000 to \$40,000; plus interests due in semiannually installments at variable rates (4.17% to 5.00%) through July 1, 2009	40,000
2006 serial bonds (face amount of \$1,025,000) due in annual principal installments ranging from \$125,000 to \$170,000; plus interests due in semiannually installments at variable rates (4.17% to 4.63%) through July 1, 2012	630,000
2007 serial bonds (face amount of \$2,275,000) due in annual principal installments ranging from \$35,000 to \$185,000; plus interests due in semiannually installments at variable rates (3.93% to 7.00%) through July 1, 2031	2,200,000
2007 serial bonds (face amount of \$560,000) due in annual principal installments ranging from \$65,000 to \$95,000; plus interests due in semiannually installments at variable rates (3.93% to 7.00%) through January 1, 2013	425,000
2008 serial bonds (face amount of \$1,335,000) due in annual principal installments ranging from \$145,000 to \$235,000; plus interests due in semiannually installments at variable rates (3.93% to 7.50%) through January 1, 2014	1,190,000
2008 serial bonds (face amount of \$1,840,000) due in annual principal installments ranging from \$250,000 to \$365,000; plus interests due in semiannually installments at variable rates (7.00% to 7.50%) through January 1, 2014	1,840,000

**COMMONWEALTH OF PUERTO RICO**  
**MUNICIPALITY OF TOA ALTA**  
Notes to Financial Statements  
June 30, 2009

**Outstanding  
Amount**

2009 serial bonds (face amount of \$805,000) due in annual principal installments ranging from \$65,000 to \$95,000; plus interests due in semiannually installments at variable rates (3.93% to 7.00%) through January 1, 2013

\$ 805,000

Total bonds payable

\$ 12,535,000

Variable interest rates on serial bonds are reviewed periodically by GDB and are based on the fluctuation of GDB's weighted average rate for its commercial paper program. Under this program, GDB issues commercial paper: (1) in the taxable and tax-exempt markets of the United States of America, (2) in the Eurodollar market, and (3) to corporations having tax exemptions under the Commonwealth's Industrial Incentives Acts and, which qualify for benefits provided by the former Section 936 of the U.S. Internal Revenue Code. Annual debt service requirements of maturity for bonds payable are as follows:

Year ending <u>June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 1,315,000	706,656	\$ 2,021,656
2011	1,643,333	645,930	2,289,263
2012	1,618,333	562,256	2,180,589
2013	1,568,334	480,304	2,048,638
2014	3,565,000	1,729,149	5,294,149
2015-2019	1,425,000	703,569	2,128,569
2020-2024	735,000	357,700	1,092,700
2025-2029	665,000	97,125	762,125
<b>Total</b>	<u>\$ 12,535,000</u>	<u>5,282,689</u>	<u>\$ 17,817,689</u>

At June 30, 2009, accrued interest payable on bonds amounted to \$339,446.

**c) Notes Payable to CRIM**

The Municipality had the following notes payables to CRIM at June 30, 2009:

- **Public Act No. 146** – On September 24, 2002, CRIM, on behalf of the municipalities of Puerto Rico, entered into a financing agreement with GDB pursuant to the provisions of Public Act No. 146 of October 11, 2001, as amended (Act No. 146). The purpose of this financing agreement was to extinguish in advance certain bonds payable issued by Public Finance Corporation (PFC), a subsidiary of GDB, which were originally issued to pay certain property tax receivables owned by the municipalities of Puerto Rico through 1996, which were acquired by PFC with recourse.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

The original face amount of the note allocated by CRIM to the Municipality was for a term not exceeding 30 years. The note bears interest at 6.50 percent during its first five years. Subsequently, from years 6 through 30, the loan shall bear variable interest at a rate of 125 points over the 5-year LIBOR rate, which will be adjusted every five years. During the first five years of the note, commenced on July 1, 2003, the Municipality shall pay only interest. At the end of the first five years of the note, the repayment terms and conditions of the note shall be renegotiated to allow the Municipality to pay the outstanding balance of the note in equal installments of principal plus interest, through maturity. Interest payments on this financing agreement are accounted for in the general fund.

The outstanding principal of the note payable to CRIM amounted to \$260,693 at June 30, 2009. Debt service requirements in future years are as follows:

Year ending June 30	Principal	Interest	Total
2010	\$ 11,334	16,214	\$ 27,548
2011	11,334	15,510	26,844
2012	11,334	14,804	26,138
2013	11,334	14,100	25,434
2014	56,670	59,922	116,592
2015-2019	56,670	42,298	98,968
2020-2024	56,670	24,672	81,342
2025-2029	45,347	7,048	52,395
<b>Total</b>	<b>\$ 260,693</b>	<b>194,568</b>	<b>\$ 455,261</b>

- Public Act No. 42** – The Commonwealth’s Pubic Act No. 42 of January 26, 2000 (Act No. 42) was enacted to authorize CRIM to enter into a financing agreement of up to \$200 million, for a term not exceeding 30 years. The financing agreement authorized CRIM to finance a debt that the municipalities of Puerto Rico had with such entity, which arose from the difference between the yearly final settlements of property tax advances made by CRIM to the municipalities and the actual property tax collections received by CRIM from taxpayers through fiscal year 2000. The amounts that the municipalities will collect from the additional property taxes resulting from the increases in the subsidy from the Commonwealth are assigned through Act No. 42 to repay such note. The increase in this subsidy was the result of Public Act No. 238 of August 15, 1999.

In addition, on December 16, 2002 the Municipality entered into a repayment agreement with GDB and CRIM to pay off the remaining of excess of property tax advances from fiscal years 2000, 2001 and other previous fiscal years. CRIM retains the principal and interest from the property tax advances of the Municipality. The amounts retained by CRIM are remitted to GDB on July 1 of each fiscal year through July 1, 2032. The repayment agreement bears interest at variable rates determined by GDB (6.19 percent at June 30, 2009) but not exceeding 8.00 percent. Principal and interest payments on this financing agreement

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

are accounted for in the general fund. The outstanding principal amounted to \$1,173,492 at June 30, 2009.

Debt service requirements in future years are as follows:

Year ending June 30	Principal	Interest	Total
2010	\$ 23,134	72,257	\$ 95,391
2011	24,588	70,804	95,392
2012	26,132	69,258	95,390
2013	27,774	67,617	95,391
2014	167,350	309,608	476,958
2015-2019	226,961	249,797	476,758
2020-2024	307,803	169,155	476,958
2025-2029	369,750	59,516	429,266
<b>Total</b>	<u>\$ 1,173,492</u>	<u>1,068,012</u>	<u>\$ 2,241,504</u>

*d) Notes Payable to Land Information Management System (LIMS)*

During the fiscal year 2001-2002, the Municipality authorized the CRIM to retain the corresponding portion for the financing project of Land Information Management System-LIMS, contracted by the CRIM. A total of \$215,030 is to be retained in ten years period at an interest rate of 5.95% until November 28, 2011. The outstanding debt balance of the note payable amounted to \$152,819.

*e) Notes Payable to HUD*

Note payable of \$7,900,000 due to the U.S. Department of Housing and Urban Development, payable in annual aggregate principal installments ranging from \$271,000 to \$658,000 plus interest which fluctuates from 2.62% to 5.42%. The note is payable in August 2028. The outstanding debt balance of the note payable amounted to \$7,886,000.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

The annual debt service requirements for the note at June 30, 2009 are as follows:

Year ending June 30	Principal	Interest	Total
2010	\$ -	383,348	\$ 383,348
2011	-	383,348	383,348
2012	271,000	378,687	649,687
2013	285,000	368,583	653,583
2014	1,764,000	1,638,309	3,402,309
2015-2019	2,290,000	1,169,391	3,459,391
2020-2024	2,976,000	502,653	3,478,653
2025-2029	300,000	8,130	308,130
<b>Total</b>	<u>\$ 7,886,000</u>	<u>4,832,449</u>	<u>\$ 12,718,449</u>

**9. Employees' Retirement Systems**

*a) Plan Description*

The Municipality's employees participate in the Employees' Retirement System of the Government of Puerto Rico and its Instrumentalities (ERS), a cost-sharing multi-employer (as related to the Municipality's reporting entity) defined pension plan established by the Commonwealth. Substantially all full-time employees of the Commonwealth and substantially all municipalities are covered by ERS under the terms of Public Act No. 447 of May 15, 1951, as amended (Act No. 447). All regular and temporary employees of the Municipality become plan members of ERS at the date of employment, while it is optional for officers appointed.

ERS members, other than those joining it after March 31, 1990, are eligible for the benefits described below:

• *Retirement Annuity*

ERS members are eligible for a retirement annuity upon reaching the following age:

Policemen and firemen:	Other employees:
50 with 25 years of credited service	55 with 25 years of credited service
58 with 10 years of credited service	58 with 10 years of credited service

ERS members are eligible for monthly benefit payments determined by the application of the stipulated benefit ratios to the member's average compensation. Average compensation is computed based on the highest 36 months of compensation recognized by ERS. The annuity, for which a member is eligible, is limited to a minimum of \$300 per month and a maximum of 75 percent of the average compensation.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

- ***Merit Annuity***

ERS members are eligible for merit annuity with a minimum of 30 years or more of credited service. The annuity for which the plan member is eligible is limited to a minimum of 65 percent and a maximum of 75 percent of the average compensation.

- ***Deferred Retirement Annuity***

A participating employee who ceases to be an employee of the Municipality after having accumulated a minimum of ten years of credited service qualifies for retirement benefits provided his/her contributions are left in ERS until reaching 58 years of age.

- ***Coordinated Plan***

On the coordinated plan, by the time the employee reaches 65 years old and begins to receive social security benefits, the pension benefits are reduced by the following:

(a) \$165 per month, if retired with 55 years of age and 30 years of credited service.

(b) \$110 per month, if retired with less than 55 years of age and 30 years of credited service.

(c) All other between \$82 and \$100 per month.

(d) Disability annuities under the coordinated plan are also adjusted at age 65 and in some cases can be reduced over \$165 per month.

- ***Non-Coordinated Plan***

On the non-coordinated plan the participating employee and does not have any change on the pension benefits upon receiving social security benefits.

- ***Reversionary Annuity***

An ERS member, upon retirement, could elect to receive a reduced retirement annuity giving one or more benefit payments to his/her dependents. The life annuity payments would start after the death of the retiree for an amount not less than \$240 per year or greater than the annuity payments being received by the retiree.

- ***Occupational Disability Annuity***

A participating employee, who as a direct result of the performance of his/her occupation is totally and permanently disabled, is eligible for a disability annuity of 50 percent of the compensation received at the time of the disability.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

- *Non-occupational Disability Annuity*

A participating employee, totally and permanently disabled for causes not related to his/her occupation and with no less than 10 years of credited service, is eligible for an annuity of 1.50 percent of the average compensation of the first 20 years of credited services, increased by 2 percent for every additional year of credited service in excess of 20 years.

- *Death Benefits*

*Occupational:*

- (a) Surviving spouse – annuity equal to 50 percent of the participating employee's salary at the date of the death.
- (b) Children – \$10 per month for each child, minor or student, up to a maximum benefit per family of \$100.

*Non-occupational:*

Beneficiary – the contributions and interest accumulated as of the date of the death plus an amount equal to the annual compensation at the time of the death.

*Post-retirement:*

Beneficiary with surviving spouse age 60 or over and a child, 18 or under, up to 30 percent (60 percent, if not covered under Title II of the Social Security Act) (increased to 50 percent effective January 1, 2005) of retiree's pension or otherwise the excess, if any, of the accumulated contributions at the time of retirement over the total annuity benefits received before death, limited to a minimum of \$750.

- *Refunds*

A participating employee who ceases his/her employment with the Municipality without the right to a retirement annuity has the right to a refund of the contributions to ERS plus any interest earned thereon.

- *Cost of Living Adjustment for Pension Benefits*

Public Act No. 10 of May 21, 1992 (Act No. 10) provided for increases of 3 percent every three or more years of retirement. Act No. 10 requires further legislation to grant this increase every three years subject to the presentation of actuarial studies regarding its costs and the source of financing. To protect the financial health of ERS, the increase granted during 2001 and the one granted on January 1, 2005 are being financed by the Municipality and the other participating employers.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

To avoid any economic impact on ERS, the employers are responsible for contributing to ERS the amounts to cover the benefit payments and the employer and employee contributions with respect to the participants covered until the participants reach the normal retirement age.

- ***Amendment to Act No. 447 effective January 1, 2000 to create a Defined Contribution Plan***

On September 24, 1999, Public Act No. 305, an amendment to Act No. 447, was enacted to establish a defined contribution plan, known as System 2000, to cover employees joining ERS on or after January 1, 2000.

Employees that participated in the original plan as of December 31, 1999, had the opportunity to elect to either stay in the defined benefit plan or transfer to System 2000. Employees that joined the Municipality on or after January 1, 2000, were only allowed to become members of System 2000.

System 2000 is a hybrid defined contribution plan, also known as a cash balance plan. Under this new plan, there is a pool of plan assets, which is invested by the System, together with those of the cost-sharing multi-employer defined benefit plan. Neither the Commonwealth nor the Municipality guarantee benefits at retirement age. The annuity is based on a formula which assumes that each fiscal year the employee's contribution (with a minimum of 8.28 percent of the employee's salary up to a maximum of 10 percent) is invested as instructed by the employee in an account which either: (1) earns a fixed rate based on the two-year Constant Maturity Treasury Notes, (2) earns a rate equal to 75 percent of the return of the ERS' investment portfolio (net of management fees), or (3) earns a combination of both alternatives. Participants receive periodic account statements similar to those of defined contribution plans showing their accrued balances. Disability benefits are not granted under System 2000, rather are provided to those participants that voluntarily elect to participate in a private insurance long-term disability program. The employers' contributions (9.28 percent of the employee's salary) with respect to employees under System 2000 will continue and will be used to fund the cost-sharing multi-employer defined benefit plan.

System 2000 reduced the retirement age from 65 years to 60 for those employees who joined the current plan on or after January 1, 2000.

Historically, the Commonwealth has reported ERS and System 2000 in its basic financial statements as pension trust funds. Accordingly, the Commonwealth is currently assuming any actuarial deficiency that may exist or arise related to the Municipality's participating employees because ERS does not allocate to the Municipality any actuarial deficiencies pertaining to participating municipal employees. The Municipality is only required by law to make statutory contributions at the rates detailed below.

- ***Recent Amendments to Act No. 447***

In June and July 2003, the Governor of the Commonwealth signed three Public Acts that provided the following certain benefits to retirees:

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

Increase in minimum monthly pension payments to \$300, effective January 1, 2005.

- (a) Triennial 3 percent increase in all pensions, effective January 1, 2005.
- (b) Increase in widow and/or beneficiaries to 50 percent of the benefit received by the deceased pensioner, effective January 1, 2005.

All the benefits granted will be funded through budgetary assignments in the Municipality's general fund with respect to its retired employees.

The Board of Trustees of ERS approved, effective November 17, 2003, an increase in the amount granted on personal loans to participating employees from \$3,000 to \$5,000.

**b) Funding Policy**

The contribution requirement to ERS is established by law and is not actuarially determined. These contributions are as follows:

Municipality and other employers	9.28 percent of applicable payroll
Employees:	
Coordination plan:	5.78 percent of gross salary up to \$6,600 per year, plus 8.28 percent gross salary in excess of \$6,600.
Supplementation plan:	8.28 percent of gross salary. This is the only choice available to policemen, firemen and majors

**10. Solid Waste Landfill Closure and Post-Closure Care Costs**

State and federal laws and regulations require the Municipality to carry out a certain closure work on the Municipality's landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site in the following years.

In accordance with GASB Statement No. 18, "Accounting for Municipal Solid Waste Landfill Closure and Post Closure Care Costs" (GASB No. 18), the Municipality has performed a study of the closing and post-closing costs in order to recognize a provision for those future estimated costs. Based on this study, the Municipality recognized \$7,018,480 as the Municipality's estimated current costs for landfill closure as of June 30, 2009. Actual costs may differ due to inflation, changes in technology, or changes in laws and regulations. The Municipality expects to finance this obligation with an assignment of the central government and federal funds. In addition, the Solid Waste Disposal Administration of Puerto Rico approved to the Municipality the amount of \$1,000,000 to be used on the disposition of municipal solid waste landfill closing costs.

**11. Commitments and Contingencies**

The Municipality is defendant in various legal proceedings pertaining to matters incidental to the performance of routine governmental operations. Under Act No. 104 of June 25, 1955, as amended, persons are authorized to sue the Municipality only for causes of actions set forth in said Act to a

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
Notes to Financial Statements  
June 30, 2009

maximum amount of \$75,000 or \$150,000 if it involves actions for damages to more than one person or where a single injured party is entitled to several causes of action. Under certain circumstances, as provided in Act No. 9 of November 26, 1975, as amended, the Municipality may provide its officers and employees with legal representation, as well as assume the payment of any judgment that may be entered against them. There is no limitation on the payment of such judgment.

With respects to pending or threatened litigation, the Municipality has reported liabilities amounting to \$60,000 for awarded or anticipated unfavorable judgments as of June 30, 2009. Management believes that any unfavorable outcome in relation to pending or threatened litigation would not be significant, if any.

The Municipality has reported, outstanding encumbrances amounting to \$1,499,398 in the general fund at June 30, 2009. The Municipality intends to honor these encumbrances, which will continue to be liquidated under the current year's budget during a lapse period that extends into the subsequent fiscal year.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA, PUERTO RICO  
REQUIRED SUPPLEMENTARY INFORMATION  
BUDGETARY COMPARISON SCHEDULE – GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

	Budget Amounts		Actual Amounts (Budgetary Basis) (See Note A)	Variance with Final Budget
	Original	Final		
<b>BUDGETARY FUND BALANCE, JULY 1, 2008.....</b>	<b>\$ (448,013)</b>	<b>\$ (448,013)</b>	<b>\$ (448,013)</b>	<b>\$ -</b>
Resources (Inflows):				
Property Taxes.....	4,291,703	4,291,703	4,238,332	(53,371)
Volume of Business Taxes.....	3,620,165	3,620,165	2,003,411	(1,616,754)
Construction excise taxes	3,809,667	3,809,667	1,954,949	(1,854,718)
Intergovernmental Revenues.....	2,007,698	2,007,698	1,947,245	(60,453)
Sales Tax.....	1,200,000	1,200,000	1,183,122	(16,878)
Charges for services	6,686,915	6,686,915	6,407,247	(279,668)
Interest on deposits	350,000	350,000	294,235	(55,765)
Miscellaneous.....	88,000	88,000	296,156	208,156
Transfer from Other Funds.....	-	-	1,196,516	1,196,516
Total Resources (Inflows).....	<u>22,054,148</u>	<u>22,054,148</u>	<u>19,521,213</u>	<u>(2,532,935)</u>
Amounts Available for Appropriation.....	<u>21,606,135</u>	<u>21,606,135</u>	<u>19,073,200</u>	<u>(2,532,935)</u>
Charges to Appropriations (Outflows):				
General Government.....	2,512,262	2,328,576	1,367,980	960,596
Urban Development.....	5,519,925	5,663,545	4,884,843	778,702
Health and Sanitation.....	1,656,000	1,667,200	1,443,649	223,551
Public Safety.....	2,585,950	2,471,747	2,422,505	49,242
Public housing and welfare.....	499,796	472,432	458,391	14,041
Culture, recreation and education.....	1,348,621	1,519,054	1,443,891	75,163
Debt Service:				
Principal	1,816,036	1,806,036	1,806,036	-
Interest	1,059,702	1,059,702	1,059,702	-
Capital Outlays.....	5,055,856	5,055,856	5,055,856	-
Transfer to Other Funds.....	-	-	1,196,526	(1,196,526)
Total Charges to Appropriations.....	<u>22,054,148</u>	<u>22,044,148</u>	<u>21,139,379</u>	<u>904,769</u>
<b>BUDGETARY FUND BALANCE, JUNE 30, 2009....</b>	<b>\$ (448,013)</b>	<b>\$ (438,013)</b>	<b>\$ (2,066,179)</b>	<b>\$ (1,628,166)</b>

See accompanying Notes to Required Supplementary Information.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA, PUERTO RICO  
BUDGETARY COMPARISON SCHEDULE – GENERAL FUND  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE A Explanation of Differences Between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures**

	<u>General Fund</u>
<b>Sources/Inflows of Resources:</b>	
Actual Amounts (Budgetary Basis) "Available for Appropriation" from the Budgetary Comparison Schedule (See Page 64).....	\$ 19,073,200
Difference – Budget to GAAP:	
Change in Account Receivable.....	(653,487)
The Fund Balance at the Beginning of Year is a budgetary resource but is not a Current-Year Revenue for financial reporting purposes.....	<u>448,013</u>
Total Revenues as Reported on the Statement of Governmental Funds Revenues, Expenditures and Changes in Fund Balance (See Page 19).....	<u>\$ 18,867,726</u>
<b>Uses/Outflows of Resources:</b>	
Actual Amounts (Budgetary Basis) "Total Charges to Appropriation" from the Budgetary Comparison Schedule (See Page 64).....	\$ 21,139,379
Difference – Budget to GAAP:	
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for budgetary reporting purposes.....	(1,499,398)
Payments of encumbrances of prior year that are expenditures for financial reporting purposes but are not outflows for budgetary purposes.....	1,882,796
Transfers to other funds are outflows of budgetary resources but are not expenditures for financial reporting purposes.....	<u>(1,196,526)</u>
Total Expenditures as Reported on the Statement of Governmental Funds Revenues, Expenditures and Changes in Fund Balance (See Page 19).....	<u>\$ 20,326,251</u>

**NOTE B Explanation of Differences Between Budgetary Fund Balance and GAAP Fund Balance**

Budgetary Fund Balance, June 30, 2009.....	\$ (2,066,179)
Timing Differences:	
Non-budgetary Items.....	(970,115)
Change in Encumbrances.....	<u>(538,716)</u>
Unreserved Fund Balance, June 30, 2009.....	<u>\$ (3,575,010)</u>

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

Federal Grantor/Program Title	Federal CFDA Number	Entity Identifying Number	Federal Disbursements/ Expenditures
<b>U.S. Department of Housing and Urban Development (HUD)</b>			
Direct programs:			
Community Development Block - Grants Entitlement Grants	14.218		\$ 1,142,866
Community Development Block Grant Program, Section 108, Loan Guarantee	14.248	B-06-MC-72-0017	305,149
Section 8 Housing Choice Vouchers of San Juan:	14.871		1,037,108
Housing Opportunities for Persons with AIDS (HOPWA)	14.241		6,335
Subtotal U.S. Department of HUD			<u>2,491,458</u>
<b>U.S. Department of Agriculture</b>			
Pass-through the Education Department:			
Child and Adult Care Food Program	10.558		8,549
Subtotal U.S. Department of Agriculture			<u>8,549</u>
<b>U.S. Department of Health and Human Services (HHS)</b>			
Pass-through the Commonwealth of Puerto Rico Governor's Office (Elderly Affairs Office):			
Special Programs for the Aging Title III, Part B, Grants for Supportive Services and Senior Centers	93.044		100,191
Special Programs for the Aging Title III, Part C, Nutrition Services	93.045		57,291
Nutrition Services Incentive Program	93.053		31,684
Pass-through the Office of Administration for Children and Families			
Child and Care and Development Block Grant	93.575		213,474
Subtotal U.S. Department of HHS			<u>402,640</u>
<b>TOTAL</b>			<u>\$ 2,902,647</u>

See notes to schedule of expenditures of federal awards.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Schedule of Expenditures of Federal Awards is a summary of the activity of the Municipality of Toa Alta's federal award programs presented on the modified accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

**2. BASIS OF PRESENTATION**

The expenditures of the schedule are included in the Municipality's basic financial statements. The reconciliation of expenditures in the basic financial statements to the Schedule of Expenditures of Federal Awards is as follows:

	<u>Expenditures</u>
Total federal expenditures per schedule	\$2,902,647.
Federal expenditures per basic financial statements included within:	
Other Governmental Funds	\$2,902,647.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Municipality of Toa Alta's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our test disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain immaterial instances of noncompliance which we have reported to management of the Municipality of Toa Alta in a separate letter dated December 16, 2009.

This report is intended solely for the information and use of the audit committee, Commissioner Office of Municipal Affairs, management and the federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Ortiz, Rivera, Rivera & G.

San Juan, Puerto Rico  
December 16, 2009

The stamp 2479451 was affixed  
to the original of this report





ORTIZ, RIVERA, RIVERA & CO.

CERTIFIED PUBLIC ACCOUNTANTS • VALUE ADDED SERVICES

CPA Orlando Luis Ortiz Cabrera  
CPA Marco Antonio Rivera Zúñiga  
CPA Luis Rivera Zúñiga  
CPA Zoraida Cruz Claudio

**Members:**  
American Institute of Certified  
Public Accountants (AICPA)  
Puerto Rico Board of Certified  
Public Accountants

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor and  
Municipal Legislature  
Municipality of Toa Alta  
Toa Alta, Puerto Rico

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Municipality of Toa Alta, as of and for the year ended June 30, 2009, which collectively comprise the Municipality's basic financial statements and have issued our report thereon dated December 16, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control over Financial Reporting**

In planning and performing our audit, we considered Municipality's internal control over financial reporting a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Municipality's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a control deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatements of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



ORTIZ, RIVERA, RIVERA & CO.

CERTIFIED PUBLIC ACCOUNTANTS • VALUE ADDED SERVICES

CPA Orlando Luis Ortiz Cabrera  
CPA Marco Antonio Rivera Zúñiga  
CPA Luis Rivera Zúñiga  
CPA Zoraida Cruz Claudio

Members:  
American Institute of Certified  
Public Accountants (AICPA)  
Puerto Rico Board of Certified  
Public Accountants

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

To the Honorable Mayor  
and Municipal Legislature  
Municipality of Toa Alta  
Toa Alta, Puerto Rico

Compliance

We have audited the compliance of Municipality of Toa Alta with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2009. Municipality of Toa Alta' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Municipality of Toa Alta' management. Our responsibility is to express and opinion on Municipality of Toa Alta' compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Municipality of Toa Alta' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Municipality of Toa Alta compliance with those requirements.

In our opinion, the Municipality of Toa Alta complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal program for the year ended June 30, 2009. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying schedule of findings as questioned costs as item 09-1.

Internal Control over Compliance

The management of Municipality of Toa Alta is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Municipality of Toa Alta internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Municipality's internal control over compliance.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Municipality's response to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit Municipality's response and, accordingly, we express no opinion on it.

This report is intended solely for the information of the audit committee, Commissioner Office of Municipal Affairs, management and the federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

San Juan, Puerto Rico  
December 16, 2009

*Ortiz, Rivera, Rivera & Co.*

The stamp 2479452 was affixed to the original of this report.



**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

**1. SUMMARY OF AUDIT RESULTS**

- a. The auditors' report expressed an unqualified opinion on the basic financial statements of the Municipality of Toa Alta.
- b. There were no significant deficiencies on internal controls over financial reporting.
- c. No instances of noncompliance material to the financial statements of Municipality of Toa Alta were disclosed during the audit.
- d. There were no significant deficiencies on internal controls over major programs.
- e. The auditors' report on compliance with requirements applicable to federal award programs for the Municipality of Toa Alta expressed an unqualified opinion.
- f. Audit findings' related to the major federal award programs for Municipality of Toa Alta are reported in number 3 of this schedule.
- g. The program tested as major program includes:
  - Section 8 Housing Choice Vouchers - CFDA No. 14.871
  - Section 108 Loan Guarantee - CFDA No. 14.248
- h. The threshold for distinguishing types A and B programs was \$300,000.
- i. Municipality of Toa Alta was determined to be a low-risk auditee.

**2. FINDINGS - FINANCIAL STATEMENTS AUDIT**

None

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2008

3. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAM AUDIT

Section 8 Housing Choice Vouchers Program - CFDA No. 14.871

• Condition 09-1

The Section 8 Housing Choice Vouchers Program of the Municipality of Toa Alta has not reviewed its schedule of utility allowances for more than one year.

Criteria

24 CFR Section 982.517 (c)(1) requires a review of its schedule of utility allowances each year, and must revise its allowances if there been a change of 10 percent or more in the utility rate since the last time was reviewed.

Cause

The Federal HUD Programs Office does not update the schedule of utility allowances as required.

Effect

The program does not comply with federal regulations.

Recommendation

The Federal HUD Programs Office should improve the monitoring procedures of the utilities allowance rates in order to avoid this situation.

Questioned Costs

None

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
SCHEDULE OF STATUS OF PRIOR YEAR  
AUDIT FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

During the current examination, follow-up was given to the findings informed to the Municipality in prior years. It was noted that corrective action has been taken, except for certain conditions that still exist and require further action. These are included in the accompanying Schedule of Prior Year Audits Findings and Questioned Costs.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF TOA ALTA  
SCHEDULE OF STATUS OF PRIOR YEAR  
AUDIT FINDINGS AND QUESTIONED COSTS (CONTINUED)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

<u>Program</u>	<u>Finding/Noncompliance</u>	<u>Status</u>
FTA Program - CFDA No. 20.500	<b>Condition 08-1</b>  The financial status reports related to the FTA program were not prepared.	Condition still prevails.

**CORRECTIVE ACTION PLAN**



Hon. Luis R. Collazo Rivera  
A L C A L D E

## CORRECTIVE ACTION PLAN

December 16, 2009

Cognizant or Oversight Agency for Audit:

Municipality of Toa Alta respectfully submits the following corrective action plan for the year ended June 30, 2009

Name and address of independent public accounting firm: Ortiz, Rivera, Rivera & Co., Suite 152, PO Box 70250, San Juan, Puerto Rico 00936-7250.

Audit period: Fiscal year ended June 30, 2009

The findings from the June 30, 2009 schedule of findings and questioned costs are discussed below. The findings are numbered consistently with the numbers assigned in the schedule.

### FINDINGS - FEDERAL AWARD PROGRAM AUDITS

#### **Finding 09-1: Housing Choice Vouchers Program - CFDA No. 14.871**

Reportable Condition: See Condition 09-1

#### Recommendation

The Federal HUD Programs Office should improve the monitoring procedures of the utilities allowance rates in order to avoid this situation.

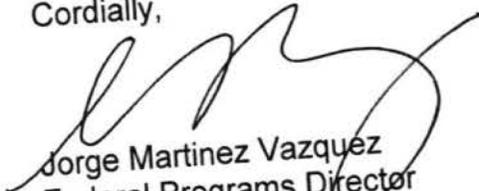
#### Action Taken

The HUD Federal Program Office reviewed the utilities allowances and updated the schedule.



If the Cognizant or Oversight Agency for Audit has questions regarding this plan, please call Jorge Martinez Vazquez, Federal Programs Director, at (787) 870-1350.

Cordially,



Jorge Martinez Vazquez  
Federal Programs Director  
Municipality of Toa Alta

