

OFICINA DEL COMISIONADO DE ASUNTOS MUNICIPALES

AREA DE ASESORAMIENTO, REGLAMENTACION E INTERVENCION FISCAL

AREA DE ARCHIVO DIGITAL

MUNICIPIO DE CIALES
AUDITORIA 2005-2006

30 DE JUNIO DE 2007

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES**

**BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED
JUNE 30, 2007**

ORTIZ, RIVERA, RIVERA & CO.

CERTIFIED PUBLIC ACCOUNTANTS • VALUE ADDED SERVICES

Suite 152, PO Box 70250, San Juan, P.R. 00936-7250 • Phone (787) 756-8524, Fax (787) 274-0562

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MUNICIPALITY OF CIALES
BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

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INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and
Municipal Legislature
Municipality of Ciales
Ciales, Puerto Rico

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Municipality of Ciales, as of and for the year ended June 30, 2007, which collectively comprise the Municipality's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Municipality's management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of Colinas de Jaguas Project, as of June 30, 2007. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for Colinas de Jaguas Project, is based on the report of the other auditors.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the Municipality of Ciales as of June 30, 2007, and the respective changes in financial position, thereof and the respective budgetary comparison for the general and debt service funds for the fiscal year then

ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated November 29, 2007 on our consideration of the Municipality's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grants, agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis on pages 3 through 10 is not a required part of the basic financial statements, but is supplementary information required by the accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Municipality's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U. S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

San Juan, Puerto Rico
November 29, 2007

The stamp 2286466 was affixed
to the original of this report.



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MANAGEMENT'S DISCUSSION AND ANALYSIS

The Municipality of Ciales (the "Municipality") discussion and analysis has been designed with the followings goals:

- a) Assist the reader in focusing on significant financial issues,
- b) Provide an overview of the Municipality's financial activity,
- c) Identify changes in the Municipality's financial position (its ability to address the next and subsequent year challenges),
- d) Identify any material deviations from the financial plan (the approved budget), and;
- e) Identify individual fund issues or concerns.

Since the Management's Discussion and Analysis (MD&A) is designed to focus on the current year activities, resulting changes and currently known facts, please read it in conjunction with the Municipality's financial statements.

FINANCIAL HIGHLIGHTS

- The Municipality net assets increased by \$1,937,712.
- Capital assets increased by \$1,964,265.
- Long-term debt decreased by \$62,381.

USING THIS ANNUAL REPORT

This annual report consists of a series of new financial statements with a change in the focus from previous financial statements. The new focus is on both the Municipality as a whole (government-wide) and the major individual funds. Both perspectives (government-wide and major fund) allow the user to address relevant questions, broaden a basis for comparison (year to year or government to government) and enhance the Municipality's accountability.

Government-Wide Financial Statements

The Government-Wide Financial Statements are designed to provide users of the financial statements with a broad overview of the Municipality's finances in a manner similar to private-sector companies.

The Statement of Net Assets presents information on all of the Municipality's assets and liabilities, with the difference between both reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Municipality is improving or deteriorating.

The Statement of Activities presents information showing how the Municipality's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in the Statement of Activities that will only result in cash flows in future fiscal periods. The Statement of Activities is focused on both the gross and net cost of various activities, which

are provided by the government's general tax and other revenues. This is intended to summarize and simplify the user's analysis of cost of various governmental services.

Fund Financial Statements

The Fund Financial Statements provide detailed information about the Municipality's most significant funds, not the Municipality as a whole. The Municipality has only one kind of fund which is the governmental fund.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the Government Wide Financial Statements. However, unlike the Government Wide Financial Statements, Government Fund Financial Statements focus on near term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information is useful in evaluating the Municipality's near term financial requirements.

Because the focus of governmental funds is narrower than that of the government wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government wide financial statements. By doing so, users of the basic financial statements may better understand the long-term impact of the Municipality's near term financial decisions. Both of the Governmental Fund Balance Sheet and the Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Infrastructure Assets

Historically, a government's largest group of assets (infrastructure – roads, bridges, traffic signals, underground pipes [unless associated with a utility], etc.) have not been reported nor depreciated in government financial statements. GASB 34 requires that these assets be valued and reported within the governmental column of the Government-Wide Statements. Additionally, the government must elect to either (a) depreciate these assets over their estimated useful life or (b) develop a system of asset management designed to maintain the service delivery potential to near perpetuity. If the government develops the asset management system (the modified approach) which periodically (at least every third year), by category, measures and demonstrates its maintenance of locally established levels of service standards, the government may record its cost of maintenance in lieu of depreciation. The information about the condition and maintenance of condition of the government infrastructure assets should assist financial statement users in evaluating a local government and its performance over time. The Municipality has elected to depreciate infrastructure assets instead of using the modified approach.

FINANCIAL ANALYSIS OF THE MUNICIPALITY AS A WHOLE

Net Assets

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. The Municipality's net assets totaled \$10.969 million at the end of 2007, compared to \$9.031 million at the end of the previous year.

The largest portion of the Municipality's net assets consists of the investment made throughout the years in capital assets such as land, buildings, equipment and infrastructure. The Municipality uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending. Although, the Municipality's investment in its capital assets is reported net of related debt, it should be

noted that the resources needed to repay this debt must be provided from the Debt Service Fund, since the capital assets themselves cannot be used to liquidate these liabilities. The amounts restricted for debt service represents another portion of the net assets, and these are resources subject to external restrictions for the purposes explained above.

The unrestricted deficit is the consequence of previous budgets which did not provide funding for incurred long-term obligations such as compensated absences and claims and judgments among others. Historically, such obligations have been budgeted on a pay as you go basis without providing funding for their future liquidation. Consequently, the Municipality cannot draw from its existing assets to provide services to its citizens and depends on its taxing ability to continue its operations. The restricted portion consists of monies reserved for debt service and future capital expenditures.

Capital assets increased by \$1,964,266 from the year 2006, mainly due to investments in infrastructure and the beginning of the construction of Paseo Lineal.

**Condensed Statement of Net Assets
June 30, 2007 and 2006**

	<u>2007</u>	<u>2006</u>
Current assets	\$ 3,072,110	\$ 2,892,215
Capital assets	<u>17,874,323</u>	<u>15,910,054</u>
Total assets	<u>20,946,433</u>	<u>18,802,269</u>
Current liabilities	4,890,790	4,621,961
Noncurrent liabilities	<u>5,086,977</u>	<u>5,149,358</u>
Total liabilities	<u>9,977,767</u>	<u>9,771,319</u>
Invested in capital assets, net of related debt	16,720,323	15,910,054
Restricted	2,353,271	943,262
Unrestricted	<u>(8,104,928)</u>	<u>(7,822,366)</u>
Total net assets	<u>\$ 10,968,666</u>	<u>\$ 9,030,950</u>

Changes in Net Assets

The Municipality's net assets increased by \$1,938. Approximately 71 percent of the Municipality's total revenue came from grants and contributions, including federal aid, while 18 percent resulted from taxes. The Municipality's expenses cover a range of services. The largest expenses were for general government, public works and health and welfare.

Condensed Statement of Activities
June 30, 2007 and 2006

	<u>2007</u>	<u>2006</u>
Program revenues		
Charges for services	\$ 719,804	\$ 533,402
Operating grants and contributions	1,815,035	1,170,894
Capital grants and contributions	-	901,691
General revenues		
Property taxes	1,289,551	1,174,012
Municipal license tax	1,073,810	540,253
Grants and contributions not restricted to specific programs	7,387,000	4,406,332
Interest and investment earnings	24,082	-
Miscellaneous	1,042,774	891,857
Total revenues	<u>13,352,056</u>	<u>9,618,441</u>
Expenses		
General government	3,891,431	4,029,205
Public safety	797,794	713,651
Public works	3,483,440	2,619,261
Culture and recreation	498,509	368,923
Health and welfare	2,549,420	1,754,286
Education	41,711	-
Interest on long-term debt	152,038	156,680
Total expenses	<u>11,414,343</u>	<u>9,642,006</u>
Change in net assets	1,937,713	(23,565)
Net assets, beginning of year	<u>9,030,953</u>	<u>10,819,914</u>
Net assets, end of year	<u>\$ 10,968,666</u>	<u>\$ 10,796,349</u>

FINANCIAL ANALYSIS OF THE MUNICIPALITY'S INDIVIDUAL FUNDS

As noted earlier, the Municipality uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the Municipality's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Municipality's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Municipality's governmental funds reported a combined deficit of \$1,818,680 compared to a deficit of \$1,864,541 in the prior year. There are reservations of fund balance amounting to \$2,631,143. This is the fund balance that is not available for new spending because it has already been committed 1) to liquidate contracts and purchase orders of the prior fiscal year (\$277,872) and 2) to pay debt service (\$202,399) and 3) to pay for capital projects (\$2,150,872).

The general fund is included within the governmental funds; it is the chief operating fund of the Municipality. As of June 30, 2007, the general fund has a deficit of \$4,475,741. The deficit increased by \$867,174 during fiscal year 2007. The key factor in the increase of the deficit in the general fund was capital projects being carried out by the Municipality for the benefit of its citizens.

During the current fiscal year, the Bond Issuances Fund was established. This fund accounts for a grant received from the central government which is to be expended on capital projects in the Municipality.

GENERAL FUND BUDGETARY HIGHLIGHTS

Over the course of the year, the Municipality Council revised the Municipality's budget to reclassify certain expenditures among the different governmental functions. Such reclassifications were necessary to provide for the developments that affected the Municipality's finances.

The most significant variance between budget and actual results was a revenue shortfall on Licenses, permits and other local taxes.

The reason for the shortfall in Licenses, permits and other local taxes was due to the delay of major construction projects in the Municipality which are being undertaken by the government of the Commonwealth of Puerto Rico.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The Municipality's investment in capital assets as of June 30, 2007, amounts to \$25.7 million, net of accumulated depreciation of \$7.8 million, leaving a net book value of \$17.9 million. This investment in capital assets includes land, buildings, improvements, equipment, intangibles, infrastructure and construction in progress. Infrastructure assets are items that are normally immovable and of value only to the state, such as roads, bridges, streets and sidewalks, drainage systems, lighting systems, and similar items.

The total increase in the Municipality's investment in capital assets for the current fiscal year was about 12.35% in terms of net book value. Actual expenditures to purchase or construct capital assets were \$3.0 million for the year. Depreciation charges for the year totaled \$1.0 million.

The Municipality finances a significant portion of its construction activities through bond issuances. The proceeds from bond issuances designated for construction activities are committed in its entirety for such purposes and cannot be used for any other purposes. As of June 30, 2007, the Municipality has \$1.2 million of unexpended proceeds from bond issuances that are committed to future construction activities. The Municipality also has \$.9 million of unexpended proceeds from a grant that are committed to future construction activities.

Debt Administration

The Puerto Rico Legislature has established a limitation for the issuance of general obligation municipal bonds and notes for the payment of which the good faith, credit and taxing power of each municipality may be pledged.

The applicable law also requires that in order for a municipality to be able to issue additional general obligation bonds and notes such municipality must have sufficient "payment capacity." Act No. 64 provides that a municipality has sufficient "payment capacity" to incur additional general obligation debt if the deposits in such municipality's Redemption Fund and the annual amounts collected with respect to such municipality's Special Additional Tax (as defined below), as projected by GDB, will be sufficient to service to maturity the municipality's outstanding general obligation debt and the additional proposed general obligation debt ("Payment Capacity").

The Municipality is required under applicable law to levy the Special Additional Tax in such amounts as shall be required for the payment of its general obligation municipal bonds and notes. In addition, principal of and interest on all general obligation municipal bonds and notes and on all municipal notes issued in anticipation of the issuance of general obligation bonds issued by the Municipality constitute a first lien on the Municipality's Basic Tax revenues. Accordingly, the Municipality's Basic Tax revenues would be available to make debt service payments on general obligation municipal bonds and notes to the extent that the Special Additional Tax levied by the Municipality, together with moneys on deposit in the Municipality's Redemption Fund, are not sufficient to cover such debt service. It has never been necessary to apply Basic Taxes to pay debt service on general obligation debt of the Municipality.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Municipality relies primarily on property and municipal taxes as well as federal grants to carry out the governmental activities. Historically, property and municipal taxes have been very predictable with increases of approximately five percent. Federal grant revenues may vary if new grants are available but the revenue also is very predictable.

Those factors were considered when preparing the Municipality's budget for the 2007-2008 fiscal year.

The most significant changes between the budget for fiscal year 2006-2007 and the one for fiscal year 2007-2008 were the following:

- Increase of \$694,548 in sales and use tax
- Decrease of \$1,068,444 in licenses, permits and other local taxes
- Increase in \$1,532,496 in intergovernmental revenues
- Increase of \$786,516 in general government expenditures

The increase in the sales and use tax represents the first time the Municipality budgets this tax. The Municipality began collection of this tax in August 2007.

The decrease in licenses, permits and other local taxes is due to the fact that in the previous year this was budgeted with the expectation of major construction projects that were to be carried out by the government of the Commonwealth of Puerto Rico. This year the amount was budgeted on actual projects that are being constructed mostly by the Municipality.

The increase in intergovernmental revenues is mainly due to a grant received from the federal government amounting to \$1.2 million. This grant is to be used for capital projects within the Municipality.

The increase in general government expenditures is mainly due to the budgeting of \$600,000 of a judgment against the Municipality. This represented the last installment of amounts that have been budgeted in previous years for the payment of such judgment against the Municipality. Payment of the judgment took place in October 2007.

FINANCIAL CONTACT

The Municipality's financial statements are designed to present users (citizens, taxpayers, customers, investors and creditors) with a general overview of the Municipality's finances and to demonstrate the Municipality's accountability. If you have questions about the report or need additional financial information, contact the Municipality's Chief Financial Officer on the 1st floor of the Town Hall, Ciales, Puerto Rico 00638.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
STATEMENT OF NET ASSETS
JUNE 30, 2007**

<u>Assets</u>	<u>Governmental Activities</u>	<u>Colinas de Jaguas</u>
Cash in bank (Notes 2 and 5)	\$ 1,338,079	\$ 2,805
Cash with fiscal agent (Notes 2 and 5)	577,354	
Accounts receivable:		
Property taxes	4,477	
Rent	3,774	4,209
Due from other agencies (Note 9)	1,148,426	
Restricted deposits		147,971
Other assets		14,370
Capital assets, net (Note 11)	<u>17,874,323</u>	<u>692,101</u>
 Total assets	 <u>\$ 20,946,433</u>	 <u>\$ 861,456</u>
 <u>Liabilities and Net Assets</u>		
Liabilities		
Account payable and accrued liabilities	\$ 849,689	\$ 21,277
Due to other agencies (Note 12)	2,010,552	
General obligations:		
Bonds	205,000	
Interest	24,695	
Deferred revenues (Note 13):		
Municipal license tax	611,613	
Claims and judgements	1,189,241	
Noncurrent liabilities (Note 15):		
Due within one year	716,038	24,858
Due in more than one year	4,370,939	1,563,101
Total liabilities	<u>9,977,767</u>	<u>1,609,236</u>
Net Assets		
Investment in capital assets, net of related debt	16,720,323	
Restricted for:		
Debt service	202,399	
Capital project	2,150,872	
Unrestricted	(8,104,928)	(807,780)
Total net assets	<u>10,968,666</u>	<u>(807,780)</u>
 Total liabilities and net assets	 <u>\$ 20,946,433</u>	 <u>\$ 801,456</u>

The accompanying notes are an integral part of these basic financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expense) Revenue and Changes in Net Assets</u>	
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Primary Governmental Activities</u>	<u>Component Unit Colinas de Jaguas Project</u>
Primary Government:					
General government	\$ 3,891,431	\$ 719,804	\$ -	\$ (3,171,627)	\$ -
Public safety	797,794			(797,794)	
Public housing and welfare	1,753,077		1,815,035	61,958	
Recreation	498,509			(498,509)	
Health and welfare	838,054			(838,054)	
Public work	3,483,440			(3,483,440)	
Interest on long-term debt	152,038			(152,038)	
Total primary government	<u>\$ 11,414,343</u>	<u>\$ 719,804</u>	<u>\$ 1,615,035</u>	<u>(8,879,504)</u>	<u>-</u>
Component Unit:					
Colinas de Jaguas Project	<u>\$ 361,309</u>	<u>\$ 308,788</u>	<u>\$ -</u>		<u>(52,521)</u>
General revenues:					
Property taxes				1,289,551	
Municipal license tax				1,073,810	
Grants and contributions not restricted to specific programs				7,387,000	
Interest, fines and penalties				24,082	
Miscellaneous				1,042,774	
Total general revenues				<u>10,817,217</u>	<u>-</u>
Change in net assets				1,937,713	(52,521)
Net assets at beginning of year, as restated (Note 22)				9,030,953	(755,259)
Net assets at end of year				<u>\$ 10,968,666</u>	<u>\$ (807,780)</u>

The accompanying notes are an integral part of these basic financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
BALANCE SHEET-GOVERNMENTAL FUNDS
JUNE 30, 2007**

<u>Assets</u>	<u>General</u>	<u>Joint Resolution Fund</u>	<u>Bond Issuance Funds</u>	<u>Debt Service</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Cash and cash equivalents (Notes 2 and 5)	\$ 128,747	\$ 347	\$ 903,525	\$ -	\$ 305,460	\$ 1,338,079
Cash with fiscal agent (Notes 2 and 5)	1,719			427,617	148,018	577,354
Accounts receivable:						
Property taxes				4,477		4,477
Rent, licenses, and permits					3,774	3,774
Due from other agencies (Note 9)	955,468				192,958	1,148,426
Due from other funds (Note 10)	188,102	1,207,619	330,000			1,725,721
Total assets	\$ 1,274,036	\$ 1,207,966	\$ 1,233,525	\$ - \$ 432,094	\$ 650,210	\$ 4,797,831

The accompanying notes are an integral part of these basic financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
BALANCE SHEET-GOVERNMENTAL FUNDS
JUNE 30, 2007**

<u>Liabilities and Fund Balance</u>	<u>General</u>	<u>Joint Resolution Fund</u>	<u>Bond Issuance Funds</u>	<u>Debt Service</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Liabilities						
Account payable and accrued liabilities	\$ 400,752	\$ -	\$ 332,946	\$ -	\$ 115,991	\$ 849,689
Due to other funds (Note 10)	1,537,619				188,102	1,725,721
Due to other agencies (Note 12)	2,010,552					2,010,552
General obligations:						
Bonds				205,000		205,000
Interest				24,695		24,695
Deferred revenues: (Note 13)						
Municipal licence tax	611,613					611,613
Claims and judgements	1,189,241					1,189,241
Total liabilities	<u>5,749,777</u>	<u>-</u>	<u>332,946</u>	<u>229,695</u>	<u>304,093</u>	<u>6,616,511</u>
Fund Balances (Deficit)						
Reserved for:						
Encumbrances	277,872					277,872
Debt service				202,399		202,399
Capital projects		1,207,966	900,579		42,327	2,150,872
Unreserved fund balance (deficit)	(4,753,613)				303,790	(4,449,823)
Total fund balance (deficit)	<u>(4,475,741)</u>	<u>1,207,966</u>	<u>900,579</u>	<u>202,399</u>	<u>346,117</u>	<u>(1,818,680)</u>
 Total liabilities and fund balance	 <u>\$ 1,274,036</u>	 <u>\$ 1,207,966</u>	 <u>\$ 1,233,525</u>	 <u>\$ 432,094</u>	 <u>\$ 650,210</u>	 <u>\$ 4,797,831</u>

The accompanying notes are an integral part of these basic financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO STATEMENT OF NET ASSETS
JUNE 30, 2007**

Total fund balances - governmental funds	\$ (1,818,680)
Amounts reported for governmental activities in the statement of net assets are different because:	
• Capital assets, net used in governmental activities are not current financial resources and therefore are not reported in the governmental funds balance sheet	17,874,323
• Some liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds. (Note 4)	<u>(5,086,977)</u>
Net assets of governmental activities	<u>\$ 10,968,666</u>

The accompanying notes are an integral part of these basic financial statements.

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ORTIZ, RIVERA, RIVERA & CO.

CERTIFIED PUBLIC ACCOUNTANTS • VALUE ADDED SERVICES

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COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES (DEFICIT) - GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

	General	Joint Resolution Fund	Bonds Issuance Funds	Debt Service	Other Governmental Funds	Total Governmental Funds
REVENUES						
Property taxes (Note 6)	\$ 1,043,074	\$ -	\$ -	\$ 246,477	\$ -	\$ 1,289,551
Municipal license taxes (Note 7)	1,073,810					1,073,810
Licenses, permits, and other local taxes	270,007					270,007
Charges for services	449,797					449,797
Intergovernmental revenues (Note 14):						
Federal grants and contributions					1,815,035	1,815,035
State contributions	4,836,031	10,000	2,540,969			7,387,000
Interest, fines, and penalties	9,356			14,451	275	24,082
Other revenues	1,042,774					1,042,774
Total revenues	<u>8,724,849</u>	<u>10,000</u>	<u>2,540,969</u>	<u>260,928</u>	<u>1,815,310</u>	<u>13,352,056</u>
EXPENDITURES						
Current:						
General government	3,418,977				90	3,419,067
Public safety	722,289				22,537	744,826
Public housing and welfare						-
Recreation	296,942				1,738,361	2,035,323
Public works	2,890,707	11,560			454,108	3,356,375
Health and sanitation	796,343					796,343
Capital outlays	1,008,238		1,640,390		334,410	2,983,038
Debt service:						
Principal				585,580		585,580
Interest and other				152,038		152,038
Total expenditures	<u>9,133,496</u>	<u>11,560</u>	<u>1,640,390</u>	<u>737,618</u>	<u>2,549,526</u>	<u>14,072,590</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(408,647)</u>	<u>(1,560)</u>	<u>900,579</u>	<u>(476,690)</u>	<u>(734,216)</u>	<u>(720,534)</u>
OTHER FINANCING SOURCES (USES)						
Loan proceeds					631,600	631,600
Transfers in	14,217			472,744		486,961
Transfers out	(472,744)			(14,217)		(486,961)
Total other financing sources	<u>(458,527)</u>			<u>458,527</u>	<u>631,600</u>	<u>631,600</u>
Excess (deficiency) of revenues over (under) expenditures and other financing sources (uses)	<u>(867,174)</u>	<u>(1,560)</u>	<u>900,579</u>	<u>(16,163)</u>	<u>(102,616)</u>	<u>(88,934)</u>
FUND BALANCE (DEFICIT) AT BEGINNING OF YEAR, RESTATED (Note 22)	<u>(3,608,567)</u>	<u>1,209,526</u>		<u>220,562</u>	<u>448,733</u>	<u>(1,729,746)</u>
FUND BALANCE (DEFICIT) AT END OF YEAR	<u>\$ (4,475,741)</u>	<u>\$ 1,207,966</u>	<u>\$ 900,579</u>	<u>\$ 202,399</u>	<u>\$ 346,117</u>	<u>\$ (1,818,680)</u>

The accompanying notes are an integral part of these basic financial statements.

Original
28/07/2007
[Signatures]

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

Net change in fund balances - total governmental funds	\$ (88,934)
Amounts reported for governmental activities in the statement of activities are different because:	
• Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	2,983,038
• Depreciation expense on capital assets is reported in the statement of activities, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditure in governmental funds.	(1,018,772)
• Governmental funds report issuance of long-term debt as other financial sources because provides current financial resources.	(631,600)
• Governmental funds report principal payments on long-term obligations as expenditures, whereas the principal payments reduces the long-term obligations in the statement of activities.	585,580
• Some expenses reported in the statement of activities do not require the use of current financial resources; therefore, are not reported as expenditures in governmental funds.	<u>108,401</u>
Changes in net assets of governmental activities	<u>\$ 1,937,713</u>

The accompanying notes are an integral part of these basic financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
STATEMENT OF REVENUES AND EXPENDITURES, BUDGET AND ACTUAL - GENERAL AND DEBT SERVICE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

	General Fund				Debt Service Fund			
	Budgeted Amounts		Actual	Variance with Final Budget- Positive (Negative)	Budgeted Amounts		Actual	Variance with Final Budget- Positive (Negative)
	Original	Final			Original	Final		
REVENUES								
Property taxes	\$ 953,172	\$ 953,172	\$ 1,043,074	\$ 89,902	\$ 220,635	\$ 220,635	\$ 260,929	\$ 40,294
Municipal license taxes	829,236	829,236	1,073,810	244,574				
Licenses and permits	1,974,060	1,974,060	270,007	(1,704,053)				
Charges for services	592,380	592,380	449,797	(142,583)				
Intergovernmental revenues:								
State contributions	4,830,816	4,830,816	4,836,031	5,215				
Interest, fines, and penalties	5,004	5,004	9,356	4,352				
Other revenues	900,012	900,012	1,042,774	142,762				
Transfer from other funds			14,217	14,217				
Total revenues	<u>10,084,680</u>	<u>10,084,680</u>	<u>8,739,066</u>	<u>(1,345,614)</u>	<u>220,635</u>	<u>220,635</u>	<u>260,929</u>	<u>40,294</u>
EXPENDITURES								
Current:								
General government	4,235,328	4,235,328	4,512,470	(277,142)				
Public safety	1,091,880	1,091,880	722,289	369,591				
Public works	3,466,428	3,466,428	2,890,707	575,721				
Recreation	348,432	348,432	296,942	51,490				
Health and welfare	942,612	942,612	796,343	146,269				
Transfers to other funds			472,744	(472,744)	220,635	220,635	737,619	(516,984)
Total expenditures	<u>10,084,680</u>	<u>10,084,680</u>	<u>9,691,495</u>	<u>393,185</u>	<u>220,635</u>	<u>220,635</u>	<u>737,619</u>	<u>(516,984)</u>
Excess of expenditures over revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (952,429)</u>	<u>\$ (952,429)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (476,690)</u>	<u>\$ (476,690)</u>

The accompanying notes are an integral part of these basic financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

1. ORGANIZATION

The Municipality of Ciales, Puerto Rico (Municipality) was founded in 1815. The Municipality is a political legal entity with full legislative and administrative faculties in every affair of the municipal character, with perpetual succession existence and legal personality, separate and independent from the central government of the Commonwealth of Puerto Rico. The Municipality provides a full range of services including health, public works, environmental control, education, public safety, public housing and community development, culture and recreation as well as many other general and administrative services.

The Municipal Government comprises the executive and legislative branches. The executive power is exercised by the Mayor and the legislative by the Municipal Assembly, which has 12 members. The members of these branches are elected every four years in the Puerto Rico general elections.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the Municipality have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The financial information of the Municipality is presented in this report as follows:

- Management's Discussion and Analysis - Introduces the basic financial statements and provides an analytical overview of the Municipality's financial activities.
- Government - Wide Financial Statements - The reporting model includes financial statements prepared using full accrual of accounting for all of the government's activities. This approach includes not just current assets and liabilities, but also capital assets and long-term liabilities (such as buildings and infrastructure, including bridges and roads, and general obligation debt).
- Statement of Net Assets - The statement of net assets is designed to display the

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

financial position of the Municipality, including capital assets and infrastructure. The net assets of the Municipality will be broken down into three categories; invested in capital assets, net of related debt; restricted; and unrestricted.

- **Statement of Program Activities** - The government - wide statement of activities report expenses and revenues in a format that focuses on the cost of each of the government's functions. The expense of individual functions is compared to the revenues generated directly by the function.
- **Budgetary comparison schedules** - Demonstrating compliance with the adopted budget is an important component of a government's accountability to the public. Under the reporting model, the Municipality will continue to provide budgetary comparison information in their financial statements. An important change, however, is a requirement to add the government's original budget to the current comparison of final budget and actual results.

The following is a summary of the more significant policies.

a. Reporting Entity

In evaluating how to define the Municipality for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the provisions of Statement No. 14, "The Financial Reporting Entity," of the GASB. The basic, but not the only criterion for including a potential component unit within the reporting entity is if elected officials of a primary government appoints a voting majority of the entity's governing body, and if either one of the following conditions exist: the primary government can impose its will on the other entity or the potential exists for the other entity to (1) provide specific financial benefits to or (2) impose specific financial burdens on the primary government. A second criterion used in evaluating potential component units is if the nature and significance of the relationship between the entity and a primary government are such that to exclude the entity from the financial reporting entity would render the financial statements misleading or incomplete. GAAP details two methods of presentation: blending the financial data of the component units' balances and transactions in a manner similar to the presentation of the Municipality's balances and transactions or discrete presentation of the component units' financial data in columns separate from the Municipality's balances and transactions.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

The Colinas de Jaguas Project is included in the basic financial statements as a discretely component unit because of the nature of the services they provide and the Municipality's ability to impose its will.

Colinas de Jaguas Project is a 54-unit multi-family housing project owned by the Municipality as authorized transfer from the Special Trustee for the Liquidation of the Accounts of the Puerto Rico Urban Renewal and Housing Corporation. The Project is operated under Section 515 of USDA, Rural Development (USDA-RD) and regulated by the U. S. Department of Housing and Urban Development (HUD) with respect to rental charges and operating methods. The project is also subject to Section 8 Housing Assistance Payments agreements with HUD, and a significant portion of the Project's rental income is received from HUD. Also, the Project is financed by a Mortgage of Section 515 Direct Loan.

b. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all the activities of the Municipality. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities are supported mainly by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The fund financial statements segregate transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. These statements present each major fund as a separate column on the fund financial statements; all non-major funds are aggregated and presented in a single column.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

c. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus and the accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus and the modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within the current period or soon enough thereafter. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

The Municipality reports the following major governmental funds:

1) General Fund

This is the operating fund of the Municipality and accounts for all financial resources, except those required to be accounted for in another fund.

2) Joint Resolution Fund

This is the fund used to account for all the transactions of the State Contribution by Legislature Resolutions. The primary objectives of these assignments is the development of projects on communities, not-for-profit organizations, purchase of equipment and indirect assignment to persons of low and moderate income.

3) Bonds Issuance Fund

This fund is used to account the resources from the bonds issuance of the Governmental Bank. The objective of these funds is to develop construction projects.

4) Debt Service Fund

This fund is used to account for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds.

Private-section standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, licenses, permits, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions,

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, than unrestricted resources as they are needed.

d. Cash and Cash with Fiscal Agent

The Municipality's Finance Director is responsible for investing available resources. The Municipality is restricted by law to invest only in savings accounts with banks qualified as a depository of public funds by the Puerto Rico Treasury Department (PRTD) or in instruments of the Government Development Bank for Puerto Rico (GDB).

Cash with fiscal agent in the capital projects fund consists of unused proceeds from appropriations from the Legislature of Puerto Rico, for the payment of current liabilities, and bonds and notes issued for the acquisition and construction of major capital improvements. Cash with fiscal agent in the debt service fund represents special additional property tax collections retained by the Commonwealth of Puerto Rico and restricted for the payment of the Municipality's debt service, as established by law.

e. Interfund Receivables and Payables

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either due to/from other funds (i.e., the current portion of interfund loans) or advances to/from other funds (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as due to/from other funds.

f. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure (which is normally immovable and of value only to the Municipality, such as roads, bridges, streets' sidewalks, and drainage system), are reported in the applicable

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

governmental or component units columns in the government-wide financial statements.

Capital assets purchased or acquired are carried at historical cost or estimated historical cost. Contributed assets are recorded at fair market value as of the date donated. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation in capital assets is calculated on the straight-line basis over the following estimated useful lives:

	<u>Useful Life</u>
Infrastructure	25-50 years
Buildings and building improvements	20-50 years
Furniture and fixtures	5-10 years
Vehicles and equipment	5-20 years

g. Reservation of Fund Balance

Reservations of fund balance represent portions of fund balance that are legally segregated for a specific future use or are not appropriated for expenditure. The Municipality has the following reservations of fund balance:

1) Encumbrances

Represent future expenditures under purchase orders, contracts and other commitments. These committed amounts generally will become liabilities in future periods as the goods or services are received.

2) Debt Service Fund

Represents net assets available to finance future debt service payments.

3) Capital Projects Fund

Represents the reservation of amounts to be used for future expenditures for capital projects under contracts and other commitments. The committed

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

amounts generally will become liabilities in future periods as the projects are completed.

h. Risk Financing

The Municipality carries insurance to cover casualty, theft, tort claims and other losses. Insurance policies are negotiated by the Puerto Rico Treasury Department and costs are allocated among all the municipalities of Puerto Rico. Cost of insurance allocated to the Municipality and deducted from the gross property tax collections by the Municipal Revenue Collection Center (the "CRIM") for the year ended June 30, 2007 amounted to approximately \$158,233. The current insurance policies have not been cancelled or terminated. The CRIM also deducted approximately \$158,519 for workers' compensation insurance covering all municipal employees.

i. Compensated Absences

Employees are entitled to 30 days vacations leave and 18 days sick leave per year. Sick leave is recorded as an expenditure in the year paid. Employees are entitled to payment of unused sick leave upon retirement if have been employed for at least 10 years in the municipal government. On July 1997, state Law 152 supra amended the Article 12.016, Section b (2) of the Municipal Law, authorizing the Municipality to pay any excess of vacations and sick leave accumulated over the maximum previously permitted by law. Calculations must be made until December 31 of every year. Excess of sick leave must be paid until March 31 next every natural year. Excess of vacations can be paid after July 1 of every fiscal year.

j. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. The most significant estimates consist of the contribution received from the Puerto Rico Electric Power

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

Authority and the Municipal Revenue Collection Center caused by the delay of the notification of the actual revenues and expenditures to the presented in the financial statements of the agencies mentioned above.

k. Future Adoption of Accounting Pronouncements

The Governmental Accounting Standards Board (GASB) has issued the following statements that the Municipality has not yet adopted:

<u>Statement Number</u>	<u>Statement Name</u>	<u>Adoption Required in Fiscal Year</u>
45	Accounting and Financial Reporting for Employers for Post-employment Benefits Other than Pensions	2008-09
48	Sales and Pledges of Receivables and Future Revenues and Intra-Entity Transfers of Assets and Future Revenues	2007-08
49	Accounting and Financial Reporting for Pollution Remediation Obligations	2007-08
50	Pension Disclosures - an amendment of GASB Statements No. 25 and No. 27.	2007-08
51	Accounting and Financial Reporting for Intangible Assets	2009-10

The impact of these statements on the Municipality's financial statements has not yet been determined.

3. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

a. Budgetary Control

The Municipality's annual budget is prepared on the budgetary basis of accounting, which is not in accordance with GAAP, and represents departmental

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

appropriations recommended by the Mayor and approved by the Municipal Legislature prior to the beginning of the fiscal year. Amendments to the budget require the approval of the Municipal Legislature. Transfers of appropriations within the budget, known as Mayor's Resolutions, do not require the approval of the Municipal Legislature.

The Municipality prepares its annual budget including the operations of the general and the debt service funds.

Revenues and Expenditures - Budget and Actual (Budgetary Basis), accordingly, includes only the operations of the general and the debt service funds. The amounts budgeted under the Special Revenue Fund were excluded since they are received and expended over a period of time which generally exceeds the current year.

For budgetary purposes, encumbrance accounting is used. The encumbrances (i.e., purchase orders, contracts) are considered expenditures when incurred. For GAAP reporting purposes, encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year.

The unencumbered balance of any appropriation at the end of the fiscal year will lapse at the end of such fiscal year. Other appropriations, mainly capital project appropriations, are continuing accounts for which the Municipal Legislature has authorized that an unspent balance from the prior year be carried forward and made available for current spending.

The annual budget is presented in the Combined Statement of Revenues and Expenditures - Budget and Actual (Budgetary Basis) is the budget ordinance to June 30, 2007 representing the original budget.

b. Budget/GAAP Reconciliation

The following schedule presents comparisons of the legally adopted budget with actual data on a budget basis. Because accounting principles applied for purposes of developing data on a budget basis differ significantly from those used

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

to present financial statements in conformity with GAAP, a reconciliation of entity and timing differences in the excess of revenues and other financing sources over expenditures and other financing use for the year ended June 30, 2007 is presented below for the general and debt service funds:

	<u>Debt Service</u>
Excess of expenditures over revenues - budgetary basis	(\$ 476,690)
Entity differences:	
Non-budgeted transfers	<u>458,527</u>
Excess of expenditures over revenues - GAAP basis	(\$ <u>18,163</u>)
Explanation of differences:	
Sources/inflows of resources	<u>General Fund</u>
Actual amounts (budgetary basis) "available appropriation" from the budgetary comparison schedule	\$8,739,066
Differences - budget to GAAP:	
Transfers from other funds are inflows of budgetary resources but are not revenues for financial reporting purposes	(<u>14,217</u>)
Total revenues as reported on the statement of revenues, expenditures, and changes in fund balances	<u>\$8,724,849</u>
Uses/outflows of resources	
Actual amounts (budgetary basis) "total charges to appropriations" from the budgetary comparison schedule	\$9,691,495
Differences-budget to GAAP:	
Prior year encumbrances recorded as current year expenditures for GAAP basis	192,617

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

Current year encumbrances recorded as expenditures for budgetary purposes	(\$ 277,873)
Transfers to other funds are out flow of budgetary uses but are not expenditures for financial reporting purpose	(<u>472,744</u>)
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances	<u>\$9,133,496</u>

c. Legal Compliance

The legal level of budgetary control is at the individual department level for general fund expenditures, and principal and interest due for the debt service fund.

4. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The governmental fund balance sheet includes a reconciliation between fund balance-governmental funds and net assets of governmental activities as reported in the government-wide statement of net assets. One element of that reconciliation explains that some liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds. The details of the approximately \$5.1 million difference are as follows:

Bonds payable	\$1,154,000
Compensated absences	1,017,284
Note payable	1,533,284
Obligation under capital leases	92,626
Other long-term liabilities	<u>1,289,783</u>
Net adjustment to reduce fund balance governmental funds to arrive at net assets of governmental activities	<u>\$5,086,977</u>

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

5. DEPOSITS

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. Under Puerto Rico statutes, public funds deposited in commercial banks must be fully collateralized for the amount deposited in excess of federal depository insurance. All securities pledged as collateral are held by the Secretary of the Treasury of Puerto Rico. In addition, the Municipality maintains deposits with the Government Development Bank for Puerto Rico (GDB).

The deposits at GDB of approximately \$131,043 that are restricted principally for capital projects, and the \$427,617 in the debt service fund are unsecured and uncollateralized, as no collateral is required to be carried by governmental banks.

The Municipality maintains its investments in one (1) bank located at Puerto Rico. All kind of deposit is guaranteed by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000.

The excess is covered by collateral provided by banks and held by the Treasury Department of the Commonwealth of Puerto Rico pursuant to applicable laws and regulations.

6. PROPERTY TAXES

The Municipal Revenues Collection Center (CRIM) of the Commonwealth of Puerto Rico is responsible by law for the assessment, levy and collection of all real and personal property taxes. The tax on personal property is self assessed by the taxpayer. The assessment is made in a return which must be filed with the CRIM by May 15 of each year. The tax on real property is assessed by the CRIM. The assessment is made as of January 1 of each year and is based on estimated current values of the property as of year 1957. The tax on personal property must be paid in full together with the return on or before May 15. The tax on real property is due in two equal installments in July 1 and January 1, following the assessment date.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

The rates are 8.08% for real property and 6.08% for personal property. The composition is as follows:

	<u>Real</u>	<u>Personal</u>
Basic property	6.00%	4.00%
Additional special property - state	1.03%	1.03%
Additional special property - municipal	1.25%	1.25%
Discounts made by state to tax payer	< .20%>	< .20%>
	<u>8.08%</u>	<u>6.08%</u>

The Municipality's basic property tax rate represents the portion which is appropriated for general purposes and accounted for in the general fund.

The "Additional special property tax - municipal" is restricted for debt service and retained by GDB for such purposes and it is recorded as revenue in the Debt Service Fund when collected by the CRIM and reported to the Municipality.

The "Additional special property tax - state" is collected by the CRIM for the payment of principal and interest of general obligation bonds and certain other obligations issued by the state government.

Residential real property occupied by its owner is exempt by law from the payment of property taxes on the first \$15,000 of the assessed value. For such exempted amounts, the Department of Treasury assumes payment of the basic tax to the Municipality, except for property assessed at less than \$3,500, for which no payment is made. Revenue related to the basic tax on exempt property is recorded in the General Fund when payments are received from the CRIM.

Complete exemption from personal property taxes up to an assessment of \$50,000 is granted to merchants with an annual volume of net sales less than \$150,000.

Prior to the beginning of each fiscal year, the CRIM informs the Municipality of the estimated amount of property tax expected to be collected for the ensuing fiscal year. Throughout the year, the CRIM advances funds to the Municipality based on the initial estimated collections. The CRIM is required by law to prepare a settlement statement on a fiscal year basis, whereby a comparison is made between the amounts advanced to the Municipality and amounts actually collected from taxpayers. This

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settlement has to be completed on a preliminary basis not later than three months after fiscal year-end, and a final settlement made not later than six months after year ends. If the CRIM remits to the Municipality property tax advances, which are less than the tax actually collected, a receivable from the CRIM is recorded at June 30. However, if advances exceed the amount actually collected by the CRIM, a payable to the CRIM is recorded at June 30. During July 2002, the Municipality entered into a repayment agreement with GDB and CRIM to repay the excess of property taxes advances from fiscal years up to 2001 for approximately \$1.1 million. This amount will be repaid through advances from property taxes (refer to Note 15).

Currently, the Municipality has received the preliminary settlement from CRIM related to fiscal year 2006-07, but not the final settlement as the six months period after fiscal year ends, provided by law to CRIM to issue this, has not yet expired. Management believes, based in part on the experience from prior years, that when received, the final settlement from CRIM will not show a significant difference from the preliminary settlement and that such difference, if any, will not have a material effect on the financial condition of the Municipality.

Based on the preliminary settlement already received, during the year ended June 30, 2007, the amount collected from taxpayers and charges by CRIM exceeded the amount received in advances from CRIM for the same period by \$129,988. Such amount is presented as intergovernmental receivable in the general fund in the basic financial statements (refer to Note 9).

7. MUNICIPAL LICENSE TAX

Municipal License Tax receivables are recorded in the fiscal year in which payment is due and, accordingly, represent taxes which are due and uncollected at June 30, 2007. The annual Municipal License Tax is determined based on the gross income of all commerce and industrial organizations who have operations in the Municipality of Ciales, and are not totally or partially exempt under the Industrial Incentive Law of Puerto Rico.

An annual return of business volume should be filed on or before April 15 of each year and payable in two equal installments due on July 1 and January 1. A discount

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of 5% is allowed when full payment is made on or before April 15. The rates of municipal license in the Municipality of Ciales, are as follows:

Savings and loans associations	= 1.00%
Financial institutions	= 1.50%
Other organizations:	= .50%

The amounts collected in advance are recorded as deferred revenues in the General Fund. The Municipality invoiced and collected in advance during the current year approximately \$611,613, corresponding to the next fiscal year municipal license.

8. SALES AND USE TAXES

On July 4, 2006, the Legislature of the Commonwealth of Puerto Rico approved Act No. 117 ("Act 117") which amends the Puerto Rico Internal Revenue Code of 1994 to provide, among other things, for a sales and use tax of 5.5% to be imposed by the Commonwealth Government. Act 117 also authorizes each municipal government to impose a municipal sales and use tax of 1.5%. This municipal sales and use tax has in general the same tax base and limitations (except for unprocessed foods) as those provided by the Commonwealth's sales and use tax.

Section 6189 of the Puerto Rico Internal Revenue Code of 1994, as amended, authorizes the Municipalities in Puerto Rico to impose a sales and use tax to consumers. This tax must be imposed in conformity with the base, exemptions and limitations contained in Subtitle BB of the Code. The Municipal Sales Tax is specifically imposed over all sales transactions of taxable items and combined transactions (as defined by the municipal internal regulation) taken place within municipal limits. The Municipal Sales Tax is also specifically imposed over the purchase price for the use, storage or consumption of taxable transactions (as defined by the municipal internal regulation) taken place within municipal limits.

The Municipal Legislature approved the imposition of the municipal sales and use tax, effective on November 15, 2006. Individuals, organizations and entities subject to collect the municipal sales and use tax must file a tax return to the Municipality. Tax is due each 20th day of each month based on tax collected in the preceding month. The Municipal Ordinance does not impose specific restrictions or limitations on the use of the municipal sales and use tax resources. Resources are recorded in the general fund of the Municipality.

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9. DUE FROM OTHER AGENCIES

Represents grants and contributions due from local and federal agencies:

Puerto Rico Electric Power of Authority	\$ 825,480
CRIM	129,988
U.S. Department of Housing and Urban Development	124,142
U.S. Department of Health and Human Services	<u>68,816</u>
	<u>\$1,148,426</u>

10. INTERFUND TRANSACTIONS

a. Due From/To Other Funds:

The due from and due to other fund balances as of June 30, 2007, are as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Joint Resolution Fund	General	\$1,207,619
General	Other Governmental Funds	188,102
Bond issuance	General	<u>330,000</u>
		<u>\$1,725,721</u>

The balance of \$1,207,619 due to the general fund from the Joint Resolution fund represents amount due from prior years related to state contributions' grants.

Remaining transfers are used to use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

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b. Interfund Transfers:

Interfund transfers for the year ended June 30, 2007 consisted of the following:

<u>Transfer In</u>	<u>Transfer Out</u>	<u>Amount</u>
Debt Service	General	\$472,744
General Fund	Debt Service	<u>14,217</u>
		<u>\$486,961</u>

The transfers are used to (1) move revenues from the fund that statute or budget revenues to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the fund collection the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

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11. CAPITAL ASSETS

Capital asset activity for the Municipality for the year ended June 30, 2007 was as follows:

<u>Primary Government</u>	<u>Balance July 1, 2006</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance June 30, 2007</u>
Governmental Activities:				
Capital assets, not being depreciated:				
Land	\$ 1,706,856	\$ -	\$ -	\$ 1,706,856
Construction in progress	15,000	664,323		679,323
Total capital assets, not being depreciated	<u>1,721,856</u>	<u>664,323</u>	<u>-</u>	<u>2,386,179</u>
Capital assets, being depreciated:				
Land improvements	2,713,267	800,619		3,513,886
Buildings and building improvements	4,829,199	-	-	4,829,199
Furniture and fixtures	338,099	137,513	-	475,612
Vehicles and equipment	2,128,306	257,054	-	2,385,360
Infrastructure	10,977,114	1,123,529	-	12,100,643
Total capital assets, being depreciated	<u>20,985,985</u>	<u>2,318,715</u>	<u>-</u>	<u>23,304,700</u>
Less accumulated depreciation for:				
Land improvements	473,999	234,259		708,258
Buildings and building improvements	1,559,380	164,236	-	1,723,616
Furnitures and fixtures	256,636	60,723	-	317,359
Vehicles and equipment	1,693,966	257,038	-	1,951,004
Infrastructure	2,813,803	302,516	-	3,116,319
Total accumulated depreciation	<u>6,797,784</u>	<u>1,018,772</u>	<u>-</u>	<u>7,816,556</u>
Total capital assets, being depreciated, net	<u>14,188,201</u>	<u>1,299,943</u>	<u>-</u>	<u>15,488,144</u>
Governmental activities capital assets, net	<u>\$ 15,910,057</u>	<u>\$ 1,964,266</u>	<u>\$ -</u>	<u>\$ 17,874,323</u>

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Depreciation expense was charged to functions/programs of the Municipality as follows:

General government	\$ 580,765
Public safety	52,968
Public housing and welfare	14,696
Culture and education	201,567
Public works	127,065
Education	<u>41,711</u>
Total depreciation expense - governmental activities	<u>\$1,018,772</u>

Capital asset activity for Colinas de Jaguas Project, a discretely presented component unit, for the year ended June 30, 2007 was as follows:

<u>Component Unit- Colinas de Jaguas Project</u>	<u>Balance July 1, 2005</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance June 30, 2006</u>
Capital assets, not being depreciated:				
Land	\$ 60,000	\$ -	\$ -	\$ 60,000
Total capital assets, not being depreciated	<u>60,000</u>	<u>-</u>	<u>-</u>	<u>60,000</u>
Capital assets, being depreciated:				
Buildings, equipment, and furniture	2,358,755	63,034		2,421,789
Total capital assets, being depreciated	<u>2,358,755</u>	<u>63,034</u>	<u>-</u>	<u>2,421,789</u>
Less accumulated depreciation for:				
Buildings, equipment, and furniture	1,702,078	87,610		1,789,688
Total accumulated depreciation	<u>1,702,078</u>	<u>87,610</u>	<u>-</u>	<u>1,789,688</u>
Total capital assets, being depreciated, net	<u>656,677</u>	<u>(24,576)</u>	<u>-</u>	<u>632,101</u>
Colinas de Jaguas Project capital assets, net	<u>\$ 716,677</u>	<u>\$ (24,576)</u>	<u>\$ -</u>	<u>\$ 692,101</u>

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12. DUE TO OTHER AGENCIES

Due to other agencies at June 30, 2007 are as follows:

Puerto Rico Electric Power Authority	\$ 825,480
Treasury Department	737,577
Retirement System Administration	214,373
Internal Revenue Services	153,382
General Services Administration	9,973
Puerto Rico Water and Sewer Authority	67,387
Labor Department	<u>2,380</u>
Total	<u>\$2,010,552</u>

13. DEFERRED REVENUES

a. Municipal License Tax

The deferred revenues of approximately \$611,613 in the general fund related to municipal license tax collected in fiscal year 2006-07 that will be earned in fiscal year 2007-08.

b. Federal Government

The deferred revenues presented as federal government represents the portion of federal grants received for which qualifying expenditures have not been incurred. The amounts were determined taking into consideration the specific years of the grant.

14. INTERGOVERNMENTAL REVENUES

Intergovernmental revenues in the general and capital projects funds consist mainly of collections from the Commonwealth of Puerto Rico and the CRIM, and payments in lieu of taxes from the Puerto Rico Electric Power Authority.

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15. LONG-TERM DEBTS

Bonds and other long-term liabilities outstanding at June 30, 2007 are as follows:

Bonds

\$181,000 series of 1989, payable in annual installments of \$12,000 to \$14,000 until January 1, 2017, interest at 5%.	\$ 102,000
\$400,000 series of 1996, payable in annual installments of \$10,000 to \$40,000 until July 1, 2016, interest from 5% to 8%.	245,000
\$80,000 series of 2003, payable in annual installments of \$10,000 to \$15,000 until July 1, 2009, interest from 5% to 6.5%.	30,000
\$250,000 series of 2004, payable in annual installments of \$5,000 to \$25,000 until July 1, 2028, interest from 5% to 8%.	230,000
\$282,000 series of 2007, payable in annual installments of \$35,000 to \$45,000 until January 1, 2014, interest at 4.25%.	282,000
\$300,000 series of 2007, payable in annual installments of \$35,000 to \$55,000 until July 1, 2013, interest from 6.6% to 7.5%.	<u>265,000</u>
Total bonds payable	<u>\$1,154,000</u>

Notes Payable

Note payable of \$1,174,924 represents a repayment agreement with GDB and CRIM to repay the excess of property taxes advances from fiscal years up to 2001. The CRIM will retain the principal and interest from the property taxes advances. The amounts retained by CRIM will be remitted to GDB on July 1 of each year through 2032. The repayment agreement is payable

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in annual aggregate principal installments of \$15,373 plus interest rate of 5.826%.	\$1,094,783
Note payable of \$785,000, series 2001, its payable in annual installments of \$85,000 to \$140,000 until July 2008, interest from 5% to 8%.	140,000
Note payable of \$340,000, series 2005, its payable in annual installments of \$85,000 to \$25,000 to \$40,000 until July 2014, interest from 4.37% to 5%.	255,000
Note payable of \$49,600, series 2006, its payable in annual installments of \$6,100 to \$8,100 until January 1, 2013, interest at 4.5%.	<u>43,500</u>
Total notes payable	<u>\$1,533,283</u>
<u>Other Long-Term Liabilities</u>	
Due to the Treasury Department, payable in monthly installments of \$18,729 until 2011.	\$ 56,187
Due to Municipality of Toa Baja, payable in monthly installments of \$3,537.	63,664
Due to Puerto Rico Water and Sewer Authority, payable in monthly installments of \$3,085 until December 2008.	55,529
Due to CRIM corresponding to LIMS System, payable in monthly installments of \$1,411.	65,975
Due to CRIM corresponding to Law 46, payable in monthly installments of \$1,479.	216,318

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Due to Treasury Department, payable in monthly installments of \$835 to \$1,304 until March 2011, and a final payment of \$439,948. \$488,310

Total other long-term liabilities \$945,983

Due to Puerto Rico Health Insurance Administration

Due to the Puerto Rico Health Insurance Administration represents the municipal contribution related to the Health Care Reform corresponding to the period from December 1, 1995 through June 30, 1997. This balance will be paid through amounts retained by the CRIM from the participation in the Municipal Equalization Fund of the Additional Lottery System. \$343,800

Obligations under Capital Leases

The Municipality of Ciales is obligated under capital lease for equipment as follow: Lease payable to AA Public Finance Co., Inc., payable in semiannual installments of \$19,225.05 (including interest at 7.5%) collateralized by a garage. \$92,626

The minimum future lease payments under capital leases are as follows:

<u>Period Ending June 30,</u>	<u>Amount</u>
2008	\$49,326
2009	35,520
2010	<u>7,780</u>
	<u>\$92,626</u>

Component Unit

The original mortgage, in the amount of \$1,945,000 were payable to Rural Housing Service (RHS) and were collateralized by the apartment complex. The required

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monthly principal and interest payments totaled \$11,053. On November 14, 1997, the mortgages on the property were transferred from the Puerto Rico Urban and Housing Corporation to the new owner, the Municipality of Ciales. Rural Housing Service, the mortgagee, recalculated and adjusted the amortization of the mortgages at the time, resulting in a smaller monthly payment. The revised payments of the three mortgages commenced on December 1, 1997.

Under agreements with RHS, the project is required to make monthly escrow deposits for insurance and replacement of Project assets, and is subject to restrictions as to operating policies, rental charges and operating expenditures.

The liability of the Project under the mortgages is limited to the underlying value of the real estate, plus other amounts deposited with the lender.

The mortgages are insured by RHS, collateralized by the Project, and consist of the following:

Interest at 6.5%, payable in monthly installments of \$8,159, including interest, through the due date, December 2031.	\$1,241,546
Interest at 8.75%, payable in monthly installments of \$2,351, including interest, through the due date, December 2031.	291,250
Interest at 11.25%, payable in monthly installments of \$543, including interest, through the due date, December 2032.	<u>55,163</u> 1,587,959
Less current maturities	<u>24,858</u>
	<u>\$1,563,101</u>

The interest rates shown above are net of 2% interest rental credit.

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Aggregate maturities of the mortgage payable for each of the next five years following June 30, 2007 and thereafter, are as follows:

<u>Year Ended June 30,</u>	<u>Amount</u>
2008	\$ 24,858
2009	26,571
2010	28,409
2011	30,382
2012 and thereafter	<u>1,477,739</u>
	<u>\$1,587,959</u>

The annual debt service requirements for the bonds payable and note payable at June 30, 2007, are as follows:

	<u>Bonds</u>		<u>Note Payable</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2008	\$ 118,000	\$ 71,408	\$ 195,572	\$ 92,921
2009	125,000	57,854	62,176	84,247
2010	118,000	50,925	83,756	80,115
2011	124,000	44,267	65,417	75,901
2012	132,000	37,192	72,163	71,603
2013-2017	382,000	91,420	235,501	291,884
2018-2022	55,000	40,500	199,905	236,093
2023-2027	75,000	21,000	271,111	161,987
2028-2032	25,000	1,500	367,683	65,418
	<u>\$ 1,154,000</u>	<u>\$ 416,066</u>	<u>\$ 1,553,284</u>	<u>\$ 1,160,169</u>

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Long-term liability activity for the year ended June 30, 2007 was as follows:

<u>Primary Government</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Payments</u>	<u>Ending Balance</u>	<u>Due within One Year</u>
Governmental Activities:					
Bonds payable	\$ 650,000	\$ 582,000	\$ 78,000	\$ 1,154,000	\$ 118,000
Note payable	1,667,822	49,600	184,138	1,533,284	195,572
Total long-term debt	<u>2,317,822</u>	<u>631,600</u>	<u>262,138</u>	<u>2,687,284</u>	<u>313,572</u>
Other long-term liabilities:					
Puerto Rico Health Insurance Administration	571,281		227,481	343,800	227,481
Due to Puerto Rico Treasury Department	74,916		18,729	56,187	18,729
A. A. Public Finance Co.	92,626			92,626	14,609
P. R. Water and Sewer Authority Municipality of Toa Baja	92,548		37,019	55,529	37,018
Due to Treasury Department Loan \$500,000	63,664			63,664	63,664
	498,330		10,020	488,310	10,020
LIMS System	78,418		12,443	65,975	13,195
CRIM Law 46	234,068		17,750	216,318	17,750
Compensated absences	1,125,685		108,401	1,017,284	
Total other long-term liabilities	<u>2,831,536</u>	<u>-</u>	<u>431,843</u>	<u>2,399,693</u>	<u>402,466</u>
Total noncurrent liabilities, governmental activities	<u>\$ 5,149,358</u>	<u>\$ 631,600</u>	<u>\$ 693,981</u>	<u>\$ 5,086,977</u>	<u>\$ 716,038</u>
Component Unit:					
Colinas de Jaguas Project mortgage payable	<u>\$ 1,605,012</u>	<u>\$ -</u>	<u>\$ 17,053</u>	<u>\$ 1,587,959</u>	<u>\$ 24,858</u>

16. RETIREMENT PLAN

a. Plan Description

The Employee's Retirement System of the Government of Puerto Rico and its Instrumentalities (ERS) is the administrator of a cost-sharing multiple-employer retirement system established by the Commonwealth of Puerto Rico. The System

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was created under the ACT 447, approved on May 15, 1951, as amended, and became effective on January 1, 1952.

ERS covers all regular employees of the Commonwealth of Puerto Rico and its instrumentalities and of certain municipalities and components units not covered by their own retirements systems.

Participation is mandatory except for members of the Legislature, Government Secretaries, Heads for Agencies and Public Instrumentalities, Assistants to the Governor, the Comptroller of Puerto Rico, Gubernatorial Board and Committee appointees and Experimental Service Station employees.

ERS provides retirement, death and disability benefits. Disability retirement benefits are available to members for occupational and non-occupational disabilities. Retirement benefits depend upon age at retirement and number of years of credited service. Benefits vest after ten years of plan participation.

Members who have attained an age of at least fifty-five (55) years and have completed at least twenty-five (25) years of creditable service or members who have attained an age of at least fifty-eight (58) years and have completed at least ten (10) years of creditable service, are entitled to an annual benefit, payable monthly for life.

The amounts of the annuity will be one and one-half percent of the average compensation multiplied by the number of years of creditable service up to twenty years, plus 2% of the average compensation multiplied by the number of years of creditable service in excess of twenty years. In no case the annuity will be less than \$200 per month.

Participants who have completed at least thirty (30) years of creditable service are entitled to receive the Merit Annuity. Participants who have not attained fifty-five (55) years of age will receive 65% of the average compensation or if they have attained fifty-five (55) years of age will receive 75% of the average compensation. Disability retirement benefits are available to members for occupational and non-occupational disability. However, for non-occupational disability a member must have at least ten (10) years of service.

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No benefit is payable if the participant receives a refund of his accumulated contributions.

On September 24, 1999, an amendment to Act No. 447 of May 15, 1951, which created ERS, was enacted with the purpose of establishing a new pension program (System 2000). Employees participating in the current system as of December 31, 1999, may elect to stay in the defined benefit plan or transfer to the new program. Persons joining the Municipality on or after January 2000, will only be allowed to become members of System 2000. System 2000 will reduce the retirement age from 65 years to 60 for those employees who joined the current plan on or after April 1, 1990.

System 2000 is a hybrid defined contribution plan, also known as a cash balance plan. Under this new plan, there will be a pool of pension assets, which will be invested by ERS, together with those of the current defined benefit plan. Benefits at retirement age will not be guaranteed by the Commonwealth of Puerto Rico. The annuity will be based on a formula which assumes that each year the employee's contribution (with a minimum of 8.275% of the employee's salary upon to a maximum of 10%) will be invested in an account which will either: (1) earn a fixed rate based on the two-year Constant Maturity Treasury Note or, (2) earn rate equal to 75% of the return of the ERS's investment portfolio (net of management fees), or (3) earn a combination of both alternatives. Participants will receive periodic account statements similar to those of defined contribution plans showing their accrued balances. Disability pensions will not be granted under System 2000. The employer's contribution (9.275% of the employee's salary) will be used to fund the current plan.

b. Contribution Requirements

Commonwealth legislation requires employees to contribute 5.775% of gross salary up to \$6,600 plus 8.275% of gross salary in excess of \$6,600. The Municipality's contributions are 9.275% of gross salary. Contributions' requirements are established by law. The actuarially determined contribution requirement and contributions actually made for the year ended June 30, 2007 was approximately \$354, 711. The Municipality's payroll for employees covered by ERS was approximately \$3.8 million. The Municipality total payroll for all employees was approximately \$4.6 million.

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Additional information on the ERS is provided in its financial statements for the year ended June 30, 2007, a copy of which can be obtained from the ERS, Minillas Station, PO Box 42003, San Juan, PR 00940.

17. RISK MANAGEMENT

The Risk Management Division of the Municipality's Legal Department is responsible of assuring that the Municipality's property is properly insured. Annually, the Risk Management Division compiles the information of all property owned and its respective market value. After evaluating this information, the Risk Management Division submits the data regarding the Municipality's properties to the Area of Public Insurance at the Department of the Treasury of the Commonwealth of Puerto Rico who is responsible for purchasing all property and casualty insurance policies of all municipalities.

18. LEASES

Operating Leases

Leasing Arrangement with the Municipality as Lessor:

- a. The Municipality leases spaces in its Market Place under operating lease agreements with terms ranging from one to five years.
- b. Total income from leases during the year ended June 30, 2007 was approximately \$50,800.
- c. The Municipality retains title to its leased property. The lessee pays taxes, licenses, insurance, and maintenance costs of the leased assets.

Leasing arrangements with the Municipality as lessee:

The Municipality is obligated under noncancellable operational leases, with periods not longer than one year.

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FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

19. CONTINGENCIES

- a. The Municipality receives Federal Grants for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under the terms of the grants, management believes that any required reimbursements would not be material.
- b. The Municipality is a defendant and/or co-defendant in various lawsuits which claims for actual damages. The Municipality has reported liabilities of \$1,189,241 for awarded unfavorable judgments as of June 30, 2007. This amount was reported within claims and judgments liabilities in the fund financial statements and government-wide statement of net assets. Management believes that the liability in excess of amounts provided, if any, would not be significant.

20. COMMITMENTS

The Municipality of Ciales had several outstanding or planned construction projects as of June 30, 2007. These projects are evidenced by contractual commitments with contractors. The construction projects are commitments of the Joint Resolution Fund that amounted to approximately \$275,000.

21. SUBSEQUENT EVENT

On July 29, 2007, the Legislature of the Commonwealth of Puerto Rico enacted Act No. 80 (the "Act"), in order to make mandatory in all the municipalities of Puerto Rico the imposition of a uniform municipal tax of 1.5%, from which the municipalities should collect 1% of the sales and use tax pursuant to what is established in Sections 2410 and 6189 of Act No. 117 of July 4, 2006, known as the "Taxpayer's Justice Act of 2006", which may be levied discretionary through municipal legislation, on food and food ingredients and to provide for the collection by the Secretary of the Treasury of the remaining .5% without including food and food ingredients to be used in accordance with the purposes established in the Act; to provide for the establishment of the Municipal Development Fund, the Municipal Redemption Fund, and the Municipal Improvement Fund, as well as for matters relative to the purposes, implementation and administration of said funds and to provide for the establishment of the necessary mechanisms for the collection of the municipal tax.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

Section 6189 of the Puerto Rico Internal Revenue Code of 1994, as amended, authorizes the Municipalities in Puerto Rico to impose a sales and use tax to consumers. This tax must be imposed in conformity with the base, exemptions and limitations contained in Subtitle BB of the Code. The Municipal Sales Tax is specifically imposed over all sales transactions of taxable items and combined transactions (as defined by the municipal internal regulation) taken place within municipal limits. The Municipal Sales Tax is also specifically imposed over the purchase price for the use, storage or consumption of taxable transactions (as defined by the municipal internal regulation) taken place within municipal limits.

22. RESTATEMENTS

The beginning fund balances of Other Governmental Funds and the beginning net assets of the Statement of Net Assets has been restated to correct and underestimates of revenues by \$134,795.

	<u>Other Governmental Fund</u>	<u>Statement of Net Assets</u>
Beginning balance of the year as previously reported	\$ 313,938	\$ 8,896,158
Understatement of revenues	<u>134,795</u>	<u>134,795</u>
Beginning balance of the year as restated	<u>\$ 448,733</u>	<u>\$ 9,030,953</u>

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

<u>Federal Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Federal Disbursements/ Expenditures</u>
U.S. Department of Housing and Urban Development (HUD)		
Section 8 Housing Choice Vouchers	14.871	\$ 336,092
Pass-through Commissioner Office of Municipal Affairs - Community Development		
State Block Grant Program - SBGP	14.228	<u>666,762</u>
Subtotal U.S. Department of HUD		<u>1,002,854</u>
U.S. Department of Agriculture		
Pass-through Governor's Office of Child Services and Community Development		
Child and Adult Care Food Program	10.558	42,330
Pass-through Governmental Bank		
Rural Development	10.411	<u>186,150</u>
Subtotal U.S. Department of Agriculture		<u>228,480</u>
U.S. Federal Emergency Management Agency Public Assistance Grants (FEMA)		
Disaster Assistance	83.545	<u>84,723</u>
Subtotal FEMA		<u>84,723</u>
U.S. Department of Education (DE)		
Even Start-State Educational Agencies	84.213	<u>346,457</u>
Subtotal U.S. Department of DE		<u>346,457</u>
U.S. Department of Health and Human Services (HHS)		
Pass-through the Office of Administration for Children and Families		
Child and Care and Development Block Grant	93.575	<u>205,796</u>
Subtotal U.S. Department of HHS		<u>205,796</u>
TOTAL		<u>\$ 1,868,310</u>

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**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

1. SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the Municipality of Ciales and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

2. BASIS OF PRESENTATION

The expenditures of the schedule are included in the Municipality's basic financial statements in the accompanying Statement of Revenues, Expenditures and Changes in Fund Balances-Governmental Funds. The reconciliation of expenditures in the basic financial statements to the Schedule of Expenditures of Federal Awards is as follows:

	<u>Expenditures</u>
Expenditures as per basic financial statements:	
Federal expenditures included within other governmental funds	\$ <u>1,868,310</u>
Total expenditures per schedule of expenditures of federal awards	\$ <u>1,868,310</u>



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Management Consulting
Services Division

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor
and Municipal Legislature
Municipality of Ciales
Ciales, Puerto Rico

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Municipality of Ciales as of and for the year ended June 30, 2007, which collectively comprise the Municipality of Ciales' basic financial statements, and have issued our report thereon dated November 29, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

In planning and performing our audit, we considered Municipality of Ciales' internal control over financial reporting a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Municipality of Ciales' internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Municipality of Ciales' internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects Municipality of Ciales' ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of Municipality of Ciales' financial statements that

is more than inconsequential will not be prevented or detected by Municipality of Ciales' internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by Municipality of Ciales' internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Municipality of Ciales' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect of the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our test disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted certain immaterial instances of noncompliance, which we have reported to management of Municipality of Ciales in a separate letter dated November 29, 2007.

This report is intended solely for the information and use of the management, Commissioner Office of Municipal Affairs, and the federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

San Juan, Puerto Rico
November 29, 2007

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to the original of this report.



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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH
REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE
IN ACCORDANCE WITH OMB CIRCULAR A-133**

To the Honorable Mayor
and Municipal Legislature
Municipality of Ciales
Ciales, Puerto Rico

Compliance

We have audited the compliance of Municipality of Ciales with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2007. Municipality of Ciales' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Municipality of Ciales' management. Our responsibility is to express an opinion on Municipality of Ciales' compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Municipality of Ciales' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Municipality of Ciales' compliance with those requirements.

As described in items 07-1 through 07-5 in the accompanying schedule of findings and questioned costs, the Municipality of Ciales did not comply with requirements regarding cash management, reporting, and Davis Bacon Act that are applicable to its State Block Grant program and with equipment and real property, cash management, matching and reporting that are applicable to its Even Star program. Compliance with such requirements is necessary, in our opinion, for the Municipality of Ciales to comply with requirements applicable to that program.

In our opinion, except for the noncompliance described in the preceding paragraph, the Municipality of Ciales complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2007.

Internal Control over Compliance

The management of Municipality of Ciales is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Municipality of Ciales' internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Municipality's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses as defined below. However, as discussed below, we identify certain deficiencies in internal control over compliance that we consider to be significant deficiencies and other that we consider to be material weaknesses.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 07-4 to be significant deficiencies.

accompanying schedule of findings and questioned costs as item 07-4 to be significant deficiencies.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the Municipality's internal control. However, we believe that none of the significant deficiencies described above is a material weaknesses.

Municipality's response to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit Municipality's response and, accordingly, we express no opinion on it.

This report is intended solely for the information of the audit committee, Commissioner Office of Municipal Affairs, management and the federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

San Juan, Puerto Rico
November 29, 2007

Ortiz, Rivera, Rivera & Co.

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**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

1. SUMMARY OF AUDIT RESULTS

- a. The auditors' report expresses an unqualified opinion on the basic financial statements of the Municipality of Ciales.
- b. There were no significant deficiencies on internal controls.
- c. No instances of noncompliance material to the financial statements of Municipality of Ciales were disclosed during the audit.
- d. There were significant deficiencies on internal controls over major programs.
- e. The auditor's report on compliance with requirements applicable to federal award programs for Municipality of Ciales express a qualified opinion.
- f. Audit findings relative to the major federal award programs for the Municipality of Ciales are reported in number 3 of this schedule.
- g. The programs tested as major programs are:
 - SBGP - CFDA No. 14.228
 - Even Start - CFDA No. 84.213
- h. The threshold for distinguishing types A and B programs was \$300,000.
- i. Municipality of Ciales was determined to be a high-risk auditee.

2. FINDINGS - FINANCIAL STATEMENTS AUDIT

None.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

**3. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAM
AUDIT**

a. SBGP - CFDA No. 14.228

● **Condition 07-1**

The program did not comply with the procedures for minimizing the time elapsing between the transfer of funds received from Agency and disbursement by grantee.

Cause

The program does not have adequate control procedures for the cash management of the federal funds.

Effect

The continued occurrence of this condition may expose the program to the assessment of interest costs on the excess cash on hand.

Criteria

The Agency (OCAM) establishes procedures that the program should realize the disbursements into five labor days after received the federal funds, in order to maintain minimal cash on hand.

Recommendation

The disbursements of funds should be made for not more than five days after received the federal funds, in order to comply with the cash management requirement.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

Questioned Cost

None

● **Condition 07-2**

The Federal Program Office did not request the extensions for the 2006 and 2005 year programs contracts (OCAM) on time.

Cause

The federal program did not maintain a due date schedule for request the extension for the contracts.

Effect

The program is not in compliance with the OCAM contract clauses. The program operates without a valid contract.

Criteria

The federal funds of SBGP can be available through a signed contract into the Municipality and OCAM for each program year. Based on ninth clause of the SBGP Program 2006 contract, the funds are available for 18 months after the contract is signed. Then, based on fourth clause, the Municipality can request an extension that should be realized at least 45 days before the contract ends.

Recommendation

The Federal Program Office should establish a due date schedule for monitoring the due date of each program year contract in order to request the extensions into the time required.

Questioned Cost

None

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

● **Condition 07-3**

The Program Income Report for the year ended June 30, 2007 was sending to OCAM 27 days late.

Cause

The Federal Program Office is not aware with the due date of the report.

Effect

The Municipality is not in compliance with program income requirements.

Criteria

The Memorandum Circular OCAM-06-11 establishes the Municipality should submit a program year report on or before July 31 of a cash fiscal year. It should include the income and expenditures' relation of the activities for the calendar year.

Recommendation

The Federal Program Office should prepare and submit the Program Income Report on or before July 31 of each fiscal year.

Questioned Cost

None

b. Even Star - CFDA No. 84.213

● **Condition 07-4**

The transfers made for the reimbursement of the program to general fund are made by different amount and cannot be traced to the reimbursement request, in order to verify the disbursements were made prior to the date of the reimbursement request.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

Cause

The Municipality does not maintain a separate accounting book to record the accountability of the Even Start program.

Effect

The accountability of the program cannot be easily monitoring to observe the disbursements were made before request the reimbursement.

Criteria

The 34 CFR 80.42 (3) establishes the retention and access requirements for all financial and programmatic records, supporting documents, statistical records, and other records of grantees. The signed contract into the Education Department and the Municipality establishes on clause twelve the funds will be maintained separate from the funds of other contracts or projects, maintained it on a separate bank account only for the even start funds.

Recommendation

The Municipality should maintain a separate book accounting for the even start program in order to the revenues and disbursements can be observed and verified.

Questioned Cost

None

● **Condition 07-5**

The financial reports are submitted to the Agency after the 15 days required.

Cause

The Municipality is not aware with the time to be submitting the financial reports.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

Effect

The Municipality is on a noncompliance with regulations established by the Agency.

Criteria

The signed contract into the Education Department and the Municipality establish on clause five that monthly reports must be submitted with supporting documents related, during the first 15 days of next month.

Recommendation

The Municipality should be aware the due date of each report to be submitted to the Agency.

Questioned Cost

None

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
SCHEDULE OF STATUS OF PRIOR YEAR
AUDIT FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

During the current examination, follow-up was given to the findings informed to the Municipality in prior years. It was noted that corrective action has been taken, except for certain conditions that still exist and require further action. These are included in the accompanying Schedule of Prior Year Audits Findings and Questioned Costs.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
SCHEDULE OF STATUS OF PRIOR YEAR
AUDIT FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

<u>Program</u>	<u>Finding/Noncompliance</u>	<u>Status</u>
SBGP - CFDA No. 14.228	Condition 06-1 The program did not comply with the procedures for minimizing the time elapsing between the transfer of funds received from Agency and disbursement by grantee.	Condition still prevails.
SBGP - CFDA No. 14.228	Condition 06-2 The Municipality makes contracts related to the SBGP program that do not include the required clauses of the Davis Bacon Act.	Condition still prevails.
SBGP - CFDA No. 14.228	Condition 06-3 The Federal Program Office did not request the extensions for the year programs contracts (OCAM) on time. Some months on the fiscal year 2005-06, the program operates without a valid contract.	Condition still prevails.
SBGP - CFDA No. 14.228	Condition 06-4 The Program Income Report for the year ended December 31, 2005 was send to OCAM 15 days late.	Condition still prevails.
Section 8 - CFDA No. 14.871	Condition 06-5 The program has an annual approved budget. It received the funds monthly and is used monthly too. But, the program maintains high balance on cash on hand since prior years. The Federal Program Office cannot explain the purpose of this balance.	Condition was corrected.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF CIALES
SCHEDULE OF STATUS OF PRIOR YEAR
AUDIT FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

<u>Program</u>	<u>Finding/Noncompliance</u>	<u>Status</u>
Section 8 - CFDA No. 14.871	Condition 06-6 The program did not adjust the utility data schedule within the last 12 months.	Condition was corrected.
SBGP - CFDA No. 14.228	Condition 05-1 The program did not comply with the procedures require for minimizing the time elapsing between the transfer of funds from the U.S. Treasury and disbursement by grantees.	Condition still prevails.

CORRECTIVE ACTION PLAN

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Estado Libre Asociado de Puerto Rico
Gobierno Municipal de Ciales

HON. LUIS "ROLAN" MALDONADO RODRIGUEZ
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FAX: (787) 871-1847
(787) 871-3743

CORRECTIVE ACTION PLAN

November 29, 2007

Cognizant or Oversight Agency for Audit:

Municipality of Ciales respectfully submits the following corrective action plan for the year ended June 30, 2007.

Name and address of independent public accounting firm: Ortiz, Rivera, Rivera & Co., Suite 152, PO Box 70250, San Juan, Puerto Rico 00936-7250.

Audit period: Fiscal year ended June 30, 2007.

The findings from the June 30, 2007 schedule of findings and questioned costs are discussed below. The findings are numbered consistently with the numbers assigned in the schedule.

FINDINGS - FEDERAL AWARD PROGRAM AUDITS, DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Finding 07-1: SBGP - CFDA 14.228

Reportable Condition: See Condition 07-1

Recommendation

The disbursements of funds should be made for not more than five labors days after received, in order to comply with the cash management requirement.

Action Taken

This type of condition is out of control of the Federal Program Office. As we are informed about the deposit of fund we do our work of accounting. We don't have

control in deposit of checks, print out and delivery of them. We improve the communication with the Financial Office but the problem still on.

Finding 07-2: SBGP - CFDA 14.228

Reportable Condition: See Condition 07-2

Recommendation

The Federal Program Office should establish a due date schedule for monitoring the due date of each program year contract in order to request the extensions into the time required.

Action Taken

The Federal Program Office will establish schedule for monitoring and follow up due date of contract to comply with the requirement.

Finding 07-3: SBGP - CFDA 14.228

Reportable Condition: See Condition 07-3

Recommendation

The Federal Program Office should prepare and submit the Program Income Report on or before July 31 of each fiscal year.

Action Taken

The deadline of the report changed this fiscal year. The Federal Office Program are informed of the new date of report for next years.

FINDINGS - FEDERAL AWARD PROGRAM AUDITS, DEPARTMENT OF EDUCATION

Finding 07-4: Even Start - CFDA No. 84.213

Reportable Condition: See Condition 07-4

Recommendation

The Municipality should maintain a separate book accounting for the even start program in order to the revenues and disbursements can be observed and verified.



Action Taken

The Even Start Program will establish a revenue and disbursement register that includes the disbursements made by date, the federal amount received and the reimbursement to the Municipality, in order to make the accountability more verifiable.

Finding 07-5: Even Start - CFDA No. 84.213

Reportable Condition: See Condition 07-5

Recommendation

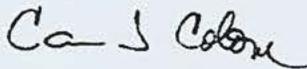
The Municipality should be aware the due date of each report to be submitted to the Agency.

Action Taken

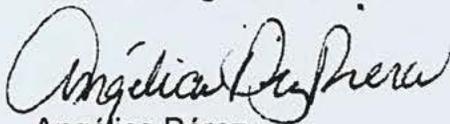
The Even Start Program will establish a due date schedule in order to submit all required reports into the period time establish by the Agency.

If the Cognizant or Oversight Agency for Audit has questions regarding this plan, please call Carmen I. Colom at (787) 871-3636 and/or Angelica Perez at (787) 871-0166.

Cordially,



Carmen I. Colom
Federal Program Director



Angélica Pérez
Even Start Program Director

