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**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA**

**SINGLE AUDIT REPORT**

**FISCAL YEAR ENDED JUNE 30, 2008**

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SINGLE AUDIT REPORT  
FISCAL YEAR ENDED JUNE 30, 2008**

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# *Pedro C. Ortiz Ledée*

**Certified Public Accountant**

## **INDEPENDENT AUDITORS' REPORT**

**To the Honorable Mayor and  
Members of the Municipal Legislature  
Municipality of Jayuya, Puerto Rico**

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Municipality of **Jayuya**, Puerto Rico (Municipality), as of and for the fiscal year ended June 30, 2008, which collectively comprise the Municipality's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Municipality's management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinions.

As discussed in Note 5 to the financial statements, the Municipality has not maintained complete and adequate records in order to obtain sufficient and competent evidential matter related to the Capital Assets reported in the governmental activities and, accordingly, the amount by which this departure would affect the assets, net assets, and expenses of the governmental activities is not reasonably determinable.

As discussed in Note 7 to the financial statements, the Municipality did not comply with the requirements established by Statement No. 18, *Accounting for Municipal Solid Waste Landfill Closure and Post Closure Care Costs*, issued by the Governmental Accounting Standards Board and the regulations set forth by the U.S. Environment Protection Agency. At June 30, 2008, the accompanying statement of net assets includes a liability estimated at March 13, 2008, by the Municipality, for the closure and post closure care costs of its solid waste landfill. In addition, the expenses and result of operations reported in the statement of activities are understated and overstated, respectively, for amounts that could not be determined for the fiscal year ended June 30, 2008.

In my opinion, because of the effects of the matter discussed in the preceding paragraphs, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Municipality as of June 30, 2008, or the changes in financial position, thereof for the year then ended.

In addition, in my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of each major fund, and the aggregate remaining fund information of the Municipality, as of June 30, 2008, and the respective changes in financial position, for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

**INDEPENDENT AUDITORS' REPORT**

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In accordance with *Government Auditing Standards*, I have also issued my report dated January 4, 2009, on my consideration of the Municipality's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and important for assessing the results of my audit.

The accompanying Management's Discussion and Analysis and budgetary comparison information on pages 3 through 9 and 38 through 39, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, I did not audit the information and express no opinion on it.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Municipality's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purpose of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements of the Municipality. The Schedule of Expenditures of Federal Awards have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

  
Pedro C. Ortiz Ledée, CPA  
License Number 5200,  
Expires on December 1, 2011

Guayama, Puerto Rico  
January 4, 2009



**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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The management of Municipality of Jayuya, Puerto Rico (Municipality) offers this narrative overview and analysis of the financial activities of the Municipality for the fiscal year ended June 30, 2008. The new reporting model required by Governmental Accounting Standards Board Statement No. 34 was implemented during fiscal 2004. The financial statements associated with it are described in the following narrative as well as in the Notes to Financial Statements.

The Management's Discussion and Analysis (MD&A) is designed to focus on the current year activities, resulting changes and currently known facts, and much of the information is comparable to prior year. We encourage readers to consider this information with the Municipality's basic financial statements that follow.

**FINANCIAL HIGHLIGHTS**

The following are key financial highlights for the fiscal year:

- ❖ The assets of the Municipality exceeded its liabilities at June 30, 2008 by \$19.0 million and at June 30, 2007 by \$17.6 million.
- ❖ The Municipality's total net assets increase by \$1.4 million during 2008.
- ❖ As of June 30, 2008, the Municipality's governmental funds reported combined ending fund balances of \$8.6 million, an increase \$2.3 million from the prior year.
- ❖ At June 30, 2008, the Unrestricted (Deficit) was \$3.2 million. During Fiscal Year 2007-2008 the Municipality issue \$1,734,000 in bonds debt.
- ❖ The Municipality's capital assets inventory increase as a result of this year's operations. Capital assets as of June 30, 2008 were \$23.7 million.
- ❖ The investment in capital assets for this year was \$1.3 million.
- ❖ Loans principal payments were \$566 thousand and \$599 thousand in 2008 and 2007, respectively.

**OVERVIEW OF THE BASIC FINANCIAL STATEMENTS**

This discussion and analysis are intended to serve as an introduction to the Municipality's financial statements. The Municipality's basic financial statements comprise three components: government-wide financial statements; fund financial statements; and notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Municipality's finances, in a manner similar to a private-sector business.

The Statement of Net Assets presents information on all of the Municipality's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Municipality is improving or deteriorating.

The Statement of Activities presents information showing how the Municipality's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods.

Both of the government-wide financial statements of the Municipality are principally supported by taxes and intergovernmental revenues. The governmental activities of the Municipality include general government, public safety, public works, human services and welfare, culture and recreation, physical environment, education and urban development. Property taxes, municipal license tax, state and federal grants finance most of these activities.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Municipality, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds**

The Municipality's basic services are reported in the government fund financial statements. The government funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted into cash. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions.

The Municipality adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Notes to the Basic Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information containing budget to actual comparisons for the general and major funds.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

**Governmental Net Assets**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the Municipality, net assets exceeded liabilities by \$19.0 million as of June 30, 2008 versus \$17.6 million as of June 30, 2007. Our analysis below focuses on the net assets (Table 1) and changes in net assets of the Municipality's governmental activities.

The largest portion of the Municipality's net assets reflects its investment in capital assets (e.g. land, buildings, machinery and equipment), less any related debt used to acquire those assets still outstanding. These capital assets are used to provide services to citizens; consequently these assets are not available for future spending. It should also be noted that the resources required to repay the related debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

	<b>2008</b>	<b>2007</b>
Current and non-current assets .....	\$ 15,483,898	\$ 9,722,414
Capital assets .....	<u>18,275,740</u>	<u>17,700,398</u>
<b>Total Assets</b> .....	<b><u>33,759,638</u></b>	<b><u>27,422,812</u></b>
Current liabilities .....	1,388,244	798,015
Deferred revenues .....	1,527,077	1,296,345
Long-term liabilities .....	<u>11,863,357</u>	<u>7,713,042</u>
<b>Total Liabilities</b> .....	<b><u>14,778,678</u></b>	<b><u>9,807,402</u></b>
<b>Net Assets:</b>		
Investment in capital assets .....	12,035,740	12,697,398
Restricted .....	10,186,326	6,824,343
Deficit .....	<u>(3,241,106)</u>	<u>(1,906,330)</u>
<b>Total Net Assets</b> .....	<b><u>\$ 18,980,960</u></b>	<b><u>\$ 17,615,411</u></b>

An additional portion of the Municipality's net assets represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets may be used to meet the Municipality's ongoing obligations to citizens and creditors.

Total Net Assets of the Municipality's governmental activities were \$19.0 million. The Unrestricted (Deficit) was approximately of \$3.2 million at June 30, 2008.

**Governmental Activities**

Governmental activities increased the Municipality's net assets. Key elements of this increase are as follows: the Municipality's governmental activities had net expenses of \$7.0 million. However, these services are intended to be primarily funded by taxes, as opposed to charges for services and grants, and those taxes and other general revenues exceed net expenses by \$1.8 million. The Municipality expended several of the resources restricted projects in the community.

The cost of all governmental activities this year was \$17.5 million. Table 2 presents the cost of each of the Municipality's largest programs.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

**Table 2**

**Changes in Net Assets  
For Fiscal Years Ending June 30,**

	2008	2007
<b>Revenues:</b>		
<b>Program Revenues:</b>		
Grants and Contributions.....	\$ 8,814,263	\$ 7,913,000
<b>General Revenues:</b>		
Property Taxes .....	1,271,612	1,591,970
Volume of Business Taxes.....	1,033,815	1,052,211
Construction Taxes .....	102,245	136,977
Sales Taxes.....	591,122	243,191
Intergovernmental .....	4,953,511	4,611,176
Charges for Services.....	1,867,062	241,813
Other General Revenues.....	<u>600,811</u>	<u>842,944</u>
Total revenues .....	<u>19,234,441</u>	<u>16,633,282</u>
<b>Expenses:</b>		
General Administration .....	3,815,007	4,253,411
Public Safety .....	715,372	451,647
Public Works .....	1,737,525	1,219,543
Health and Sanitation.....	653,642	629,483
Culture and Recreation.....	1,011,968	883,760
Human Services and Welfare.....	6,318,928	6,879,993
Urban Development .....	2,728,776	3,371,518
Education .....	285,494	214,322
Interest Costs .....	<u>216,088</u>	<u>164,914</u>
Total expenses .....	<u>17,482,800</u>	<u>18,068,591</u>
Changes in net assets .....	1,751,641	(1,435,309)
Net assets – beginning, as Restated ..	<u>17,229,319</u>	<u>19,050,720</u>
Net assets – ending.....	<u>\$ 18,980,960</u>	<u>\$ 17,615,411</u>

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

**GOVERNMENT FUND FINANCIAL ANALYSIS**

As noted earlier, the Municipality uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Table 3**

**Balance Sheet  
As of June 30,**

	2008	2007
<b>Assets:</b>		
Total assets- Major Funds .....	\$ 8,364,445	\$ 7,756,406
Total assets- Other Funds .....	<u>7,149,924</u>	<u>3,890,197</u>
Combined total assets .....	<u>\$15,514,369</u>	<u>\$11,646,603</u>
<b>Liabilities:</b>		
Total liabilities- Major Funds .....	\$ 4,574,502	\$ 4,075,444
Total liabilities- Other Funds .....	<u>2,347,993</u>	<u>1,284,512</u>
Combined total liabilities .....	<u>6,922,495</u>	<u>5,359,956</u>
<b>Fund Balances:</b>		
Reserved- Major Funds .....	3,336,232	3,151,797
Reserved- Other Funds .....	4,801,931	2,605,685
Unreserved- Major Funds .....	<u>453,711</u>	<u>529,165</u>
Combined total liabilities .....	<u>8,591,874</u>	<u>6,286,647</u>
Total liabilities and fund balances.	<u>\$15,514,369</u>	<u>\$11,646,603</u>

**Table 4**

**Changes in Fund Balances  
For Fiscal Years Ending June 30,**

	2008	2007
<b>Revenues:</b>		
Total revenues- Major Fund .....	\$ 14,237,786	\$ 13,457,163
Total revenues- Other Funds .....	<u>6,338,062</u>	<u>4,450,567</u>
Combined total revenues .....	<u>20,575,848</u>	<u>17,907,730</u>
<b>Expenditures:</b>		
Total expenditures- Major Funds .....	15,352,027	14,163,929
Total expenditures- Other Funds .....	<u>5,395,554</u>	<u>5,245,238</u>
Combined total expenditures .....	<u>20,747,581</u>	<u>19,409,167</u>
Excess of revenues over (expenditures)	<u>(171,733)</u>	<u>(1,501,437)</u>
<b>Other financing sources (uses), net:</b>		
Other financing sources (uses), net- major funds .....	1,957,037	(669,614)
Other financing sources (uses), net- other funds .....	<u>519,923</u>	<u>1,344,614</u>
Combined other financing sources (uses), net .....	<u>2,476,960</u>	<u>675,000</u>
Net change in fund balance .....	<u>2,305,227</u>	<u>(826,437)</u>
Fund Balance – beginning, as restated	<u>6,286,647</u>	<u>7,113,084</u>
Fund Balance – ending .....	<u>\$ 8,591,874</u>	<u>\$ 6,286,647</u>

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

**Governmental Funds**

The focus of the Municipality's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Municipality's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of its fiscal year. At June 30, 2008, the Municipality's governmental funds reported combined ending fund balances of \$8.6 million, an increase of \$2.3 millions from the prior year.

The Municipality has an Unreserved Fund Balance of \$453 thousand in its General Fund. The remainder of the balance is reserved to indicate that it is not available for new spending because it has already been committed (1) to liquidate prior year obligations \$552 thousand, (2) to pay debt service \$376 thousand or (3) for other restricted purposes \$7.2 million.

**BUDGETARY HIGHLIGHTS**

Budget and actual comparison schedules are provided in the Basic Financial Statements for the General Fund. The Budgetary Comparison Schedule of the General Fund shows the original adopted budgets, the final revised budget, actual results, and variance between the final budget and actual results for the general and major special revenue funds.

After the original budget is approved, it may be revised for a variety of reasons such as unforeseen circumstances and other unanticipated revenues. Differences between the original 2008 budget and the final amended budget for the General Fund were relatively minor and can be summarized as follows:

- ❖ The original budget was amended to increase expenditures between expenditures accounts.

**CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital Assets**

The Municipality's investment in capital assets for its governmental type activities as of June 30, 2008 amounted to \$18.3 million (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, machinery and equipment, parks, roads, highways, and bridges. The total increase in the Municipality's investment in capital assets for the current fiscal year was \$1.3 million. Additions during the fiscal year was principally for building construction, purchase of new vehicles and machinery and equipment, necessary to provides services to our citizens. Table 3 present the major classes of capital assets.

Land .....	\$2.4
Construction in Progress .....	3.6
Buildings.....	10.7
Infrastructure .....	1.3
Motor Vehicles .....	2.5
Machinery and Equipment.....	<u>3.2</u>
 Total Capital Assets.....	 <u>\$23.7</u>

**Long-term Debt**

At June 30, 2008 the Municipality had total of \$11.9 million in general obligations and others outstanding debts, as shown in Table 4. Of this amount, \$7.1 million comprises debt backed by the full faith and credit of the government and \$4.8 million is other obligations.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

General Obligations .....	\$ 3.3
Special Notes.....	3.8
Others.....	<u>4.8</u>
 Total Long Term Debts.....	 <u>\$11.9</u>

The Municipality is required to limit the amount of general obligation debt to 10% of the total assessment of property located within the Municipality in order for the bonds to be repaid with the proceeds of property taxes restricted for debt services. Other obligations include the outstanding balance of a line of credit for construction purposes, accrued vacation and sick leaves, advances of property taxes and landfill closure costs. More detailed information about the Municipality's long-term liabilities is presented in the notes to the financial statements. The Municipality continues to meet its financial needs through prudent use of its revenues and creative debt financing programs.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

Local, national and international economic factors influence the Municipality's revenues. Positive economic growth is correlated with increased revenues from property taxes, volume of business taxes, charges for services, as well as state and federal grants. Economic growth in the local economy may be measured by a variety of indicators such as employment growth, unemployment, new construction, assessed valuation, and other revenues.

All of these factors were considered in preparing the Municipality's budget for the 2008 fiscal year. Some cost reductions helped fund improvements of existing facilities, public safety and works, economic development initiatives and human service improvements.

**REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Municipality's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information contact the Municipality's Finance Department at (787) 828-0900.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
STATEMENT OF NET ASSETS**

June 30, 2008

	<u>Governmental</u>
<b>ASSETS:</b>	
Cash and Investments.....	\$ 6,908,158
Cash with Fiscal Agent.....	2,323,626
Receivables (net):	
Property Taxes.....	268,815
Sales Taxes.....	19,287
Federal Grants.....	1,121,037
State Government.....	732,546
Others.....	65,267
Real Estate Held for Sale.....	<u>4,045,162</u>
	<u>15,483,898</u>
Capital Assets:	
Land, Improvements, and Construction in Progress.....	6,019,992
Other Capital Assets, Net of Depreciation.....	<u>12,255,748</u>
Total Capital Assets.....	<u>18,275,740</u>
<b>TOTAL ASSETS.....</b>	<b><u>33,759,638</u></b>
<b>LIABILITIES:</b>	
Accounts Payable and Accrued Expense.....	1,274,604
Accrued Interest.....	113,640
Deferred Revenue.....	1,527,077
Long-Term Liabilities:	
Due within One Year.....	1,478,719
Due in More than One Year.....	<u>10,384,638</u>
<b>Total Liabilities.....</b>	<b><u>14,778,678</u></b>
<b>NET ASSETS</b>	
Invested in Capital Assets, Net of Related Debt.....	12,035,740
Restricted for:	
Debt Service.....	376,943
Other Purposes.....	9,809,383
Unrestricted (Deficit).....	<u>(3,241,106)</u>
<b>Total Net Assets.....</b>	<b><u>\$ 18,980,960</u></b>

See accompanying notes to financial statements.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
STATEMENT OF ACTIVITIES

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Governmental Activities:</b>					
Mayor and Municipal Legislature....	\$ 993,217	\$ -	\$ -	\$ -	\$ (993,217)
General Government.....	2,821,790	-	-	-	(2,821,790)
Public Safety.....	715,372	-	261,152	-	(454,220)
Public Works.....	1,737,525	-	-	1,043,880	(693,645)
Culture and Recreation.....	1,011,968	584,792	-	-	(427,176)
Health and Sanitation.....	653,642	-	-	-	(653,642)
Human Services and Welfare.....	6,318,928	1,064,156	4,448,081	-	(806,691)
Urban Development.....	2,728,776	-	-	2,812,483	83,707
Education.....	285,494	-	248,667	-	(36,827)
Interest on Long-Term Debt.....	216,088	-	-	-	(216,088)
<b>Total Governmental Activities...</b>	<b>\$ 17,482,800</b>	<b>\$ 1,648,948</b>	<b>\$ 4,957,900</b>	<b>\$ 3,856,363</b>	<b>(7,019,589)</b>

General Revenues:

Taxes:

Property Taxes, levied for General Purposes.....	1,015,179
Property Taxes, levied for Debt Services.....	256,433
Sales Taxes.....	591,122
Volume of Business Taxes.....	1,033,815
Construction Taxes.....	102,245
Charges for Services.....	218,114
Intergovernmental.....	4,953,511
Licences and Permits.....	8,315
Rent.....	101,892
Miscellaneous.....	490,604
<b>Total General Revenues.....</b>	<b>8,771,230</b>

**CHANGE IN NET ASSETS..... 1,751,641**

Net Assets - Beginning of Year..... 17,229,319

**NET ASSETS - END OF YEAR..... \$ 18,980,960**

See accompanying notes to financial statements.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
BALANCE SHEET - GOVERNMENTAL FUNDS

June 30, 2008

	General Fund	Special Communities Fund	Municipal Hospital Fund	HUD Funds	Loans Fund	Other Governmental Funds	Total Funds
<b>ASSETS:</b>							
Cash and Investments.....	\$ 1,375,521	\$ 118,513	\$ 365,181	\$ 1,414,998	\$ -	\$ 3,336,740	\$ 6,610,953
Cash with Fiscal Agent.....	-	-	-	-	1,717,504	903,327	2,620,831
Receivables:							
Property Taxes.....	268,815	-	-	-	-	-	268,815
Sales Taxes.....	19,287	-	-	-	-	-	19,287
Federal Grants.....	-	-	-	234,689	-	886,348	1,121,037
Due from Other Funds.....	2,260,570	100,000	-	-	-	1,715,063	4,075,633
State Government.....	-	280,217	143,883	-	-	308,446	732,546
Others.....	65,267	-	-	-	-	-	65,267
<b>Total Assets.....</b>	<b>\$ 3,989,460</b>	<b>\$ 498,730</b>	<b>\$ 509,064</b>	<b>\$ 1,649,687</b>	<b>\$ 1,717,504</b>	<b>\$ 7,149,924</b>	<b>\$ 15,514,369</b>
<b>LIABILITIES AND FUND BALANCES:</b>							
<b>Liabilities:</b>							
Accounts Payable and Accrued Liabilities.....	\$ 200,036	\$ 104,616	\$ 24,222	\$ 162,334	\$ -	\$ 519,966	\$ 1,011,174
Bonds and Notes Payable.....	-	-	-	-	-	240,000	240,000
Accrued Interest.....	-	-	-	-	-	45,181	45,181
Due to Governmental Units.....	23,430	-	-	-	-	-	23,430
Due to Other Funds.....	1,715,063	363,205	399,297	115,958	190,000	1,292,110	4,075,633
Deferred Revenue:							
Volume of Business Tax.....	1,044,646	-	-	-	-	-	1,044,646
Federal Grants.....	-	-	-	231,695	-	250,736	482,431
<b>Total Liabilities.....</b>	<b>2,983,175</b>	<b>467,821</b>	<b>423,519</b>	<b>509,987</b>	<b>190,000</b>	<b>2,347,993</b>	<b>6,922,495</b>
<b>Fund Balances:</b>							
Reserve For:							
Encumbrances.....	552,574	-	-	-	-	-	552,574
Debt Service.....	-	-	-	-	-	376,943	376,943
Other Purposes.....	-	30,909	85,545	1,139,700	1,527,504	4,424,988	7,208,646
Unreserved (Deficit).....	453,711	-	-	-	-	-	453,711
<b>Total Fund Balances.....</b>	<b>1,006,285</b>	<b>30,909</b>	<b>85,545</b>	<b>1,139,700</b>	<b>1,527,504</b>	<b>4,801,931</b>	<b>8,591,874</b>
<b>TOTAL LIABILITIES AND FUND BALANCES...</b>	<b>\$ 3,989,460</b>	<b>\$ 498,730</b>	<b>\$ 509,064</b>	<b>\$ 1,649,687</b>	<b>\$ 1,717,504</b>	<b>\$ 7,149,924</b>	<b>\$ 15,514,369</b>

See accompanying notes to financial statements.

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

	General Fund	Special Communities Fund	Municipal Hospital Fund	HUD Funds	Loans Fund	Other Governmental Funds	Total Funds
<b>REVENUES</b>							
Property Taxes.....	\$ 1,015,179	\$ -	\$ -	\$ -	\$ -	\$ 256,433	\$ 1,271,612
Volume of Business Taxes.....	1,033,815	-	-	-	-	-	1,033,815
Sales Taxes.....	293,917	-	-	-	-	297,205	591,122
Charges for Services.....	218,114	-	1,064,156	-	-	584,792	1,867,062
Federal Assistances.....	-	-	-	1,482,326	-	1,674,888	3,157,214
Intergovernmental.....	4,953,511	2,539,213	934,499	-	-	3,524,744	11,951,967
Licenses and Permits.....	110,560	-	-	-	-	-	110,560
Rent.....	101,892	-	-	-	-	-	101,892
Miscellaneous.....	490,604	-	-	-	-	-	490,604
<b>Total Revenues.....</b>	<b>8,217,592</b>	<b>2,539,213</b>	<b>1,998,655</b>	<b>1,482,326</b>	<b>-</b>	<b>6,338,062</b>	<b>20,575,848</b>
<b>EXPENDITURES</b>							
Current:							
Mayor and Municipal Legislature.....	956,762	-	-	-	-	-	956,762
General Government.....	2,508,041	-	-	-	-	-	2,508,041
Public Safety.....	433,257	-	-	-	-	261,152	694,409
Public Works.....	1,590,140	-	-	-	-	-	1,590,140
Culture and Recreation.....	529,229	-	-	-	-	446,555	975,784
Health and Sanitation.....	618,164	-	-	-	-	-	618,164
Human Services and Welfare.....	774,190	1,524,424	2,238,026	56,789	-	1,718,193	6,311,622
Urban Development.....	85,312	-	-	1,657,524	-	1,605,364	3,348,200
Education.....	-	-	-	-	-	285,494	285,494
Capital Outlay.....	-	1,726,840	-	-	653,329	516,408	2,896,577
Debt Service:							
Principal.....	-	-	-	-	-	346,300	346,300
Interest and Other Charges.....	-	-	-	-	-	216,088	216,088
<b>Total Expenditures.....</b>	<b>7,495,095</b>	<b>3,251,264</b>	<b>2,238,026</b>	<b>1,714,313</b>	<b>653,329</b>	<b>5,395,554</b>	<b>20,747,581</b>
<b>OTHER FINANCING SOURCES (USES)</b>							
Long- Term Debt Issuance:							
Bonds and Notes.....	-	-	-	-	1,734,000	-	1,734,000
Line of Credit.....	-	742,960	-	-	-	-	742,960
Transfers - In.....	-	-	-	-	-	519,923	519,923
Transfers - Out.....	(519,923)	-	-	-	-	-	(519,923)
<b>Total Other Financing Sources and Uses.....</b>	<b>(519,923)</b>	<b>742,960</b>	<b>-</b>	<b>-</b>	<b>1,734,000</b>	<b>519,923</b>	<b>2,476,960</b>
<b>Net Change in Fund Balances.....</b>	<b>202,574</b>	<b>30,909</b>	<b>(239,371)</b>	<b>(231,987)</b>	<b>1,080,671</b>	<b>1,462,431</b>	<b>2,305,227</b>
Fund Balance - Beginning as Restated.....	803,711	-	324,916	1,371,687	446,833	3,339,500	6,286,647
<b>Fund Balances - Ending.....</b>	<b>\$ 1,006,285</b>	<b>\$ 30,909</b>	<b>\$ 85,545</b>	<b>\$ 1,139,700</b>	<b>\$ 1,527,504</b>	<b>\$ 4,801,931</b>	<b>\$ 8,591,874</b>

*CAJ*  
5/11/09

See accompanying notes to financial statements.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET ASSETS**

JUNE 30, 2008

<b>Total Fund Balances – Governmental Funds (Page 12).....</b>		<b>\$ 8,591,874</b>
Amounts reported for Governmental Activities in the Statement of Net Assets (Page 8) are different because:		
Capital Assets used in governmental activities are not financial resources and therefore are not reported in the funds. In the current period, these amounts are:		
Non Depreciable Capital Assets .....	\$ 6,019,992	
Depreciable Capital Assets.....	16,341,120	
Infrastructure Assets.....	1,296,131	
Accumulated Depreciation.....	<u>(5,381,503)</u>	
Total Capital Assets.....		18,275,740
Real Estate Held for Sale is not a current financial resource and therefore is not reported in the funds.....		4,045,162
Some liabilities are not due and payable in the current period and therefore are not reported in the funds. Those liabilities consist of:		
General Bonds and Notes Payable.....	7,108,882	
Compensated Absences.....	1,228,261	
Social Security Debt.....	2,407	
Treasury Department Debt .....	58,346	
Municipal Revenue Collection Center.....	627,051	
Solid Waste Landfill Debt.....	1,462,444	
Line of Credit .....	<u>1,375,966</u>	
Total Long-Term Liabilities .....		(11,863,357)
Interest liabilities not due and payable in the current period and, therefore, are not reported in the funds.....		<u>(68,459)</u>
<b>Total Net Assets of Governmental Activities (Page 10).....</b>		<b><u>\$18,980,960</u></b>

See accompanying Notes to Basic Financial Statements.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

<b>Net Change in Fund Balances – Total Governmental Funds (Page 13).....</b>		<b>\$ 2,305,227</b>
Amounts reported for Governmental Activities in the Statement of Activities (Page 9) are different because:		
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. In the current period, these amounts are:		
Urban Development and Capital Outlay .....	\$ 1,312,807	
Depreciation Expense.....	<u>(737,465)</u>	
Excess of Capital Outlay over Depreciation Expense.....		575,342
Governmental funds report capital outlays of real property held for sale as expenditures. However in the Statement of Activities, the cost of those assets is capitalized .....		2,135,631
Revenues in the governmental funds that correspond to prior year resources are recorded as revenue in the Statement of Activities.....		(1,341,407)
Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long- term liabilities in the Statement of Net Assets. In the current period, these amounts are:		
Bonds and Notes .....	1,734,000	
Line of Credit .....	<u>742,960</u>	
Total Long- Term Debt Issuance .....		(2,476,960)
Repayment of long-term principal is expenditure in the governmental funds, but the repayment reduces Long-Term Liabilities in the Statement of Net Assets. In the current year the repayments were.....		566,300
Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. These activities consist of:		
Decrease in Municipal Revenue Collection Center Debt .....	20,481	
Decrease in Treasury Department Debt.....	35,040	
Decrease in Social Security Debt.....	960	
Increase in Compensated Absences .....	<u>(10,486)</u>	
Total Additional Expenditures .....		45,995
Certain interest cost reported in the Statement of Activities do not require the use of current financial resources and, therefore are not reported as expenditures in the governmental funds.....		<u>(58,487)</u>
<b>Change in Net Assets of Governmental Activities (Page 11) .....</b>		<b><u>\$1,751,641</u></b>

See accompanying Notes to Basic Financial Statements.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
NOTES TO THE BASIC FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

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**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Municipality of Jayuya, Puerto Rico (Municipality) was founded in the year 1911, and operates as a governmental unit of the Commonwealth of Puerto Rico, under the Law Number 81 of August 30, 1991, known as "Autonomy Municipalities Law of the Commonwealth of Puerto Rico". The governmental system of the Municipality is composed of the executive and legislative bodies. The Mayor is the Chief Executive Officer and is elected every four years in the general elections of the Commonwealth of Puerto Rico. The legislative body consists of 12 Legislators also elected in the general elections of Puerto Rico for a four-year period.

The Municipality provides services such as: health, public works, sanitation, aids and services to low-income and elderly citizens, public safety, housing and urban development, culture and recreation, planning, zoning and other general and administrative services.

The accounting policies of the Municipality conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The following is a summary of the more significant policies.

The accompanying basic financial statements of the Municipality have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). The GASB is the standard-setting body for governmental accounting and financial reporting. The GASB periodically updates its codification of the existing Governmental Accounting and Financial Reporting Standards which, along with subsequent GASB pronouncements (Statements and Interpretations) constitutes GAAP for governmental units.

In June 1999, the GASB issued Statement Number 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*. This statement establishes new financial reporting requirements for state and local governments. The Municipality adopted the provisions of GASBS No. 34, No. 37 and No. 38. They require new information and restructure much of the information that governments have presented in the past.

The accompanying basic financial statements present the financial position and the results of operations of the Municipality and its various funds and fund types, and the cash flows of the proprietary funds. The basic financial statements are presented as of June 30, 2008, and for the fiscal year then ended. The more significant of these accounting policies are described below and, where appropriate, subsequent pronouncements will be referenced.

**A. Financial Reporting Entity**

The accompanying basic financial statements include all departments and organizations units whose funds are under the custody and control of the Municipality. In evaluating the Municipality as a reporting entity, management has addressed all the potential component units. The decision to include a potential component unit in the reporting entity was made by applying the provisions of GASBS No. 14.

The basic criteria for including a potential component unit within the reporting entity is if potential component units are financially accountable and other organizations for which the nature and significance of their relationship with the entity are such that exclusion would cause the Municipality's financial statements to be misleading or incomplete. The GASB has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) ability of the Municipality to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the Municipality.

**B. Measurement Focus and Basis of Accounting**

The relative importance of each criterion must be evaluated in light of specific circumstances in order to determine which components units are to be included as part of the reporting entity. Our specific evaluations of the criteria

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
NOTES TO THE BASIC FINANCIAL STATEMENTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continuation)**

**B. Measurement Focus and Basis of Accounting (continuation)**

applicable to the Municipality indicate no organizations meet the criteria to be included as component units. Accordingly, these basic financial statements present only the Municipality as the reporting entity.

These financial statements present the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Municipality, as of June 30, 2008, and the respective changes in financial position, where applicable, thereof for the fiscal year then ended.

**Government-wide Financial Statements**

The government-wide financial statements (the Statement of Net Assets and the Statement of Activities) are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grant and similar items are recognized as revenue as soon as all eligibility requirements have been met.

**Governmental Fund Financial Statements**

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recorded when susceptible to accrual; as soon as it is both measurable and available. "Available" means collectible within the current period or soon enough thereafter, normally within sixty (60) days, to be used to pay liabilities of the current period. Expenditures are generally recognized when the related liability is incurred.

The exception to this general rule is the principal and interest on general obligation long-term debt and compensated absences, if any, are recognized when due.

In applying the "susceptible to accrual" concept to intergovernmental revenues (federal grants) pursuant to GASBS No. 33, *Accounting and Financial Reporting for Nonexchange Transactions* (the Municipality may act as either provider or recipient), the provider should recognize liabilities and expenses and the recipient should recognize receivables and revenue when the applicable eligibility requirements including time requirements, are met. Resources transmitted before the eligibility requirements are met should, under most circumstances, be reported as advances by the provider and deferred revenue by the recipient.

There are essentially two types of revenue. For some grants, funds must be expended by the Municipality on the specific purpose or project before any amounts will be reimbursed. Revenue is, therefore, recognized as expenditures are incurred to the extent available. For the other revenue, moneys are virtually unrestricted and are generally revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenue at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. Modifications to the accrual basis of accounting include the following:

- Employee's vested annual vacation and sick leave is recorded as expenditure when utilized. The amount of accumulated annual vacation and sick leave unpaid at June 30, 2008, has been reported only in the government-wide financial statements.

**C. Financial Statement Presentation**

The basic financial statements include both government-wide (based on the Municipality as a whole) and fund financial statements. While the previous financial reporting model emphasized fund types (the total of all funds of a particular type), in the new financial model the focus is on either the Municipality as a whole, or major individual

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
NOTES TO THE BASIC FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

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**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continuation)**

**C. Financial Statement Presentation (continuation)**

funds (within the basic financial statements). Both the government-wide and fund financial statements (within the basic financial statements) categorize primary activities as either governmental or business type.

**Government-wide Financial Statements**

The government-wide financial statements (the Statement of Net Assets and the Statement of Activities) report information of all the activities of the Municipality. For most part, the effect of interfund activity has been removed from these government-wide financial statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The focus of the Statement of Net Assets is designed to be similar to bottom line results for the Municipality and its governmental activities. This statement, for the first time, combines and consolidates governmental fund's current financial resources (short-term expendable resources) with capital assets and long-term obligations.

The Statement of Net Assets presents the reporting entities' assets and liabilities, with the difference reported as net assets. Net assets are reported in three categories:

- Invested in Capital Assets, Net of Related Debt – These consists of capital assets, net of accumulated depreciation and amortization, and reduced by outstanding balances for bonds, notes, and other debt that are attributed to the acquisition, construction, or improvement of those assets.
- Restricted Net Assets – These results when constraints are placed on net assets use, which can be either externally imposed by creditors, grantors, contributors, and the like, or imposed by law through constitutional provisions or enabling legislation.
- Unrestricted Net Assets – These consists of net assets which do not meet the definition of the two preceding categories. Unrestricted net assets often are designated, to indicate that management does not consider them to be available for general operations. Unrestricted net assets often have constraints on resources that are imposed by management, but can be removed or modified.

When both restricted and unrestricted resources are available for use, generally it is the Municipality's policy to use restricted resources first, then the unrestricted resources as they are needed.

The Statement of Activities is focused on both the gross and net costs per functional category. The statement reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. This is intended to summarize and simplify the user's analysis of cost of various governmental services.

**Governmental Fund Financial Statements**

The fund financial statements (the Balance Sheet and the Statement of Revenues, Expenditures, and Changes in Fund Balances) are, in substance, very similar to the financial statements presented in the previous financial reporting model. Emphasis here is on the major funds in the governmental category. Non-major funds are summarized into a single column.

Traditional users of governmental financial statements will find the Fund Financial Statements presentation more familiar. The focus is on Major Funds, rather than the previous financial model's fund types. The Governmental Major Fund Statements are presented on current financial resources and modified accrual basis of accounting.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
NOTES TO THE BASIC FINANCIAL STATEMENTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continuation)**

**C. Financial Statement Presentation (continuation)**

This is the manner in which these funds are normally budgeted. This presentation deemed most appropriate to (a) demonstrate legal and covenant compliance, (b) demonstrate the source and use of liquid resources, and (c) demonstrate how the Municipality's actual experience conforms to the budgeted fiscal plan.

Since the governmental fund statements are presented in a different measurement focus and basis of accounting than the government-wide statements, reconciliation is presented and a separate explanation for each differences.

The Municipality reports its financial position (Balance Sheet) and results of operations (Statement of Revenues, Expenditures and Changes in Fund Balance) in funds, which are considered separate accounting entities. The operations of each fund are accounted for within a set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with legal, financial, and contractual provisions.

The new model as defined in GASBS No. 34 established criteria (percentage of the assets, liabilities, revenues, or expenditures/expenses of either fund category in the governmental fund) for the determination of major funds. The non-major funds are combined in a single column in the fund financial statements. The Municipality reports the following major fund:

General Fund – This is the general operating fund of the Municipality. It is used to account for all financial resources, except those required to be accounted for in another fund.

Special Communities Fund – This is the fund used to account for all the transactions of the State Assignment by Legislature Law for Special Communities. The primarily objectives of these assignments is the development of projects for low income families in special communities.

Municipal Hospital Fund – This is the fund used to account for all the transactions of the Municipality's Hospital. The primarily objectives of these fund is to provide to the community medical services such as emergency doctors, pediatricians, gynecologists and others.

HUD Funds – This is the fund used to account for all the transactions of the HUD Awards. The primarily objectives of this program is the development of viable communities by providing decent housing, rent assistance, a suitable living environment and expanded economic opportunities, principally for persons of low and moderate income.

Loans Fund – This is the fund used to account for all financial resources and transactions related to the loans for operational purposes, construction purposes and capital outlays of the Municipality, which is financed by loans from the Government Development Bank of Puerto Rico.

GASBS No. 34 eliminates the presentation of Account Groups, but provides for these records to be maintained and incorporates the information into the Governmental column in the government-wide Statement of Net Assets.

**D. Budgetary Data**

The Municipality annually adopts the Budget Resolution for all operating funds of the Municipality except for certain restricted accounts of Proprietary Funds and Special Revenue Funds. Budgetary control is legally maintained at the fund level. The budget is prepared using the modified accrual basis of accounting with encumbrance included as budgetary basis expenditures. The Municipality's Budget Resolution provides transfer authority (1) to the Mayor and the Management and Budget Director, within and between departments and funds, as long as the total budget of the Municipality (net of interfund transfers) is not increased; (2) to the Management and Budget Director to implement grant budgets as the grant applications are accepted by the Municipality; and (3) to the Management

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
NOTES TO THE BASIC FINANCIAL STATEMENTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continuation)**

**D. Budgetary Data (continuation)**

and Budget Director to amend (re-appropriate) each new year's budget, to the extent of outstanding encumbrances, and/or unexpended project/grant appropriations at year end. Municipality's Legislature action is required for (1) use of the budgeted Legislature contingency, and (2) the approval of a supplemental appropriations. During the year, several supplemental appropriations were necessary.

The budget columns (original and final budgets) of the Budgetary Comparison – General Fund reflect the original budget and the amended budget (which have been adjusted for legally authorized revisions of the annual budgets during the year). Appropriations, except remaining project appropriations, encumbrances, and unexpended grant appropriations, lapse at the end of each fiscal year.

Amendments to the budget, including transfers, require the approval of the Municipal Legislature. Unencumbered appropriations lapse at the end of the next fiscal year. The Municipality follows these procedures, in accordance with law, in order to establish the budgetary data reflected in the basic financial statements:

1. Prior of May 15 of each fiscal year, the Mayor submits to the Municipal Legislature a proposed budget for the fiscal year commencing the following July 1 in addition of a budget message.
2. The budget document is available for public inspection prior to its approval by the Municipal Legislature.
3. The Commissioner of Municipal Affairs examines the budget to verify if it complied with the law's standards and sends it to the Mayor for any comments or recommendation before the limited date establishes by the Law.
4. Prior to June 13, the annual budget is legally enacted through passage of the annual appropriation ordinance.
5. If a budget is not adopted prior to the end of the end of the fiscal year, the annual budget for the preceding fiscal year, as approved by the Municipal Legislature and the Mayor, is automatically renewed for the ensuing fiscal year until a new budget is approved. This permits the Municipality to continue making payments for its operating and other expenses until the new budget is approved.
6. Subsequent to the enactment of the annual appropriation ordinance, the Municipal Legislature has the authority to make necessary amendments made during the fiscal year and are reflected in the budget information included in the Budgetary Comparison Schedule – General Fund.

Since the budgetary basis differs from accounting principles generally accepted in the United States of America (GAAP), actual amounts for the General Fund in the accompanying Budgetary Comparison Schedule, is presented on the budgetary basis to enhance comparability.

The principal differences between the budgetary and GAAP bases are the following:

1. Encumbrances are recorded as expenditures under the budgetary basis and as a reserve of fund balances under GAAP.
2. The non-exonerated portion of the property tax advances are presented as revenue in the budgetary basis and as other financing sources under GAAP.
3. Interfund transactions of the General and Special Revenue Funds are not included in the budgetary basis.
4. Certain accrued liabilities and other debts are not included in the budgetary basis.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
NOTES TO THE BASIC FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

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**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continuation)**

**D. Budgetary Data (continuation)**

5. Certain revenues susceptible to accrual, i.e., both measurable and available, are not included in the budgetary data.

All encumbrance appropriations in the operating budget lapse at the end of the fiscal year. Property taxes collected during the current year by the Municipal Revenue Collection Center (Fiscal Agent) are presented as revenues in the accounting basis but are not considered in the budgetary schedule.

The special funds of the Special Revenue Fund have not been included in the budgetary comparison because balances are not budgeted. Also the budget prepared for the Federal Finance Awards Programs included in the Capital Projects and Special Revenue Funds is based on a program period which is not necessarily a year. Accordingly, it's not practical to present an annual comparison of budget for such programs.

**E. Cash, Cash Equivalent and Investment**

The Director of Finance of the Municipality is responsible for investing the available resources in certificates of deposit and other short-term investments. Investments are made from the available combined funds of the Municipality and, accordingly, it is not practical to disclose certificates of deposit and other short-term investments individually by fund in the combined financial statements. Interest earned on certificates of deposit and other short-term investments are recognized as revenue in the General Fund. Cash in the Special Revenue, Debt Service and Capital Project Funds are restricted; accordingly, resources available were not used for pool investments.

Under the laws and regulations of the Commonwealth, public funds deposited by the Municipality in commercial banks must be fully collateralized for the amounts deposited in excess of the federal depository insurance generally provided by the Federal Deposit Insurance Corporation (FDIC). All securities pledged as collateral are held by agents designated by the Commonwealth's Secretary of the Treasury, but not in the Municipality's name.

Cash with fiscal agent represents property tax collections retained by the Municipal Revenues Collection Center and undisbursed proceeds of certain bonds, loans or grants which are maintained in a cash custodian account by the Government Development Bank of the Commonwealth of Puerto Rico. The sinking fund is maintained by the Governmental Development Bank of Puerto Rico, agency which acts as the insurer and payer of the Municipality's bonds and notes issued in accordance with law.

**F. Receivables**

Receivable are stated nets of estimated allowances for uncollectible accounts, which are determined upon past collection experience and current economic conditions. Receivable from Federal Government represents amounts owed to the Municipality for reimbursement of expenditures incurred pursuant to federally funded programs.

**G. Inventories**

The General, Special Revenue and Capital Project Funds, purchases office and printing supplies, gasoline, oil and other expendable supplies held for consumption. The cost of purchases is recorded as expenditure in the appropriate fund and the inventory is not recorded in the basic financial statements.

**H. Capital Assets**

Property, plant and equipment purchased or acquired is carried at historical cost or estimated historical cost. Contributed assets are recorded at fair market value as of the date received. The Municipality's capitalization levels are \$500 on personal property. For improvements other than buildings, the capital outlay must be greater than \$10,000, extend the estimated useful life for ten years, and be greater than 10% of the original cost of the asset. Other costs incurred for repairs and maintenance is expensed as incurred.

**COMMONWEALTH OF PUERTO RICO  
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**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continuation)**

**H. Capital Assets (continuation)**

Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

<u>CAPITAL ASSETS</u>	<u>YEARS</u>
Buildings and site Improvements	40
Infrastructure	40
Works of art	10
Motor Vehicles, furniture and fixtures	5
Machinery and Equipments	3-5

**I. Compensated Absences**

The Municipality accrues accumulated unpaid vacation and sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee. The Municipality's employees are granted 30 days of vacations and 18 days of sick leave annually. Vacations may be accumulated up to a maximum of sixty (60) days and sick leave up to a maximum of ninety (90) days. In the event of employee resignation, the employee is paid for accumulated vacation days up to the maximum allowed. Separation from employment prior to use of all or part of the sick leave terminates all rights for compensation, except for employees with ten years of service who are entitled to sick leave pay up to the maximum allowed. The Municipality accrued a liability for compensated absences, which meet the following criteria:

1. The Municipality's obligation relating to employee's rights to receive compensation for future absences is attributable to employee's services already rendered.
2. The obligation relates to rights that vest or accumulate.
3. Payment of the compensation is probable.
4. The amount can be reasonably estimated.

In accordance with the above criteria and requirements as established by GASBS No. 16; the Municipality has accrued a liability for compensated absences, which has been earned but not taken by Municipality's employees. For the government-wide statements, the current portion is the amount estimated to be used in the following year. For the governmental funds statements, all of the compensated absences are considered long-term and therefore, are not a fund liability and represents a reconciling item between the fund level and government-wide presentations.

The following is a summary of changes in the balance of Compensated Absences for the fiscal year ended June 30, 2008.

<u>BALANCE JULY 1, 2007</u>	<u>NEW ISSUES</u>	<u>RETIREMENTS AND CURRENT MATURATES</u>	<u>BALANCE JUNE 30, 2008</u>	<u>CURRENT PORTION</u>	<u>LONG-TERM PORTION</u>
<u>\$ 1,217,775</u>	<u>\$ 10,486</u>	<u>\$ _____</u>	<u>\$ 1,228,261</u>	<u>\$ 933,478</u>	<u>\$ 294,783</u>

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FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continuation)**

**J. Insurance**

The Municipality has insurance coverage for its public facilities, primarily to provide protection from catastrophic losses. Also, principal officials of the Municipality are covered under various surety bonds. The Secretary of the Treasury Department of the Commonwealth of Puerto Rico is the agent commissioned to place all of the Municipality's insurance coverage. Corresponding premiums payable are withheld by the Municipal Revenue Collection Center from quarterly advances of annual property tax and subsidy sent to the Municipality.

**K. Interfund Transactions**

Interfund transactions are reflected as loans, reimbursements or transfers. Loans are reported as receivables and payables as appropriate and are subject to elimination upon consolidation. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide columnar presentation. The Municipality has the following types of reciprocal and nonreciprocal interfund activities:

- Interfund loans – Represent amounts provided with a requirement for repayment, which are recorded as "due from" in the lender governmental fund and "due to" in the borrower governmental fund. Interfund receivables, which are not considered currently available financial resources, are reported as advances. For amounts not expected to be collected within a reasonable period, interfund receivables/payables are reduced to the estimated realizable value and the amount that is not expected to be repaid is reported as a transfer from the governmental fund that made the loan.
- Interfund transfers – Represent flows of assets (permanent reallocation of financial resources among governmental funds) without equivalent flows of assets in return and without a requirement for repayment. Transfers are reported as other financing uses in the governmental fund making transfers and as other financing sources in the governmental fund receiving transfers.
- Interfund reimbursements – Represent repayments from the governmental fund responsible for particular expenditures or expenses to the governmental fund that initially paid for them.

**L. Reservations of Fund Balance – Governmental Funds**

The governmental fund financial statements present fund balance reserves for those portions of fund balance (1) not available for appropriation for expenditures or (2) legally segregated for a specific future use. The reserves for related assets such as inventories and prepayments are examples of the former.

**M. Claims and Judgments**

The estimated amount of the liability for claims and judgments, if any, which is due on demand, such as from adjudicated or settled claims, is recorded in the General Fund. The Long-Term Liabilities includes an amount estimated as a contingent liability or liabilities with a fixed or expected due date, which will require future available financial resources for its payment.

**N. Use of Estimates**

The preparation of the basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the basic financial statements and the reported revenue and expenses during the reporting period. Actual result could differ from those estimates.

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FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continuation)**

**O. Accounting for Pension Costs**

For the purpose of applying the requirements of GASB Statement No. 27, *Accounting for Pensions by State and Local Government Employers* (GASB No. 27), the state government of the Commonwealth of Puerto Rico is considered to be the sponsor of the Employees' Retirement System of the Government of Puerto Rico and its Instrumentalities (ERS) and System 2000, a multi-employer cost-sharing defined benefit pension plan and a hybrid defined contribution plan, respectively, in which the employees of the Municipality participate. The Municipality is considered a participant and not a sponsor, of these retirement systems since the majority of the participants in the aforementioned pension trust funds are employees of the Commonwealth of Puerto Rico and the basic financial statements of such retirement systems are part of the financial reporting entity of the Commonwealth of Puerto Rico. Accordingly, no portion of the net pension obligation (NPO) related to ERS has been allocated to the Municipality in the accompanying basic financial statements. The basic financial statements of the Commonwealth of Puerto Rico report the total amount of the net pension obligation of ERS, including any amount that may correspond to the Municipality.

The Municipality accounts for pension costs from the standpoint of a participant in a multiple-employer cost-sharing plan. Accordingly, pension costs recognized in the accompanying basic financial statements are equal to the statutorily required contributions, with a liability recorded for any unpaid required contributions.

**P. Real Estate Held for Sale**

Real estate held for sale is a construction project called "Altos del Rio", which consist of sixty (60) apartments that are for sale for the low and very low income families. This project is subsidized by the State assignment Special Community Fund, the Federal program HOME Investment Partnership and a line of credit provided by the Puerto Rico Housing Finance Authority. This real estate is carried at cost.

**Q. Future Adoption of Accounting Pronouncements**

The GASB has issued the following accounting standards that have effective dates after June 30, 2008:

- GASB Statement No. 49, *Accounting and Financial Reporting for Pollution Remediation Obligations*. This Statement addresses accounting and financial reporting standards for pollution (including contamination) remediation obligations, which are obligations to address the current or potential detrimental effects of existing pollution by participating in pollution remediation activities such as site assessments and cleanups. This Statement is effective for periods beginning after December 15, 2007.
- GASB Statement No. 50, *Pension Disclosures*. This Statement amends GASB Statements No. 25 and 27 to require defined benefit pension plans, and sole and agent employers present the following information in their financial statements: (1) disclose the funded status of the plan as the most recent actuarial valuation date; (2) disclose the funded status of the plan, and schedule of funding progress as required supplementary information (RSI), using the entry age actuarial cost method (aggregate actuarial cost method used); (3) include a reference linking the funded status disclosure in the notes to financial statements to the required schedule of funding progress in RSI; (4) if actuarial assumptions are different for successive years, disclose the initial and ultimate rates. This Statement is effective for periods beginning after June 30, 2007.
- GASB Statement No. 51, *Accounting and Financial Reporting for Intangible Assets*. This Statement requires that all intangible assets not specifically excluded by its scope provisions be classified as capital assets. This Statement is effective for periods beginning after June 15, 2009.

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**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continuation)**

**R. Future Adoption of Accounting Pronouncements (continuation)**

- GASB Statement No. 52, *Land and Other Real Estates Held as Investment by Endowments*. This Statement requires endowments to report their land and other real estate investments at fair value. Governments also required to report the changes in fair value as investment income and to disclose the method and significant assumptions employed to determine fair value, and other information that they currently present for other investments reported as fair value. This Statement is effective for periods beginning after June 15, 2008.

The Municipality's management has concluded that the future adoption of GASB Statements No. 49, 50, 51 and 52 do not have any impact on the Municipality's basic financial statements.

**NOTE 2 CASH AND CASH EQUIVALENTS**

The Municipality maintains its deposits in various commercial banks located in Puerto Rico and Government Development Bank for Puerto Rico (GDB). Proceeds from bonds and funds related to certain grant awards are required by law to be held with GDB.

The Municipality adopted the provisions of GASB Statement No. 40 (GASB No. 40), *Deposit and Investment Risk Disclosure, an Amendment to GASB Statement No. 3*. This statement requires that state and local governments disclose essential risk information about deposits and investments. The disclosure requirements cover four main areas: (1) credit risk, (2) interest rate risk, (3) custodial credit risk, (4) foreign exchange exposure.

Credit risk – This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. In compliance with the laws and regulations of the Commonwealth, the Municipality has adopted, as its custodial and credit risk policy, the *Statement of Investment Guidelines for the Government of the Commonwealth of Puerto Rico*. Accordingly the Municipality invests only in obligations of the Commonwealth, obligations of the United States of America, certificates of deposits, commercial paper, bankers' acceptances, or in pools of obligations of the municipalities of Puerto Rico, which are managed by GDB. According to the aforementioned investment guidelines, the Municipality does not invest in marketable securities or any types of investments for which credit risk exposure may be significant. Therefore, the Municipality's management has concluded that the risk related to any possible loss related to defaults by commercial banks on the Municipality's deposits is considered low at June 30, 2008.

Interest rate risk – This is the risk that changes in interest rates of debt investments will adversely affect the fair value of an investment. The Municipality manages its exposure to declines in fair values by: (1) not including debt investments in its investment portfolio at June 30, 2008, (2) limiting the weighted average maturity of its investments to three months or less, and (3) keeping most of its bank deposits in interests bearing accounts generating interests at prevailing market rates. At June 30, 2008, the Municipality's investments in certificates of deposits are recorded at cost, which approximates their fair value. Therefore, the Municipality's management has concluded that at June 30, 2008, the interest rate risk associated with the Municipality's cash and cash equivalents is considered low.

Custodial credit risk – In the case of deposits, this is the risk that in the event of a bank failure, the Municipality's deposits may not be recovered. Pursuant to the *Statement of Investment Guidelines for the Government of the Commonwealth of Puerto Rico* the balances deposited in commercial banks by the Municipality are insured by the Federal Deposit Insurance Corporation (FDIC) generally up to a maximum of \$100,000 per depositor. In addition, public funds deposited in commercial banks by the Municipality are fully securities pledged as collateral are held, in the Municipality's name, by the agents of the Commonwealth's Secretary of Treasury. Deposits with GDB are uninsured and uncollateralized. However, no losses related to defaults by GDB on deposit transactions have been incurred by the Municipality

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**NOTE 2 CASH AND CASH EQUIVALENTS (continuation)**

through June 30, 2008. Therefore, the Municipality's management has concluded that at June 30, 2008 the custodial credit risk associated with the Municipality's cash and cash equivalents is considered low.

Foreign exchange risk – The risk that changes in exchange rates will adversely affect the value of an investment or a deposit. According to the aforementioned investment guidelines, the Municipality is prevented from investing in foreign securities or any other types of investments in which foreign exchange risk exposure may be significant. Accordingly, management has concluded that the foreign exchange risk related to the Municipality's deposits is considered low at June 30, 2008.

At June 30, 2008 the total deposits are as follows:

	<u>MAJOR GOVERNMENTAL FUNDS</u>					<u>OTHER GOVERNMENTAL FUND</u>	<u>TOTAL GOVERNMENTAL FUND</u>
	<u>GENERAL FUND</u>	<u>SPECIAL COMMUNITIES FUND</u>	<u>MUNICIPAL HOSPITAL FUND</u>	<u>HUD FUND</u>	<u>LOANS FUND</u>		
<b>Unrestricted:</b>							
Cash in commercial banks, including cash equivalents of \$3,700,055							
Total unrestricted deposits	\$1,375,521	\$118,513	\$365,181	\$1,414,998	\$ -	\$3,336,740	\$6,610,953
<b>Restricted (Note 1):</b>							
Cash in GDB, as fiscal agent	-	-	-	-	1,717,504	903,327	2,620,831
Total carrying amount of deposits	<u>\$1,375,521</u>	<u>\$118,513</u>	<u>\$365,181</u>	<u>\$1,414,998</u>	<u>\$1,717,504</u>	<u>\$4,240,067</u>	<u>\$9,231,784</u>

**NOTE 3 INTERFUND TRANSFER AND BALANCES**

**A. INTERFUND TRANSFERS**

Transfers are indicative of funding for subsidies of various operations.

INTERFUND TRANSFERS WITHIN THE GOVERNMENTAL FUNDS

<u>SOURCES</u>	<u>TRANSFER TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
General Fund	Other Governmental Fund	\$ 350,000	Special Revenue
General Fund	Other Governmental Fund	<u>169,923</u>	Debt Service
	<b>TOTAL</b>	<b><u>\$ 519,923</u></b>	

**B. INTERFUND RECEIVABLE AND PAYABLE BALANCES**

Interfund receivables and payables at June 30, 2008 are summarized as follows:

<u>INTERFUND RECEIVABLE</u>	<u>INTERFUND PAYABLE</u>	<u>AMOUNT</u>
General Fund	Special Communities	\$ 363,205
General Fund	Hospital	299,297
General Fund	HUD	115,958
General Fund	Loans	190,000
General Fund	Other Governmental	1,292,110
Special Communities	Hospital	100,000
Other Funds	General Fund	<u>1,715,063</u>
<b>TOTAL</b>		<b><u>\$4,075,633</u></b>

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**NOTE 4 DUE TO OTHER GOVERNMENTAL UNITS**

As of June 30, 2008, balance due to other governmental units, consists of the following:

	<u>AMOUNT</u>
Water & Sewer Authority .....	\$ 20,605
General Service Administration .....	<u>2,825</u>
<b>TOTAL .....</b>	<b>\$ <u>23,430</u></b>

**NOTE 5 CAPITAL ASSETS**

Capital Assets activities for the fiscal year ended June 30, 2008 was as follows:

<u>DESCRIPTION</u>	<u>BALANCE JULY 1, 2007</u>	<u>ADJUSTMENTS</u>	<u>ADDITIONS</u>	<u>RETIREMENTS</u>	<u>BALANCE JUNE 30, 2008</u>
<b>Non-Depreciable Capital Assets:</b>					
Land .....	\$ 2,442,201	\$ -	\$ -	\$ -	\$ 2,442,201
Construction in Progress .....	<u>3,209,738</u>	-	<u>368,053</u>	-	<u>3,577,791</u>
<b>Total Non-Depreciable Capital Assets</b>	<b><u>5,651,939</u></b>	<b>-</b>	<b><u>368,053</u></b>	<b>-</b>	<b><u>6,019,992</u></b>
<b>Depreciable Capital Assets:</b>					
Buildings .....	10,722,993	-	-	-	10,722,993
Infrastructure .....	1,296,131	-	-	-	1,296,131
Machinery and Equipment .....	2,243,820	-	879,790	-	3,123,610
Motor Vehicles .....	<u>2,429,553</u>	-	<u>64,964</u>	-	<u>2,494,517</u>
<b>Total Depreciable Capital Assets</b>	<b><u>16,692,497</u></b>	<b>-</b>	<b><u>944,754</u></b>	<b>-</b>	<b><u>17,637,251</u></b>
<b>Less Accumulated Depreciation:</b>					
Buildings .....	(1,478,547)	-	(185,647)	-	(1,664,194)
Infrastructure .....	(142,767)	-	(19,448)	-	(162,215)
Machinery and Equipment .....	(1,423,602)	-	(303,843)	-	(1,727,445)
Motor Vehicles .....	<u>(1,599,122)</u>	-	<u>(228,527)</u>	-	<u>(1,827,649)</u>
<b>Total Accumulated Depreciation</b>	<b><u>(4,644,038)</u></b>	<b>-</b>	<b><u>(737,465)</u></b>	<b>-</b>	<b><u>(5,381,503)</u></b>
<b>Total Depreciable Capital Assets (Net)</b>	<b><u>12,048,459</u></b>	<b>-</b>	<b><u>207,289</u></b>	<b>-</b>	<b><u>12,255,748</u></b>
<b>CAPITAL ASSETS, NET</b>	<b><u>\$17,700,398</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 575,342</u></b>	<b><u>\$ -</u></b>	<b><u>\$18,275,740</u></b>

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NOTES TO THE BASIC FINANCIAL STATEMENTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

**NOTE 5 CAPITAL ASSETS (continuation)**

Depreciation expenses were charged to governmental functions/programs as follows:

	<u>AMOUNT</u>
General Government.....	\$ 301,257
Mayor and Municipal .....	36,455
Public Safety .....	20,963
Public Works .....	147,385
Urban Development .....	113,092
Human Services and Welfare .....	46,651
Culture and Recreation .....	<u>71,662</u>
 Total Depreciation Expenses .....	 <u>\$ 737,465</u>

The infrastructure assets recorded in the accompanying statement of net assets do not include a substantial portion of the Municipality's infrastructure assets constructed or acquired by the Municipality from 1980 through June 30, 2008. GASB Statement No. 34 requires to retroactively apply the requirements to major general infrastructure assets within at least four (4) years of the adoption of this pronouncement, which is not later than June 30, 2008. The Municipality has not complied with this requirement.

**NOTE 6 GENERAL LONG-TERM DEBTS**

**A. GENERAL OBLIGATIONS BONDS AND NOTES PAYABLES**

The principal long-term obligations of the Municipality are general obligations bonds and special notes issued to finance the construction and improvements of public facilities, purchase of equipment and for operational purposes. The Municipality's obligations long-term debt retirements are appropriated and paid from resources accumulated in the Debt Service Fund (See Note 8).

General obligations bonds as of June 30, 2008, are comprised of the following individual issues:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
<b>General Obligations Bonds:</b>	
\$300,000 Series 1985, for operational purposes, payable in annual installments ranging from \$6,000 to \$21,000, excluding interests at 5.00%, through January 1, 2010 .....	\$ 40,182
\$325,000 Series 1991, for operational purposes, payable in annual installments ranging from \$6,000 to \$25,000, excluding interests at 6.00%, through January 1, 2015 .....	149,000
\$400,000, Series 1996, for operational purposes, payable in semiannual installments ranging from \$10,000 to \$40,000, excluding interests at 8.00%, through July 1, 2016 .....	225,000
\$505,000, Series 1999, for construction purposes, payable in semiannual installments ranging from \$10,000 to \$40,000, excluding variable interests from 6.31% to 7.50%, through July 1, 2022 .....	385,000
\$117,200, Series 1997, for operational purposes, payable in annual installments ranging from \$3,000 to \$7,900, excluding interests at 4.50%, through January 1, 2022 .....	84,700

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NOTES TO THE BASIC FINANCIAL STATEMENTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

**NOTE 6 GENERAL LONG-TERM DEBTS (continuation)**

**A. GENERAL OBLIGATIONS BONDS AND NOTES PAYABLES (continuation)**

<u>DESCRIPTION</u>	<u>AMOUNT</u>
<b>General Obligations Bonds:</b>	
\$155,000, Series 2003, for purchase of equipment, payable in annual installments ranging from \$20,000 to \$25,000, excluding interests at 5.50%, through July 1, 2009.....	25,000
\$420,000, Series 2003, for operational purposes, payable in annual installments ranging from \$10,000 to \$30,000, excluding interests at 5.50%, through July 1, 2027.....	370,000
\$410,000, Series 2004, for construction purposes, payable in annual installments ranging from \$5,000 to \$40,000, excluding interests at 7.00%, through July 1, 2028.....	360,000
\$180,000, Series 2007, for purchase of equipment, payable in semiannual installments ranging from \$20,000 to \$35,000, excluding variable interests from 6.48% to 7.25%, through July 1, 2014.....	160,000
\$115,000, Series 2008, for purchase of equipment, payable in semiannual installments ranging from \$15,000 to \$20,000, excluding variable interests from 3.93% to 7.25%, through July 1, 2014.....	100,000
\$210,000, Series 2008, for real property acquisition, payable in semiannual installments ranging from \$5,000 to \$15,000, excluding variable interests from 3.93% to 7.25%, through July 1, 2032.....	205,000
\$498,000, Series 2008, for real property acquisition, payable in semiannual installments ranging from \$5,000 to \$36,000, excluding variable interests from 6.48% to 7.50%, through July 1, 2032.....	493,000
\$731,000, Series 2008, for construction purposes, payable in semiannual installments ranging from \$8,000 to \$60,000, excluding variable interests from 6.48% to 7.50%, through July 1, 2032.....	<u>723,000</u>
Total General Obligations – Bonds.....	<u>3,319,882</u>
<b>Notes Payable:</b>	
\$1,000,000, Section 108 Loan, Series 2001, for construction purposes, payable in annual installments ranging from \$50,000 to \$100,000, excluding interests at 4.08%, through August 1, 2003 (Paid through CDBG Fund).....	725,000
\$3,000,000, Section 108 Loan, Series 2002, for construction purposes, payable in annual installments ranging from \$165,000 to \$195,000, excluding interests at 5.00, through August 1, 2022 (Paid through CDBG Fund).....	2,505,000
\$161,000, Series 2004, for construction purposes, payable in semiannual installments ranging from \$19,000 to \$28,000, excluding interests at 5.50%, through July 1, 2010.....	54,000
\$500,000, Series 2006, for purchase of equipment, payable in semiannual installments ranging from \$60,000 to \$90,000, excluding interests at 7.00%, through July 1, 2013.....	380,000
\$175,000, Series 2007, for purchase of equipment, payable in semiannual installments ranging from \$25,000 to \$35,000, excluding interests at 7.50%, through July 1, 2012.....	<u>125,000</u>
Total Notes Payable.....	<u>3,789,000</u>
Total General Obligations Bonds and Notes.....	<u>\$7,108,882</u>

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FOR THE FISCAL YEAR ENDED JUNE 30, 2008

**NOTE 6 GENERAL LONG-TERM DEBTS (continuation)**

**A. GENERAL OBLIGATIONS BONDS AND NOTES PAYABLES (continuation)**

The annual requirements to amortize the general obligations outstanding as of June 30, 2008 are as follows:

<u>YEAR ENDING JUNE 30,</u>	<u>PRINCIPAL PAYMENT</u>	<u>INTEREST PAYMENT</u>	<u>TOTAL PAYMENT</u>
2009	\$ 523,500	\$ 396,406	\$ 919,906
2010	526,882	401,331	928,213
2011	483,900	371,486	855,386
2012	498,100	343,343	841,443
2013	600,300	324,309	924,609
2014-2018	1,722,500	1,182,253	2,904,753
2019-2023	1,707,700	661,185	2,368,885
2024-2028	637,000	287,485	924,485
2029-2033	<u>409,000</u>	<u>253,299</u>	<u>662,299</u>
<b>TOTAL</b>	<b><u>\$7,108,882</u></b>	<b><u>\$4,221,097</u></b>	<b><u>\$11,329,979</u></b>

**B. LINE OF CREDIT**

On April 20, 2006 the Municipality entered into a \$2,400,000 line of credit agreement with the Government Development Bank (GDB) for the construction of sixty (60) units in a project named "Altos del Rio" for low and very low income families. Borrowings under this line of credit agreement bear interest quarterly, at one percent (1%) over the London Interbank Offered Rate (LIBOR) or five point five percent (5.5%), the one that result higher. This interests are payable upon the maturity of the line of credit. As of June 30, 2008, this line of credit has an outstanding balance of \$1,375,966 and accrued interest of \$68,459. The line of credit will be repaid with the proceeds of the sale of the sixty (60) units.

**C. OTHER LONG-TERM DEBTS**

Following are the Other Long-Term Debts:

<u>DESCRIPTION</u>	<u>BALANCE JULY 1, 2007 AS RESTATED</u>	<u>NEW ISSUES</u>	<u>RETIREMENTS AND ADJUSTMENT</u>	<u>BALANCE JUNE 30, 2008</u>
Property Taxes – MRCC	\$ 647,532	\$ -	\$ 20,481	\$ 627,051
State Treasury Department	93,386	-	35,040	58,346
Social Security Debt .....	3,367	-	960	2,407
Compensated Absences.	1,217,775	10,486	-	1,228,261
Landfill Closure Costs.....	<u>1,462,444</u>	-	-	<u>1,462,444</u>
<b>TOTAL .....</b>	<b><u>\$3,424,504</u></b>	<b><u>\$ 10,486</u></b>	<b><u>\$ 56,481</u></b>	<b><u>\$3,378,509</u></b>

**COMMONWEALTH OF PUERTO RICO  
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**NOTE 6 GENERAL LONG-TERM DEBTS (continuation)**

**C. CHANGES IN GENERAL LONG-TERM DEBTS**

The following is a summary of changes in long-term debts for the year ended June 30, 2008:

DESCRIPTION	BALANCE JULY 1, 2007 <u>AS RESTATED</u>	NEW ISSUES	RETIREMENTS AND ADJUSTMENT	BALANCE JUNE 30, 2008	AMOUNTS DUE WITHIN ONE YEAR	AMOUNTS DUE AFTER NEXT YEAR
General .....	\$1,758,182	\$1,734,000	\$ 172,300	\$3,319,882	\$ 182,500	\$ 3,137,382
Special .....	4,183,000	-	394,000	3,789,000	341,000	3,448,000
Line of Credit....	633,006	742,960	-	1,375,966	-	1,375,966
Others Debts....	<u>3,424,504</u>	<u>10,486</u>	<u>56,481</u>	<u>3,378,509</u>	<u>955,219</u>	<u>2,423,290</u>
<b>TOTAL .....</b>	<b><u>\$9,998,692</u></b>	<b><u>\$2,487,446</u></b>	<b><u>\$ 622,781</u></b>	<b><u>\$11,863,357</u></b>	<b><u>\$1,478,719</u></b>	<b><u>\$10,384,638</u></b>

Notes Payable to Puerto Rico Treasury Department

Financing of the excess of property tax advances over collections - The Municipality entered into a financing agreement with the Puerto Rico Treasury Department to pay a debt related to the excess of property tax advances over collections made by the Puerto Rico Treasury Department prior to the creation of CRIM in 1993. The outstanding principal balances of the note payable to the Puerto Rico Treasury Department amounted to \$58,346 at June 30, 2008.

Notes Payable to Municipal Revenue Collection Center (MRCC)

Law No. 42 – Act No. 42 of January 26, 2000 was enacted to authorize the MRCC to enter into a financing agreement of up to \$200 million, for a term not exceeding 30 years. The financing agreement allows for the financing of a debt that the municipalities of Puerto Rico have with the MRCC, arising from the final settlements of property tax advances versus actual collections through fiscal year 2000. The amounts that the municipalities will collect from the additional property taxes resulting from the increases in the subsidy from the Commonwealth to the municipalities are assigned through this law to repay such loan. The increase in this subsidy was the result of the Public Law No. 238 of August 15, 1999.

In addition, on February 12, 2003, the Municipality entered into a repayment agreement with GDB and the MRCC to pay off the excess of property tax advances through fiscal year 2000 and 2001. The MRCC retains the payment from the property tax advances of the Municipality. The amounts retained by the MRCC are remitted to GDB on July 1 of each year through July 1, 2032. The outstanding balances of the note payable to the MRCC amounted to \$583,590 at June 30, 2008.

Land Information Management System (LIMS)- the Municipality entered into a financing agreement with the MRCC for the payment of the Municipality's share of the cost of an information management system, acquired by the MRCC on behalf of all municipalities, for the management of a digital database of taxpayers properties located in Puerto Rico. The outstanding balance of the note payable to the MRCC at June 30, 2008 amounted to \$43,461.

**COMMONWEALTH OF PUERTO RICO  
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NOTES TO THE BASIC FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

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**NOTE 7 LANDFILL CLOSURE AND POSTCLOSURE CARE COST OBLIGATION**

The Municipality owns a municipal solid waste landfill and has not adopted the required provisions of Statement No. 18, *Accounting for Municipal Solid Waste Landfill Closure and Post Closure Care Costs*, issued by the Governmental Accounting Standards Board (GASB No. 18) and the regulations set forth by the U.S. Environmental Protection Agency (EPA) in its "Solid Waste Disposal Facility Criteria", issued on October 9, 1991. State and federal laws and regulations require the Municipality to place a final cover on its landfill site when closed and perform certain maintenance and monitoring functions at the landfill site for 30 years after closure. Although closure and post closure care costs will be paid only near or after the date that the landfill stops accepting waste, the Municipality reports a portion of these closure and post closure care costs as an operating expense in each period based on landfill capacity used as of each statement of net assets date. The \$1,462,444 reported as landfill closure and post closure care liability at June 30, 2008, represents an estimate of the cumulative amount reported to date based on the percentage used of the estimated capacity of the landfill.

The Municipality will recognize the remaining estimated cost of closure and post closure care as the remaining estimated capacity is filled. These amounts are based on what it would cost to perform all closure and post closure care in 2008. The estimated life of the landfill according to the engineers of the Municipality is approximately twenty five (25) years. Actual cost may be higher due to inflation, changes in technology, or changes in regulations.

**NOTE 8 DEBT RETIREMENT**

Revenues of the debt service fund consist of the ad-valorem property taxes which are recognized as revenue when collected from taxpayers and reported by the Municipal Revenue Collection Center of the Commonwealth of Puerto Rico to the Municipality.

These property taxes are accumulated by the Municipal Revenue Collection Center in costs of the general obligations bonds issued by the Municipality (See Note 7). Payments are made to the Government Development Bank of the Commonwealth of Puerto Rico from such accumulated funds by the Municipal Revenue Collection Center of Puerto Rico.

**NOTE 9 PROPERTY TAXES**

The Municipal Revenue Collection Center of the Commonwealth of Puerto Rico is responsible for the assessment of all real and personal property located within the Municipality and for the levy, administration and collection of the corresponding tax contribution.

The property tax contribution is levied each year over the appraised value of the property at the beginning of the calendar year. The real property assessment is based on the current value existing in the year 1957 and the personal property at the current value at the date of the assessment.

The tax rate per annum is 8.28% for real property and 6.28% for personal property of which 1.03% of both belong to the Commonwealth of Puerto Rico and 7.25% and 5.25%, respectively, belongs to the Municipality. From the portion belonging to the Municipality, 6.00% and 4.00%, respectively, represents the Municipality's basic tax rate that is appropriated for general purposes and therefore accounted for through the General Fund.

The remaining portion belonging to the Municipality of 1.25% represents the ad-valorem property taxes withheld by the Municipal Revenue Collection Center of the Commonwealth of Puerto Rico and restricted for debt service, which is accounted for through the Debt Service Fund (See Note 8). The Municipality has not reached the maximum statutory tax rate limit for the basic tax while there is no limitation for the ad-valorem tax rate.

The Commonwealth of Puerto Rico grants complete real property tax exoneration on the first \$15,000 assessed valuation on residential units occupied by their owners. However, the Municipality receives the full amount levied, except for residential units assessed at less than \$3,500 on which a complete exemption is granted. The Municipal Revenue Collection Center, instead of the property taxpayer, becomes the source of payment in these cases.

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NOTES TO THE BASIC FINANCIAL STATEMENTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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**NOTE 9 PROPERTY TAXES (continuation)**

The Municipality grants a complete exemption from personal property taxes up to an assessment value of \$50,000 to retailers with an annual net sales volume of less than \$150,000. The Municipal Revenue Collection Center advances to the Municipality, on monthly payments, 100% of the contribution assessed over property for each fiscal year. In accordance to Law, these advances will be contributions by the Municipal Revenue Collection Center from taxpayers. The Municipal Revenue Collection Center periodically informs to the Municipality the amounts collected from taxpayers and applied to outstanding advances.

The Municipality records as revenue in the general fund the property tax contribution when received from monthly advances from Municipal Revenue Collection Center.

Due to the fact that collections of property tax are applied to the advances of property tax paid by the Municipal Revenue Collection Center, the amortization of the advance at end of year was not available due to that is in process of verification by external auditors.

**NOTE 10 VOLUME OF BUSINESS TAX**

The volume of business tax is levied each year based on the prior year's gross revenues for all commercial and industrial organizations doing business in the Municipality and which are not totally or partially exempt from this tax under the Industrial Incentives Laws of the Commonwealth of Puerto Rico. All taxpayers are required to file their declarations by April 23 of each year. The tax rates are as follows:

- a. 1.50% for financial institutions and savings and loan associations.
- b. 0.30% for all other organizations.

Taxes are payable in two equal semi-annual installments on July 1 and January 1 following the date of levy. If they are paid with declaration, the taxpayer is granted a 5% of discount. Collections of taxes during current fiscal year, applicable to the next fiscal year, are recorded as deferred revenues in the General Fund.

**NOTE 11 SALES AND USE TAXES**

On July 4, 2006, the Legislature of the Commonwealth of Puerto Rico approved Act No. 117 ("Act 117") which amends the Puerto Rico Internal Revenue Code of 1994 to provide for a sales and use tax of 5.5% to be imposed by the Commonwealth Government. Act 117 also authorizes each municipality government to impose a municipal sales and use tax of 1.5%. This municipal sales and use tax has in general the same tax base and limitations (except for unprocessed foods) as those provided by the Commonwealth's sales and use tax.

Section 6189 of the Puerto Rico Internal Revenue Code of 1994, as amended, authorizes the Municipalities in Puerto Rico to impose a sales and use tax to consumers. This tax must be imposed in conformity with the base, exemptions and limitations contained Subtitle BB of the Code. The Municipal Sales Tax is specifically imposed over all sales transactions of taxable items and combined transactions (as defined by the municipal internal regulation) taken place within municipal limits. The Municipal Tax is also specifically imposed over the purchase price for the use, storage or consumption of taxable transactions (as defined by the municipal internal regulation) taken place within municipal limits.

The Municipal Legislature approved the imposition of the municipal sales and use tax during fiscal year 2006-2007. Individuals, organizations and entities subject to collect the municipal sales and use tax must file a tax return to the Municipality. Tax is due each 20<sup>th</sup> day of each month based on tax collected in the preceding month. Resources are recorded in the General Fund.

Also, on July 29, 2007, the Governor of Puerto Rico signed into Law an amendment of Act No. 117, H.B. 2193 known as Act No. 80. The most significant amendments were: first, to uniform the tax rate at 7% of which the

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
NOTES TO THE BASIC FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

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**NOTE 11 SALES AND USE TAXES (continuation)**

municipalities will collect 1% and the Puerto Rico Treasury Department the other 6%, 05% of the 6% belongs to the municipality and it is distributed through three separate funds: Municipal Development Fund, Municipal Redention Fund and Municipal Improvements Fund; secondly the establishment of a Local Commercial Rule and the elimination of source and nexus rules to impose the sale and use tax. These funds are administered by the Government Development Bank for Puerto Rico. Finally, the Law restricts the use of the funds by the municipalities to certain specific activities.

**NOTE 12 INTERGOVERNMENTAL REVENUES**

Intergovernmental revenues consist primarily of funds received from the Commonwealth of Puerto Rico, "in lieu of tax" payments from the quasi-public corporation, Puerto Rico Electric Power Authority, and federal financial assistance received from federal government.

Grants and subsidies received from the Commonwealth of Puerto Rico and federal agencies include, among others, a general subsidy for urban development and capital improvements. Intergovernmental revenues are accounted for through the General Fund except for those directly related to urban development and capital improvements, which are accounted for through the Special Revenue and the Capital Project Funds. Federal Financial Assistance is recorded in the Special Revenue Fund.

**NOTE 13 EMPLOYEE'S RETIREMENT PLAN**

The Employee's Retirement System of the Government of Puerto Rico and its instrumentality (ERS) is the administrator of a cost-sharing multiple-employer retirement system established by the Commonwealth of Puerto Rico. The ERS was created under the Act 447, approved on May 15, 1951, as amended, and became effective on January 1, 1952. ERS covers all regular employees of the Commonwealth of Puerto Rico and its instrumentality and of certain municipalities and components units not covered by their own retirement systems.

Participation is mandatory except for members of the Legislature, Government Secretaries, Head of Agencies and Public Instrumentality, Assistants of the Governor, the Comptroller of the Puerto Rico, Gubernatorial Board and Committee appointees and Experimental Service Station employees. ERS provides retirement, death and disability benefits. Disability retirement benefits are available to members for occupational and non-occupational disabilities. Retirement benefits depend upon age at retirement and number of years of credited service. Benefits vest after ten years of plan participation.

The Municipality adopted the requirements of GASBS No. 25 for all the career employees that are covered under the Commonwealth of Puerto Rico Employee's Retirement System, a multiple-employer public employee retirement system, established by State Laws.

Under the plan, the employees and employer portions are contributed, for which, the employee amount is withheld from salaries. Covered employees are required by Commonwealth statute to contribute 5.775% for the first \$550 of monthly salary plus 8.275% for the excess of this amount, or on the alternative, 8.275% of all salary. The Municipality contributes to the system 9.275% of the participating employee's salaries.

Law Number 305 of September 24, 1999, amends the Act Number 447 that establish a savings program. All employees active in the system as of December 31, 1999 may elect to transfer from defined contribution programs to the new savings program (a defined contribution plan). Employees in the savings program may now contribute from a minimum of 8.275% up to a maximum of 10% of their monthly salary, and will be invested in an account which will either: (a) earn a fixed rate based on the two-year Constant Maturity Treasury Note or, (b) earn a rate equal to 75% of the return of the System's investment portfolio (net of management fees), or (c) earn a combination of both alternatives. If at time of retirement accumulated benefits amount to \$10,000 or less may elect to receive a lump sum distribution up to the accumulated benefits. Under the new program the retirement age is reduced from 65 to 60 for those employees who joined the current plan on or after April 1, 1990.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
NOTES TO THE BASIC FINANCIAL STATEMENTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

**NOTE 13 EMPLOYEE'S RETIREMENT PLAN (continuation)**

The pension benefit for participants who retire with less than 30 years of service is computed at the rate of 1½% of their average compensation for each year of credit service for the remaining years. The System also provides for death and disability benefits and the assets of the System pertaining to the participant employees.

A variety of significant actuarial assumptions are used to determine the standard measure of the pension benefit obligation and these assumptions are summarized below:

- a. The present value of the future pension payments was computed by using a discount of 9%.
- b. Future pension payments reflect an assumption of a 6% salary increase.

All employees that do not elect to transfer for the new program and who at the time of employment are 55 years old or less are eligible to participate in the System. Pension benefits for participants with 30 years of service are as follows:

<u>YEARS OF SERVICE</u>	<u>PARTICIPANT'S AGE</u>	<u>PENSION BENEFITS</u>
30 or more	55 or less	65% of the average of the three years of highest salary during the employee's service period.
30 or more	58 or more	75% of the average of the three years of highest salary during the employee's service period.
30 or more	65 or more	75% of the average of the three years of highest salary during the employee's service period (employees started working after April 1, 1990).

The amount of the total pension benefit obligation is based on a standardized measurement established by GASBS No. 27, *Financial Reporting for Defined Benefit Pension Plans and Notes Disclosure for Defined Contributions Plans*. The standardized measurement is the actuarial present value of estimated defined pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee services performed to date. The measure is intended to help users assess the System's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among other public retirement systems. The measure is independent of the actuarial funding method used to determine contributions to the plan.

The membership of retirees and beneficiaries currently receiving benefits and terminated employees entitled to benefits, but not yet receiving benefits, and active employees and the distribution of active employees between vested and non-vested is not readily available.

Contributions in 2006 and prior years were made based on percentages established by the law. Such percentage has not been based on actuarial studies, as required by accounting principles generally accepted in the United States of America. An actuarial compilation of the annual contribution applicable to the Municipality has not been prepared. Accordingly, the accounts by which the actual contributions differ from the required actuarial contributions are not known.

The total pension expenditures recorded in the category of administration for the Fiscal Year Ended June 30, 2008 was approximately \$180,539. All employees who at the time of employment are 55 years old or less are eligible to participate in the System. No benefit is payable if the participant receives a refund of his accumulated contributions.

The historical trend information regarding the accumulation of assets and pension benefit obligation in the ERS is not available. For the ten-year trend information, refer to the separately issued financial statements of the ERS as of and for the fiscal year ended June 30, 2008. The P.R. Retirement Plan Administration provides additional information of the ERS. They issue a public available financial report that includes financial statements and

**COMMONWEALTH OF PUERTO RICO  
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NOTES TO THE BASIC FINANCIAL STATEMENTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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**NOTE 13 EMPLOYEE'S RETIREMENT PLAN (continuation)**

required supplementary information for ERS, as a component unit of the Commonwealth of Puerto Rico. That report may be obtained by writing to the Administration at PO Box 42003, Minillas Station, San Juan, PR 00940.

**NOTE 14 CONTINGENCIES**

**A. CLAIMS AND JUDGMENTS**

The Municipality is, at present, a defendant in a number of legal matters that arise from alleged improper application of policies and negligence in the ordinary course of the Municipality's activities. The legal counsel of the Municipality has advised that at this stage in the proceedings of lawsuits he cannot offer an opinion as to the probable outcome.

In addition, the Municipality is a defendant or co-defendant in several legal proceedings, which are in discovery stage. Certain of these claims are covered by insurance. Legal counsel with the information currently available can not determine the final outcome of these claims. Accordingly, the financial statements do not include adjustment, if any, that could result from the resolution of this legal proceeding. However, it has been the Municipality's experience that such actions are settled for amounts substantially less than the claimed amounts.

**B. FEDERAL GRANTS**

In the normal course of operations, the Municipality receives grants from various Federal and State agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Any liability for reimbursement which may arise as the result of these audits is not believed to be material.

**NOTE 15 ACCOUNTING CHANGES AND RESTATEMENTS**

During the current fiscal year, the Municipality revised its governmental activities, which resulted in the correction of various accounting errors and omissions reported in the prior year. These errors consist principally in the effect of not recording part of the balance of a line of credit, a correction of an error in the balance of a debt with the Municipal Revenue Collection Center according to the agency confirmation, an adjustment to the liability of the Municipality's solid waste landfill and the reclassification of a real estate held for sale.

The following schedule reconciles the total net asset balance at June 30, 2007, as previously reported by the Municipality, to the beginning net assets, as restated:

	<u>NET ASSETS</u>
As previously reported in the audited financial statements at June 30, 2007	\$ 17,615,411
Add/(deduct): prior-period adjustments	<u>(386,092)</u>
Total net assets at June 30, 2007, as restated	<u>\$ 17,229,319</u>

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
NOTES TO THE BASIC FINANCIAL STATEMENTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

**NOTE 15 ACCOUNTING CHANGES AND RESTATEMENTS (continuation)**

The following schedule presents a summary of the prior-period adjustments recorded in the accompanying balance sheet and reconciles the fund balances, as previously reported by the Municipality at June 30, 2007, to the beginning fund balances as restated:

	<u>STATE ASSIGNMENT FUND</u>	<u>LOANS FUND</u>	<u>OTHER GOVERNMENTAL FUND</u>
<b>Fund balance:</b>			
As previously reported in the audited financial statements at June 30, 2007	\$1,180,648	\$ -	\$ 2,605,685
Add/(deduct): Major Fund Reclassification	<u>(1,180,648)</u>	<u>446,833</u>	<u>733,815</u>
Total fund balance at June 30, 2007, As restated	<u>\$ -</u>	<u>\$446,833</u>	<u>\$ 3,339,500</u>

**NOTE 16 SUBSEQUENT EVENTS**

On August 5, 2008 the Municipality's executive branch approved Resolution Number 20, authorizing the issuance of a Special Note in the amount of \$3,497,000, for construction purposes and acquisition of real property. This bond is payable with resources collected through the Municipal Redemption Fund.

**END OF NOTES**

COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
REQUIRED SUPPLEMENTARY INFORMATION  
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

	Budget Amounts		Actual Amounts (Budgetary Basis) (See Note A)	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>Resources (Inflows)</b>				
Property Taxes.....	\$ 1,229,390	\$ 1,229,390	\$ 1,015,179	\$ (214,211)
Volume of Business Taxes.....	1,035,030	1,033,815	1,033,815	-
Sales Taxes.....	360,000	245,305	245,305	-
Intergovernmental Revenues.....	4,624,747	4,639,095	4,953,511	314,416
License and Permits.....	202,000	100,486	110,560	10,074
Rent.....	60,000	165,472	101,892	(63,580)
Miscellaneous.....	427,111	589,715	692,063	102,348
Total Resources (Inflows).....	7,938,278	8,003,278	8,152,325	149,047
<b>Charges to Appropriations (Outflows)</b>				
Mayor and Municipal Legislature.....	865,124	993,180	978,440	14,740
General Government.....	2,732,984	2,639,643	2,626,103	13,540
Public Safety.....	631,281	436,222	434,809	1,413
Public Work.....	1,201,812	1,639,143	1,624,470	14,673
Culture and Recreation.....	683,424	519,474	517,700	1,774
Health and Sanitation.....	768,595	678,552	676,439	2,113
Urban Development.....	122,646	88,995	85,312	3,683
Human Services and Welfare.....	932,412	838,146	836,448	1,698
Transfer to Other Funds.....	-	169,923	169,923	-
Total Charges to Appropriations.....	7,938,278	8,003,278	7,949,644	53,634
<b>Excess (Deficiency) of Revenues over Expenditures.....</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 202,681</b>	<b>\$ 202,681</b>

See accompanying notes to required supplementary information.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
BUDGETARY COMPARISON SCHEDULE – GENERAL FUND  
NOTE TO REQUIRED SUPPLEMENTARY INFORMATION**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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**NOTE A Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures**

	<u>GENERAL FUND</u>
<b>Sources/Inflows of Resources:</b>	
Actual Amounts (Budgetary Basis) "Available for Appropriation" from the Budgetary Comparison Schedule (See Page 36) .....	\$ 8,152,325
Difference – Budget to GAAP:	
GAAP adjustments to revenues. ....	<u>65,267</u>
Total Revenues as Reported on the Statement of Governmental Funds Revenues, Expenditures and Changes in Fund Balance (See Page 13).....	<u>\$ 8,217,592</u>
<b>Uses/Outflows of Resources:</b>	
Actual Amounts (Budgetary Basis) "Total Charges to Appropriation" from the Budgetary Comparison Schedule (See Page 36) .....	\$ 7,949,644
Difference – Budget to GAAP:	
Prior Year expenditures are not outflows of budgetary resources but are expenditures For financial reporting purposes .....	255,844
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for budgetary reporting purposes.....	(552,574)
Transfers to other funds are outflows of budgetary resources but are not expenditures for financial reporting purposes.....	(169,923)
GAAP adjustment to expenditures. ....	<u>12,104</u>
Total Expenditures as Reported on the Statement of Governmental Funds Revenues, Expenditures and Changes in Fund Balance (See Page 13).....	<u>\$ 7,495,095</u>

**END OF THIS SECTION**

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

FEDERAL GRANTOR / PASS THROUGH GRANTOR / PROGRAM OR CLUSTER TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH ENTITY IDENTIFYING NUMBER	TOTAL EXPENDITURES
U. S. Department of Agriculture:			
Pass- Through State – Office of Department of Education:			
Child and Adult Care Food Program .....	10.558	N/AV	<u>\$ 97,350</u>
U.S. Department of Housing and Urban Development:			
Direct Programs:			
Section 8 Housing Choice Vouchers .....	14.871		20,823
Indirect Programs:			
Pass- Through State – Office of the Commissioner of Municipal Affairs:			
Community Development Block Grant Program.....	14.228	07-FC-AB 06-FC-AB 05-FC-AB 04-FC-AB 03-FC-AB 02-FC-AB 01-FD	1,360,836
Community Development Block Grants Section 108 Loan Guarantees	14.248		336,033
Pass Through State – Office of Department of Family:			
Emergency Shelter Grants .....	14.231	S-05-DC-72-0001	43,355
Pass Through State – Department of Housing:			
Home Investment Partnerships Program.....	14.239	N/AV	541,278
Pass Through State – Department of Health of Puerto Rico:			
Housing Opportunities for Persons with AIDS.....	14.241	2008-DS-0620	19,840
Pass Through State – Puerto Rico Housing Administration:			
Public and Indian Housing.....	14.850	RQ-3040 RQ-5233 RQ-5247 RQ-5270	<u>300,087</u>
Total U.S. Department of Housing and Urban Development			<u>2,622,252</u>
Subtotal.....			<u>2,719,602</u>

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

FEDERAL GRANTOR / PASS THROUGH GRANTOR / PROGRAM OR CLUSTER TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH ENTITY IDENTIFYING NUMBER	TOTAL EXPENDITURES
Subtotal (Balance Brought Forward).....			<u>2,719,602</u>
U.S. Department of Homeland Security:			
Pass- Through Office of the Governor:			
Public Assistant Grant.....	83.544	FEMA1247DR-PR	226,865
Public Assistant Grant.....	97.036	N/AV	<u>223,989</u>
Total U.S. Department of Homeland Security .....			<u>450,854</u>
U.S. Department of Health and Human Services			
Pass-Through Office of the Governor, Regional Elderly Office:			
Special Program for Aging, Title III, Part B.....	93.045	N/AV	197,035
Pass-Through Instituto de Servicios Comunales, Inc.			
Community Services Block Grant .....	93.569	N/AV	18,296
Pass-Through Administration of Children and Families:			
Community Services Block Grant .....	93.569	123-2008-000163	36,788
Child Care and Development Block Grant .....	93.575	N/AV	<u>200,611</u>
Total U.S. Department of Health and Human Services			<u>452,730</u>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS ...</b>			<b><u>\$3,623,186</u></b>

See accompanying Notes to Schedule of Expenditures of Federal Awards.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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**NOTE 1 GENERAL**

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the Municipality of Jayuya, Puerto Rico (Municipality) and is presented on the modified accrual basis. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the general-purpose financial statements. The reporting entity is defined in Note (1) (A) to the general-purpose combined financial statements.

**NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

- A. The accompanying Schedule of Expenditures of Federal Awards is prepared from Municipality's accounting records and is not intended to present financial position or the results of operations.
- B. The Municipality in accordance with the terms records the financial transactions and conditions of the grants, which are consistent with accounting principles generally accepted in the United States of America.
- C. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable or when actually paid, whichever occurs first.

**NOTE 3 FEDERAL CFDA NUMBER**

The CFDA numbers included in this Schedule are determined based on the program name, review of grant contract information and the Office of Management and Budget's Catalogue of Federal Domestic Assistance.

**NOTE 4 PASS-THROUGH GRANTOR'S NUMBER**

State or local government redistribution of federal awards to the Municipality, treated as if they were received directly from the federal government. OMB Circular A-133 requires the schedule to include the name of the pass-through entity and identifying number assigned by the pass-through entity for federal awards received as a sub recipient. Numbers identified as N/AV are not available.

**NOTE 5 LOAN OUTSTANDING**

The Municipality had an outstanding loan balance under program Section 108 Loan Guarantee Assistance (CFDA No. 14.248), for which the grantor does not impose continuing compliance requirements. The outstanding balance of the Loan Guarantee Assistance at June 30, 2008 was \$3,230,000.

**NOTE 6 MAJOR PROGRAMS**

Major programs are identified in the Summary of Auditor's Results Section of the Schedule of Findings and Questioned Costs.

# *Pedro C. Ortiz Ledée*

**Certified Public Accountant**

## **INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**To the Honorable Mayor and  
Members of the Municipal Legislature  
Municipality of Jayuya, Puerto Rico**

I have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Municipality of **Jayuya**, Puerto Rico (Municipality), as of and for the fiscal year ended June 30, 2008, which collectively comprise the Municipality's basic financial statements and have issued my report thereon dated January 4, 2009. The report on the governmental fund financial statements was unqualified but the report on the governmental wide financial statement has an adverse opinion because I was unable to obtain competent evidential matter related to infrastructure capital assets and the liability related to the solid waste landfill. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Internal Control Over Financial Reporting**

In planning and performing my audit, I considered the Municipality's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Municipality's internal control over financial reporting.

My consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, I identified certain deficiencies in internal control over financial reporting that I consider to be significant deficiencies.

A *control deficiency* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the Municipality's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Municipality's financial statements that is more than inconsequential will not be prevented or detected by the Municipality's internal control. I consider the deficiencies described in the accompanying Schedule of Findings and Questioned Costs to be significant deficiencies in internal control over financial reporting. 08-II-01 through 08-II-03.

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material misstatement of the financial statements will not be prevented or detected by the Municipality's internal control.

My consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, I consider items 08-II-02 and 08-II-03 to be material weaknesses.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Page 2

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Municipality's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

I noted certain matters that I reported to management of the Municipality in a separate letter dated January 4, 2009.

The Municipality's responses to the findings identified in my audit are described in the accompanying Schedule of Findings and Questioned Costs. I did not audit the Municipality's response and, accordingly, I express no opinion on it.

This report is intended solely for the information and use of the management, the Honorable Mayor and Members of the Municipal Legislature, Office of the Commissioner of Municipal Affairs, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

  
Pedro C. Ortiz Ledee, CPA  
License Number 5200  
Expires on December 1, 2011

Guayama, Puerto Rico  
January 4, 2009



# *Pedro C. Ortiz Ledée*

Certified Public Accountant

## **INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133**

**To the Honorable Mayor and  
Member of the Municipal Legislature  
Municipality of Jayuya, Puerto Rico**

### **Compliance**

I have audited the compliance of the Municipality of **Jayuya**, Puerto Rico (Municipality) with the types of compliance requirements described in the OMB *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the fiscal year ended June 30, 2008. The Municipality's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Municipality's management. My responsibility is to express an opinion on the Municipality's compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Municipality's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the Municipality's compliance with those requirements.

As described in items 08-III-05, 08-III-06, 08-III-07, 08-III-08, 08-III-09, 08-III-10 and 08-III-11 in the accompanying Schedule of Findings and Questioned Costs, the Municipality did not comply with requirements regarding Allowable Activities, Cash Management, Davis- Bacon, Procurement, Suspension and Debarment and Reporting that are applicable to its Community Development Block Grant. Compliance with such requirements is necessary, in my opinion, for the Municipality to comply with the requirements applicable to that program.

As described in items 08-III-07 and 08-III-08 in the accompanying Schedule of Findings and Questioned Costs, the Municipality did not comply with requirements regarding Cash Management and Davis Bacon that are applicable to its Home Investment Partnerships Program. Compliance with such requirements is necessary, in my opinion, for the Municipality to comply with the requirements applicable to that program.

As described in item 08-III-04, 08-III-09, 08-III-10 and 08-III-11 in the accompanying Schedule of Findings and Questioned Costs, the Municipality did not comply with requirements regarding Activities Allowed, Procurement, Suspension and Debarment and Reporting that is applicable to its Section 108 Loan Guarantees. Compliance with such requirements is necessary, in my opinion, for the Municipality to comply with the requirements applicable to that program.

As described in items 08-III-12, 08-III-13 08-III-14 and 08-III-15 in the accompanying Schedule of Findings and Questioned Costs, the Municipality did not comply with requirements regarding Cash Management, Eligibility, Period of Availability and Reporting that are applicable to its Public and Indian Housing. Compliance with such requirements is necessary, in my opinion, for the Municipality to comply with the requirements applicable to that program.

As described in items 08-III-16 in the accompanying Schedule of Findings and Questioned Costs, the Municipality did not comply with requirements regarding Procurement, Suspension and Debarment that are applicable to its Public Assistance Grant. Compliance with such requirements is necessary, in my opinion, for the Municipality to comply with the requirements applicable to that program.

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133**

Page 2

In my opinion, except for the noncompliance described in the preceding paragraphs, the Municipality complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the fiscal year ended June 30, 2008.

**Internal Control Over Compliance**

The management of the Municipality is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered the Municipality's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the Municipality's internal control over compliance.

My consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in the entity's internal control that might be significant deficiencies or material weaknesses as defined below. However, as discussed below, I identified certain deficiencies in internal control over compliance that I consider to be significant deficiencies and others that I consider to be material weaknesses.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control. I consider the deficiencies in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as items 08-III-04 through 08-III-16 to be significant deficiencies.

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control. Of the significant deficiencies in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs, I considered items 08-III-04, 08-III-07, 08-III-10, 08-III-11, 08-III-12, 08-III-14 and 08-III-15 to be material weaknesses.

The Municipality's responses to the findings identified in my audit are described in the accompanying Schedule of Findings and Questioned Costs. I did not audit the Municipality's response and, accordingly, I express no opinion on it.

This report is intended solely for the information and use of the management, the Honorable Mayor and Members of the Municipal Legislature, Office of the Commissioner of Municipal Affairs, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

  
Pedro C. Ortiz Ledée, CPA  
License Number 5200  
Expires on December 1, 2011

Guayama, Puerto Rico  
March 23, 2009



**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

Section I – Summary of Auditors' Results

**Financial Statements**

- Type of auditors' report issued:  Unqualified Opinion- Governmental Funds  
 Qualified Opinion  
 Adverse Opinion- Governmental Activities  
 Disclaimer Opinion
- Internal control over financial reporting:
- Material Weaknesses identified?  Yes  None Reported
  - Significant Deficiencies identified that are not considered to be Material Weaknesses?  Yes  No
- Noncompliance material to financial statements noted?  Yes  No

**Federal Awards**

- Internal control over major programs:
- Material Weaknesses identified?  Yes  None Reported
  - Significant Deficiencies identified that are not considered to be Material Weaknesses?  Yes  No
- Type of auditors' report issued on compliance for Major Programs:  Unqualified Opinion  Qualified Opinion  
 Adverse Opinion  Disclaimer Opinion
- Any audit finding disclosed that are required to be reported in accordance with OMB Circular A-133?  Yes  No

Identification of Major Program:

CFDA NUMBER	NAME OF FEDERAL PROGRAM OR CLUSTER
14.228	Community Development Block Grant
14.239	Home Investment Partnerships Program
14.248	Section 108 Loan Guarantees
14.850	Public and Indian Housing
83.544/ 97.036	Public Assistance Grants

- Dollar threshold used to distinguish between Type A and Type B Programs: \$300,000
- Auditee qualified as low-risk auditee?  Yes  No

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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Section II- Financial Statements Finding

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**FINDING** 08-II-01

**REQUIREMENT** ACCOUNTING RECORDS AND REPORTING SYSTEM

**CONDITION**

During my examination of the accounting cycle, I noted that the Municipality has not established nor acquired an accounting system that generates accurate accounting information for the preparation of the financial statements in conformity with generally accepted accounting principles. The accounting records are maintained in the cash and budgetary basis and at the end of year; personnel of the finance department and external consultants, summarized in electronic worksheets, the revenues, expenditures, encumbrances, capital assets transactions, accounts receivables, accounts payable and long term-debts. These worksheets are used for the preparation of the financial statements.

Also, I noted the following conditions during my evaluation of the accounting cycle:

- a. Accounting transactions are currently accounted simultaneously through a manual and a computerized accounting system for which no reconciliation procedures are made among them. These accounting systems does not provide for a self balancing set of accounts for each fund operated by the Municipality.
- b. No adequate year-end closing entries procedures are made to account for all transactions affecting all funds.

**CRITERIA**

Article 8.010 (b) of State Act Number 81- *Ley de Municipios Autonomos del Estado Libre Asociado de Puerto Rico* of August 30, 1991, states that the Municipality must maintain its fund accounting in accordance with generally accepted accounting principles in the United States of America (GAAP). In addition, Article 8.010 (c), states that uniform accounting system used by the Municipality must produce reliable reports and financial statements, provide complete information about the results of operations of the Municipality and include the necessary internal controls to account for all funds, capital assets and other assets.

**CAUSE**

The Municipality has not established effective internal control procedures over the preparation of the financial statements and the transactions recorded on its accounting records.

**EFFECT**

The Municipality is not in compliance with Article 8.010 (b) (c) of the State Law Number 81 of August 30, 1991.

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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Section II- Financial Statements Finding

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<b>FINDING</b>	<b>08-II-01 (continuation)</b>
<b>REQUIREMENT</b>	<b>ACCOUNTING RECORDS AND REPORTING SYSTEM</b>
<b>RECOMMENDATION</b>	I recommend management to establish the necessary internal controls and procedures in order to maintain a complete accounting system that provides for the preparation of financial statements in accordance with generally accepted accounting principles.
<b>MANAGEMENT RESPONSE</b>	The Municipality maintains two set of accounting records; a manual system and the computerized, provided by the Office of Commissioner of Municipal Affairs (OCAM). The manual system is the one we are using for financial reporting and the preparation of financial statements. This system is more reliable because all the transactions are recorded and summarized at the end of the year and then with the help of an external consultant we prepare the financial statements. We will continue with this practice until we acquire new accounting software that can resolve this condition.  Implementation date: 06/30/09  Responsible person: Mrs. María Medina- Finance Director

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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Section II- Financial Statements Finding

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<b>FINDING</b>	<b>08-II-02</b>
<b>REQUIREMENT</b>	<b>ACCOUNTING RECORDS- INFRASTRUCTURE CAPITAL ASSETS</b>
<b>CONDITION</b>	During my examination of the property records, I noted that the Municipality does not have an effective system to account for infrastructure assets. The Municipality does not have adequate internal controls and procedures to ensure that all capitalizable expenditures and dispositions related to infrastructure are recorded in the capital assets subsidiary ledger. In addition the Municipality has not recorded depreciation expense for the infrastructure not reported in the subsidiary ledger. These infrastructure assets should be reported as part of the capital assets of the Municipality according to Statement No. 34 of the Governmental Accounting Standards Board (GASB 34).
<b>CRITERIA</b>	Article 10.002 of the State Law Number 81- <i>Ley de Municipios Autonomos del Estado Libre Asociados de Puerto Rico de 1991</i> of August 30, 1991 (as amendment as of January 2004), stated that Municipality should maintain updated property accounting records.
<b>CAUSE</b>	The Municipality did not maintain an adequate control of the accountability of the infrastructure assets.
<b>EFFECT</b>	The Municipality is not in compliance with Article 10.002 of the State Law Number 81 of August 30, 1991.
<b>RECOMMENDATION</b>	I recommend management and the Property Division of the Municipality to make an inventory of the infrastructure assets and reconcile with the capital assets subsidiary ledger. In addition the Municipality should implement adequate internal control procedures to improve the accountability of infrastructure assets.
<b>MANAGEMENT RESPONSE</b>	The Finance Department is updating its capital assets inventory to comply with GASB 34. In addition, the Municipality will update its infrastructure inventory compose of streets, roads and bridges.  Implementation date: 06/30/09  Responsible person: Mrs. María Medina- Finance Director

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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Section II- Financial Statements Finding

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<b>FINDING</b>	<b>08-II-03</b>
<b>REQUIREMENT</b>	<b>MUNICIPAL SOLID WASTE LANDFILL CLOSURE AND POSTCLOSURE CARE AND MAINTENANCE COSTS</b>
<b>CONDITION</b>	The Municipality adjusted its liability of closure and post closure care costs of its solid waste landfill in the accompanying statement of net assets, with an estimate prepared in March 13, 2008. This costs of closure and post closure care costs are reported as part of the liabilities of the Municipality according to Statement No. 18, Accounting for Municipal Solid Waste Landfill Closure and Post Closure Care Costs, issued by the Governmental Accounting Standards Board (GASB 18).
<b>CRITERIA</b>	Regulations set forth by the U.S. Environmental Protection Agency (EPA) in its "Solid Waste Disposal Facility Criteria"; the Municipality is required to place a final cover on the Municipality's solid waste landfill site when it stops accepting waste, and to perform certain maintenance and monitoring functions at the site for 30 years after closure.  GASB 18 requires the Municipality to perform a study of the activities that need to be implemented at the Municipality's solid waste landfill facilities to guarantee the maximum yield of available space and to comply with applicable state and federal regulations. Based on this study, the Municipality must recognize a liability in its statement of net assets at June 30, 2008.
<b>CAUSE</b>	The Municipality made an estimate and recognized the liability in the statement of net assets as of March 13, 2008, instead of June 30, 2008, causing an understatement of liabilities in the statement of net assets.
<b>EFFECT</b>	The Municipality is not in compliance with GASB 18 and the "Solid Waste Disposal Facility Criteria" issued by the U.S. Environmental Protection Agency.
<b>RECOMMENDATION</b>	I recommend management to perform a study, as of June 30 of each fiscal year, of the activities that need to be implemented at the Municipality's solid waste landfill facilities to guarantee the maximum yield of available space required by the state and federal agencies.
<b>MANAGEMENT RESPONSE</b>	The Municipality will request a confirmation to the consultant of the solid waste about the maximum yield of available space. Once we obtain that information we will calculate the liability of the closure and post closure at June 30, 2009.

Implementation date: 06/30/09

Responsible person: Mrs. María Medina- Finance Director

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

Section III – Federal Award Findings and Questioned Costs

<b>FINDING NUMBER</b>	<b>08-III-04</b>
<b>FEDERAL PROGRAM</b>	<b>COMMUNITY DEVELOPMENT BLOCK GRANT- SECTION 108 LOAN GUARANTEES (CFDA NO. 14.248) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</b>
<b>REQUIREMENT</b>	<b>COMPLIANCE AND INTERNAL CONTROL</b>
<b>NONCOMPLIANCE</b>	<b>ACTIVITIES ALLOWED OR UNALLOWED</b>
<b>CONDITION</b>	During my vouching test, I noted that the Municipality used funds in the amount of \$63,000 from the budget of Section 108 Guarantees Loans, assigned for construction purposes, to complete the corresponding payments of principal and interests of its Section 108 outstanding loan balance due in fiscal year 2007-2008.
<b>CRITERIA</b>	Part II (1)(a) of the contract between the Housing and Urban Development (HUD), states that the borrower shall make withdrawals from said account only for payment of the costs of Section 108 activities approved by HUD, for transfer to the Loan Repayment Account or for the temporary investment of funds pursuant to this paragraph 1 (a). In addition, OMB Circular A-87 Costs Principles for State, Local and Indian Tribal Governments, Subpart C Basic Guidelines 1(d) states that a cost to be allowable must conform to any limitations or exclusions set forth in these principles, Federal laws, terms and conditions of the Federal award, or other governing regulations as to types or amounts of cost items.
<b>CAUSE</b>	The Municipality is spending specific budgeted project funds in activities not related with the purposes of the grant.
<b>EFFECT</b>	The construction project can not be completed with the amount budgeted with the Section 108 Guarantee Loan funds because the Municipality is using the funds in to paid the outstanding balances of the loans.
<b>RECOMMENDATION</b>	I recommended management to identify other sources of funds to repay the amount loaned during this fiscal year and for the repayment of the outstanding balance of the loan.
<b>QUESTIONED COSTS</b>	\$63,000
<b>MANAGEMENT RESPONSE</b>	To assure the corresponding payments of principals and interests of the Section 108 outstanding balance, the Finance Department of the Municipality will identify sources of State Assignments or the General Fund.  Implementation date: 06/30/09  Responsible person: Mrs. María M. Ortiz- Federal Program Director

*Xamien de cak pu ulichylen  
si, (Fed 108) puede pagar y de otro tal responevto*

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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Section III – Federal Award Findings and Questioned Costs

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<b>FINDING</b>	<b>08-III-05</b>
<b>FEDERAL PROGRAM</b>	<b>COMMUNITY DEVELOPMENT BLOCK GRANTS/STATE'S PROGRAM (CFDA NO. 14.228) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – OFFICE OF COMMISSIONER OF MUNICIPAL AFFAIRS - OCAM</b>
<b>REQUIREMENT</b>	<b>COMPLIANCE AND INTERNAL CONTROL</b>
<b>NONCOMPLIANCE</b>	<b>ALLOWABLE ACTIVITIES- HOUSING REHABILITATION</b>
<b>CONDITION</b>	As part of my Grant Disbursement test, I examined fifteen (15) Housing Rehabilitation Participant's files and noted that three (3) files does not have the initial (preliminary) unit inspection.
<b>CRITERIA</b>	Code of Federal Regulation, 24 CFR, Section 570.506 (b) (9) established the documentation that the Municipality shall maintain for residential rehabilitation. The Operational Guide of Housing Rehabilitation (the guide) provided by the Office of Commissioner of Municipal Affairs, the pass through entity, stated that the Municipality has to conduct an initial unit inspection to determine if the unit is eligible to be rehabilitating under the criteria of the program. In addition, the guide stated that the Municipality has to conduct an intermediate and a final inspection to determine if the unit is being rehabilitated and that the rehabilitation has been completed, respectively.
<b>CAUSE</b>	The Municipality's internal controls procedures failed to assure that interviews and inspections to monitor the rehabilitation activities were conducted by the program staff.
<b>EFFECT</b>	The Municipality is not in compliance with Code of Federal Regulation 24, Section 570.506 (b)(9) and with the Operational Guide of Housing Rehabilitation provided by the pass-through entity.
<b>RECOMMENDATION</b>	I recommend management to follow its internal controls and procedures in order to assure that the program staff inspects the rehabilitation's works to assure that is carried out in accordance with the regulations and the operational guide.
<b>QUESTIONED COSTS</b>	None
<b>MANAGEMENT RESPONSE</b>	The Municipality will assign an Official to follow the internal controls and procedures, inspect the rehabilitation works, to assure that is carried out in accordance with the federal regulations and the operational guide.

Implementation date: 06/30/09

Responsible person: Mrs. María M. Ortiz- Federal Program Director

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

Section III – Federal Award Findings and Questioned Costs

<b>FINDING NUMBER</b>	<b>08-III-06</b>
<b>FEDERAL PROGRAM</b>	<b>COMMUNITY DEVELOPMENT BLOCK GRANTS/STATE'S PROGRAM (CFDA NO. 14.228) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – OFFICE OF COMMISSIONER OF MUNICIPAL AFFAIRS - OCAM</b>
<b>REQUIREMENT</b>	<b>COMPLIANCE AND INTERNAL CONTROL</b>
<b>NONCOMPLIANCE</b>	<b>ALLOWABLE ACTIVITIES- HOUSEKEEPING SERVICES</b>
<b>CONDITION</b>	<p>During my housekeeping services test, I examined a sample of fourteen (14) participant's files and noted the following situations:</p> <ul style="list-style-type: none"><li>• In thirteen (13) participant's files there was no evidence of the <i>Eligibility Form</i> (OCAM-AH-003).</li><li>• In fourteen (14) participant's files, there was no evidence of the <i>Results of Evaluation Form</i> (OCAM-AH-004).</li><li>• In fourteen (14) participant's files, there was no evidence of the contract (OCAM-AH-005) between the Municipality and the participants.</li><li>• In fourteen (14) participant's files, there was no evidence that the program coordinator visited at least two times per month (OCAM-AH-006) the participant's house as established in the operational guide.</li><li>• In one (1) participant's file, there was no evidence of the family income.</li></ul>
<b>CRITERIA</b>	<p>Code of Federal Regulations 24, Section 570.484 states that the Municipality must assure that the program funds benefit very low, low and moderate income persons and retain documentation justifying its certification. Also, the Municipality has an operational guide "<i>Manual Operacional Programa Auxiliares del Hogar</i>" that includes all procedures and program's requirements for housekeeping services.</p>
<b>CAUSE</b>	<p>The Municipality's internal controls and procedures fails to assure that the participant's files contains all the necessary documents to comply with the federal regulations. In addition, the Municipality has not established adequate procedures to follow up the required visits made to the participants.</p>
<b>EFFECT</b>	<p>The Municipality is not in compliance with, Code of Federal Regulations 24, Section 570.484 and the operational guide, "<i>Manual Operacional Programa Auxiliares del Hogar</i>".</p>
<b>RECOMMENDATION</b>	<p>I recommend management to follow the procedures established in the operational guide and to complete all the required forms before signing the contract with the participant.</p>
<b>QUESTIONED COSTS</b>	None
<b>MANAGEMENT RESPONSE</b>	<p>The Municipality will assign an Official to follow the procedures established in the operational guide and to complete all the required forms before signing the contract with the participants.</p>

Implementation date: 06/30/09

Responsible person: Mrs. Maria M. Ortiz- Federal Program Director

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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Section III – Federal Award Findings and Questioned Costs

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<b>FINDING</b>	<b>08-III-07</b>
<b>FEDERAL PROGRAMS</b>	<b>COMMUNITY DEVELOPMENT BLOCK GRANTS/STATE'S PROGRAM; (CFDA NO. 14.228) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – OFFICE OF COMMISSIONER OF MUNICIPAL AFFAIRS - OCAM</b>  <b>HOME INVESTMENT PARTNERSHIPS PROGRAM - HOME (CFDA NO.14.239) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – DEPARTMENT OF HOUSING</b>
<b>REQUIREMENT</b>	<b>COMPLIANCE AND INTERNAL CONTROL</b>
<b>NONCOMPLIANCE</b>	<b>CASH MANAGEMENT</b>
<b>CONDITION</b>	During my Cash Management test, I noted that during the fiscal year 2007-2008, the Municipality maintained average balances of approximately \$22,581 and \$19,930 in CDBG and HOME books, respectively. In addition, I noted that sometimes the Municipality requested funds to the pass-through entities that were not disbursed on a reasonable lapse of time.
<b>CRITERIA</b>	Code of Federal Regulations 24, Subpart I, Section 570.489 (c) (1) stated that units of general local governments shall use procedures to minimize the time elapsing between the transfer of funds by the state and disbursement made by the grantee.
<b>CAUSE</b>	The Federal Programs and Finance Department of the Municipality did not maintain appropriate cash management procedures in order to request funds to federal agencies only for immediate needs.
<b>EFFECT</b>	Municipality is not in compliance with, Code of Federal Regulations 24, Subpart I, CFR 570.489 (c) (1).
<b>RECOMMENDATION</b>	I recommend management to strengthen its disbursements procedures to minimize the time between the transfer of funds by the state and disbursement made by the Municipality.
<b>QUESTIONED COSTS</b>	None
<b>MANAGEMENT RESPONSE</b>	The Federal Programs and the Finance Department will establish internal disbursements procedures in order to comply with Code of Federal Regulations 24, Subpart I 570.489 (c) (1).  Implementation date: Immediately  Responsible person: Mrs. María M. Ortiz- Federal Program Director Mrs. María Medina- Finance Director

**COMMONWEALTH OF PUERTO RICO  
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SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

Section III – Federal Award Findings and Questioned Costs

<b>FINDING NUMBER</b>	<b>08-III-08</b>
<b>FEDERAL PROGRAMS</b>	<b>COMMUNITY DEVELOPMENT BLOCK GRANTS/STATE'S PROGRAM (CFDA NO. 14.228) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – OFFICE OF COMMISSIONER OF MUNICIPAL AFFAIRS – OCAM</b>  <b>HOME INVESTMENT PARTNERSHIPS PROGRAM - HOME (CFDA NO.14.239) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – DEPARTMENT OF HOUSING</b>
<b>REQUIREMENT</b>	<b>COMPLIANCE AND INTERNAL CONTROL</b>
<b>NONCOMPLIANCE</b>	<b>DAVIS- BACON ACT</b>
<b>CONDITION</b>	<p>During my Davis- Bacon Act test, I noted that the contractors, submitted to the Municipality, the weekly payrolls with the project certifications, but there was no evidence that the responsible person of the monitoring procedures was reviewing on a weekly basis those weekly payrolls. In addition, the Municipality did not adequately document the procedures to ensure that the contractors paid the prevailing wages according to the Department of Labor rates.</p> <p>Also during my examination, I noted that for the CDBG project "Compra e Instalación de Puertas en Edificio Multifabril", the Municipality did not include the contract provision for payment of prevailing wage rate with compliance with Davis Bacon Act requirements.</p>
<b>CRITERIA</b>	Davis- Bacon Act, as amended DOL (40 USC 276 a - 276 a- 7).
<b>CAUSE</b>	The Municipality did not apply all monitoring system procedures developed to test applicable contractors with respect to payment of prevailing wages.
<b>EFFECT</b>	The Municipality is not in compliance with Davis- Bacon Act, as amended DOL (40 USC 276 a – 276 a – 7).
<b>RECOMMENDATION</b>	I recommended management to obtain the contractor's payrolls to be reviewed on a weekly basis and to document adequately, that the wages paid by the contractors are in accordance with the wages established by the Department of Labor.
<b>QUESTIONED COSTS</b>	None
<b>MANAGEMENT RESPONSE</b>	<p>The Federal Programs and the Municipality will assure that the contractors comply with the Davis-Bacon Act through the official assign to monitoring the procedures. The official will review the contractor's payrolls on a weekly basis to ensure that the wages paid are in accordance with the wages established by the Department of Labor. To confirm that the contractor comply with the Davis-Bacon Act we are preparing an internal certification.</p>

Implementation date: Immediately

Responsible person: Mrs. Maria M. Ortiz- Federal Program Director

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FOR THE FISCAL YEAR ENDED JUNE 30, 2008

Section III – Federal Award Findings and Questioned Costs

<b>FINDING</b>	<b>08-III-09</b>
<b>FEDERAL PROGRAM</b>	<b>COMMUNITY DEVELOPMENT BLOCK GRANTS/ STATE'S PROGRAM (CFDA NO. 14.228) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – OFFICE OF COMMISSIONER OF MUNICIPAL AFFAIRS- OCAM</b>  <b>COMMUNITY DEVELOPMENT BLOCK GRANTS- SECTION 108 LOAN GUARANTEES (CFDA NO. 14.248) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – OFFICE OF COMMISSIONER OF MUNICIPAL AFFAIRS- OCAM</b>
<b>REQUIREMENT</b>	<b>COMPLIANCE AND INTERNAL CONTROL</b>
<b>NONCOMPLIANCE</b>	<b>PROCUREMENT STANDARDS</b>
<b>CONDITION</b>	During my contract provision test, I examined three (3) contract of professional services and three (3) constructions contracts to verify the completeness of its clauses and noted that the following clauses were missing: <ul style="list-style-type: none"><li>• Two (2) contracts did not include a provision for contractual legal remedies when contractor violates contract terms.</li><li>• One (1) contract did not include a provision for termination by grantee for default.</li><li>• Four (4) contracts did not include a provision for granting access to GAO or other federal agency, books and other documents.</li><li>• Six (6) contracts did not include a provision for retention of all required records for three (3) years.</li><li>• Two (2) construction contracts did not include a provision for compliance with the Energy Policy and Conservation Act (Pub L. 94-163, 89 Stat 871).</li><li>• One (1) construction contract did not include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) (29 CFR Part 5)</li></ul>
<b>CRITERIA</b>	Code of Federal Regulations 24, Subpart C, Section 85.36 (i) (1-13) establishes all the required clauses that contracts should include.
<b>CAUSE</b>	The Municipality did not maintain appropriate procurement standard procedures to assure that contracts include all the required clauses.
<b>EFFECT</b>	The Municipality is not in compliance with Code of Federal Regulation 24, Subpart C, Section 85.36 (i) (1-13).
<b>RECOMMENDATION</b>	I recommend management to update contract model according with the federal requirements.
<b>QUESTIONED COSTS</b>	None
<b>MANAGEMENT RESPONSE</b>	The Municipality will upgrade the existing contract model according with the Federal requirements. Implementation date: Immediately

Responsible person: Mrs. María M. Ortiz- Federal Program Director

**COMMONWEALTH OF PUERTO RICO  
MUNICIPALITY OF JAYUYA, PUERTO RICO  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

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Section III – Federal Award Findings and Questioned Costs

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<b>FINDING</b>	<b>08-III-10</b>
<b>FEDERAL PROGRAMS</b>	<b>COMMUNITY DEVELOPMENT BLOCK GRANTS/ STATE'S PROGRAM (CFDA NO. 14.228) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – OFFICE OF COMMISSIONER OF MUNICIPAL AFFAIRS- OCAM</b>  <b>COMMUNITY DEVELOPMENT BLOCK GRANTS- SECTION 108 LOAN GUARANTEES (CFDA NO. 14.248) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – OFFICE OF COMMISSIONER OF MUNICIPAL AFFAIRS- OCAM</b>
<b>REQUIREMENT</b>	<b>COMPLIANCE AND INTERNAL CONTROL</b>
<b>NONCOMPLIANCE</b>	<b>PROCUREMENT AND SUSPENSION AND DEBARMENT</b>
<b>CONDITION</b>	During my Grant Disbursements test, I noted that there was no evidence that at least three (3) qualified quotations or formal bid for engineering services were obtained for one (1) contract formalized with CDBG funds and two (2) contracts formalized with Section 108 Guarantee Loan funds.
<b>CRITERIA</b>	Code of Federal Regulations 24, Section 85.36 (c) (1), states that all procurement transactions will be conducted in a manner providing full and open competition consistent with the standards of 85.36.
<b>CAUSE</b>	The Municipality does not performed an appropriate procurement process in order to comply with this requirement.
<b>EFFECT</b>	The Municipality is not in compliance with Code of Federal Regulations 24, Section 85.36.
<b>RECOMMENDATION</b>	I recommend management to implement procedures in order to obtain and maintain all the required documentation regards the procurement process to comply with this requirement.
<b>QUESTIONED COSTS</b>	None
<b>MANAGEMENT RESPONSE</b>	The Municipality will implement procedures regarding the procurement process for engineers and professional contracts.  Implementation date: Immediately  Responsible person: Mrs. María M. Ortiz- Federal Program Director

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Section III – Federal Award Findings and Questioned Costs

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<b>FINDING</b>	<b>08-III-11</b>
<b>FEDERAL PROGRAMS</b>	<b>COMMUNITY DEVELOPMENT BLOCK GRANTS/ STATE'S PROGRAM (CFDA NO. 14.228) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – OFFICE OF COMMISSIONER OF MUNICIPAL AFFAIRS- OCAM</b>  <b>COMMUNITY DEVELOPMENT BLOCK GRANTS- SECTION 108 LOAN GUARANTEES (CFDA NO. 14.248) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – OFFICE OF COMMISSIONER OF MUNICIPAL AFFAIRS- OCAM</b>
<b>REQUIREMENT</b>	<b>COMPLIANCE AND INTERNAL CONTROL</b>
<b>NONCOMPLIANCE</b>	<b>REPORTING</b>
<b>CONDITION</b>	During my reporting test, I noted that the disbursements reported in the quarterly reports, submitted to the pass-through entity (OCAM), of the programs, CDBG and Section 108, have differences with the accounting records of \$55,543 and \$69,803 respectively. In addition, the cash account at June 30, 2008 in the general ledger, of the CDBG Program, does not agree with the bank reconciliation by \$1,817.
<b>CRITERIA</b>	Code of Federal Regulations 24, Subpart C, Section 85.20(a) (1) (OMB Common Rule) requires that fiscal control and accounting procedures must be sufficient to permit preparation of reports. Code of Federal Regulations 24, Subpart C, Section 85.20(b) (2) (OMB Common Rule) requires that grantees and subgrantees must maintain records which adequately identify the source and application of funds provided for financially- assisted activities. These records must contain information pertaining to grant or subgrant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays or expenditures, and income.
<b>CAUSE</b>	The Municipality is not reconciling the general ledger account balances with the pass-through entity quarterly reports in order to adjust the differences. In addition, the Municipality is not reconciling on a monthly basis the differences in the accounting records and the bank reconciliations.
<b>EFFECT</b>	The Municipality did not submit accurate quarterly reports to the pass-through entity in order to comply with the federal regulation.
<b>RECOMMENDATION</b>	The Municipality should implement adequate procedures to ensure that financial information submitted to the pass-through entity in its quarterly report agrees with the accounting records maintain by the Municipality.
<b>QUESTIONED COSTS</b>	None
<b>MANAGEMENT RESPONSE</b>	The Federal Program Office in order to comply with the Federal regulation will establish internal procedures in the accounting area to ensure that the information submitted to the pass through entity in its quarterly reports agree with the accounting records maintain by the Municipality.

Implementation date: Immediately

Responsible person: Mrs. María M. Ortiz- Federal Program Director

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FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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Section III – Federal Award Findings and Questioned Costs

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<b>FINDING</b>	<b>08-III-12</b>
<b>FEDERAL PROGRAM</b>	<b>PUBLIC AND INDIAN HOUSING – (CFDA 14.850) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – PUBLIC HOUSING ADMINISTRATION</b>
<b>REQUIREMENT</b>	<b>COMPLIANCE AND INTERNAL CONTROL</b>
<b>NONCOMPLIANCE</b>	<b>CASH MANAGEMENT</b>
<b>CONDITION</b>	During my Cash Management test, I noted that during the eight months of the fiscal year 2007-2008, the Municipality maintained an average balance of approximately \$94,750 in the Program's books. In addition, I noted that the Municipality received \$7,238 in May 2008 to pay the negative rent, from October 2007 through February 2008, of the participants and at June 30, 2008, the Municipality has not issued the checks to the participants.
<b>CRITERIA</b>	Code of Federal Regulations 24, Subpart I, Section 570.489 (c) (1) stated that units of general local governments shall use procedures to minimize the time elapsing between the transfer of funds by the state and disbursement made by the grantee. In addition, Section 6.6 of the Contract between the Municipality and the Puerto Rico Public Housing Administration (PRPHA), states the PRPHA will monthly remit to the Municipality one check as global payment for all tenants with negative rent in the Development(s). The Municipality shall then issue and deliver individual checks to the corresponding tenants as soon as possible.
<b>CAUSE</b>	The Municipality did not maintain appropriate cash management procedures in order to disburse the funds immediately after the advances were received. In addition, the Municipality did not issue the checks of negative rent immediately after the check from the pass through agency was received.
<b>EFFECT</b>	The Municipality is not in compliance with, Code of Federal Regulations 24, Subpart I, CFR 570.489 (c) (1) and Section 6.6 of the Contract between the Municipality and the Puerto Rico Public Housing Administration (PRPHA).
<b>RECOMMENDATION</b>	I recommend management to strengthen its disbursements procedures to minimize the time between the transfer of funds by the state and disbursement made by the Municipality.
<b>QUESTIONED COSTS</b>	None
<b>MANAGEMENT RESPONSE</b>	The Municipality started administering this program in fiscal year 2007-2008. During this period the Finance Department has a problem with an access code with the system were the checks are issued. We corrected this problem and we are issuing the checks as soon as possible to avoid maintaining excess of cash in books. We will continue strengthening the disbursement procedures.

Implementation date: Immediately

Responsible person: Mrs. María Medina- Finance Director

**COMMONWEALTH OF PUERTO RICO  
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Section III – Federal Award Findings and Questioned Costs

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<b>FINDING NUMBER</b>	<b>08-III-13</b>
<b>FEDERAL PROGRAM</b>	<b>PUBLIC AND INDIAN HOUSING – (CFDA 14.850) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – PUBLIC HOUSING ADMINISTRATION</b>
<b>REQUIREMENT</b>	<b>COMPLIANCE AND INTERNAL CONTROL</b>
<b>NONCOMPLIANCE</b>	<b>ELIGIBILITY</b>
<b>CONDITION</b>	During my Eligibility Test, I selected a sample of 25 participant's files; and noted that three (3) files did not have evidence of the HUD-approved release form to allow the PHA to get information from third parties as required by federal regulation.
<b>CRITERIA</b>	Code of Federal Regulations, 24 CFR, Section 982.516 (g), states that as a condition of admission to or continued assistance under the program, the PHA shall require the family head, and such other family members as the PHA designates, to execute a HUD-approved release and consent form authorizing any depository or private source of income, or any federal, state or local agency, to furnish or release to the PHA or HUD such information as the PHA or HUD determines to be necessary.
<b>CAUSE</b>	The Municipality does not have consent forms that authorize the collection of income information from State Wages Information Collection Agencies (SWICA), and wages, net earnings from self-employment, payments of retirement income, and unearned income as referenced at 26 U.S.C. 6103. In addition consent form may authorize the collection of other information from applicants and participant to determine eligibility or level of benefits.
<b>EFFECT</b>	The Municipality is not in compliance with 24 CFR, Section 982.516 (g).
<b>RECOMMENDATION</b>	I recommended management to require each member of the family of an assistance applicant or participant who is at least 18 years of age, and each family head and spouse regardless of age, to sign a release form.
<b>QUESTIONED COSTS</b>	None
<b>MANAGEMENT RESPONSE</b>	We requested the three files to complete the missing release forms. In addition, we are requiring this document in every annual and special reexamination.  Implementation date: Immediately  Responsible person: Mrs. Limari Vélez- Program Coordinator

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SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

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Section III – Federal Award Findings and Questioned Costs

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<b>FINDING</b>	<b>08-III-14</b>
<b>FEDERAL PROGRAM</b>	<b>PUBLIC AND INDIAN HOUSING – (CFDA 14.850) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – PUBLIC HOUSING ADMINISTRATION</b>
<b>REQUIREMENT</b>	<b>COMPLIANCE AND INTERNAL CONTROL</b>
<b>NONCOMPLIANCE</b>	<b>PERIOD OF AVAILABILITY</b>
<b>CONDITION</b>	During my examination, I noted that the Municipality, during fiscal year 2007-2008, received \$366,120 in advances and reported expenditures of \$292,901. According to this information, the Municipality generated in fiscal year 2007-2008, economies in the amount of \$73,219. In October 27, 2008, the Puerto Rico Housing Administration approved \$59,417, of the total economies generated in the fiscal year, to be used in the next budget for operational works. My examinations reveals that the Municipality maintains in its bank account \$13,802, a remainder of the economies that were not approved by the pass through agency.
<b>CRITERIA</b>	Section 15.2 of the Contract between the Municipality and the Puerto Rico Public Housing Administration (PRPHA), states that any economies that the Municipality may generate must be returned to the PRPHA during the following 45 days after the PRPHA fiscal ends.
<b>CAUSE</b>	The Municipality failed to account adequately the economies generate during the fiscal year, in order reimburse any excess to the pass through agency.
<b>EFFECT</b>	The Municipality is not in compliance with Section 15.2 of the Contract between the Municipality and the Puerto Rico Public Housing Administration (PRPHA)
<b>RECOMMENDATION</b>	The Municipality should implement adequate internal controls to assure that the economies generated, if any, during the fiscal years are reimburse to the pass through agency.
<b>QUESTIONED COSTS</b>	None
<b>MANAGEMENT RESPONSE</b>	We are waiting that the Legal Division of the Puerto Rico Public Housing Administration amend the contract of fiscal year 2008-2009. Once we had that notification, the Mayor can sign the contract and we can use the assigned funds and reimburse the economies.  Implementation date: Immediately  Responsible person: Mrs. María Medina- Finance Director

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Section III – Federal Award Findings and Questioned Costs

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<b>FINDING</b>	<b>08-III-15</b>
<b>FEDERAL PROGRAM</b>	<b>PUBLIC AND INDIAN HOUSING – (CFDA 14.850) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PASS THROUGH STATE – PUBLIC HOUSING ADMINISTRATION</b>
<b>REQUIREMENT</b>	<b>COMPLIANCE AND INTERNAL CONTROL</b>
<b>NONCOMPLIANCE</b>	<b>REPORTING</b>
<b>CONDITION</b>	During my Reporting test, I noted that the general ledger maintained by the Municipality does not agree with the quarterly reports submitted to the pass through agency because it was not adequately completed and updated at June 30, 2008. In addition, the Municipality submitted to the pass through agency in August 27, 2008, the quarterly reports for the fiscal year 2007-2008.
<b>CRITERIA</b>	Code of Federal Regulations 24, 982.158 (a) requires that PHA's must maintain complete and accurate accounts and other records for the program in accordance with HUD requirements, in a manner that permits a speedy and effective audit. Also, Section 17.1 (a) of the Contract between the Municipality and the Puerto Rico Public Housing Administration (PRPHA), states that the Municipality shall establish and maintain a comprehensive system of records, books and accounts in a manner satisfactory to the PRPHA regarding the development. In addition, Section 17.1 (b), states that the Municipality shall prepare a quarterly report comparing actual and budgeted figures for receipts and disbursements, and shall submit each report to the PRHA within fifteen (15) calendar days after the end of the quarter covered.
<b>CAUSE</b>	The Program failed to establish adequate internal controls over the transactions recorded on its accounting records and the accurate submission of the quarterly reports to the pass through agency.
<b>EFFECT</b>	The Municipality is not in compliance with CFR 24, 982.158, Sections 17.1 (a) (b) of the Contract between the Municipality and the Puerto Rico Public Housing Administration.
<b>RECOMMENDATION</b>	The Municipality should continue implementing adequate procedures to ensure that financial information submitted quarterly to the pass-through entity, agrees with the accounting records maintain by the Municipality and submitted within the time specify in the Contract.
<b>QUESTIONED COSTS</b>	None
<b>MANAGEMENT RESPONSE</b>	During fiscal year 2007-2008, we submitted the quarterly reports to the Puerto Rico Public Housing Administration (PRPHA). The reports were not accepted by the PRPHA and we reissued the quarterly reports with the help of our consultant and submitted in August 27, 2008. For this reason the quarterly report of April 2008 to June 2008 was not submitted on time.

Implementation date: Immediately

Responsible person: Mrs. María Medina- Finance Director

**COMMONWEALTH OF PUERTO RICO  
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SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

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Section III – Federal Award Findings and Questioned Costs

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<b>FINDING</b>	<b>08-III-16</b>
<b>FEDERAL PROGRAM</b>	<b>PUBLIC ASSISTANCE GRANTS – FEMA (CFDA 83.544/ 97.036) U.S. DEPARTMENT OF HOMELAND SECURITY PASS THROUGH – OFFICE OF THE GOVERNOR (GAR)</b>
<b>REQUIREMENT</b>	<b>COMPLIANCE AND INTERNAL CONTROL</b>
<b>NONCOMPLIANCE</b>	<b>PROCUREMENT STANDARDS</b>
<b>CONDITION</b>	<p>During my contract provision test, I examined three (3) constructions contracts to verify the completeness of its clauses and noted that the following clauses were missing:</p> <ul style="list-style-type: none"><li>• Three (3) contracts did not include a provision for compliance with the Executive Order 11246 of Equal Employment Opportunities.</li><li>• Three (3) contracts did not include a provision for granting access to GAO or other federal agency, books and other documents.</li><li>• Two (2) construction contracts did not include a provision for compliance with the Energy Policy and Conservation Act (Pub L. 94-163, 89 Stat 871).</li></ul>
<b>CRITERIA</b>	Code of Federal Regulations 44, Subpart C, Section 13.36 (l) (1-13) establishes all the require clauses that contracts should include.
<b>CAUSE</b>	The Municipality did not maintain appropriate procurement standard procedures to assure that contracts include all the required clauses.
<b>EFFECT</b>	The Municipality is not in compliance with Code of Federal Regulation 44, Subpart C, Section 13.36 (i) (1-13).
<b>RECOMMENDATION</b>	I recommend management to update contract model according with the federal requirements.
<b>QUESTIONED COSTS</b>	None
<b>MANAGEMENT RESPONSE</b>	<p>The Municipality will upgrade the existing contract model according with the Federal requirements.</p> <p>Implementation date: Immediately</p> <p>Responsible person: Mrs. María Medina- Finance Director</p>

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SCHEDULE OF PRIOR AUDITS' FINDINGS AND QUESTIONED COSTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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**(1) Audit Findings that have been Fully Corrected:**

Finding Number 07-III-03 Allowable Activities- Housing Rehabilitation

CFDA Number 14.228

Questioned Cost None

Auditee Comments Full corrective action was taken.

Finding Number 05-III-03 Procurement, Suspension & Debarment- Contract Clauses

CFDA Number 11.300

Questioned Cost None

Auditee Comments Full corrective action was taken.

**(2) Audit Findings not Corrected or Partially Corrected:**

Finding Number 07-III-04 Cash Management

CFDA Number 14.228  
14.239

Questioned Cost None

Auditee Comments The Mayor of the Municipality gave instructions to the Director of Finances of which implants controls so that the disbursement are made according to the federal regulations.

Finding Number 07-III-05 Davis- Bacon Act

CFDA Number 14.239

Questioned Cost None

Auditee Comments The Mayor of the Municipality gave instructions to the Director of Federal Programs to implant a process to verify the payroll of the "Altos del Rio" project weekly.

Finding Number 07-III-06 Procurement, Suspension and Debarment- Contract Clauses (None)

CFDA Number 14.239  
83.544/  
97.036

Questioned Cost None

Auditee Comments At this moment the Municipality is preparing a contract model that is in agreement and fulfills with the federal requirement.

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**(2) Audit Findings not Corrected or Partially Corrected:**

Finding Number	07-III-07	Procurement, Suspension and Debarment- Procurement process (FEMA)
CFDA Number	83.544/ 97.036	
Questioned Cost	None	
Auditee Comments	The Mayor gave instructions to the Director of Federal Programs of which they implant processed in the fulfillment of this requirement.	
Finding Number	07-III-08	Program Income
CFDA Number	14.228	
Questioned Cost	None	
Auditee Comments	The Mayor of the Municipality gave instructions to the Director of Federal Programs to implement adequate procedures to assure the fulfillment of Community Development Block Grant Program.	
Finding Number	07-III-09	Reporting
CFDA Number	14.228	
Questioned Cost	None	
Auditee Comments	The Mayor of the Municipality gave instructions to the Director of Federal Programs to implant internal controls that assure that the quarterly information fulfill the federal regulations.	
Finding Number	06-III-01	Cash Management- Average Balance & Days Elapsed
CFDA Number	14.228	
Questioned Cost	None	
Auditee Comments	The cash management procedures will be reviewed and revised as necessary. The internal controls will be strengthened to minimize the time elapsing between transfer of funds and the disbursement for the CDBG activities. All employees involved in the cash management process will be informed of the strengthened procedures and the requirements of the federal regulations.	
Finding Number	05-III-01	Activities Allowed or Unallowed
CFDA Number	14.248	
Questioned Cost	\$176,017	
Auditee Comments	The Federal Programs Director will make arrangements in order to reimburse the amounts used from Section 108 Budget from non federal funds.	

**COMMONWEALTH OF PUERTO RICO  
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SCHEDULE OF PRIOR AUDITS' FINDINGS AND QUESTIONED COSTS**

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**(2) Audit Findings not Corrected or Partially Corrected:**

Finding Number 04-III-01 Activities Allowed or Unallowed

CFDA Number 14.248

Questioned Cost \$152,776

Auditee Comments The Federal Programs Director will implement internal control procedures to assure compliance with this finding.

Finding Number 04-III-02 Procurement Standards- Contract Clauses

CFDA Number 14.248

Questioned Cost None

Auditee Comments The Federal Programs Director will implement internal control procedures to assure compliance with this finding.

Finding Number 03-III-04 Procurement Standards- Contract Clauses

CFDA Number 14.248

Questioned Cost None

Auditee Comments The Federal Programs Director will implement internal control procedures to assure compliance with this finding.

Finding Number 02-III-04 Procurement Standards- Contract Clauses

CFDA Number 14.248

Questioned Cost None

Auditee Comments The Federal Programs Director will implement internal control procedures to assure compliance with this finding.

**(3) Corrective action taken is significantly different from corrective action previously reported:**

None

**(4) Audit findings is no longer valid:**

None

FORM **SF-SAC**  
(5-2004)

U.S. DEPT. OF COMM.— Econ. and Stat. Admin.— U.S. CENSUS BUREAU  
ACTING AS COLLECTING AGENT FOR  
OFFICE OF MANAGEMENT AND BUDGET

**Data Collection Form for Reporting on  
AUDITS OF STATES, LOCAL GOVERNMENTS, AND NON-PROFIT ORGANIZATIONS  
for Fiscal Year Ending Dates in 2004, 2005, or 2006**

Complete this form, as required by OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

**RETURN  
TO**

**Federal Audit Clearinghouse  
1201 E. 10th Street  
Jeffersonville, IN 47132**

**PART I GENERAL INFORMATION (To be completed by auditee, except for Items 4 and 7)**

<p><b>1. Fiscal period ending date for this submission</b></p> <table border="1"> <tr> <td>Month</td> <td>Day</td> <td>Year</td> </tr> <tr> <td align="center">06</td> <td align="center">/ 30</td> <td align="center">/ 2006</td> </tr> </table> <p>Fiscal Period End Dates Must Be In 2004, 2005, or 2006</p>	Month	Day	Year	06	/ 30	/ 2006	<p><b>2. Type of Circular A-133 audit</b></p> <p>1 <input checked="" type="checkbox"/> Single audit    2 <input type="checkbox"/> Program-specific audit</p>
Month	Day	Year					
06	/ 30	/ 2006					

<p><b>3. Audit period covered</b></p> <p>1 <input checked="" type="checkbox"/> Annual    2 <input type="checkbox"/> Biennial    3 <input type="checkbox"/> Other - <input type="text"/> Months</p>	<p><b>4. FEDERAL GOVERNMENT USE ONLY</b>    Date received by Federal clearinghouse</p>
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**5. Auditee Identification Numbers**

<p><b>a. Primary Employer Identification Number (EIN)</b></p> <table border="1"> <tr> <td>6</td><td>6</td><td>-</td><td>0</td><td>4</td><td>3</td><td>3</td><td>5</td><td>1</td><td>5</td> </tr> </table>	6	6	-	0	4	3	3	5	1	5	<p><b>b. Are multiple EINs covered in this report?</b>    1 <input type="checkbox"/> Yes    2 <input checked="" type="checkbox"/> No</p> <p><b>c. If Part I, Item 5b = "Yes," complete Part I, Item 5c on the continuation sheet on Page 4.</b></p>
6	6	-	0	4	3	3	5	1	5		

<p><b>d. Data Universal Numbering System (DUNS) Number</b></p> <table border="1"> <tr> <td><input type="text"/></td><td>-</td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td> </tr> </table>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<p><b>e. Are multiple DUNS covered in this report?</b>    1 <input type="checkbox"/> Yes    2 <input checked="" type="checkbox"/> No</p> <p><b>f. If Part I, Item 5e = "Yes," complete Part I, Item 5f on the continuation sheet on Page 4.</b></p>
<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		

**6. AUDITEE INFORMATION**

<p><b>a. Auditee name</b> MUNICIPALITY OF JAYUYA</p>	
<p><b>b. Auditee address (Number and street)</b> P.O. BOX 488 City JAYUYA State                      ZIP + 4 Code PR                              0 0 6 6 4 -</p>	
<p><b>c. Auditee contact Name</b> JORGE L. GONZALEZ OTERO Title MAYOR</p>	
<p><b>d. Auditee contact telephone</b> ( 787 ) 828 - 0900</p>	
<p><b>e. Auditee contact FAX</b> ( ) -</p>	
<p><b>f. Auditee contact E-mail</b></p>	

**7. AUDITOR INFORMATION (To be completed by auditor)**

<p><b>a. Auditor name</b> CPA PEDRO C. ORTIZ LEDEE</p>	
<p><b>b. Auditor address (Number and street)</b> P.O. BOX 352 City GUAYAMA State                      ZIP + 4 Code PR                              0 0 7 8 5 -</p>	
<p><b>c. Auditor contact Name</b> PEDRO C. ORTIZ LEDEE Title SOLE PRACTITIONER</p>	
<p><b>d. Auditor contact telephone</b> ( 787 ) 864 - 5490</p>	
<p><b>e. Auditor contact FAX</b> ( 787 ) 864 - 5590</p>	
<p><b>f. Auditor contact E-mail</b> CPAPEDROC@HOTMAIL.COM</p>	

**g. AUDITEE CERTIFICATION STATEMENT** - This is to certify that, to the best of my knowledge and belief, the auditee has: (1) engaged an auditor to perform an audit in accordance with the provisions of OMB Circular A-133 for the period described in Part I, Items 1 and 3; (2) the auditor has completed such audit and presented a signed audit report which states that the audit was conducted in accordance with the provisions of the Circular; and, (3) the information included in Parts I, II, and III of this data collection form is accurate and complete. I declare that the foregoing is true and correct.

Signature of certifying official	Date Month    Day    Year 1 / 17 / 2007
Printed Name of certifying official JORGE L. GONZALEZ OTERO	
Printed Title of certifying official MAYOR	

**g. AUDITOR STATEMENT** - The data elements and information included in this form are limited to those prescribed by OMB Circular A-133. The information included in Parts II and III of the form, except for Part III, Items 7, 8, and 9a-9f, was transferred from the auditor's report(s) for the period described in Part I, Items 1 and 3, and is not a substitute for such reports. The auditor has not performed any auditing procedures since the date of the auditor's report(s). A copy of the reporting package required by OMB Circular A-133, which includes the complete auditor's report(s), is available in its entirety from the auditee at the address provided in Part I of this form. As required by OMB Circular A-133, the information in Parts II and III of this form was entered in this form by the auditor based on information included in the reporting package. The auditor has not performed any additional auditing procedures in connection with the completion of this form.

Signature of auditor	Date Month    Day    Year 1 / 17 / 2007
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