

**COMMONWEALTH OF PUERTO RICO  
AUTONOMOUS MUNICIPALITY OF CAGUAS**

**BASIC FINANCIAL STATEMENTS  
AND SUPPLEMENTARY INFORMATION**

**FISCAL YEAR ENDED JUNE 30, 2014**

**[WITH THE ADDITIONAL REPORTS AND INFORMATION REQUIRED BY THE  
GOVERNMENT AUDITING STANDARDS AND OMB CIRCULAR A-133]**



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**AICPA** Governmental  
Audit Quality Center

Member of American Institute of Certified Public Accountants (AICPA)  
Puerto Rico Society of Certified Public Accountants  
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**PART I**  
**FINANCIAL**

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## INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and  
Member of the Municipal Legislature  
Autonomous Municipality of Caguas  
of the Commonwealth of Puerto Rico

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of **Autonomous Municipality of Caguas of the Commonwealth of Puerto Rico (Municipality)**, as of and for the fiscal year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise **Municipality's** basic financial statements as listed in the Table of Contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the **Municipality's** preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that our audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**INDEPENDENT AUDITOR'S REPORT**  
**To the Honorable Mayor and**  
**Member of the Municipal Legislature**  
**Autonomous Municipality of Caguas**  
**of the Commonwealth of Puerto Rico**  
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***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the **Autonomous Municipality of Caguas of the Commonwealth of Puerto Rico**, as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

***Emphasis-of-Matter***

***Newly Adopted Standards***

As discussed in Note 21 to the financial statements, the **Municipality** adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 67, *Financial Reporting for Pension Plans – an amendment of GASB Statement No. 25*, and GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, effective July 1, 2013. Our opinions is not modified with respect to this matter.

***Restatement of Prior Year Financial Statements***

As discussed in Note 20 to the financial statements, the 2013 financial statements have been restated to correct misstatements. Our opinions is not modified with respect to this matter.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 5 through 16, and budgetary comparison information on pages 81 and 82 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



**INDEPENDENT AUDITOR'S REPORT**  
**To the Honorable Mayor and**  
**Member of the Municipal Legislature**  
**Autonomous Municipality of Caguas**  
**of the Commonwealth of Puerto Rico**  
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*Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the **Municipality's** basic financial statements. The accompanying Financial Data Schedules – Section 8 Housing Choice Vouchers Program as required by U.S. Department of Housing and Urban Development, on pages 84 through 87, and the Schedule of Expenditures of Federal Awards, as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organization*, on pages 89 through 94, are presented for purposes of additional analysis and are not required parts of the basic financial statements.

The accompanying Financial Data Schedules – Section 8 Housing Choice Vouchers Program and the Schedule of Expenditures of Federal Awards are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Financial Data Schedules – Section 8 Housing Choice Vouchers Program and the Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the financial statements as a whole.

**Other Reporting Required by Governmental Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 19, 2014 on our consideration of the **Municipality's** internal control over financial reporting on our test of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considered **Municipality's** internal control over financial reporting and compliance.



CPA Diaz-Martinez, PSC  
Certified Public Accountants & Consultants  
License Number 12, expires on December 1, 2016

Caguas, Puerto Rico  
December 19, 2014

Stamp No. E135432 was affixed to  
the original report.



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As management of the Autonomous Municipality of Caguas (hereafter the Municipality), we offer readers of the Municipality's financial statements this narrative overview and analysis of the financial activities of the Municipality for the fiscal year ended June 30, 2014. We encourage readers to read the information presented here in conjunction with the basic financial statements.

### Financial Highlights

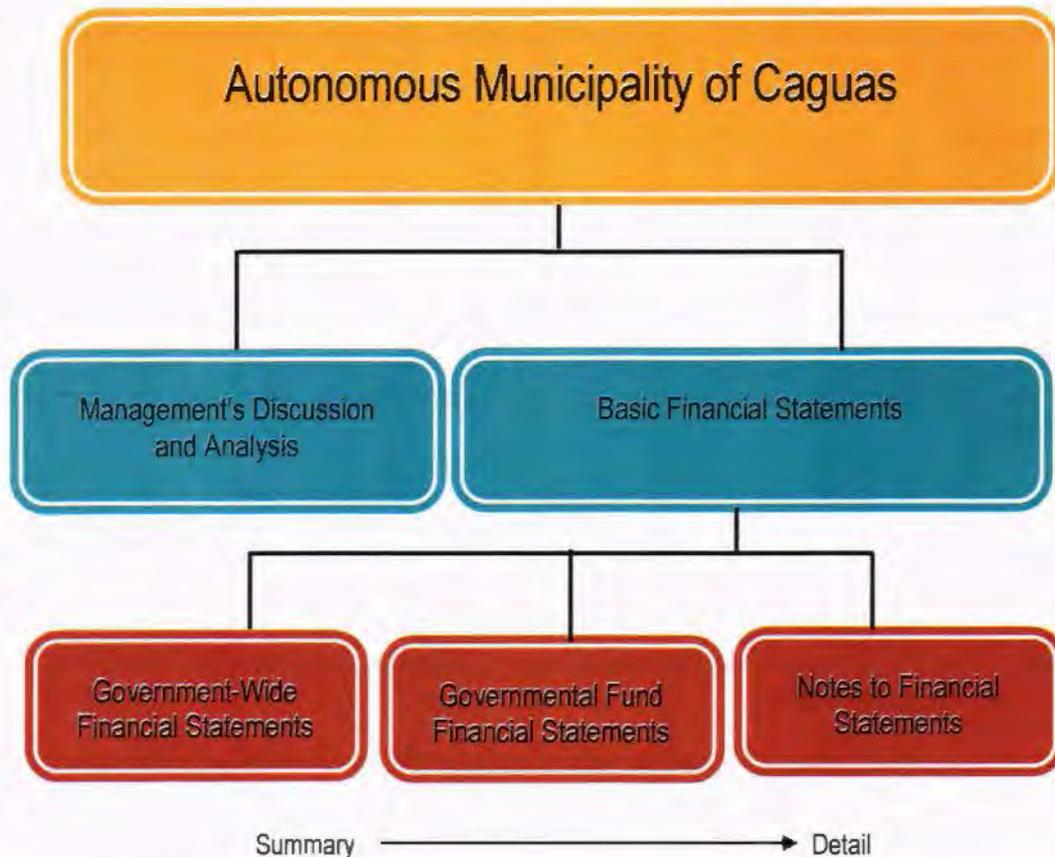
- The net position of the Municipality, governmental exceeded its liabilities at the close of the fiscal year by \$240,971,124.
- The government's total assets, in the Government-Wide Statement of Net Position decreased by \$24,832,866 and government's liabilities decreased by \$14,133,548. These changes resulted in a decrease in total net position of \$10,699,318 (net decrease in net position of \$10,012,824 plus prior period adjustment of \$686,494). Refer to Capital Assets and Debt Administration Section for general information related with the use of funds provided by debt issuance.
- As of the close of the current fiscal year, the Municipality's governmental funds reported combined ending fund balances of \$58,439,973, as restated, after a total and combined net decrease of \$5,631,733.
- The Municipality's total general and special long-term debts net decreased by \$8,185,326 during the current fiscal year. The uses of funds were used for infrastructure development, recreational facilities and acquisition of equipment. Refer to Capital Assets and Debt Administration Section for general information related with the use of funds provided by debt issuance.

This discussion and analysis is intended to serve as an introduction to The Municipality's basic financial statements. The Municipality's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements (see Figure 1). The basic financial statements present two different views of the Municipality through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Municipality.

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Required Components of Annual Financial Report  
Figure 1



### Basic Financial Statements

The first two statements in the basic financial statements are the **Government-Wide Financial Statements**. They provide both short and long-term information about the Municipality's financial status.

The next statements are the **Governmental Fund Financial Statements**. These statements focus on the activities of the individual parts of the Municipality's government. These statements provide more details than the Government-Wide Financial Statements.

The next section of the basic financial statements is the **Notes to Financial Statements**. The notes to financial statements explain in detail some of the data contained in those statements.

### Government-Wide Financial Statements (GWFS)

The GWFS are designed to provide the reader with a broad overview of the Municipality's finances. The GWFS provide short and long-term information about the Municipality's financial status as a whole.

The *Statement of Net Position* presents information on all of the Municipality's assets, plus deferred outflows of resources less liabilities and deferred inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Municipality is improving or deteriorating.

continue



The *Statement of Activities* presents information showing how the Municipality's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave). The *Statement of Activities* is focused on both the gross and net cost of various activities (including governmental, business-type, and component unit, if any). This is intended to summarize and simplify the reader's analysis of the revenues and costs of the Municipality's activities and the degree to which activities are subsidized by general revenues.

The governmental activities include most of the Municipality's basic services such as public safety, culture and recreation and general administration. Property taxes and state and federal grant funds finance most of these activities.

The government-wide financial statements are included from pages 17 through 19 of this report.

### **Governmental Fund Financial Statements (GFFS)**

The GFFS provide a more detailed look at the Municipality's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Municipality, like all other governmental entities in the Commonwealth of Puerto Rico, uses fund accounting to ensure and reflect compliance (or non-compliance) with finance-related legal requirements, such as the General Statutes or the Municipality's budget ordinance.

Governmental funds are used to account for those functions reported as governmental activities in the GWFS. Most of the Municipality's basic services are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash inflows and outflows, and what monies are left at year-end that will be available for spending in the next fiscal year.

Governmental funds are reported using an accounting method called *modified accrual basis of accounting*. This method is also known as a current financial resources focus. As a result, the GFFS give the readers a detailed short-term view that helps them determine if there are more or less financial resources available to finance the Municipality's programs. The relationship between government activities (reported in the *Statement of Net Position* and the *Statement of Activities*) and governmental funds are described in reconciliations that are part of the GFFS.

The Municipality adopts an annual budget for its General Fund, as required by the General Statutes. The Municipality's annual budget is a legally adopted document that incorporates input from the citizens of the Municipality, the management of the Municipality, and the decisions of the Municipal Legislature about which services to provide and how to pay for them. It also authorizes the Municipality to obtain funds from identified sources to finance these current period activities. The budgetary schedule provided for the General Fund demonstrates how well the Municipality complied with the budget ordinance and whether or not the Municipality succeeded in providing the services as planned when the budget was adopted. The budgetary comparison schedule uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. The statement shows four columns: 1) the original budget as adopted by the Municipal Legislature; 2) the final budget as amended by the Municipal Legislature; 3) the actual resources, charges to appropriations, and the final relationship between revenues and appropriations; and 4) the difference or variance between the final budget and the actual resources and charges.

The governmental funds financial statements are included from pages 20 through 24 of this report.

**Notes to Financial Statements** – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.



**Government-Wide Financial Analysis**

As noted earlier, net position may serve over time as one useful indicator of a government's financial condition. The total assets of the Municipality exceeded its liabilities and deferred inflows by \$240,971,124 as of June 30, 2014. The Municipality's net position decreased by \$10,699,318 (net decrease in net position of \$10,012,824 plus prior period adjustment of \$686,494) for the fiscal year ended June 30, 2014.

One of the largest portions of the net position, \$277,361,570, reflects the Municipality's investment in capital assets (e.g. land, buildings, infrastructure, and equipment); less any related debt still outstanding that was issued to acquire or contract those assets. The Municipality uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Municipality's investment in its capital assets is reported net of the outstanding related debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities. An additional portion of the Municipality's net position (\$36,645,371) represents resources that are subject to external restrictions on how they may be used. The remaining balance is unrestricted (deficit).

**The Municipality's Net Position  
Figure 2**

	<b>Governmental Activities</b>	
	<b>2014</b>	<b>2013</b>
Current and Other Assets	\$ 108,484,527	\$ 127,947,853
Capital Assets	449,233,047	453,849,156
Loan Receivable, Net	730,383	1,483,814
Total Assets	<u>558,447,957</u>	<u>583,280,823</u>
Current Liabilities	49,501,603	53,146,606
Other Liabilities	267,975,230	278,463,775
Total Liabilities	<u>317,476,833</u>	<u>331,610,381</u>
Net Position:		
Net Invested of Capital Assets	277,361,570	270,985,585
Restricted	36,645,371	48,053,931
Unrestricted (Deficit)	<u>(73,035,817)</u>	<u>(67,369,074)</u>
Total Net Position	<u>\$ 240,971,124</u>	<u>\$ 251,670,442</u>



The Municipality's Changes in Net Position  
Figure 3

	Governmental Activities	
	2014	2013
Revenues		
Program Revenues:		
Charges for Services	\$ 1,328,635	\$ 1,250,591
Operating Grants and Contributions	27,371,911	29,639,476
Capital Grants and Contributions	2,022,386	3,037,004
General Revenues		
Property Taxes	51,678,096	53,565,168
Volume of Business Taxes	24,735,251	25,805,434
Sales and Usage Taxes	20,580,433	20,604,386
Intergovernmental	13,866,470	16,649,898
Construction Excise Taxes	2,991,732	3,107,824
Interest and Investment Income	981,420	816,993
Other	2,147,933	2,058,660
Total Revenues	<u>147,704,267</u>	<u>156,535,434</u>
Expenses		
General Government	40,288,996	44,008,882
Public Safety	9,804,511	11,094,742
Public Works	22,565,224	28,739,562
Cultural and Recreation	10,120,801	11,963,260
Health and Welfare	11,994,232	12,994,565
Economic Development	8,199,012	9,482,715
Housing	11,030,562	11,799,459
Sanitation and Environmental	15,347,716	16,019,816
Education	17,028,422	18,542,112
Interest	10,636,609	11,681,762
Total Expenses	<u>157,016,085</u>	<u>176,326,875</u>
Excess (deficiency) before special items	<u>(9,311,818)</u>	<u>(19,791,441)</u>
Special Items:		
Contributions to Nonprofit Entity	(767,917)	-
Donated Capital Assets	66,911	-
Net Change in Net Position	<u>(10,012,824)</u>	<u>(19,791,441)</u>
Net Position, Beginning of Year, as Restated	<u>250,983,948</u>	<u>270,775,389</u>
Net Position, Ending	<u>\$ 240,971,124</u>	<u>\$ 250,983,948</u>

continue



**Governmental Activities** – Governmental activities decreased the Municipality's net position by \$10,699,318 (net decrease in net position of \$10,012,824 plus prior period adjustment \$686,494) thereby accounting for almost the total reduction in the net position of the Municipality. Key elements of this decrease are as follows:

Revenues:

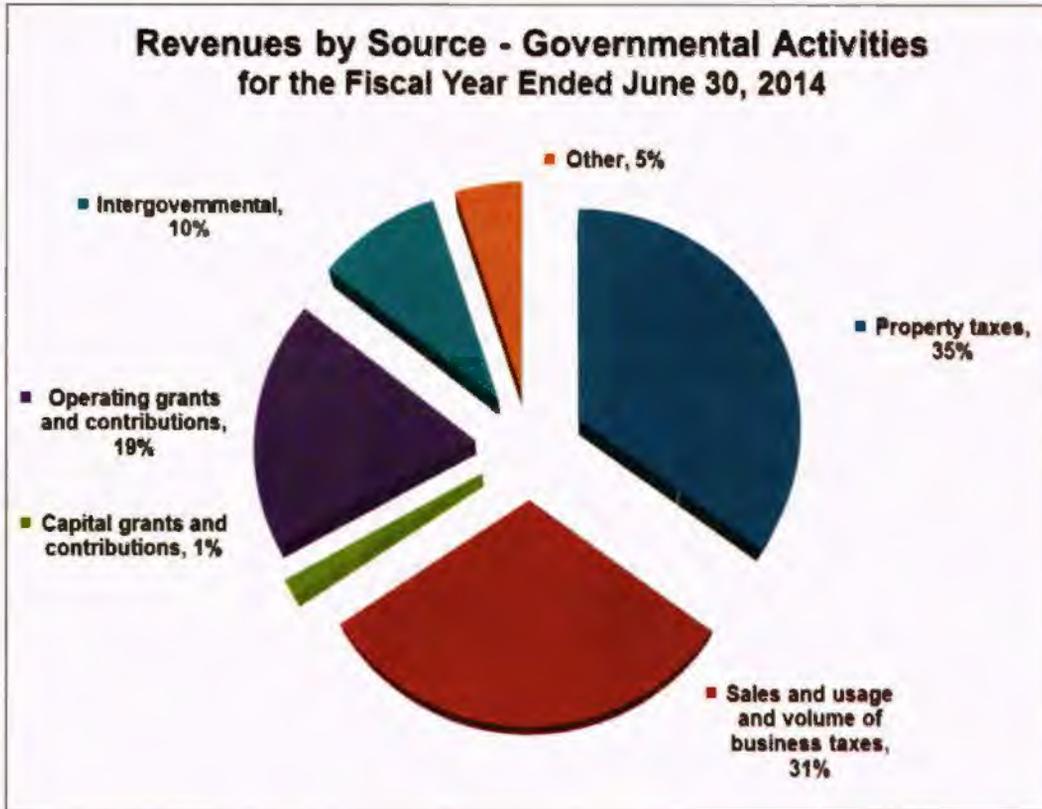
- Total overall revenues had a net decreased by 5.60 % over prior year. The following categories had the mayor changes from prior year:
  - Operating grants and contributions decreased 7.65% – mainly by the aggregated grants reductions of federal grants.
  - Capital grants and contributions, 33.41% – mainly by the reduction of \$1,258,111 in the grant for the urban mass train development.
  - Property taxes 3.52% – mostly as a result of real estate taxes revenue decreased of \$1,887,072.
  - Intergovernmental 16.72% – decreased by \$2,783,428, mainly on the contribution in lieu of tax from the Puerto Rico's Power Authority.

Expenses:

Total overall expenses had a net decrease by 10.52 % over prior year.

- Public works decreased by 21.48 % or \$6,174,338, mainly on depreciation (a decrease of approximately \$1.7 millions), and that prior year, works on maintenance of streets were made.
- Culture and recreation decreased by 15.40 % or \$1,842,459, mainly on depreciation expense.
- Economic Development decreased by 13.54% or \$1,283,703, mainly on payroll, depreciation, and building maintenance.
- General Government decreased by 8.45% or \$3,719,886, mainly due to the implementation of prior year's incentivized retirement program.

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#### Financial Analysis of the Municipality's Funds

As noted earlier, the Municipality uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds** – The focus of the Municipality's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the Municipality's financing requirements. Specifically, unassigned fund balance can be a useful measure of a government's net resources available for spending at the end of the fiscal year.

At June 30, 2014, the governmental funds of the Municipality reported a combined fund balance of \$58,439,973 as restated. This amount represents a decrease of \$5,631,733 or 8.79% over last year. Following is a summary of the most relevant funds' change when compared to prior year:

**General Fund** – The general fund revenues decreased by \$1.74 million and the expenditures decreased by \$11.73 million. Debt issuance produced additional net decrease in financial resources of \$13.3 and an increase in transfers out of \$1 million for a negative net change of \$1 million, approximately.

**Capital Projects Fund** – Revenues from capital projects fund increased by \$1.31 million and expenditures increased by \$1.47 million, as long as most of the constructions in process were completed during the year. The fund balance increased as a result of funds transferred from debt service of \$4.73 million, for a net change of expenditures over revenues of \$4.31 million.

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Debt Service Fund – Revenue from debt service fund increased by \$4.58 million, as a result of prior year collections from the property tax amnesty act of 2011, while the fund's expenditures decreased \$1.53 and funds transferred to capital project fund for \$4.7 million for net change \$347 thousand.

Health and Human Services fund - Started this year as a major fund for financial statement presentation, the revenues decreased by \$1.36 million and the expenditures decreased by \$1.33 million for a net change in fund balance of \$47.5 thousand.

Other Governmental Funds – Revenues decreased by \$11.98 million, mainly, for the presentation of Health and Human Services fund as major fund as per above. And also the expenditures decreased by \$13.67 million for the above presentation on Health and Human Services Fund. The other non-major funds, revenues increased by \$768 thousand on other federal funds and expenditures decreased by \$171 thousand, resulted on a net change of \$462 thousand.

**General Fund Budgetary Highlights:** During the fiscal year 2014, the Municipality's budget was changed, according to the latest results and ordinances and resolutions approved by the Mayor and the Municipal Legislature. Generally, budget amendments fall into one of three categories: 1) amendments made to adjust the estimates that are used to prepare the original budget ordinance once exact information is available; 2) amendments made to recognize new funding amounts from external sources, such as Federal and State grants and from appropriation from prior year fund balance; and 3) increases in appropriations as a result of cash surplus from prior period to supplement capital projects funding and general government activities.

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	Original	Transfers	Final
<b>Resources:</b>			
Property Taxes	\$ 33,908,849	\$ -	\$ 33,908,849
Volume of Business Taxes	25,200,000	-	25,200,000
Sales and Usage Taxes	16,740,000	-	16,740,000
Construction Excise Taxes	9,838,600	-	9,838,600
Intergovernmental	14,486,266	-	14,486,266
Interest and Investment Income	1,100,000	-	1,100,000
Rent and Other Resources	4,126,875	3,120,083	7,246,958
Fines and Penalties	320,000	-	320,000
Amounts Available for Appropriation	<u>105,720,590</u>	<u>3,120,083</u>	<u>108,840,673</u>
<b>Expenditures Charged to Appropriations:</b>			
General Government	39,775,545	3,153,208	42,928,753
Public Safety	10,747,469	(723,542)	10,023,927
Public Works	14,871,588	2,176,731	17,048,319
Culture and Recreation	5,575,809	(153,472)	5,422,337
Health and Welfare	12,053,461	(237,379)	11,816,082
Economic and Social Development	6,266,018	(331,764)	5,934,254
Housing	1,030,894	(49,997)	980,897
Sanitation and Environmental	12,727,688	(353,663)	12,374,025
Education	2,672,118	(360,039)	2,312,079
Total Charges to Appropriations	<u>105,720,590</u>	<u>3,120,083</u>	<u>108,840,673</u>
<b>Excess of Resources Over Appropriations</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The following were most significant budgetary transactions:

- The original General Fund appropriation for fiscal year 2014 was \$105,720,590 which is less than the prior year appropriations by \$3,059,563 and which was later increased by \$3,120,083.
- Actual budgetary transactions generated an excess of resources over appropriations of \$1,263,794 due to the following:
  - Actual revenues were less than budgeted amounts by (\$4,901,819). This result was, mainly, as a combination of a decrease in construction excise taxes (\$6,871,024), volume of business taxes (\$477,643) and intergovernmental and interest revenues for (\$520,009); and an increase in property taxes, sales and usage taxes, fines, rent and other revenues for \$2,966,857.
  - Actual appropriations resulted in an economy of \$3,638,025 which is mostly related with a decrease in all programmatic functions.

continue



**Capital Asset and Debt Administration**

**Capital assets** – The Municipality’s capital assets for its governmental activities as of June 30, 2013, total \$449,233,047 (net of accumulated depreciation). The depreciation expense for the fiscal year was \$18.3 million and additions to infrastructure and other capital assets were \$14.9 million. Retirements of capital assets, mainly computer software, during year were \$281,367. These assets include buildings, roads and bridges, land, machinery and equipment, park and recreations facilities, and vehicles.

**The Municipality's Capital Assets  
(Net of Depreciation)  
Figure 5**

	<b>Total</b>	
	<b>2014</b>	<b>2013</b>
<u>Capital Assets Not Being Depreciated</u>		
Land and Improvements	\$ 95,176,316	\$ 89,261,640
Construction in Progress	3,566,329	5,857,656
Works of Art	2,217,567	2,217,567
Total Not Being Depreciated	<u>100,960,212</u>	<u>97,336,863</u>
<u>Capital Assets Net of Depreciation</u>		
Facilities and Improvements	61,382,578	69,424,972
Buildings and Improvements	73,906,344	67,419,327
Infrastructure	204,506,356	212,223,395
Equipment and Vehicles	8,477,557	7,444,599
Total Net of Depreciation	<u>348,272,835</u>	<u>356,512,293</u>
 Total Capital Assets Net of Depreciation	 <u>\$ 449,233,047</u>	 <u>\$ 453,849,156</u>

Additional information on the Municipality’s capital assets can be found on Note 12 of the Basic Financial Statements.

Major additions to constructions in progress (disbursements of more than \$100,000) as of June 30, 2014 are as follows:

<b>Project</b>	<b>Amount</b>
Construction of "Recreo Deportivo del Sureste"	\$ 1,384,264
Construction of "Hacienda Ramonita y Los Cubanos"	104,660
	<u>\$ 1,488,924</u>

continue



**Long-Term Debts** – As of June 30, 2014, The Municipality had total bonded debt outstanding of \$272,333,937 all of which is debt backed by the full faith and credit of the Municipality.

**The Municipality's Outstanding Debts**  
**Long-Term Debts**  
**Figure 6**

	<b>Governmental Activities</b>	
	<b>2014</b>	<b>2013</b>
General Obligation Bonds	\$ 190,044,936	\$ 183,991,263
Special Obligation Bonds	78,889,000	92,728,000
Federal Loan	<u>3,400,000</u>	<u>3,800,000</u>
Total	<u>\$ 272,333,936</u>	<u>\$ 280,519,263</u>

The Municipality's total debt net decreased by \$8,185,326 (2.9%) during the fiscal year 2014, primarily due to \$7.4 million issued in special loans and bonds for operational purposes, payments of \$15.6 million and a current refunding of \$27.6 million.

Additional information on the Municipality's long-term debts can be found on Note 14 of the Basic Financial Statements.

The Commonwealth of Puerto Rico limits the amount of general obligation debt that a municipal government can issue to 10 percent of the total assessed value of taxable property located within the municipality's jurisdiction. On March 2009, the Government of Puerto Rico enacted the Special Act, Declaring a State of Fiscal Emergency and Establishing an Integrated Fiscal Stabilizing Plan to Save the Credit of Puerto Rico (Public Law 7). Among other things, this Act introduced a new way to view the Real Property valuation (see Note 13 of the accompanying financial statements).

Also, the Municipality has a sales tax redemption fund, composed of .2% of the .5% of the municipal sales tax rate portion of 1.5%, to support the debt service fund capacity. This fund, in addition to other variables, is used to calculate the Municipality's borrowing capacity, along with the property tax redemption fund, within a specific timeframe.

### Summary of Local Economy

The Municipality of Caguas was founded in 1775. Caguas has the fifth largest population of Puerto Rico with boundaries that encompass an area of approximately 59.07 square miles, and according to the 2010 Puerto Rico Community Survey the population of Caguas was 142,893. It was estimated by the US Census that the population of Puerto Rico had an overall decrease of over 19,000 citizens during the last 15 months ended on July 2012. Notwithstanding, it was also estimated that from the largest municipalities, Caguas had the lowest decrease of 1.7%. The Municipality's jurisdiction is bounded on the North by the Municipalities of San Juan and Trujillo Alto, on the South by the Municipalities of Cayey and San Lorenzo, on the East, by the Municipalities of Gurabo and San Lorenzo, and on the West by the Municipalities of Aguas Buenas and Cidra.

The largest employers in Caguas are the State and the Municipal governments, Avon Enterprises, Wal-Mart, Sam's Club and Amigo Supermarket retail chains, Kmart Corp., Costco, AT&T, Walgreens, Home Depot, and Mylan Pharmaceuticals.

continue



The Municipality's economy has an industry composition somewhat similar to the rest of the island's largest Municipalities. In the 1960's textile manufacturing and agriculture made up the largest amount of the local economy, but by the mid-seventies the manufacturing share of employment had declined to a lower percentage.

### **Major Industries and Services (including government)**

**Government Services:** The governmental service is the largest source of employment in the Municipality, accounting for the largest quantity of employment. The Municipal government sector remains stable in relation to the past year. Government sector includes a diversity of employment areas such as education, electric power service, water supply, police, public works, culture and recreation, health, legal service, and others.

**Health Services:** As a major regional medical center, the medical services industry is one of the largest employers in the area. It includes the privately owned hospitals, HIMA-San Pablo and Hospital Menonita, formerly San Juan Bautista. These facilities provide primary, secondary and tertiary health services to the residents of Caguas and adjacent small towns, and are responsible for establishing and developing strategies and programs designed to promote health, prevent diseases and early detection and diagnosis of health problems. They promote adequate health treatment and rehabilitation services as well.

Caguas is included in the Commonwealth's Health Reform program. The Commonwealth's Health Reform program consists of comprehensive health insurance coverage for qualifying low-income residents of Puerto Rico through a managed care system. Under the Health Reform program, the Government of Puerto Rico selects, through a bidding system, one private health insurance company in each of several designated regions of Puerto Rico and pays such insurance company the insurance premiums for each eligible beneficiary within such region. The Municipality pays \$7.8 million to the Puerto Rico's Health Administration, as required by law, to cover part of the insurance premium paid by the Government of Puerto Rico for its citizens. Caguas participates in this program not only as a health provider, through its facilities, but also as an Independent Provider Association (IPA) sharing with insurers the health insurance risk.

**Education:** The Interamerican University of Puerto Rico (IU) established a new facility in Caguas that started its operations in January 2013. Other technical-university colleges eagerly compete to attract more students to their classrooms. The tendency of students coming to Caguas represents a new governmental challenges and socio-economic opportunities.

**Trade (retail and wholesale):** The trade sector is the strongest growing sector in the area. Many major national chains such as Wal-Mart, Costco, Walgreen's, Home Depot, and Office Depot have expanded into the area, helping maintain relatively stable levels of consumer spending.

### **Economic and Budget Highlights for the Fiscal Year Ending June 30, 2015**

**Governmental Activities:** The consolidated budget for fiscal year 2014-2015 will be \$159 million, representing a decrease of \$3 million when compared with fiscal year ended June 30, 2014. Property taxes (benefiting from residential and industrial developments), city tax, and revenues from permits and fees are expected to remain the same as prior year projections (without considering any inter-fund transfer).

### **Requests for Information**

This report is designed to provide an overview of the Municipality's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to: Autonomous Municipality of Caguas, Office of the Mayor, P.O. Box 907, Caguas, Puerto Rico, 00726-0907, or <http://www.caguas.gov.pr>.



**GOVERNMENTAL  
ACTIVITIES**

**ASSETS:**

Current Assets:

Cash and Investments	\$ 39,390,008
Cash with Fiscal Agent	48,261,675
Amount to be Received	5,930,000
Receivables (Net):	
Sales and Usage Taxes	1,480,705
Volume of Business Taxes	370,820
Due from Governmental Units	1,622,650
Federal Grants	11,425,486
Other	3,183
Total Current Assets	<u>108,484,527</u>

Non-Current Assets:

Loans Receivables, Net	730,383
Land, Improvement and Construction in Progress	100,960,212
Other Capital Assets (Net of Accumulated Depreciation)	<u>348,272,835</u>
Total Non-Current Assets	<u>449,963,430</u>

**TOTAL ASSETS**

**558,447,957**

**LIABILITIES:**

Current Liabilities:

Accounts Payable	7,344,803
Accrued Expense	1,061,348
Accrued Interest	3,671,663
Bonds Payable	15,287,414
Advance Deposits	988,479
Unearned Revenues - Volume of Business Taxes	17,118,870
Unearned Revenues - Other	35,749
Accrued Compensated Absences	3,940,528
Legal Claims	7,000
Due to Governmental Entities	<u>45,749</u>
Total Current Liabilities	<u>49,501,603</u>

Non-Current Liabilities:

Bonds Payable	257,046,522
Accrued Compensated Absences	8,727,142
Legal Claims	272,000
Due to Governmental Entities	<u>1,929,566</u>
Total Non-Current Liabilities	<u>267,975,230</u>

**TOTAL LIABILITIES**

**317,476,833**

continue



	<u>GOVERNMENTAL ACTIVITIES</u>
<b>NET POSITION:</b>	
Net Investment in Capital Assets	\$ 277,361,570
Restricted for:	
Capital Projects	6,378,879
Debt Service	17,138,510
Other Purposes	13,127,982
Unrestricted (Deficit)	<u>(73,035,817)</u>
<b>TOTAL NET POSITION</b>	<b><u>\$ 240,971,124</u></b>



COMMONWEALTH OF PUERTO RICO  
AUTONOMOUS MUNICIPALITY OF CAGUAS

STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges For Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Governmental Activities:</b>					
General Government	\$ 40,288,996	\$ -	\$ 18,400	\$ -	\$ (40,270,596)
Public Safety	9,804,511	851,906	349,323	290,787	(8,312,495)
Public Works	22,565,224	-	251,110	1,731,599	(20,582,515)
Culture and Recreation	10,120,801	-	18,000	-	(10,102,801)
Health and Welfare	11,994,232	-	1,148,193	-	(10,846,039)
Economic and Social Development	8,199,012	368,948	2,483,712	-	(5,346,352)
Housing	11,030,562	250	9,037,516	-	(1,992,796)
Sanitation and Environmental	15,347,716	107,531	11,520	-	(15,228,665)
Education	17,028,422	-	14,054,137	-	(2,974,285)
Unallocated Interest	10,636,609	-	-	-	(10,636,609)
<b>Total Governmental Activities</b>	<b>\$ 157,016,085</b>	<b>\$ 1,328,635</b>	<b>\$ 27,371,911</b>	<b>\$ 2,022,386</b>	<b>(126,293,153)</b>
<b>General Revenues:</b>					
Taxes					
Property Taxes levied for General Purposes					35,492,551
Property Taxes levied for Debt Service					16,185,545
Volume of Business Taxes					24,735,251
Sales and Usage Taxes					20,580,433
Construction Excise Taxes					2,991,732
Intergovernmental					13,866,470
Interest					981,420
Other General Revenues					2,147,933
<b>Total General Revenues</b>					<b>116,981,335</b>
<b>Special Items:</b>					
Contributions to Nonprofit Entity					(767,917)
Donated Capital Assets					66,911
<b>Total General Revenues and Special Items</b>					<b>116,280,329</b>
<b>CHANGES IN NET POSITION</b>					
<b>(10,012,824)</b>					
<b>NET POSITION – BEGINNING OF YEAR, AS PREVIOUSLY REPORTED</b>					
					251,670,442
Restatement					(686,494)
Net Position – Beginning of Year As Restated					250,983,948
<b>NET POSITION – ENDING OF YEAR</b>					<b>\$ 240,971,124</b>

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COMMONWEALTH OF PUERTO RICO  
AUTONOMOUS MUNICIPALITY OF CAGUAS

BALANCE SHEET – GOVERNMENTAL FUNDS  
JUNE 30, 2014

	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	HEALTH AND HUMAN SERVICES FUND	OTHER NON MAJOR FUNDS	TOTAL GOVERNMENTAL FUNDS
<b>ASSETS:</b>						
Cash and Cash Equivalents	\$ 23,847,557	\$ 11,591,334	\$ -	\$ 264,875	\$ 3,746,242	\$ 39,390,008
Cash with Fiscal Agent	20,789	15,752,236	31,909,265	-	579,323	48,261,673
Amount to be Received	5,930,000	-	-	-	-	5,930,000
Receivables						
Sales and Usage Taxes	1,480,705	-	-	-	-	1,480,705
Volume of Business Taxes	370,820	-	-	-	-	370,820
Due from Governmental Units	1,241,573	-	314,922	-	66,155	1,622,650
Federal Grants	-	1,514,824	-	2,861,728	3,048,904	11,425,486
Due from Other Funds	9,709,400	-	-	-	-	9,709,400
Loans Receivable	-	-	-	-	730,383	730,383
Other	3,183	-	-	-	-	3,183
<b>Total Assets</b>	<b>\$ 42,604,027</b>	<b>\$ 28,858,456</b>	<b>\$ 32,224,187</b>	<b>\$ 7,068,603</b>	<b>\$ 8,171,037</b>	<b>\$ 118,924,310</b>
<b>LIABILITIES:</b>						
Account Payable	\$ 5,575,836	\$ 1,281,372	\$ -	\$ 137,023	\$ 350,568	\$ 7,344,803
Bond Payable	-	-	11,414,014	-	-	11,414,014
Interest on Bonds Payable	-	-	3,671,663	-	-	3,671,663
Due to Other Funds	-	6,140,635	-	637,329	2,931,436	9,709,400
Advance Deposits	968,479	-	-	-	-	968,479
Unearned Revenues						
Volume of Business Taxes	17,118,870	-	-	-	-	17,118,870
Other	-	-	-	-	35,749	35,749
<b>Total Liabilities</b>	<b>23,603,188</b>	<b>7,422,007</b>	<b>15,085,677</b>	<b>774,352</b>	<b>3,317,754</b>	<b>50,282,978</b>
<b>DEFERRED INFLOWS OF RESOURCES:</b>						
Unavailable Revenues						
Commonwealth of Puerto Rico	1,241,573	-	40,277	-	-	1,281,850
Federal Grants	-	1,294,093	-	6,197,101	1,428,315	8,919,509
<b>Total Deferred Inflows of Resources</b>	<b>1,241,573</b>	<b>1,294,093</b>	<b>40,277</b>	<b>6,197,101</b>	<b>1,428,315</b>	<b>10,201,359</b>
<b>FUND BALANCES:</b>						
Restricted	2,064,020	17,789,747	17,056,233	95,150	3,296,775	40,342,925
Committed	6,436,469	-	-	-	539,669	6,976,168
Assigned	2,715,456	2,791,336	-	-	-	5,506,792
Unassigned (Deficit)	6,463,281	(428,426)	-	-	(410,506)	5,624,349
<b>Total Fund Balances</b>	<b>17,679,226</b>	<b>20,142,356</b>	<b>17,056,233</b>	<b>95,150</b>	<b>3,424,968</b>	<b>58,438,973</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b>\$ 42,604,027</b>	<b>\$ 28,858,456</b>	<b>\$ 32,224,187</b>	<b>\$ 7,068,603</b>	<b>\$ 8,171,037</b>	<b>\$ 118,924,310</b>

The accompanying *Notes to Financial Statements* are an integral part of this statement.



<b>Total Fund Balances – Government Funds (Page 22)</b>		<b>\$ 58,439,973</b>
Amount reported for Governmental Activities in the Statement of Net Position (Page 20)		
are different because:		
Capital Assets used in governmental activities are not financial resources and therefore are not reported in the funds. In the current period, these amounts are:		
Non Depreciable Capital Assets	\$ 100,960,212	
Depreciable Capital Assets	691,684,612	
Accumulated Depreciation	<u>(343,411,777)</u>	
Total Capital Assets		449,233,047
Some of the Municipality's revenues will be collected after year-end but are not available soon enough to pay for the current period's expenditures and therefore are unavailable in the funds:		
Federal Grants	8,919,509	
MRCC - Property Taxes Liquidation	788,888	
Christmas Bonus	<u>492,962</u>	
Total Unavailable Revenues		10,201,359
Some liabilities are not due and payable in the current period and therefore are not reported in the funds. Those liabilities consist of:		
General and Special Obligation Bonds	(260,919,922)	
Compensated Absences	(12,667,670)	
MRCC - Property Taxes Liquidation	(464,407)	
Claims and Judgments	(279,000)	
Christmas Bonus	(1,061,348)	
Law No. 42	<u>(1,510,908)</u>	
Total Non-Current Liabilities		<u>(276,903,255)</u>
<b>Total Net Position of Governmental Activities (Page 20)</b>		<b><u>\$ 240,971,124</u></b>



COMMONWEALTH OF PUERTO RICO  
AUTONOMOUS MUNICIPALITY OF CAGUAS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES – GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	HEALTH AND HUMAN SERVICES FUND	OTHER NON MAJOR FUNDS	TOTAL GOVERNMENTAL FUNDS
<b>REVENUES:</b>						
Property Taxes	\$ 34,743,940	\$ -	\$ 20,750,716	\$ -	\$ -	\$ 55,504,656
Volume of Business Taxes	24,735,251	-	-	-	-	24,735,251
Sales and Usage Taxes	17,585,620	-	2,994,813	-	-	20,580,433
Construction Excise Taxes	2,991,732	-	-	-	-	2,991,732
Federal Grants	320,070	5,505,105	-	11,214,551	12,413,730	29,453,456
Fines and Penalties	851,908	-	-	-	-	851,908
Intergovernmental	15,405,789	* 236,900	-	-	356,727	16,999,416
Interest	928,437	26,815	9,729	311	16,494	981,786
Rent and Other Services	856,223	-	-	-	96,774	912,997
Solid Waste Disposal	107,531	-	-	-	-	107,531
Other General Revenues	1,576,712	-	-	-	271,682	1,848,394
<b>Total Revenues</b>	<b>100,103,211</b>	<b>6,767,920</b>	<b>23,765,258</b>	<b>11,214,862</b>	<b>13,115,407</b>	<b>154,966,858</b>
<b>EXPENDITURES:</b>						
<b>Current</b>						
General Government	36,701,234	791,048	-	-	94,643	37,586,925
Public Safety	9,483,831	-	-	-	472,237	9,956,068
Public Works	* 11,120,917	* 398,344	-	-	1,056,311	13,614,572
Culture and Recreation	5,535,141	-	-	-	-	5,535,141
Health and Welfare	* 1,223,039	151,424	-	248,952	233,722	11,857,131
Education	3,346,101	93,496	-	10,902,464	1,755,580	16,097,641
Sanitation and Environmental	15,471,149	189,023	-	-	32,548	15,692,720
Economic and Social Development	6,296,415	340,840	-	-	53,805	6,690,960
Housing	918,851	73,251	-	-	9,892,251	10,884,353
Capital Outlay	2,307,143	* 2,143,367	-	110,980	290,792	14,852,612
<b>Debt Service</b>						
Principal	42,790	400,000	14,689,014	-	-	15,131,804
Interest and Other Charges	95,483	95,020	10,446,106	-	-	10,636,609
<b>Total Expenditures</b>	<b>102,542,694</b>	<b>15,675,543</b>	<b>25,135,120</b>	<b>11,262,398</b>	<b>13,920,689</b>	<b>168,536,444</b>
<b>EXCESS OF REVENUES OVER (UNDER)</b>						
<b>EXPENDITURES</b>	<b>(2,439,483)</b>	<b>(8,907,623)</b>	<b>(1,369,862)</b>	<b>(47,534)</b>	<b>(805,282)</b>	<b>(13,569,784)</b>

continue



COMMONWEALTH OF PUERTO RICO  
AUTONOMOUS MUNICIPALITY OF CAGUAS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES – GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	HEALTH AND HUMAN SERVICES FUND	OTHER NON MAJOR FUNDS	TOTAL GOVERNMENTAL FUNDS
<b>OTHER FINANCING SOURCES (USES):</b>						
Debt Issuances	\$ 7,415,000	\$ -	\$ -	\$ -	\$ -	\$ 7,415,000
Refunding Bond Issuances	-	-	27,669,088	-	-	27,669,088
Payment to Refunded Bond	-	-	(27,470,000)	-	-	(27,470,000)
Payment to Refunded Bond Escrow Agent	-	-	(199,088)	-	-	(199,088)
Transfers – In	141,895	4,736,887	5,460,086	-	596,440	10,935,308
Transfers – Out	(6,136,526)	(138,434)	(4,436,887)	-	(253,461)	(10,935,306)
<b>Total Other Financing Sources (Uses)</b>	<b>1,450,369</b>	<b>4,598,453</b>	<b>1,023,199</b>	<b>-</b>	<b>342,979</b>	<b>7,415,000</b>
<b>Net Change in Fund Balances</b>	<b>(589,114)</b>	<b>(4,309,170)</b>	<b>(346,663)</b>	<b>(47,534)</b>	<b>(462,303)</b>	<b>(8,154,784)</b>
Fund Balances – Beginning						
As Previously Reported	18,338,161	24,451,526	17,444,896	142,684	3,694,439	64,071,706
Restatement	330,219	-	-	-	192,632	523,051
Fund Balances – Beginning as Restated	18,668,380	24,451,526	17,444,896	142,684	3,887,271	64,594,757
<b>FUND BALANCES – ENDING</b>	<b>\$ 17,679,266</b>	<b>\$ 20,142,356</b>	<b>\$ 17,098,233</b>	<b>\$ 95,150</b>	<b>\$ 3,424,968</b>	<b>\$ 58,439,973</b>

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Caguas*

The accompanying Notes to Financial Statements are an integral part of this statement.



**Net Change in Fund Balances – Government Funds (Page 23) \$ (6,154,784)**

Amount reported for Governmental Activities in the Statement of Activities (Page 19)  
are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of  
Activities the cost of those assets is allocated over their estimated useful lives and reported  
as depreciation expense. In the current period, these amounts are:

Capital Outlays	\$ 14,852,612	
Depreciation Expense	<u>(18,311,084)</u>	
Excess of Capital Outlays over Depreciation Expense		(3,458,472)

Revenues in the Statement of Activities that do not provide current financial resources are  
reported as revenues in the funds and vice versa:

Federal Grants	(3,106,735)	
CRIM - Property Taxes Liquidation	(4,098,619)	
Christmas Bonus	<u>(57,038)</u>	
Total of Revenues		(7,262,392)

Governmental Funds only report the proceeds received in the disposal of assets. In the  
Statement of Activities, a gain or loss is reported for each disposal. Thus, the change  
in net position differs from the change in fund balance by the cost of the disposed asset. (15,003)

Some special items reported in the Statement of Activities do not provide or require the use of  
current financial resources and therefore are not reported in the governmental funds. These  
activities consist of:

Contribution to Nonprofit Entity	(767,917)	
Donated Capital from the Commonwealth of Puerto Rico	<u>66,911</u>	(701,006)

Bonds proceeds provide current financial resources to governmental funds, but issuing debt  
increase Noncurrent Liabilities in the Statement of Net Position. In the current period,  
proceeds received was (7,514,088)

Repayment of long-term principal is expenditure in the governmental funds, but issuing debt  
reduced Noncurrent Liabilities in the Statement of Net Position. In the current period  
repayments were 15,089,014

Some expenses reported in the Statement of Activities do not require the use of current  
financial resources and therefore are not reported as expenditures in governmental funds.

These activities consist of:

Decrease in MRCC Debt	42,790	
Decrease in Legal Claims	217,000	
Decrease in Christmas Bonus	38,630	
Increase in MRCC Property Taxes Liquidation	(464,407)	
Decrease in Compensated Absence	<u>269,894</u>	
Total Additional Expenses		<u>103,907</u>

**Change in Net Position of Governmental Activities (Page 19) \$ (10,012,824)**

The accompanying Notes to Financial Statements are an integral part of this statement

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## 1. FINANCIAL REPORTING ENTITY

The accompanying financial statements present information on the financial activities of the Autonomous Municipality of Caguas of the Commonwealth of Puerto Rico (Municipality) over which the Mayor and the Municipal Legislature have direct or indirect governing and fiscal control. The accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP).

### A. Organization

The Municipality was founded in 1775, and operates as a governmental unit of the Commonwealth of Puerto Rico under the Law No. 81 of August 30, 1991, known as the "Autonomous Municipalities Laws of the Commonwealth of Puerto Rico". The governmental system of the Municipality is composed of the executive and legislative bodies. It is governed by a Mayor and a 16 member Municipal Legislature elected for a four-year term.

The Municipality provides services such as: health, public works, sanitation, aids and services to low-income and elderly citizens, public safety, housing and urban development, culture and recreation, planning, zoning and other general and administrative services. As a government entity, the Municipality is exempt from both federal and state taxes.

### B. Reporting Entity

A reporting entity is comprised of (1) the primary government, (2) component unit organizations for which the primary government is financial accountable, and (3) other organizations for which the nature and significance of their relationship with the primary government is such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete, and they are financially accountable to the primary government. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Municipality and for which the Municipality is financial accountable.

The accompanying basic financial statements include all departments and organizations units whose funds are under the custody and control of the Municipality. In evaluating the Municipality as a reporting entity, management has addressed all the potential component units. GASB Accounting Standards Codification Section 2600, *Reporting Entity and Component Unit Presentation and Disclosure*, require the inclusion of organizations that raise and hold funds for the direct benefit of the primary government.

GASB Accounting Standards Codification Section 2100, *Defining the Financial Reporting Entity*, describes the criteria for determining which organizations, functions, and activities should be considered part of the Municipality for financial reporting purposes. The primary criteria include appointing a voting majority of an organization's governing body, and the Municipality's ability to impose its will on that organization or the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the Municipality. A second criteria used in evaluating potential component units is if the nature and significance of the relationship between the organization and a primary government are such that to exclude the organization from the financial reporting entity would render the financial statements misleading or incomplete.

A legally separate, tax-exempt organization should be discretely presented as a component unit if all of the following criteria are met: (a) the economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the primary government, its component units, or its constituents; (b) the primary government, or its component units, is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the separate organization, and; (c) the economic resources received or held by an individual organization that the specific primary government, or its component units, is entitled to, or has the ability to otherwise access, are significant to the primary government.

continue



## 1. FINANCIAL REPORTING ENTITY – continuation

GASB Statement 61, *The Financial Reporting Entity: Omnibus an Amendment of GASB Statements No. 14 and No. 34*, provides additional criteria for classifying entities as component units to better assess the accountability of elected officials by ensuring that the financial reporting entity includes only organizations for which the elected officials are financially accountable or that are determined by the government to be misleading to exclude.

There are two methods of presentation of the component unit in the financial statements: blending – the financial data of the component unit's balances and transactions in a manner similar to the presentation of the Municipality's balances and transactions; and discrete – presentation of the component unit's financial data in column separate from the Municipality's balances and transactions. The relative importance of each criterion must be evaluated in light of specific circumstances in order to determine which components units are to be included as part of the reporting entity. Based on these criteria, there are no other organizations which should be included in these basic financial statements.

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements present the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Municipality, as of June 30, 2014, and the respective changes in financial position, and the cash flows, where applicable, thereof for the fiscal year then ended.

### A. Financial Statement Presentation

The basic financial statements of the Municipality have been prepared in conformity with accounting principles generally accepted in the United States of America as applicable to local governmental units. The basic financial statements include both government-wide (based on the Municipality as a whole) and fund financial statements, which provide a more detailed level of financial information. Both the government-wide and fund financial statements (within the basic financial statements) categorize primary activities as Governmental Activities.

The financial information of the Municipality is presented in this report as follows:

#### ***Required Supplementary Information – Management's Discussion and Analysis***

Management's discussion and analysis is required supplementary information that introduces the basic financial statements and provides an analytical overview of the Municipality's financial activities.

#### ***Government-wide Financial Statements (GWFS)***

While separate government-wide and fund financial statements are presented, they are interrelated. The GWFS (the *Statement of Net Position* and the *Statement of Activities*) report information of all the activities of the Municipality. For the most part, the effect of interfund activity has been removed from these financial statements. Exceptions to this general rule are payments in lieu of taxes where the amounts are reasonably equivalent in value to the interfund services provided and other charges between the government's Puerto Rico Electric Power Authority function of the government. Elimination of this charges would distort the direct cost and program revenue reported for the various functions concerned. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely, to a significant extent, on fees and charges to external customers for support.



## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

The focus of the *Statement of Net Position* is designed to be similar to bottom line results for the Municipality's governmental activities. This statement combines and consolidates governmental fund's current financial resources (short-term spendable resources) with capital assets and long-term obligations. The *Statement of Net Position* presents the reporting entities' assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference reported as net position. Net positions are classified as net investment in capital assets, restricted when constraints are placed on them that are imposed by external parties or by laws or regulations, and unrestricted. Designations solely imposed by the Municipality's management are not presented as restricted net position.

The *Statement of Activities* presents a comparison between direct expenses and program revenues for each function of the Municipality's Governmental Activities. *Direct expenses* are those that are clearly identifiable with a specific function or segment. In addition, to the extent that indirect costs are allocated to the various functions, the program expenses will include both direct and indirect costs. *Program Revenues* include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items properly excluded from program revenues are reported instead as *general revenues*.

### **Governmental Funds Financial Statements (GFFS)**

The GFFS [the *Balance Sheet*, and the *Statement of Revenues, Expenditures (Expenses) and Changes in Fund Balance*] provide information about the Municipality's funds. Separate statements for each fund category-governmental are presented. The emphasis on fund financial statements is on major governmental, each displayed in a separate column. All remaining governmental are aggregated and reported as nonmajor funds.

Each fund is a separate accounting entity with a self-balancing set of accounts used to record the financial transactions and balances of that entity. Individual funds have been established as stipulated by legal provisions or by administrative discretion. The Municipality uses fund accounting, which is designed to demonstrate legal compliance and to segregate transactions related to certain government functions or activities.

The Municipality reports the following major governmental funds:

General Fund – This fund is the general operating fund of the Municipality. The general fund is used to account for and report all financial resources not accounted for and reported in another fund.

Capital Projects Fund – Capital projects fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary funds. It also includes the Community Development Block Grants (CDBG) which is awarded to develop viable urban communities by providing decent housing and suitable living environment for persons of low and moderate income.

Debt Service Fund – The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Health and Human Services Fund - This fund started as a major fund during this year. It is used to account for the revenue and expenditures of the Head Start Program and the Elderly Center of the Municipality as well as other related welfare services.

continue



## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

The Municipality periodically undertakes a comprehensive evaluation of its fund structure to ensure that it complies with all aspects that are of importance to users of general purpose external financial reports. Consequently, all superfluous funds and some operational funds currently used by the Municipality in the day-to-day accounting procedures have not been reported as individual governmental funds in the accompanying fund financial statements. Accordingly, the accompanying fund financial statements include only the minimum number of funds consistent with legal and operating requirements and, consequently, certain types of similar operational funds have been combined into single funds in the accompanying fund financial statements.

The financial statements of the governmental funds are the following:

*Balance Sheet* – Reports information at June 30, 2014 about the current financial resources (assets, liabilities, deferred inflows of resources and fund balances) of each major governmental fund.

*Statement of Revenues, Expenditures and Changes in Fund Balances* – Reports information about the inflows, outflows and balances of current financial resources of each major governmental fund for the fiscal year ended June 30, 2014.

Since the GFFS are presented in different measurement focus and basis of accounting than the GWFS, reconciliation is presented and separate explanation for each differences.

During the course of operations the Municipality has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the GWFS. Balances between the funds included in Governmental Activities (i.e., the governmental funds) are eliminated so that only the net amount is included as internal balances in the Governmental Activities column.

Further, certain activity occurs during the fiscal year involving transfers of resources between funds. In GFFS these amounts are reported at gross amounts as transfers in/out. While reported in GFFS, certain eliminations are made in the preparation of the GWFS. Transfers between the funds included in Governmental Activities are eliminated so that only the net amount is included as transfers in the Governmental Activities column.

The Municipality reports its financial position (*Balance Sheet*) and results of operations [*Statement of Revenues, Expenditures and Changes in Fund Balance*] in funds, which are considered separate accounting entities. The operations of each fund are accounted for within a set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with legal, financial, and contractual provisions.

### **Notes to Financial Statements**

The notes to financial statements provide information that is essential to a user's full understanding of the data provided in the basis financial statements.

### **Required Supplementary Information**

The basic financial statements are followed by a section of required supplementary information. This section includes a *Schedule of Revenues and Expenditures Budget and Actual – General Fund – Non GAAP Budgetary Basis*, which includes reconciliation between the statutory fund balance for budgetary purposes and the fund balance for the General Fund as presented in the GFFS.



## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continuation

### B. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

#### **Government-wide Financial Statements**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenue (including interest on deposits and investments) is generally recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Nonexchange transactions, in which the Municipality gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been met, other than time requirements. These resources relate to a future period (when the advance is first permitted to be used in accordance with the government-mandated nonexchange transaction or a voluntary nonexchange transaction) and, therefore, should be classified as a deferred inflow of resources until such time as the resources are first permitted to be used. Receipts on any type of revenue sources collected in advance for use in the following fiscal year are recorded as unearned revenues.

#### **Governmental Funds Financial Statements**

The GFFS are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Under this method, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For these purposes, the Municipality considers revenues to be available if they are collected within sixty (60) days after the end of the current fiscal period. Revenues that the Municipality earns by incurring obligations are recognized in the same period as when the obligations are recognized. At June 30, 2014, all revenues sources met this availability criterion.

Property taxes, volume of business taxes, sales and usage taxes, construction excise taxes, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements and the amount is received during the period or within the availability requirements have been met, and the amount is received during the period or within the availability period for this revenue source (60 days of year-end). However, those resources not available for spending in the current period and, therefore should be classified as a deferred inflow of resources. Expenditures-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). Accordingly, such resources should be reported as unearned revenue in the liability section of the general fund's *Balance Sheet*. All other revenue items are considered to be measurable and available only when cash is received by the Municipality.

continue



## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

Expenditures are recorded when the related fund liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Principal and interest on bonds payable are recorded when they matured (when payment is due), except for principal and interest on bonds due on July 1, 2014, which are recorded as governmental fund liabilities of June 30, 2014 which is the date when resources were available in the debt service fund. Proceeds of general long-term debts and acquisitions under capital leases, if any, are reported as other financing sources.

The accompanying *Balance Sheet – Governmental Funds* generally reflects only assets that will not be converted into cash to satisfy current liabilities. Long-term assets and those assets that will not be converted into cash to satisfy current liabilities are generally not accounted for in the accompanying *Balance Sheet – Governmental Funds*.

The measurement focus of the GFFS is on decreases of net financial resources (expenditures) rather than expenses. Most expenditures are measurable and are recorded when the related governmental fund liability is incurred. Allocation of costs, such as depreciation and amortization, are recorded in the accompanying *Statement of Activities*, but are not recorded in the accompanying GFFS.

### C. Stewardship, Compliance, and Accountability

#### ***Budgetary Information***

The Municipality's annually adopts the Budget Resolution for all operating funds of the Municipality except for certain restricted accounts (Unassigned Fund Balance up to the maximum of cash available). Budgetary control is legally maintained at the fund level. The budget is prepared using the modified accrual basis of accounting with encumbrance included as budgetary basis expenditures. Unexpended appropriations at the end of the fiscal year generally lapse. However, they may be re-appropriated for expenditures in the following fiscal year.

The Municipality's Budget Resolution provides transfer authority (1) to the Mayor and the Management and Budget Director, within and between departments and funds, as long as the total budget of the Municipality (net of interfund transfers) is not increased; (2) to the Management and Budget Director to implement grant budgets as the grant applications are accepted by the Municipality; and (3) to the Management and Budget Director to amend (re-appropriate) each new year's budget, to the extent of outstanding encumbrances, and/or unexpended project/grant appropriations at year end. Municipality's Legislature action is required for (1) use of the budgeted Legislature contingency, and (2) the approval of a supplemental appropriation(s). During the year, several supplemental appropriations were necessary.

For budgetary purposes, encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. The encumbrances (i.e., purchase orders, contracts) are considered expenditures when incurred. For GAAP reporting purposes, encumbrances outstanding at year-end are reported as assigned fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year. In addition, under the budgetary basis of accounting, revenues are recorded when cash is received.

The unencumbered balance of any appropriation at the end of the year will lapse at the end of such fiscal year. Other appropriations, mainly capital project appropriations, are continuing accounts for which the Municipal Legislature has authorized that an unspent balance from the prior year be carried forward and made available for current spending.

The Municipality follows these procedures, in accordance with law, in order to establish the budgetary data reflected in the *Schedule of Revenues and Expenditures Budget and Actual – General Fund*:

continue



2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

**Original Budget**

1. Prior of May 15 of each fiscal year, the Mayor submits to the Municipal Legislature a proposed budget for the fiscal year commencing the following July 1 in addition of a budget message.
2. The budget document is available for public inspection prior to its approval by the Municipal Legislature.
3. The Office of the Commissioner of Municipal Affairs examines the budget to verify if it complied with the law's standards and sends it to the Mayor for any comments or recommendation before the limited date establishes by the Law.
4. Prior to June 13, the annual budget is legally enacted through passage of the annual appropriation ordinance to be effective on July 1.

Since the budgetary basis differs from accounting principles generally accepted in the United States of America (GAAP), actual amounts for the General Fund in the accompanying *Schedule of Revenues and Expenditures Budget and Actual – General Fund*, is presented on the budgetary basis to enhance comparability.

**Final Budget**

The final budgetary data presented in the *Schedule of Revenues and Expenditures Budget and Actual – General Fund* reflects the following changes to the original budget

1. Certain annual appropriations are budgeted on a project basis. If such projects are not completed at the end of the fiscal year, unexpended appropriations, including encumbered funds, and unexpended grant appropriations, are carried forward to the following year. In certain circumstances, other regular annual appropriations may be carried forward after appropriate approval. Annually appropriated funds, not authorized to be carried forward, lapse at the end of the fiscal year. Appropriations carried forward from the prior year are included in the final budgetary data
2. Appropriations may be adjusted during the year with the approval of the Mayor and the Municipal Legislature, e.g. supplemental appropriations. Additionally, the Mayor is authorized to make certain transfer of surplus within the departments. Such adjustments are reflected in the final budgetary data.

The Annual Appropriation Ordinance adopts the budget at the character level of expenditure within departments. As described above, the Mayor is authorized to make certain transfers of appropriations within departments. Accordingly, the legal level of budgetary control by the Municipal Legislature is the department Level.

The principal differences between the budgetary and GAAP bases are the following:

1. Encumbrances are recorded as expenditures under the budgetary basis and as restricted, committed and assigned fund balances under GAAP.
2. Interfund transactions of the General Fund are not included in the budgetary basis.
3. Certain accrued liabilities and other debts are not included in the budgetary basis
4. Certain revenues susceptible to accrual, i.e., both measurable and available, are not included in the budgetary data.

continue



## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

The Special Revenue Fund has not been included in the budgetary comparison because balances are not budgeted. Also the budget prepared for the Federal Financial Awards Programs included in the Capital Projects and Special Revenue Funds is based on a program period which is not necessarily the same fiscal year. Accordingly, it's not practical to present an annual comparison of budget for such programs.

### D. Assets, Liabilities, and Net Position

#### 1) *Cash, Cash Equivalents, Cash with Fiscal Agent, and Investment*

The Municipality's cash are composed of demand deposits in commercial banks, demand deposits in the Governmental Development Bank of Puerto Rico (GDB), and cash equivalents in commercial banks. The Municipality has adopted the *Statement of Uniform Investment Guidelines for the Municipalities of the Commonwealth of Puerto Rico*, issued by the GDB as promulgated by Act No. 113 of August 3, 1995. The Finance Director of the Municipality, follow the guidelines, is responsible for investing the available resources in certificates of deposit and other short-term investments. Investments are made from the available combined funds of the Municipality and, accordingly, it is not practical to disclose certificates of deposit and other short-term investments individually by fund in the combined financial statements. Interest earned on certificates of deposit and other short-term investments are recognized as revenue in the General Fund in accordance with amount invested. Cash in the Special Revenue and Capital Project Funds are restricted; accordingly, resources available were not used for pool investments. Cash Equivalents are investments with an original maturity of 90 days or less.

Cash with Fiscal Agent in the Debt Service Fund represents special additional property tax collections retained by the GDB, deposit in the GDB and restricted for the payment of the Municipality's debt service, as established by law. Cash with Fiscal Agent in other governmental funds consists of undisbursed proceeds of certain bonds issued for the acquisition and construction of major capital improvements, or grants which are maintained in a cash custodian account by the GDB. This sinking fund is maintained by the GDB, agency which acts as the insurer and payer of the Municipality's bonds and notes issued in accordance with law.

#### 2) *Receivables and Payables*

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

Advance between funds as reported in the fund financial statements, if any, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

Receivables consist of all revenues earned but not collected at June 30, 2014. These account receivables are shown net of estimated allowances for uncollectible accounts, which are determined upon past collection experience, historical trends, and current economic conditions. Receivables represent mostly contributions from sales and usage taxes corresponding to June revenues collected during July and August 2014. Intergovernmental receivables in the other governmental funds represent amounts owed to the Municipality for reimbursement of expenditures incurred pursuant to federally funded grant and contributions and state appropriations, and the amount in the debt service fund represents the distribution of property tax collected which is restricted for the debt service

continue



**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation**

Accounts payable represent amounts, including salaries and wages, owed for goods and services received prior to year-end.

**3) Inventories**

The Municipality used the purchase method to account for the purchases of office and printing supplies, gasoline, oil and other expendable supplies held for consumption. This method records items as expenditures, in the appropriate fund, when they are acquired and, accordingly, the inventory is not recorded in the basic financial statements.

**4) Capital Assets**

Capital assets acquired or constructed, whether owned by governmental activities are recorded and depreciated in the government-wide financial statements. No long-term capital assets or depreciation are shown in the governmental funds financial statements.

Capital assets, include public domain infrastructure (e.g., roads, bridges, sidewalks and other assets that are immovable and of value only to the Municipality). Capital assets with an individual cost of \$40,000 or more are recorded at cost or estimated historical cost if purchased or constructed. Capital assets under this amount are capitalized if the estimated life of assets is extended by more than 25%, the cost results in an increase in the capacity of the asset, the efficiency of the assets is increased by more than 10%, significantly changes the character of the assets or in the case of streets and roads-if the work done impacts the "base" structure. Donated capital assets are recorded at the estimated fair value at the date of donation. Equipment and other with a cost of \$100 or more are recorded at cost or estimated historical cost.

The cost of normal maintenance and repairs that do not add to the value of the capital asset or extend capital assets lives are not capitalized. Major improvements are capitalized and depreciated over the remaining useful lives of the related capital assets. Finally, major outlays for capital assets and improvements are capitalized as the projects are constructed.

When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures in the governmental funds within the capital outlays and included as additions in the roll-forward activity of the capital assets in the GWFS. However, in the *Statement of Activities*, the cost of those assets is allocated over the estimated useful lives and reported as a depreciation expense. As a result, fund balance decrease by the capital outlays balance – the amount of financial resources expended, whereas net position decreases by the amount of depreciation expense charged for the year.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Depreciation and amortization expense of capital assets is recorded as a direct expense of the function/program specifically identified with the asset. Depreciation and amortization of infrastructure is not allocated to various function/programs but reported as direct expense of the public works function.

CAPITAL ASSETS	YEARS
Facilities and Improvements	10-40
Buildings and Improvements	10-50
Infrastructure	10-50
Equipment and Vehicles	5-20
Work of Art (Inexhaustible)	N/A

continue



## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

The accounting policy for Works of Art is that they are capitalized at their historical cost or fair value at date of donation whether they are held as individual items or in a collection. Capitalized collections or individual items that is exhaustible, such as exhibits whose useful lives are diminished by display or educational or research applications, are depreciated over their estimated useful lives. Depreciation is not required for collections or individual items that are inexhaustible. At June 30, 2014, all Work of Art are considered inexhaustible.

Impaired capital assets that will no longer be used by the Municipality, if any, are reported at the lower of carrying value or fair value. Impairment losses on capital assets with physical damages that will continue to be used by the Municipality are measured using the restoration cost approach. Impairments of capital assets that are subject to a change in the manner or duration of use, or assets affected by enactment or approval of laws or regulations or other changes in environmental factors or assets that are subject to technological changes or obsolescence, if any, are measured using the service units approach.

The Municipality is prevented legally from entering into obligations extending beyond one fiscal year, and most lease agreements entered by the Municipality contain fiscal funding clauses or cancellation clauses that make the continuation of the agreements subject to future appropriations. The Municipality's lease agreements do not include contingent rental payments no escalation clauses. Accordingly, lease payments are recorded in the GWFS as expense when incurred.

### 5) *Deferred Outflows/Inflows of Resources*

In addition to assets, the *Statement of Net Position* will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expenses/expenditures) until then. There are no amounts classified as deferred outflows of resources at June 30, 2014.

In addition to liabilities, the *Statement of Net Position* will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Municipality has no items that qualify for reporting in this category.

The Municipality has items, which arises only under a modified accrual basis of accounting that qualifies for reporting in deferred inflows of resources. Accordingly, the items, *unavailable revenue*, is reported only in the governmental funds *Balance Sheet*. The governmental funds report *unavailable revenues* from three sources: Christmas Bonus Reimbursement and Liquidation from Municipal Revenue Collection Center (MRCC), both from the Commonwealth, and Federal Grants. This amount is deferred and recognized as an inflow of resources in the period that the amount become available.

### 6) *Unearned Revenues*

In the GWFS, unearned revenues arise only when the Municipality receives resources before it has a legal claim to them. In the GFFS, arises when the following situations occur: potential revenue does not meet both the measurable and available criteria for revenue recognition in the current period.



**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continuation**

**7) Long-Term Obligations, Bonds Issuance Costs, and Premium or Discount**

The liabilities reported in the GWFS include the general and special obligation bonds, long-term notes, other noncurrent liabilities (e.g., vacation, sick leave, claims and judgments, noncurrent liabilities to other governmental entities and third parties, and landfill post closure care costs). Bond premiums and discounts, if any, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount, if any. As per GASB Statement No. 65, Bond Issuance Costs incurred are reported as expense in the fiscal year incurred.

In the GFFS, governmental fund types recognize bond premiums and discounts, if any, as other financing sources and uses, respectively, and bond issuance costs as debt service expenditures. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures. Expenditures for principal and interest payments for governmental fund general and special obligations bonds are recognized in the Debt Service Fund when due.

**8) Compensated Absences**

The Municipality accrues accumulated unpaid vacation and sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee. The Municipality's employees are granted 30 days of vacations and 18 days of sick leave annually. Vacations may be accumulated up to a maximum of sixty (60) days and sick leave up to a maximum of ninety (90) days. In the event of employee resignation, the employee is paid for accumulated vacation days up to the maximum allowed at the current rate. Separation from employment prior to use of all or part of the sick leave terminates all rights for compensation, except for employees with ten years of service who are entitled to sick leave pay up to the maximum allowed. The Municipality accrued a liability for compensated absences, which meet the following criteria: (1) the Municipality's obligation relating to employee's rights to receive compensation for future absences is attributable to employee's services already rendered; (2) the obligation relates to rights that vest or accumulate; (3) payment of the compensation is probable, and (4) the amount can be reasonably estimated.

In accordance with the above criteria and requirements in conformance with GASB Accounting Standards Codification Section C60, *Compensated Absences*, the Municipality has accrued a liability for compensated absences, which has been earned but not taken by Municipality's employees, including its share of social security and Medicare payments made on behalf of the employees in the accrual for vacation and sick leave pay using salary rates effective at June 30, 2014. All vacation pay is accrued when incurred in the GWFS. For the GWFS, the current portion is the amount estimated to be used in the following year. For the GFFS, all of the compensated absences are considered long-term and therefore, are not a fund liability and represents a reconciling item between the fund level and government-wide presentations. Also, GFFS record expenditures when employees are paid for leave or the balance due in accrued upon the employee's separation from employment.

**9) Claims and Judgments**

The estimated amount of the liability for claims and judgments, if any, which is due on demand, such as from adjudicated or settled claims, is recorded in the General Fund when the liability is incurred. The Noncurrent Liabilities includes an amount estimated as a contingent liability or liabilities with a fixed or expected due date, which will require future available financial resources for its payment.

continue



2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

10) Accounting for Pension Costs

The Municipality accounts for pension costs from the standpoint of a participant in a multiple-employer cost-sharing plan. Accordingly, pension costs recognized in the accompanying basic financial statements are equal to the statutorily required contributions, with a liability recorded for any unpaid required contributions.

For the purpose of applying the requirements of GASBS No. 27, as amended, the state government of the Commonwealth is considered to be the sponsor of the Employees' Retirement System of the Government of the Commonwealth of Puerto Rico (ERS), a multiemployer cost-sharing defined benefit pension plan and Defined Contribution Hybrid Program, in which the employees of the Municipality participate. The Municipality is considered a participant, and not a sponsor, of these retirement systems since the majority of the participants in the aforementioned pension trust funds are employees of the Commonwealth and the basic financial statements of such retirement systems are part of the financial reporting entity of the Commonwealth. Act No. 3 was enacted on April 4, 2013, amended the Act No. 447 for the purpose of establishing a major reform of the ERS effective on July 1, 2013 (see Note 16).

Also, the Municipality participates in a contributory defined contribution plan named "Programa Head Start Municipio Autónomo de Caguas Money Purchase Plan".

11) Net Position/Fund Balance

A) Net Position

Net position represent the difference between assets, plus deferred outflows of resources less liabilities, and deferred inflows of resources is "Net Position" on the GWFS.

- *Net Investment in Capital Assets* – These consists of capital assets, net of accumulated depreciation and amortization, reduced by the outstanding balances of bonds payable, notes payable and other debts that are attributed to the acquisition, construction or improvements of those assets. For the purposes of determining the outstanding debt attributed to capital assets, the total long-term debt related to the acquisition, construction or improvements of capital assets has been reduced by any related unspent debt proceeds and any related unamortized debt issuance costs. In addition, the outstanding debt attributed to capital assets does not include accrued interest payable, non-capital accrued liabilities, inter-fund loans and other financial assets.

Net Investment in Capital Assets is comprised of the following:

	<b>Governmental Activities</b>
Capital Assets, Net of Accumulated Depreciation.....	\$449,233,047
Outstanding Balance on Related Debt.....	(187,908,006)
Unspent Capital Debt Proceeds.....	<u>16,036,529</u>
Net Investment in Capital Assets .....	<u>\$277,361,570</u>

- *Restricted Net Position* – These result when constraints placed on net position use are either externally imposed by creditors, grantors, contributors, and the like, or imposed by law through constitutional provisions or enabling legislation.

continue



## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

- *Unrestricted Net Position* – These consists of net position which does not meet the definition of the two preceding categories. Unrestricted net position often is designated, to indicate that management does not consider them to be available for general operations. Unrestricted net position often has constraints on resources that are imposed by management, but can be removed or modified.

### ***Net Position Flow Assumption***

Sometimes the Municipality will fund outlays for a particular purpose from both restricted (e.g. restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Municipality's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

### **B) Fund Balance**

#### ***Fund Balance Classification***

Fund balances for the governmental funds are reported in classifications that comprise a hierarchy based on the extent to which the Municipality honors constraints on the specific purposes for which amounts in those funds can be spent.

The nonspendable classification contains amounts not in spendable form or legally or contractually required to be maintained intact. Restricted amounts contain restraints on their use externally imposed by creditors, grantors, contributors, or laws or regulation of other governments; or imposed by law through constitutional provisions or enabling legislation. Committed amounts can only be used for specific purposes imposed by formal action of the Municipality's highest level of decision-making authority. The highest level of decision-making authority is the Municipal Legislature and it takes a resolution to establish a fund balance commitment. Amounts intended to be used for specific purposes are assigned. Assignments should not cause deficits in the Unassigned Fund Balance. Unassigned Fund Balance is the residual classification for the General Fund.

#### ***Fund Balance Flow Assumption***

Sometimes the Municipality will fund outlays for a particular purpose from both restricted and unrestricted resources (the total committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the GFFS a flow assumption must be made about the order in which the resources are considered to be applied. It is the Municipality's policy to consider restricted fund balance to have been depleted before using any of the components or unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

continue



## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

### ***Fund Balance Policy***

The Municipality believes that sound financial management principles require that sufficient funds be retained by the Municipality to provide a stable financial base at all times. To retain this stable financial base, the Municipality needs to maintain a General Fund balance sufficient to fund all cash flows of the Municipality, to provide financial reserves for unanticipated expenditures and/or revenue shortfalls of an emergency nature, to provide funds for the disparity in timing between the collection of property taxes and other main income. The purpose of this policy is to specify the size and composition of the Municipality's financial reserves and to identify certain requirements for replenishing any fund balance reserves utilized.

### ***Restrictions of Fund Balance***

Restrictions of fund balance represent portions of fund balances that are legally segregated for a specific future use or are not appropriable for expenditure. The Municipality has implemented the provisions of the GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* as of July 1, 2010, in which it is required to classify and report amounts in the appropriate fund balance classification by applying their accounting policies that determine whether restricted, committed, assigned, and unassigned amounts are considered to have been spent.

### ***Policy on Committing Funds***

It is the policy of the Municipality that fund balance amounts will be reported as "Committed Fund Balance" only after formal action and approval by Municipal Legislature. The Municipal Legislature has the authority to separate funds for specific purposes. Any separate fund as Committed Fund Balance requires the adoption of a resolution by a simple majority of votes. The adoption of the resolution should be carried out before June 30 of the fiscal year to implement. If the actual amount of the commitment is not available through June 30, the resolution should establish the process or formula required to calculate the exact amount as soon as information is available in the following fiscal year.

For example, the Municipal Legislature may approve a resolution prior to year-end financial statements, if available, up to a specified dollar amount as Committed Fund Balance for capital projects. The exact dollar amount to be reported as Committed Fund Balance for capital projects may not be known at the time of approval due to the annual financial audit not yet being completed. This amount can be determined at a later date when known and appropriately reported within the year-end financial statements due to the Municipal Legislature approving this resolution before year-end.

It is the policy of the Municipality that the Municipal Legislature may commit fund balance for any reason that is consistent with the definition of Committed Fund Balance. Examples of reasons to commit fund balance would be to display intentions to use portions of fund balance for future capital projects, stabilization funds, or to earmark special General Fund revenue streams unspent at year-end that are intended to be used for specific purposes.

After approval by the Municipal Legislature, the amount reported as Committed Fund Balance cannot be reversed without utilizing the same process required to commit the funds. Therefore, it is the policy of the Municipality that funds can only be removed from the Committed Fund Balance category after resolution and approval by the Municipal Legislature.



2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

***Policy on Assigning Funds***

Funds that are *intended* to be used for a specific purpose but have not received the formal approval action at the Municipal Legislature level may be recorded as Assigned Fund Balance. Likewise, redeploying assigned resources to an alternative use does not require formal action by the Municipal Legislature. Having reviewed the requirements for assigning fund balance, therefore, is the policy of the Municipality that Mayor shall have the authority to assign fund balance of the Municipality based on the intentions of the use of funds by the Municipal Legislature. In addition, the Mayor can delegate to the Finance Director or other employee of the Municipality, the authority to assign the funds.

***Policy on Unassigned General Fund Balance***

It is the goal of the Municipality to achieve and maintain an Unassigned General Fund Balance equal to 15% of budgeted expenditures. The Municipality considers a balance of less than 10% to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 20% as excessive. An amount in excess of 20% is to be considered for reservation to accumulate funding for the purchase of machinery and equipment, for capital projects, and/or reduces tax levy requirements, and shall be determined in conjunction with the annual budget process. In the event that the Unassigned General Fund Balance is less than the policy anticipates, the Municipality shall plan to adjust budget resources in the subsequent fiscal years to restore the balance. Appropriation from Unassigned General Fund Balance shall require the approval of the Municipal Legislature and shall be only for specific disbursements, such as one-time expenditures and capital asset purchases, and not for ongoing expenditures unless a viable plan designated to sustain the expenditures is simultaneously adopted. The Municipality hasn't met its GASB 54 fund balance targets at June 30, 2014.

***Prioritization of Fund Balance Use***

In circumstances where the payment is for a purpose that quantities are available in multiple classifications of funds balance, the order in which resources will be used shall be as follows: Restricted Fund Balance, followed by Committed Fund Balance, Assigned Fund Balance, and last but not least, Unassigned Fund Balance.

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

C) Components of Fund Balance

	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	HEALTH AND HUMAN SERVICES FUND	OTHER NON MAJOR FUNDS	TOTAL GOVERNMENTAL FUNDS
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted For:						
Head Start and Elderly Programs	-	-	-	95,150	-	95,150
Upgrade to Information System	912,582	-	-	-	-	912,582
Incentivized Voluntary Resignations Program	354,015	-	-	-	-	354,015
Health Services	106,018	-	-	-	-	106,018
Housing Assisted Programs	-	-	-	-	1,116,933	1,116,933
Improvements of Facilities and Buildings	620,770	-	-	-	-	620,770
Recycling Projects	70,635	-	-	-	-	70,635
Reforestation Initiatives	-	-	-	-	175,354	175,354
Disaster Recovery	-	-	-	-	1,963	1,963
Transit Improvement Programs	-	-	-	-	93,766	93,766
Drug Prevention Programs	-	-	-	-	8,878	8,878
Educational Assisted Programs	-	-	-	-	103,331	103,331
Incubator Program	-	-	-	-	307,794	307,794
Safety and Security Programs	-	-	-	-	162,110	162,110
Recreational Activities	-	-	-	-	60,254	60,254
Commercial and Residential Loans	-	-	-	-	1,024,384	1,024,384
Energy Saving Loans	-	-	-	-	241,008	241,008
Sureste Sport Facility Construction	-	9,526,456	-	-	-	9,526,456
Infrastructure Improvements	-	8,263,291	-	-	-	8,263,291
Debt Repayments	-	-	17,098,233	-	-	17,098,233
<b>Total Restricted</b>	<b>2,064,020</b>	<b>17,789,747</b>	<b>17,098,233</b>	<b>95,150</b>	<b>3,295,775</b>	<b>40,342,925</b>
Committed To:						
Recreational Activities	237,274	-	-	-	-	237,274
Economic Development Purposes	323,029	-	-	-	87,610	410,639
Disaster Recovery	1,825,794	-	-	-	-	1,825,794
Improvement to Electrical Infrastructure	543,076	-	-	-	-	543,076
Market Place Activities	224,098	-	-	-	-	224,098
Improvement of Technology Programs	85,051	-	-	-	-	85,051
Transit/Transportation Program	3,198,147	-	-	-	452,089	3,650,236
<b>Total Committed</b>	<b>6,436,469</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>539,699</b>	<b>6,976,168</b>
Assigned						
Improvement of Building and Facilities	-	2,481,035	-	-	-	2,481,035
Improvement to the City Hall Building	-	300,000	-	-	-	300,000
Improvement of Technology Programs	319,347	-	-	-	-	319,347
Infrastructure Improvements	103,460	-	-	-	-	103,460
Security Services	367,667	-	-	-	-	367,667
Economic Development Purposes	157,470	-	-	-	-	157,470
Vehicle Maintenance	171,406	-	-	-	-	171,406
General Government	1,596,146	-	-	-	-	1,596,146
<b>Total Assigned</b>	<b>2,715,496</b>	<b>2,781,035</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,496,531</b>
Unassigned (Deficit)	6,463,281	(428,426)	-	-	(410,508)	5,624,349
<b>Total Fund Balances (Deficit)</b>	<b>\$ 17,679,266</b>	<b>\$ 20,142,356</b>	<b>\$ 17,098,233</b>	<b>\$ 95,150</b>	<b>\$ 3,424,968</b>	<b>\$ 58,439,973</b>

continue



## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

### E. Inter-Fund Transactions

Interfund transactions are reflected as loans, reimbursements or transfers. Loans are reported as receivables and payables as appropriate and are subject to elimination upon consolidation. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. The Municipality has the following types of transactions among funds:

*Interfund Transfers* – Legally required transfers that are reported when incurred as transfers-in by the recipient fund and as transfers-out by the disbursing fund, with receivables and payables presented as amounts due to and due from other funds. Advances between funds are also presented as amounts due to and due from other funds. However, these advances, transfers, and related amounts receivable and payable are considered internal balances and activities that have been eliminated in the government-wide financial statements.

*Intra-Entity Transactions* – There are two types of intra-entity transactions: First, the flow of resources between the primary government and its component units, and among the component units. This flow of resources and the related outstanding balances are reported as if they were external transactions. However, flow of resources between the primary government and blended component units are classified as interfund activity, as described above. Second, the intra-entity balances between the primary government and discretely presented component units that are tantamount to long-term debt financing. The primary government's liability is reported in the *Statement of Net Position*, the proceeds in the primary government's funds, and the asset in the discretely presented component units' *Statement of Net Position*. For the fiscal year there are not intra-entity transactions.

### F. Risk Financing

Under Act No. 63 of June 21, 2010, the Legislative Assembly of the Commonwealth of Puerto Rico, authorized the municipalities to procure and manage at their own discretion all insurance policies, including those related to health plans been provided to the municipal employees. The Municipality also obtains medical insurance coverage from one health insurance company for its employees. Different health coverage and premium options are negotiated each year by the Municipality. Premiums are paid on a monthly basis directly to the insurance company.

The Municipality carries commercial insurance to cover property and casualty, theft, tort claims and other losses with private insurance company. Also, principal officials of the Municipality are covered under various surety bonds. Cost of insurance to the Municipality for the year ended June 30, 2014 amounted to \$2,268,180, paid in full at the beginning of the fiscal year. The current insurance policies have not been cancelled or terminated.

The Municipality carries insurance coverage for death and bodily injuries caused by the motor vehicles accidents. The insurance is obtained through the Automobile Accidents Compensation Administration (AACA), a component unit of the Commonwealth of Puerto Rico. This insurance is compulsory for all licensed vehicles used on public roads and highways in Puerto Rico. The annual premium is \$35 per licensed motor vehicle, which is paid directly to AACA.

The Municipality obtains workers compensation insurance through the State Insurance Fund Corporation (SIFC), a component unit of the Commonwealth of Puerto Rico. This insurance covers workers against injuries, disability or death because of work or employment-related accidents, or because of illness suffered as a consequence of their employment. Cost of insurance allocated to the Municipality and deducted from the gross property tax collections by the MRCC for the year ended June 30, 2014 amounted to \$1,157,240.

continue



## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

The Municipality obtains unemployment compensation, non-occupational disability, and drivers' insurance coverage for its employees through various insurance programs administered by the Department of Labor and Human Resources of the Commonwealth of Puerto Rico (DOLHR). These insurance programs cover workers against unemployment and provide supplementary insurance coverage for temporary disability, or death because work or employment-related accidents or non-occupational disability and drivers' insurance premiums are paid to DOLHR on a cost reimbursement basis.

### G. Use of Estimates

The preparation of the financial statement in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the basic financial statements and the reported revenues and expenses during the reporting period. Actual results could differ from those estimates.

### H. Reclassifications

Various reclassifications have been made in the accompanying basic financial statements which affect the comparability with the basic financial statements issued for previous fiscal years.

### I. Subsequent Events

In preparing the financial statements, the Municipality's management consider events and transactions subsequent to June 30, 2014, that are determined to be significant and material that should be considered for financial statement purposes. Within this process, management consults with its legal counsel and performs monitoring procedures over significant receipts and disbursements and over the Municipal Legislature ordinances and resolutions, among other procedures.

### J. Accounting Standards Issued But Not Yet Adopted

The Governmental Accounting Standards Board issued the following pronouncements that have effective dates after June 30, 2014:

GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*. This Statement replaces the requirements of Statement No. 27, *Accounting for Pensions by State and Local Governmental Employers and Statement No. 50, Pension Disclosures—an amendment of GASB Statements No. 25 and No. 27* as they relate to governments that provide pensions through pension plans administered as trusts or similar arrangements that meet certain criteria. Statement No. 68 requires governments providing defined benefit pensions to recognize their long-term obligation for pension benefits as a liability for the first time, and to more comprehensively and comparably measure the annual costs of pension benefits. The Statement also enhances accountability and transparency through revised and new note disclosures and required supplementary information.

The primary government of the Commonwealth, as well as its component units and the municipalities, are considered "cost-sharing" employers of the Retirement Systems; therefore, they would report its allocated share of the Commonwealth's resulting Net Pension Liability from Statement 67 as follows:

- Based on their respective individual proportion to the collective net pension liability of all the governments participating

continue



## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continuation

- The proportion should be consistent with the method used to assess contributions (percentage of payroll). The use of their respective long term expected contribution effort to Retirement Systems divided by those of all governments in the plan, is encouraged.

The provisions of this Statement are effective for financial statements for periods beginning after June 15, 2014 (FY2014-2015). Earlier application is encouraged. The Commonwealth and the Retirement Systems are in the process of evaluating the impact of this Statement on its agencies and component units and also on the municipalities of the Commonwealth. The information to adopt this Statement will be based on the new actuarial reports to be prepared under the new Statement No. 67.

GASB Statement No. 69, *Government Combinations and Disposals of Government Operations*. This Statement establishes accounting and financial reporting standards related to government combinations and disposals of government operations. As used in this Statement, the term *government combinations* includes a variety of transactions referred to as mergers, acquisitions, and transfers of operations.

The distinction between a government merger and a government acquisition is based upon whether an exchange of significant consideration is present within the combination transaction. Government mergers include combinations of legally separate entities without the exchange of significant consideration. This Statement requires the use of carrying values to measure the assets and liabilities in a government merger. Conversely, government acquisitions are transactions in which a government acquires another entity, or its operations, in exchange for significant consideration. This Statement requires measurements of assets acquired and liabilities assumed generally to be based upon their acquisition values. This Statement also provides guidance for transfers of operations that do not constitute entire legally separate entities and in which no significant consideration is exchanged. This Statement defines the term *operations* for purposes of determining the applicability of this Statement and requires the use of carrying values to measure the assets and liabilities in a transfer of operations.

A disposal of a government's operations results in the removal of specific activities of a government. This Statement provides accounting and financial reporting guidance for disposals of government operations that have been transferred or sold. The requirements of this Statement are effective for government combinations and disposals of government operations occurring in financial reporting periods beginning after December 15, 2013 (FY 2014-2015), and should be applied on a prospective basis.

GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date— an amendment of GASB Statement No. 68*. This Statement eliminates a potential source of understatement of restated beginning net position and expense in a government's first year of implementing GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*. To correct this potential understatement, Statement 71 requires a state or local government, when transitioning to the new pension standards, to recognize a beginning deferred outflow of resources for its pension contributions made during the time between the measurement date of the beginning net pension liability and the beginning of the initial fiscal year of implementation. This amount will be recognized regardless of whether it is practical to determine the beginning amounts of all other deferred outflows of resources and deferred inflows of resources related to pensions. The provisions are effective simultaneously with the provisions of Statement 68, which is required to be applied in fiscal years beginning after June 15, 2014 (FY 2014-2015).

The Municipality has not yet determined the effect these statements will have on the Municipality's basic financial statements.

continue



### 3. ANNUAL REVENUES

#### A. Property Taxes

The Municipal Revenue Collection Center (MRCC) is responsible for the billing of real property taxes and collections of both, personal and real property taxes on behalf of all the municipalities of Puerto Rico. The property tax is levied each year on the assessed value of the property at the beginning of the calendar year. Assessed values of real property are determined based on the market value existing as of 1957 and of personal property at the current value at the date of assessment. Prior to the beginning of each fiscal year, the MRCC informs the Municipality of the estimated amount of property taxes expected to be collected for the ensuing fiscal year. Throughout the year, the MRCC advances funds to the Municipality based on the initial estimated collections.

The MRCC is required by law to prepare a settlement statement on a fiscal year basis, whereby a comparison is made between the amounts advanced to the Municipality and amounts actually collected from taxpayers. This settlement has to be completed on a preliminary basis not later than three months after fiscal year-end, and a final settlement made not later than six months after year-end. If the MRCC remits to the Municipality property taxes advances, which are less than the tax actually collected, a receivable from the MRCC is recorded at June 30. However, if advances exceed the amount actually collected, a borrowing from MRCC is recorded at June 30. For fiscal year 2013-2014, this difference was recorded as a receivable and deferred inflow of resources of \$40,277 in the Debt Service Fund.

Complete real property tax exoneration is granted by the Commonwealth of Puerto Rico on the first \$15,000 of the assessed valuation of owner occupied residential units. However, the Municipality receives the full amount of the exonerated tax base as of January 1, 1992, except for residential units assessed at less than \$3,500 on which a complete exemption is granted. The personal property tax is self-assessed by the taxpayer on a return, which is to be filed and paid in full by May 15 of each year with the MRCC and based on current values as of December 31 of previous year. Complete exemption from personal property taxes up to an assessment of \$50,000 is granted to retailers with an annual volume of net sales under \$150,000. The Department of the Treasury, instead of the property taxpayer, becomes the source of payment in these cases.

The effective tax rate for the fiscal year ended June 30, 2014 is 10.03% for real property and 8.03% for personal property of which 1.03% of each class of property belongs to the Commonwealth of Puerto Rico. The remaining percentage is distributed as follows:

- 1) 6.00% and 4.00% for real and personal property, represent the Municipality's basic property tax rate which is appropriated for general purposes and accounted for in the general fund. The basic property tax rate is segregated by MRCC and accounted for an equalization fund together with a percentage of the net revenues of the Puerto Rico electronic lottery and a subsidy from the Commonwealth of Puerto Rico. The equalization fund assures that every municipality receive at least an amount equal to the tax collected to its base year or prior year.

The Commonwealth makes a contribution equivalent to .20% portion of the tax rates to compensate the municipality for a discount granted to the taxpayers. Accordingly, the tax rates imposed to the taxpayer for real and personal property are 9.83% and 7.83%, respectively.

- 2) 3% of each represents the ad valorem tax restricted for debt service and accounted for in the debt service fund.

Since the collection of property taxes, for all of the Municipalities in Puerto Rico, is a responsibility of the MRCC, it shall report to the Municipality the estimated and actual property taxes collections, as well as the operational expense allocation to each local government. During the fiscal year ended June 30, 2014 the allocated expenses to the Municipality amounted to \$1,369,154.

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### 3. ANNUAL REVENUES – continuation

Section 5803(b) of Law No. 80 of the MRCC, allows the municipalities to develop and carry on activities and programs to expedite the assessments of new constructions and existing properties not yet assessed. Accordingly along with a covenant with the MRCC, the Municipality engaged into an initiative. in order to increase the tax base of assessed properties over which the tax rate is applied and to expedite the collection of the taxes receivable in arrears at the MRCC (there is no receivable recorded within the Municipality's general ledger). The Municipality contracted an external consulting firm to assist and expedite these services. Among the different types of services offered, the consulting firm has engaged into the process of assisting the MRCC to assess the new construction and other existing properties. These assessments will become then part of the MRCC tax roll register. This is the subsidiary of all properties assessed for tax purposes

The new assessed properties are submitted for review and validation by the MRCC which proceeds to assign the assessed valuation and the tax to be imposed. Then, the MRCC determine those new properties that would to be added in the tax roll, either because they are from new construction or because are previous existing properties, with betterments identified but not reported previously. This process is performed either through physical inspections, knowledge of existent activities within the Municipality, and comparing the sales volume taxes returns (in case of commercial properties) with the property taxes returns, among other strategies. The updated information is delivered to the MRCC in order to be included within the tax roll for subsequent taxes levies.

Also the consulting firm provides support to the Municipality by attending the taxpayers' request for services and by providing follow up on the MRCC taxes receivables in arrears. The purpose of these combined efforts is to improve the efficiency of the tax service and collections.

Ordinance Number 12A-48 was approved for the purpose of reviewing the tax incentives to the jurisdiction of the Municipality and the special development zone and other traditional urban center, and authorizes the creation of a new code of socio-economic development incentives.

#### **Personal Property**

##### **Incentive Municipal on Personal Property Taxes – New Business**

- A 75% exemption on municipal taxes on real property for a period of five years.
- The down town and development designated areas, would enjoy 100% exemption on municipal taxes on personal property for a period of two years, followed by a 90% exemption on municipal taxes on personal property for a period eight years.

##### **Incentive Municipal on Personal Property Taxes – Established Business**

- The exemption only applies to the personal property tax in excess of the average payment for such costs during the three years prior to the date of the application, which is referred to as personal property tax base period.
- The down town and development designated areas, the personal property tax base period will be adjusted, reducing that amount by twenty percent (20%) annually until it is reduced to zero for the fifth taxable year.

continue



3. ANNUAL REVENUES – continuation

**Real Property**

**Incentive Municipal on Real Property Taxes – New Business**

- A 75% exemption on municipal taxes on real property for a period of five years and 40% exemption on municipal taxes on real property for a period of 10 years.
- The down town and development designated areas, would enjoy a 90% exemption on real property for a period of 10 years.

**Incentive Municipal on Real Property Taxes – Established Business**

- The exemption only applies to the real property tax in the excess of the average payment for such costs during the three years prior to the date of the application, which is referred to as real property tax base period.
- The down town and development designated areas, the real property tax base period will be adjusted, reducing that amount by twenty percent (20%) annually until it is reduced to zero for the fifth taxable year.

**B. Volume of Business Taxes**

The Municipality imposes a volume of business tax pursuant to Act No. 113 of July 10, 1974, on all business entities, which operate within the Municipality, which are not exempt from the tax pursuant to the Industrial Incentives Act. The tax is based on gross revenues, as defined by law, computed at the rate of 1.50% for financial institutions and savings and loans associations, and .50% for all other business entities.

The minimum gross revenue to file the Volume of Business Tax Declaration is \$5,000 and the minimum tax payable is \$25. The date to file the Volume of Business Tax Declaration is April 15 each year. Entities with sales volume of \$3.0 million or more must include audited financial statements together with the tax return. The Municipality grants a five percent discount, if the taxes are paid on or before April 15. Otherwise, 50% of taxes payable must be paid within the first 15 days of each semester beginning with the first semester ending December 31.

The following incentives related to Volume of Business Taxes were implemented with Ordinance 12A-48:

**Volume of Business Tax Incentive – New Business**

- A 75% exemption for a period of five years or a 40% exemption for a period of 10 years.

**Volume of Business Tax Incentive – Business Established**

- The exemption only applies to the business volume in excess of the average volume during the three years prior to the date of the application, which is referred to as base volume business. The volume of business tax attributable to the base volume business will be subject to regular tax rates.
- In the down town and development designated areas, the volume of business tax basis will be adjusted, reducing such amount by (20%) annually until it is reduced to zero for the fifth taxable year.

Collections of volume of business tax revenues received mainly in April 15, are accounted as unearned revenues, since such collections have a time requirement and should be used starting July 1st of next fiscal year. In the next fiscal year, the unearned revenue is recognized as revenue, net of any credit or refunds payable to taxpayers.



3. ANNUAL REVENUES – continuation

C. Sales and Usage Taxes

On July 4, 2006, Law No. 117 known as "Tax Justice Law of 2006" (hereinafter the Act) incorporated a set of amendments to Law No. 120 of October 31, 1994 – "Internal Revenue Code of Puerto Rico of 1994". One of the objectives of this Act was to impose a general sale and use tax of 5.5% at the Commonwealth level. Of this 5.5%, the Act authorized the Municipalities to impose sales and use tax of 1.5% at the Municipal level following the same regulations imposed in the Act. It was a mandate that the 1.5% was approved and established by Ordinance duly approved by the Municipal Legislature.

On July 12, 2006, the Municipality approved Ordinance No. 6A-6, Series 2006-2007 imposing the 1.5% sales and use tax as authorized in the Act, effective September 1, 2006. Consequently, Ordinance No. 05A-46, as amended, was rescinded effective August 31, 2006. The Internal Revenue Code of Puerto Rico of 1994 was again amended with Law No. 80 of July 29, 2007, specifically addressing Law No. 117. Law No. 80 made it a requirement for Municipalities to impose a 1.5% municipal tax uniformly across the Commonwealth. Municipalities would collect 1% as previously established in Sections 2410 and 6189 of the Act and the remaining .5% would be collected by the Department of Treasury of the Commonwealth of Puerto Rico.

In order to comply with the new State Tax Code, on August 3, 2007 the Municipality approved Ordinance 07B-4 (effective August 1, 2007), which abolished Ordinance No. 6A-6, Series 2006-2007 and took the Municipality out the role of imposing regulations over the sales and use tax. From this point forward all amendments, new laws, rules, and regulations are responsibilities of the Commonwealth of Puerto Rico as stated by the law.

As the last amendment, the current Law No. 80 dictates that the .5% collected by the Department of Treasury will be deposited and administered by the Puerto Rico Government Development Bank and will be used for the following purposes:

- 1) Municipal Redemption Fund – composed of 2% of the .5% (equivalent to 40%). To be used to grant loans for the exclusive benefit of the municipalities. This fund, in addition to other variables, is used to calculate the Municipality's borrowing power within a specific timeframe. The Municipality's did not have borrowing margin for the audited year, a contribution to the fund (in the audited year) was of \$3,669,946.
- 2) Municipal Development Fund – composed of .2% of the .5% (equivalent to 40%). To be used to establish a Municipal Development Fund to be distributed among all municipalities according to the formula established as part of the Law.
- 3) Municipal Improvements Fund – .1% of the .5% (equivalent to 20%). To be distributed according to Legislation passed by the Legislative Assembly for capital improvement projects in the municipalities.

Sales and Usage Taxes receivable represents filed sales tax returns that were collected subsequent to June 30, 2014, but pertaining to the current year period.

As per Act Number 18 of 2014 was created the "Law of Municipal Administration Fund (MAF)" to establish a special fund called the Municipal Administration, authorize municipalities to pledge the funds deposited in the Local Government Fund to which they are to secure the repayment of any loan, bond, note or other evidence of indebtedness, which are the source of repayment funds deposited in the Special Fund and to meet any expenditure budget of the Municipality and the Municipality any activity or project, authorize the Government Development Bank for Puerto Rico to make disbursements for purposes set out in this Act.

continue



### 3. ANNUAL REVENUES – continuation

This measure is intended, first, to strengthen the financial capacity of the Corporation Tax Fund of Puerto Rico (COFINA, by Spanish acronyms), established under Law No. 91-2006, as amended, known as the "Law Fund of Sales and Usage Taxes", adjusting the sales and usage taxes (SUT) by increasing the state portion to 6.0% while the municipal SUT is reduced to 1.0%, effective February 1, 2014.

Through this legislation a mechanism under which the SUT collections entitled to receive the Commonwealth of Puerto Rico each fiscal year, after complying with the deposits in the Tax Fund requires by Act No. 91-2006, shall be deposited in a special fund created for the benefit of, and assigned to the municipalities. This special fund is called the "Local Government Fund" ("LGF"), which will be guarded by the Government Development Bank of Puerto Rico.

Also, on February 1, 2014 was enacted the Act No. 19 that creates the Municipal Financing Corporation (COFIM, by Spanish acronyms). The COFIM, attached to the Government Development Bank (GDB), with the power to issue bonds or use other mechanisms to pay or refinance debt incurred by municipalities, the payment of principal and interest is backed by the municipal SUT.

In addition, create the Redemption Fund of COFIM, to which the resources of the existing Municipal Fund Redemption will be transferred effective February 1, 2014, and facilitated the distribution of funds from the Municipal Redemption Fund, the Municipal Development Fund and the Municipal Improvement Fund. Provides that the first proceeds of the municipal SUT of 1% shall be collected by the Puerto Rico Treasury Department and deposited directly into the Redemption Fund of COFIM. Provides that bonds and notes issued by the COFIM be payable and secured by the pledge of a fixed amount, or municipal SUT corresponding to a fixed rate of 0.3% has been collected during the previous fiscal year, whichever is greater.

#### D. Construction Excise Taxes

Ordinance 11-A-54 provides for a procedure for the administration and collection of construction excise tax, within the Municipality jurisdiction.

The construction excise tax generally is a self-assessed tax imposed over the cost of the project. The tax is paid by the taxpayer before the beginning of the construction project, if a permit is required to begin the construction, the taxpayer should file the tax return 30 days after the submission of the permit; otherwise, the file should be made at least 15 days before the construction activity. The activities covers by this tax and the exemption granted are as follows:

- 1) All construction will pay 6% of construction excise taxes.
- 2) Construction projects of detached properties (not part of a housing development), with a cost of \$90,000 or less will pay 3% of construction excise taxes. If the cost exceeds the \$90,000, the applicable rate will be 6% over the \$90,000 cost.
- 3) All construction projects carried out whose owner is a bona-fide farmer, certified by the Department of Agriculture, have full exemption to the construction excise taxes.
- 4) Major repairs and improvements of detached properties occupied by their owner, for which cost don't exceed \$15,000, have full exemption to the construction excise taxes. If related costs exceed \$15,000, the excess over this amount will be subject to a 3% of construction excise tax.

continue



### 3. ANNUAL REVENUES – continuation

- 5) All improvements made to commercial or private property in the down town, as well of major improvements to buildings, parks, prayer centers or studies of philosophic or human nature have full exemption to the construction excise taxes
- 6) All construction projects carried out by not-for-profit organization or educational institutions have full exemption to the construction excise taxes.

### 4. CASH, CASH EQUIVALENTS

#### **Cash in Banks**

Puerto Rico laws authorize governmental entities to invest in direct obligations or obligations guaranteed by the federal government or the Commonwealth of Puerto Rico (*Statement of Uniform Investment Guidelines for the Municipalities of the Commonwealth of Puerto Rico*, issued by the GDB as promulgated by Act No. 113 of August 3, 1995). The Municipality is also allowed to invest in bank acceptances, other bank obligations and certificates of deposit in financial institutions authorized to do business under the federal and Commonwealth laws. During the year, the Municipality invested its funds in interest bearing bank accounts, and certificates of deposit.

Under the laws and regulations of the Government, public funds deposited by the Municipality in commercial banks must be fully collateralized for the amounts deposited in excess of the Federal Deposit Insurance Corporation (FDIC) coverage. All securities pledged as collateral are held by agents designated by the Government's Secretary of the Treasury, but not in the Municipality's name.

Municipality follows the practice of pooling cash. At June 30, 2014, the pool cash account in commercial banks had a balance of \$39.4 million of which \$23.8 million in the General Fund, \$204.875 in Health and Human Services Fund, \$11.6 million in the Capital Projects Fund, and \$3.7 million in Other Governmental Funds. Any deficiency in the pooled cash account is assumed by the general fund and covered through future budgetary appropriation.

Cash with Fiscal Agent in the debt service fund consists principally of property tax collections amounting to \$31.9 million that are restricted for the payment of the Municipality's debt service, as required by law. Cash with Fiscal Agent of \$20,789 in the General Fund are restricted for future expenditures, \$15.8 million in the Capital Projects Fund restricted to improvement of recreational facilities, and \$579,323 in Other Governmental Funds consist principally of unspent proceeds of bonds that are restricted for the acquisition, construction or improvement of major capital assets. The amounts deposit in GDB is maintained in interest bearing accounts and is not collateralized.

Municipality follows the provisions of GASB Accounting Standards Codification Section C20, *Cash Deposit with Financial Institutions*, related with cash deposit and interest-earning investment contract with financial institutions. Accordingly, the following is essential information about credit risk, interest rate risk, custodial credit risk, and foreign exchange exposure of deposits and investments of the Municipality at June 30, 2014:

#### **Credit Risk**

This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. At June 30, 2014, the Municipality has invested only in cash equivalents of \$39.4 million consisting of interest bearing account in commercial banks, which are insured by the FDIC, generally up to a maximum of \$250,000. As previously mentioned, public funds deposited by the Municipality in commercial banks must be fully collateralized for the amounts deposited in excess of the FDIC coverage. No investments in debt or equity securities were made during the Fiscal Year ended June 30, 2014. Therefore, the Municipality's management has concluded that the credit risk related to any possible loss related to defaults by commercial banks on the Municipality's deposits is considered low at June 30, 2014.

continue



4. CASH, CASH EQUIVALENTS – continuation

***Custodial Credit Risk Related to Deposits***

Custodial credit risk is the risk that, in the event of the bank failure, the Municipality's deposits may not be recovered. The Municipality is authorized to deposit only in institutions approved by the Department of the Treasury of the Commonwealth of Puerto Rico. Such deposits should be kept in separate accounts in the name of the Municipality. Under Puerto Rico statutes, public funds deposited in commercial banks must be fully collateralized for the amount deposited in excess of federal depository insurance. During the year ended June 30, 2014, the Municipality deposited its funds in bank accounts bearing interest. In addition, as of June 30, 2014, the Municipality's custodial credit risk was approximately \$48.3 million, which, is the cash balance of cash deposited at the Government Development Bank of Puerto Rico. These deposits are exempt from the collateral requirement established by the Commonwealth, these are uninsured and uncollateralized. Therefore, the Municipality's management has concluded that at June 30, 2014, the custodial credit risk associated with the Municipality's cash and cash equivalents is considered low.

***Interest Rate Risk***

This is the risk that changes in interest rates of debt investments will adversely affect the fair value of an investment. The Municipality manages its exposure to declines in fair values by: (1) not including debt or equity investments in its investments portfolio at June 30, 2014, (2) limiting the weighted average maturity of its investments in certificates of deposit to periods of four months or less, and (3) keeping most of its banks deposits and certificates of deposit in interest bearing accounts generating interest at prevailing market rates. Therefore, at June 30, 2014, the interest risk associated with the Municipality's cash and cash equivalent is considered low.

***Foreign Exchange Risk***

This is the risk that changes in exchange rates will adversely affect the value of an investment or a deposit. According to the aforementioned investment guidelines, adopted by the Municipality, the Municipality is prevented from investing in foreign securities or any other types of investments for which foreign exchange risk exposure may be significant. Accordingly, management has concluded that the foreign exchange risk related to the Municipality's deposits is considered low at June 30, 2014.

***Amount to be Received from Loans***

The amount of \$5.9 million, approximately, represents funds to be received in the next fiscal year for loans applied and approved before June 30, 2014 by the Municipality's Legislature and the Government Development Bank.

5. UNEARNED REVENUES

Government-wide *Statement of Net Position* does not report *deferred inflows of resources*, but report *unearned revenues* for resources received before it has a legal claim to them. Governmental funds balance sheet report *unearned revenues* in connection with cash collected for revenues that are not considered to be available to liquidate liabilities of the current period as follows:

<b>Governmental Funds:</b>	
Volume of Business Taxes	\$ 17,118,870
Other	<u>35,749</u>
Total Unearned Revenues	<u>\$ 17,154,619</u>

continue



**6. DEFERRED INFLOWS OF RESOURCES**

Governmental funds balance sheet report *deferred inflows of resources* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period (unavailable). Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of *deferred inflows of resources* reported in the basic financial statements were as follows:

<b>Unavailable Funds:</b>	
Commonwealth of Puerto Rico	\$ 1,281,850
Federal Grants:	
Capital Project Fund	1,294,093
Health and Human Services Fund	6,197,101
Other Governmental Funds	<u>1,428,315</u>
Total Deferred Inflows of Resources	<u>\$ 10,201,359</u>

**7. LOANS AND OTHER RECEIVABLES**

Loans receivable recorded in non-major governmental funds consists various loans issued to qualified participants for home buying and commercial loans provided with federal funds. This amount is presented net of estimated allowances for uncollectible amounts of \$306,274, which were determined based upon past collection experience.

**8. INTERGOVERNMENTAL REVENUES**

Intergovernmental revenues consist primarily of funds received from the Commonwealth, "in lieu of tax" payments from the Quasi-public Corporation, Puerto Rico Electric Power Authority (PREPA), and federal financial assistance received from federal and state governments. The amount of contribution in lieu of tax for the year 2013-2014 was \$10,625,656.

Grants and subsidies received from the Commonwealth and federal agencies include, among others, a general subsidy for urban development and capital improvements. Intergovernmental revenues are accounted for through the General Fund except for those directly related to urban development and capital improvements, which are accounted for through the Special Revenues and the Capital Project Funds. Federal Financial Awards are recorded in the General Fund, Special Revenue Fund, Capital Projects Funds, and Health and Human Services Fund.

**9. INTER-FUND TRANSACTIONS**

**A. Due from/to Other Funds**

Inter-fund receivables and payables generally reflect temporary loans, billings for services provided and recovery of expenditures. Following is a summary of inter-fund assets and liabilities as of June 30, 2014:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Capital Projects	\$ 6,140,635
	Health and Human Services Fund	637,329
	Other Governmental Funds	<u>2,931,436</u>
		<u>\$ 9,709,400</u>

continue



**9. INTER-FUND TRANSACTIONS - continuation**

The purpose of each inter-fund balances are the following:

Payables to the general fund:

Capital Projects Fund – includes expenditures mainly of the Capital Loans Funds, Community Development Block grants and other related projects sponsored by the Municipality, which are initially disbursed through the general fund.

Health and Human Services Funds – includes expenditures mainly for payroll which were initially disbursed through the general fund.

Other Governmental Funds – includes expenditures mainly to finance certain public safety, housing and health and welfare projects that involve both the use of federal and municipal funds and which were initially disbursed through the general fund.

**B. Transfers In/Out**

Inter-fund transfers in/out reflect the transfers of resources from one fund to another without the attempt of recovering such revenues. Following is a summary of inter-fund transfers for the year ended June 30, 2014:

<b>Transferred Out</b>	<b>Amount</b>	<b>Purposes</b>
General Fund	\$ 5,460,086	Payment of Interest and Principal of Debt
Debt Service Fund	4,436,887	Transfer of Equity
Capital Project Fund	138,434	Transfer of Equity
General Fund	596,440	Capital Projects
Non Major Funds	250,000	Program Income
General Fund	50,000	Program Income
Non Major Funds	3,461	Transfer of Equity
	<u>\$ 10,935,308</u>	

**10. DUE FROM GOVERNMENTAL UNITS**

The due from governmental units for the fiscal year ended June 30, 2014, for the General Fund, corresponds to \$492,962 from Puerto Rico Treasury Department for the Christmas Bonus, \$748,611 from MRCC for amnesty (see Note 3). For the Debt Service fund (\$314,922) corresponds from final liquidation of property taxes. For the Other Governmental Funds, the \$66,155 corresponds to a receivable from another governmental unit.

**11. FEDERAL GRANTS RECEIVABLE**

The due from federal grants of the Capital Projects Fund for the fiscal year ended June 30, 2014 corresponds the Community Development Block Grant/ Entitlements Grant (CDBG), from US Department of Housing and Urban Development (HUD). The amount reported within the Health and Human Services Fund corresponds mainly to the Head Start Program from the US Department of Health and Human Services for the amount of \$6,861,728. The amount reported on Other Governmental Funds correspond mainly to the Home Investment Partnership Program for the amount of \$1,775,507 and to the Emergency Shelter Grant Program for the amount of \$464,103 both from the US Department of Housing and Urban Development, and \$439,884 in other Federal programs. Also, from the US Department of Transportation, the Municipality has a receivable for the amount of \$369,440 corresponding to the Job Access-Reverse Commute Program.

continue



## 12. CAPITAL ASSETS

A summary of the activity of capital assets for governmental activities group follows:

DESCRIPTION	BALANCE JULY 1, 2013	ADJUSTMENT	RECLASSI- FICATION	INCREASE	DECREASE	BALANCE JUNE 30, 2014
<b>Non-Depreciable Capital Assets:</b>						
Land and Improvements	\$ 89,261,640	\$ 3,314,723	\$ -	\$ 2,599,953	\$ -	\$ 95,176,316
Construction in Progress	5,857,656	(517,162)	(8,903,618)	7,129,453	-	3,566,329
Works of Art	2,217,567	-	-	-	-	2,217,567
<b>Total Non-Depreciable Capital Assets</b>	<b>97,336,863</b>	<b>2,797,561</b>	<b>(8,903,618)</b>	<b>9,729,406</b>	<b>-</b>	<b>100,960,212</b>
<b>Depreciable Capital Assets:</b>						
Facilities and Improvements	140,461,338	(19,700,159)	2,825,588	852,385	-	124,439,152
Buildings and Improvements	101,796,069	18,741,968	905,048	1,286,651	-	122,729,736
Infrastructure	414,175,053	(3,492,579)	2,673,049	1,403,425	-	414,758,948
Equipment and Vehicles	26,505,254	(614,700)	2,499,933	1,647,656	(281,367)	29,756,776
<b>Total Depreciable Capital Assets</b>	<b>682,937,714</b>	<b>(5,065,470)</b>	<b>8,903,618</b>	<b>5,190,117</b>	<b>(281,367)</b>	<b>691,684,612</b>
<b>Less Accumulated Depreciation:</b>						
Facilities and Improvements	(71,036,366)	11,702,123	-	(3,722,331)	-	(63,056,574)
Buildings and Improvements	(34,376,742)	(11,599,868)	-	(2,846,782)	-	(48,823,392)
Infrastructure	(201,951,658)	956,109	-	(9,257,043)	-	(210,252,592)
Equipment and Vehicles	(19,060,655)	-	-	(2,484,928)	266,364	(21,279,219)
<b>Total Accumulated Depreciation</b>	<b>(326,425,421)</b>	<b>1,058,364</b>	<b>-</b>	<b>(18,311,084)</b>	<b>266,364</b>	<b>(343,411,777)</b>
<b>Total Depreciable Capital Assets (Net)</b>	<b>356,512,293</b>	<b>(4,007,106)</b>	<b>8,903,618</b>	<b>(13,120,967)</b>	<b>(15,003)</b>	<b>348,272,835</b>
<b>CAPITAL ASSETS, NET</b>	<b>\$ 453,849,156</b>	<b>\$ (1,209,545)</b>	<b>\$ -</b>	<b>\$ (3,391,561)</b>	<b>\$ (15,003)</b>	<b>\$ 449,233,047</b>

The Municipality's policy is to transfer construction in progress properly concluded to other classification of capital assets if such capital project is being used. See Note 20 for information related to adjustments to capital assets. Also the detail of these amounts is presented in the previous table including the activity of the capital assets.

Depreciation expense for capital assets of governmental activities was charged to the following functions as follows:

	AMOUNT
<b>Governmental Activities:</b>	
General Government	\$ 1,027,268
Public Safety	213,256
Public Works (Mainly Streets)	9,390,967
Culture and Recreation	4,693,218
Health and Welfare	137,095
Sanitation and Environmental	35,312
Education	1,466,338
Housing	200,309
Economic Development	1,147,321
<b>Total Depreciation Expenses</b>	<b>\$ 18,311,084</b>

continue



**13. DEBT MARGIN**

The legal debt margin of the Municipality is equal to 10% of the total property assessment located within the municipality's jurisdiction. Following are the assessed values of the real and personal property as of June 30, 2014:

	<b>Real Property</b>	<b>Personal Property</b>	<b>Total</b>
Taxable	\$ 7,756,389,441	\$ 542,977,551	\$ 8,299,366,992
Exempt	(651,709,600)	(212,942,877)	(864,652,477)
Exonerated	(3,310,892,440)	(3,134,580)	(3,314,027,020)
Net value	<u>\$ 3,793,787,401</u>	<u>\$ 326,900,094</u>	<u>\$ 4,120,687,495</u>

Accordingly, as of June 30, 2014, the Municipality debt limits (10% of valuation of property subject to taxation) decrease to \$412,068,750, plus the balance of the special ad valorem taxes in the Debt Service Fund. In addition, before any new bonds are issued, the revenues of the Debt Service Fund should be sufficient to cover the projected debt service requirement. The total amount of debt applicable to the debt limit was \$251,835,704, net of certain assets in the Debt Service Fund. After considered the payments of July 1, 2014, the resulting legal debt margin was \$160,233,046. Additional legal debt margin was determine for the issuance of the special obligations bonds that are paid through retention made by the MRCC from monthly advance of annual property tax and subsidy send to the Municipality.

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#### 14. LONG-TERM DEBTS

The following is a summary of general and special obligation bonds of the Municipality as of June 30, 2014:

Type of Obligation and Purpose	Issue Date	Original Borrowing	Maturity Date	Interest Rate	Balance Amount
<b>General Obligation Bonds:</b>					
<b>Property Taxes Income:</b>					
General Construction	1992	\$ 580,000	2015	5.00%	\$ 41,000
General Construction	1996	15,955,000	2015	4.70% to 8.00%	2,900,000
General Construction	1998	2,200,000	2018	5.62%	652,000
General Construction	2000	776,000	2019	4.50%	262,027
General Construction	2000	13,300,000	2016	4.87% to 6.34%	3,655,000
General Construction	2000	10,350,000	2026	2.70% to 7.81%	6,855,000
General Construction	2000	3,150,000	2024	2.70% to 7.81%	2,105,000
General Construction	2002	9,845,000	2026	2.70% to 5.60%	7,170,000
General Construction	2002	125,000	2026	2.70% to 5.60%	65,000
General Construction	2002	1,360,000	2026	2.70% to 5.60%	960,000
General Construction	2004	9,900,000	2028	1.61% to 5.31%	7,295,000
General Construction	2004	1,575,000	2028	2.36% to 5.31%	1,195,000
General Construction	2005	460,000	2029	2.53% to 5.31%	355,000
General Construction	2005	370,000	2029	2.53% to 5.31%	290,000
General Construction	2005	1,610,000	2024	4.17% to 5.28%	1,075,000
General Construction	2006	9,910,000	2021	1.53% to 6.62%	6,000,000
General Construction	2005	1,640,000	2030	4.50%	1,243,000
General Construction	2005	500,000	2030	4.75%	382,000
General Construction	2006	11,020,000	2025	0.32% to 5.00%	7,940,000
General Construction	2006	11,015,000	2025	0.52% to 5.00%	7,955,000
General Construction	2007	8,060,000	2031	0.45% to 6.32%	6,690,000
General Construction	2006	2,695,650	2031	4.75%	2,143,650
General Construction	2007	7,575,000	2026	0.36% to 5.54%	5,780,000
General Construction	2008	624,000	2030	4.50%	505,000
Operational Purpose	2010	9,740,000	2034	4.75% to 7.50%	9,095,000
Operational Purpose	2010	975,000	2016	5.00% to 7.50%	480,000
General Construction	2010	255,000	2016	5.00% to 7.50%	125,000
General Construction	2011	2,285,000	2035	3.65% to 7.50%	2,180,000
General Construction	2011	730,000	2035	3.08% to 7.50%	700,000
General Construction	2011	330,000	2035	3.65% to 7.50%	315,000
General Construction	2011	2,480,000	2035	3.65% to 7.50%	2,365,000
General Construction	2011	3,525,000	2030	3.65% to 7.50%	3,360,000
Operational Purpose	2011	20,540,000	2035	3.65% to 7.50%	19,575,000
General Construction	2012	18,285,000	2036	3.47% to 7.50%	16,822,200

continue



14. LONG-TERM DEBTS - continuation

Type of Obligation and Purpose	Issue Date	Original Borrowing	Maturity Date	Interest Rate	Balance Amount
<b>General Obligation Bonds:</b>					
<b>Property Taxes Income: - continuation</b>					
General Construction	2012	815,000	2021	3.36% to 7.50%	652,000
General Construction	2012	245,000	2036	0.37% to 7.50%	225,400
General Construction	2012	2,015,000	2018	3.38% to 7.50%	1,439,286
General Construction	2012	615,000	2018	3.38% to 7.50%	439,286
General Construction	2012	9,760,000	2018	3.35% to 7.50%	9,460,000
General Construction	2012	279,900	2037	4.50%	270,000
General Construction	2013	1,505,000	2037	6.00% to 7.50%	1,485,000
General Construction	2013	3,120,000	2030	4.25%	2,889,000
General Construction	2013	135,000	2019	6.00% to 7.50%	120,000
Refinancing	2014	506,847	2016	3.70% to 7.50%	506,847
Refinancing	2014	802,435	2017	3.80% to 7.50%	802,435
Refinancing	2014	249,680	2017	3.80% to 7.50%	249,680
Refinancing	2014	691,456	2034	3.95% to 7.50%	691,456
Refinancing	2014	982,565	2034	3.95% to 7.50%	982,565
Refinancing	2014	1,494,375	2035	3.95% to 7.50%	1,494,375
Refinancing	2014	721,569	2035	3.95% to 7.50%	721,569
Refinancing	2014	485,660	2035	3.95% to 7.50%	485,660
Refinancing	2014	992,583	2035	3.95% to 7.50%	992,584
Refinancing	2014	7,766,712	2035	4.05% to 7.50%	7,766,712
General Construction	2014	12,975,204	2036	3.95% to 7.50%	12,975,204
Operational Purpose	2014	9,450,000	2038	6.00% to 7.50%	9,450,000
Operational Purpose	2014	1,485,000	2020	6.00% to 7.50%	1,485,000
General Construction	2014	5,930,000	2040	6.00% to 7.50%	5,930,000
<b>Subtotal</b>					<b><u>190,044,936</u></b>

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14. LONG-TERM DEBTS – continuation

Type of Obligation and Purpose	Issue Date	Original Borrowing	Maturity Date	Interest Rate	Amount
<b>Special Obligations Bonds:</b>					
<b>General Revenues:</b>					
General Construction	2002	\$ 2,065,000	2027	3.66% to 6.41%	\$ 1,460,000
General Construction	2002	5,185,000	2027	3.66% to 6.41%	3,655,000
General Construction	2002	15,385,000	2027	3.66% to 6.41%	10,845,000
General Construction	2006	10,015,000	2025	5.00% to 5.58%	6,680,000
General Construction	2007	8,575,000	2024	1.53% to 6.73%	5,765,000
General Construction	2007	10,075,000	2026	5.84% to 6.07%	7,445,000
General Construction	2007	500,000	2022	1.53% to 7.50%	335,000
General Construction	2008	3,185,000	2032	3.89% to 5.82%	2,675,000
General Construction	2008	7,750,000	2024	4.16% to 5.72%	5,370,000
General Construction	2009	6,802,000	2033	1.53% to 7.50%	6,074,000
Operational Purpose	2014	3,805,000	2038	6.00% to 7.50%	3,755,000
<b>Subtotal</b>					<b><u>54,059,000</u></b>
<b>Sales &amp; Usage Taxes:</b>					
Operational Purpose	2008	7,135,000	2015	1.53% to 7.50%	2,420,000
General Construction	2009	8,770,000	2033	1.48% to 7.50%	7,950,000
General Construction	2009	542,000	2033	1.48% to 7.50%	495,000
General Construction	2010	4,710,000	2034	4.75% to 7.50%	4,405,000
General Construction	2012	385,000	2018	6.00% to 7.50%	300,000
General Construction	2012	2,040,000	2019	6.00% to 7.50%	1,815,000
Operational Purpose	2014	7,445,000	2038	6.00% to 7.50%	7,445,000
<b>Subtotal</b>					<b><u>24,830,000</u></b>
<b>Total Special Obligations Bonds</b>					<b><u>78,889,000</u></b>
<b>Section 108 Loan - CDBG:</b>					
General Construction	2002	12,995,000	2022	7.50%	3,400,000
<b>Total General and Special Obligations Bonds</b>					<b><u>\$ 272,333,936</u></b>

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14. LONG-TERM DEBTS – continuation

Principal and interest on the bonds are generally paid from amounts withheld by MRCC from the monthly property tax remittances and deposited in GDB until the payment to the bond holder.

**Federal Loan**

Federal loan at June 30, 2014 consist of a note payable in annual installments fluctuating from \$200,000 to \$600,000 bearing interest at 7.5% secured by real estate property owned by the Municipality.

The following is a summary of changes in long-term debt of the Municipality for the year ended June 30, 2014:

DESCRIPTION	BALANCE	NEW	RETIREMENTS	BALANCE	AMOUNTS	AMOUNTS
	JULY 1, 2013		AND ADJUSTMENTS	JUNE 30, 2014	DUE WITHIN ONE YEAR	DUE AFTER ONE YEAR
<b>Governmental Funds:</b>						
General Obligations Bonds	\$ 193,441,263	\$ 35,084,087	\$ (38,480,414)	\$ 190,044,936	\$ 10,085,414	\$ 179,959,522
Special Obligations Bonds	83,278,000	-	(4,389,000)	78,889,000	4,802,000	74,087,000
Federal Loans	3,800,000	-	(400,000)	3,400,000	400,000	3,000,000
Other Obligations	17,954,694	7,065,284	(9,036,645)	15,983,333	5,054,625	10,928,708
<b>TOTAL</b>	<b>\$ 298,473,957</b>	<b>\$ 42,149,371</b>	<b>\$ (52,306,059)</b>	<b>\$ 288,317,269</b>	<b>\$ 20,342,039</b>	<b>\$ 267,975,230</b>

As of June 30, 2014, debt service requirements for the above long-term debt are as follows:

Year Ending June 30,	General Obligation Bonds		Special Obligation Bonds		Federal Loans		Other Obligations		Total	
	Principal Payment	Interest Payment	Principal Payment	Interest Payment	Principal Payment	Interest Payment	Principal Payment	Interest Payment	Principal	Interest
2015	\$ 10,085,414	\$ 8,500,176	\$ 4,802,000	\$ 4,543,792	\$ 400,000	\$ 88,740	\$ 5,054,355	\$ 92,795	\$ 20,341,769	\$ 13,225,503
2016	10,733,414	11,335,125	5,157,000	4,958,236	600,000	7,549	48,336	89,936	16,538,750	16,388,837
2017	9,773,267	10,807,441	4,305,000	4,594,870	600,000	63,960	51,373	86,900	14,729,634	15,553,171
2018	8,549,529	10,392,116	4,527,000	4,334,602	600,000	47,250	54,602	83,672	13,731,131	14,857,640
2019	17,014,443	9,542,743	4,789,000	4,057,400	600,000	29,160	58,032	80,242	22,461,475	13,709,545
2020-2024	43,476,500	46,631,546	24,921,000	15,438,737	600,000	9,900	349,657	341,711	69,347,157	62,421,894
2025-2029	40,582,000	26,303,148	15,543,000	7,863,905	-	-	474,205	217,162	56,599,205	34,384,215
2030-2034	30,831,650	14,035,187	10,600,000	3,672,173	-	-	429,224	54,733	41,860,874	17,732,093
2035-2039	18,503,725	2,645,326	4,245,000	774,003	-	-	-	-	22,748,725	3,419,329
2040-2044	495,000	18,563	-	-	-	-	-	-	495,000	18,563
Unmatured	-	-	-	-	-	-	9,463,549	-	9,463,549	-
<b>TOTAL</b>	<b>\$ 190,044,936</b>	<b>\$ 140,181,371</b>	<b>\$ 78,889,000</b>	<b>\$ 50,235,718</b>	<b>\$ 3,400,000</b>	<b>\$ 246,550</b>	<b>\$ 15,983,333</b>	<b>\$ 1,047,151</b>	<b>\$ 288,317,269</b>	<b>\$ 191,710,790</b>

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14. LONG-TERM DEBTS – continuation

**Arbitrage Rebate Requirement**

According to Sections 103 and 148 through 150 of the US Internal Revenue Code and Sections 1.148 through 1.150 of the US Treasury Regulation, the Municipality's tax-exempt bonds are subject to the arbitrage rebate requirements. At June 30, 2014, the Municipality had no federal arbitrage liability on bonds since interest income earned from the investment of unspent bond proceeds were made in bank deposits that generate yields lower than the rates applicable to the debt service payments.

**Refunding of Bonds and Notes**

On July 30, 2013, the Municipality entered into a Credit Agreement with the banking corporation of Oriental Bank to refinance \$27.4 million, for the purpose of refinancing certain general obligation bonds and notes and cover the costs associated with the transaction. The intent of this transaction was to reduce the interest costs on these obligations, through reduced interest rates.

Variable interest rates on bonds are reviewed periodically by GDB and are based on the fluctuation of GDB's weighted average rate for its commercial paper program. Under this program, GDB issues commercial paper: (1) in the taxable and tax-exempt markets of the USA, and (2) to corporations having tax exemptions under the Puerto Rico Industrial Incentives Acts and, which qualify for benefits provided by the former Section 936 of the US Internal Revenue Code.

**OTHER NON-CURRENT LIABILITIES**

The following is a summary of changes in other non-current liabilities of the Municipality for the year ended June 30, 2014:

DESCRIPTION	BALANCE	NEW	RETIREMENTS	BALANCE	AMOUNTS	AMOUNTS
	JULY 1, 2013		AND ADJUSTMENTS	JUNE 30, 2014	DUE WITHIN ONE YEAR	DUE AFTER ONE YEAR
<b>Governmental Funds:</b>						
Law No. 142-MRCC	\$ 1,553,698	\$ -	\$ (42,790)	\$ 1,510,908	\$ 45,749	\$ 1,465,159
Claims and Judgments	496,000	-	(217,000)	279,000	7,000	272,000
MRCC-Property Taxes Liquidation	-	464,407	-	464,407	-	464,407
Christmas Bonus	1,099,978	1,061,348	(1,099,978)	1,061,348	1,061,348	-
Compensated Absences	14,805,018	5,539,529	(7,676,877)	12,667,670	3,940,528	8,727,142
<b>TOTAL</b>	<b>\$ 17,954,694</b>	<b>\$ 7,065,284</b>	<b>\$ (9,036,645)</b>	<b>\$ 15,983,333</b>	<b>\$ 5,054,625</b>	<b>\$ 10,928,708</b>

**Due to Municipal Revenue Collection Center**

The Act No. 42 dated January 2000, allows the Municipal Revenue Collection Center (MRCC, as per its Spanish acronyms) to issue debt based on the disbursements made in excess to the municipalities on their final liquidation prior to fiscal year 2000. The municipalities agreed to repay MRCC such loans in semi-annual installments plus accrued interest. In connection with Law 42 the Municipality issued a note payable to MRCC in the amount of \$1,876,000 payable in 30 years plus interest at a semi-annual rate of 3.0938%

Also, Property Taxes Liquidation for fiscal year 2013-2014 result in a payable to the MRCC in the amount of \$464,407

continue



14. LONG-TERM DEBTS – continuation

**Accrued Legal Claims**

This amount represents the amount accrued for possible claims arising from litigations as recommended by the Municipality's attorneys and classified as due after one year. Only claims is presented as due within one year when the Municipal Legislature approved it in the next fiscal year budget.

**Christmas Bonus**

This amount represents the estimated accrued Christmas bonus accumulated as of June 30, 2014 and payroll related benefits, representing the benefit to employees to be paid during the last week of November 2014.

**Compensated Absences**

The GWFS, Statement of Net Position, includes approximately \$12.7 million in the governmental activities for the estimated accrued vacation benefits, accrued sick leave benefits and payroll related benefits, representing the Municipality's commitment to fund such costs from future operations. The General Fund have been used to liquidate the liability for this concept.

15. DEBT RETIREMENT

Revenues of the Debt Service Fund consist of the ad-valorem property taxes which are recognized as revenue when collected from taxpayers and reported by the MRCC to the Municipality (See Note 3).

These property taxes are accumulated by the MRCC in costs of the general obligations bonds issued by the **Municipality** (See Note 14). Payments are made to the GDB from such accumulated funds by the MRCC.

As per Act Number 18 of 2014 was created the "Law of Municipal Administration Fund (MAF)" to establish a special fund called the Municipal Administration, authorize municipalities to pledge the funds deposited in the Local Government Fund to which they are to secure the repayment of any loan, bond, note or other evidence of indebtedness, which are the source of repayment funds deposited in the Special Fund and to meet any expenditure budget of the municipality and the municipality any activity or project. authorize the Government Development Bank for Puerto Rico to make disbursements for purposes set out in this Act.

This measure is intended, first, to strengthen the financial capacity of the Corporation Tax Fund of Puerto Rico (COFINA, by Spanish acronyms), established under Law No. 91-2006, as amended, known as the "Law Fund of Sales and Usage Taxes", adjusting the sales and usage taxes (SUT) by increasing the state portion to 6.0% while the municipal SUT is reduced to 1.0%, effective February 1, 2014.

Through this legislation a mechanism under which the SUT collections entitled to receive the Commonwealth of Puerto Rico each fiscal year, after complying with the deposits in the Tax Fund requires by Act No. 91-2006, shall be deposited in a special fund created for the benefit of, and assigned to the municipalities. This special fund is called the "Local Government Fund" ("LGF"), which will be guarded by the Government Development Bank of Puerto Rico.

Also, on February 1, 2014 was enacted the Act No. 19 that creates the Municipal Financing Corporation (COFIM, by Spanish acronyms). The COFIM, attached to the Government Development Bank (GDB), with the power to issue bonds or use other mechanisms to pay or refinance debt incurred by municipalities, the payment of principal and interest is backed by the municipal SUT.

continue



## 15. DEBT RETIREMENT - continuation

In addition, create the Redemption Fund of COFIM, to which the resources of the existing Municipal Fund Redemption will be transferred effective February 1, 2014, and facilitated the distribution of funds from the Municipal Redemption Fund, the Municipal Development Fund and the Municipal Improvement Fund. Provides that the first proceeds of the municipal SUT of 1% shall be collected by the Treasury Department and deposited directly into the Redemption Fund of COFIM. Provides that bonds and notes issued by the COFIM be payable and secured by the pledge of a fixed amount, or municipal SUT corresponding to a fixed rate of 0.3% has been collected during the previous fiscal year, whichever is greater.

## 16. RETIREMENT PLANS

### A. Employee's Retirement System of the Government of the Commonwealth of Puerto Rico

#### *Defined Benefit Plan*

Employees of the **Municipality** participate in the Employee's Retirement System of the Government of the Commonwealth of Puerto Rico (ERS) administered by the Puerto Rico Government Employees and Judiciary Retirement Systems Administration. The ERS is cost-sharing multiple-employer defined benefit pension plan sponsored by the Commonwealth under the Act No. 447, approved on May 15, 1951, as amended. The ERS is a pension trust of the Commonwealth. ERS covers all regular employees of the Commonwealth and its instrumentalities and of certain municipalities and components units not covered by their own retirement systems. The ERS, as a governmental retirement plan, is excluded from the provisions of the Employee Retirement Income Security Act of 1974 (ERISA).

As of June 30, 2013, the ERS has an unfunded actuarial accrued liability (UAAL) of approximately \$22,981 million, representing a 3.1% funding ratio. In the opinion of management and based on information prepared by consulting actuaries, it is estimated that starting in fiscal year 2015, the ERS's assets will be less than its obligations (including bonds payable but excluding its UAAL) resulting in a deficit net position. In addition, annual cash flow estimates for the foreseeable future are presently estimated to continue to reduce the net position unless other measures are taken.

The estimate of when the ERS's net position will become a deficit and when its assets would be exhausted is based on significant assumptions, including the rate of return on investments, the amount and timing of collections from the Commonwealth for the member, employer contributions and the employer additional contribution (Act No. 32), which as discussed below, was estimated in \$120.0 million annually, as well as the estimated participant benefits and the ERS's administrative expenses to be paid each year.

To improve the liquidity and solvency of the ERS, the Commonwealth enacted Act No. 32 of June 25, 2013, which provides for incremental annual contributions from the Commonwealth General Fund beginning in fiscal year 2014 and up to the fiscal year 2033. This additional contribution will be determined annually based on actuarial studies to be performed by the ERS's actuaries. An appropriation for such additional contribution of approximately \$120 million was included in the Commonwealth's budget for the fiscal year 2014. However, as a result of budgetary constraints at the present time management believes that approximately \$90 million of this amount will not be collected as expected during fiscal year 2014. Further, this additional contribution was reduced to \$28.2 million for the Commonwealth's proposed budget for the fiscal year 2015.

If the Commonwealth's financial condition does not improve as a result of fiscal and budgetary measures it is taking, its ability to repay its obligations, including its regular employer contributions to the ERS and its additional contribution as provided by Act No. 32, for the upcoming years, may continue to be adversely affected, and could also affect the payment of benefits and the repayment of the ERS's bond payable.

continue



**16. RETIREMENT PLANS – continuation**

Act No. 70 established a program that provides benefits for early retirement or economic incentives for voluntary employment termination to eligible employees, as defined. Act No. 70 also establishes that early retirement benefits will be provided to eligible employees that have completed between 15 to 29 years of creditable services and will consist of monthly benefits ranging from 37.5% to 50% of each employees' monthly salary. Benefits under this program will be paid by the General Fund of the Commonwealth and by the public corporations, covering their respective employees until the plan member reaches the later of age 55 for members under Act No. 447 or age 65 for members under Act 1, or the date the plan member would have completed 30 years of service had the member continued its employment. The ERS will be responsible for benefit payments afterwards. In addition, the General Fund and the public corporations will also be required to make the required contributions to the ERS. As of June 30, 2013, the ERS has recorded a liability of approximately \$16 million for its responsibility as an employer under Act No. 70.

Furthermore, Act No. 3 was enacted on April 4, 2013, amended the Act No. 447 for the purpose of establishing a major reform of the ERS effective on July 1, 2013. Employees participating in the current system (ERS) should be retired as of June 30 2013 in order to obtain the current benefits. Also, Act No. 3 amended the Act No. 305 of September 24, 1999 that's created a Defined Contribution Hybrid Program known as System 2000, incorporating the provisions of the system to Chapter 5 of the ERS. The System 2000 applied to employees joining the ERS on or after January 1, 2000.

Follow are the principal amendment of Act No. 447 by Act No. 3:

Chapter 3 of the Act No. 447, established the following date of retirement:

- (a) General Rule – The first day of the month that coincides with or is subsequent to the date that the participant of the program reaches the age of sixty (60), except as provided in clause (b) of this subsection.
- (b) Public Officers in High-Risk Positions- In the case of Public Officers in High-Risk Positions, it shall mean the first day of the month that coincides with or is subsequent to the date that the Participant reaches the age of fifty-five (55) years. (Public Officers in High-Risk Positions shall mean the Commonwealth of Puerto Rico Police, the Municipal Police, the Commonwealth Firefighter Corps, the Municipal Firefighter Corps, and the Custody Officers Corps.)
- (c) Effectiveness of these provisions: the normal date of retirement established in subsections (a) and (b) of this definition shall be in force until June 30, 2013.

Retirement age for participants who joined public service after June 30, 2013 shall be 67 years, except in the case of Public Officers in High-Risk Positions, for whom it shall be fifty eight (58) years.

***Participant of the Program***

Shall mean, until June 30, 2013, every person for whom the Administrator maintains an account under the Retirement Savings Account Program pursuant to the provisions of Chapter 3 of Act No. 447. Beginning on July 1, 2013, it shall mean every person for whom the Administrator maintains an account under the Defined Contribution Hybrid Program pursuant to the provisions of Chapter 5 of this Act.

The membership of the System shall be constituted by every person who holds a regular position as a career, trust, temporary employee or with probationary personnel status in any executive department, agency, administration, board, commission, office, or instrumentality of the Executive Branch, by the Justices of the Peace, the regular employees and officials of the Judiciary Branch, and by all regular officials and employees of the municipalities, including the mayors. Temporary municipal employees shall not participate in the Retirement System.

continue



**16. RETIREMENT PLANS – continuation**

Membership in the Retirement System shall be optional for the Governor of Puerto Rico, for all the Secretaries of Government, heads of public agencies and instrumentalities, the Governor's aides, the members of commissions and boards appointed by the Governor, the members of the Legislative Assembly of Puerto Rico, for the employees and officials of the Legislative Assembly of Puerto Rico, the Office of Legislative Services and the office of the Superintendent of the Capitol, and the Comptroller of Puerto Rico. These officials may, at any time, request to be discharged from, or readmitted into the System. The period of services rendered to the Government while separated from the System, shall be credited as creditable service, provided said officials pay the individual and employer contributions, plus interest, that correspond to the period of separation, to the system.

As of July 1, 2013, every employee who is a participant of the System, including mayors, regardless of the date when he/she was first appointed to the Government of the Commonwealth of Puerto Rico, its instrumentalities, municipalities or participating employers of the System, shall become part of the Defined Contribution Hybrid Program.

Notwithstanding the fact that a superannuation retirement annuity is payable for life, if annuitants return to the service, the payment of their annuity shall be suspended. After an annuitant separates from service, payment of the suspended annuity shall resume and he/she shall also have the option to withdraw the contributions made since the date he/she returned to service up until he/she separates from service if, after returning to service, he/she worked less than five (5) years or accrued contributions for less than ten thousand dollars (\$10,000). In the event the annuitant worked five (5) years or more and contributed ten thousand dollars (\$10,000) or more, after returning to service, he/she shall be entitled, after his/her separation from service and after reaching the age established in Section 5-110 of Act No. 447, to receive an additional annuity computed pursuant to Section 5-110 of this Act, on the basis of the contributions made since the date said annuitant returned to service until his/her separation from it.

***Annuity for Years of Service***

As per Act No. 3, retirement shall be optional for new participants joining the System for the first time after April 1, 1990, as of the date in which they reach the age of sixty-five (65), have completed a minimum of ten (10) years of accredited services and have not requested or received the reimbursement from the accrued contributions. The amount of the annuity shall be one point five percent (1.5%) of the average compensation multiplied by the years of accredited services. However, a minimum pension of five hundred dollars (\$500) per month, effective July 1, 2013, is hereby fixed for those participants who retired in accordance with the provisions of this Chapter 2. Every pensioner who receives a pension of less than five hundred dollars (\$500) per month shall receive, effective July 1, 2013, the increase required for his/her pension to be five hundred dollars (\$500).

Public Officers in High-Risk Positions may voluntarily opt to retire after reaching the age of fifty-five (55) and thirty (30) years of service. Retirement shall be mandatory on the date the participant reaches both thirty (30) years of service and the age of fifty-eight (58). Provided, that the Superintendent of the Puerto Rico Police, the Chief of the Firefighter Corps or the corresponding appointing authority may grant dispensations authorizing members of this group to work for an additional maximum period of two (2) years performing the functions assigned to them; provided that their health and safety are not compromised. Such a request for dispensation shall be made by the member, not later than ninety (90) days before his/her retirement date. It is hereby provided that the Superintendent of the Puerto Rico Police, the Chief of the Firefighter Corps or the corresponding appointing authority shall make the necessary regulatory provisions to comply with this Act.

continue



**16. RETIREMENT PLANS** – continuation

Retirement shall be optional for the members of the System in active service, on and after the date they have attained the age of fifty-five (55) years and have completed at least twenty-five (25) years of creditable service; and for members of the System who having reached the age of fifty-eight (58) years, and have completed at least ten (10) years of creditable service. The members of the Police Corps or the Firefighting Corps shall also have the option to avail themselves of a retirement annuity on and after the date on which they have attained the age of fifty (50) years and have completed at least twenty-five (25) years of creditable service.

Any participant whose separation from the service occurs prior to having attained the age of fifty-eight (58) years, who shall have completed at least ten (10) years of creditable service, and who shall have not applied for, nor received reimbursement of accumulated contributions shall be entitled to receive a deferred retirement annuity. Said participants shall receive a deferred retirement annuity which shall commence upon attaining the age of fifty eight (58) years or after attaining the age of fifty (50) years in the case of policemen or firemen, and fifty-five (55) years in the case of the other participants, if they have completed at least twenty-five (25) years of service in one case or the other.

The amount of the annuity shall be one and one-half percent (1.50%) of the average compensation multiplied by the number of years of creditable service up to twenty (20) years, plus two percent (2%) of the average compensation multiplied by the number of years of creditable service in excess of twenty (20) years. Said annuity shall be payable in full to the members who retire at the age of fifty-eight (58) years or more, and to the members of the Police Corps [or] the Firefighting Corps who retire at the age of fifty (50) years or more and who have completed at least twenty-five (25) years of creditable service.

*Merit Annuity* – Plan members are eligible for merit annuity with a minimum of 30 years or more of credited service. The annuity for which the plan member is eligible is limited to a minimum of 65% and a maximum of 75% of the average compensation. As a result of the enactment of Act No. 3 of April 4, 2013, effective July 1, 2013, merit annuities will no longer be available to participants who joined the ERS after April 1, 1990.

*Deferred Retirement Annuity* – A participating employee who ceases to be an employee of the Commonwealth after having accumulated a minimum of 10 years of credited service qualifies for retirement benefits provided his/her contributions to the ERS are left within the ERS until attainment of 58 years of age.

The amount of the superannuation retirement annuity of mayors who are participants of the System shall be computed on the basis of the highest salary he/she may have received while discharging his/her government duties in the following manner:

- (1) For services performed as mayor, five percent (5%) of said salary for each year of creditable service up to a maximum of ten (10) years or fifty percent (50%), plus
- (2) For other services performed not included in the above computation, one and one half percent (1.50%) of said salary multiplied by the number of years of such other creditable services up to twenty (20) years, or two percent (2%) of said salary multiplied by the number of years of such other creditable services in excess of twenty (20) years.

The maximum superannuation retirement annuity to be granted under this subsection shall be ninety percent (90%) of the highest salary that the mayor may have received. The payments of the retirement annuity shall begin on and after the date of separation from service, but never before the mayor has attained fifty (50) years of age.



**16. RETIREMENT PLANS – continuation**

Retirement shall be optional for any participant of the System in active service who shall have completed at least thirty (30) years of creditable service. Said participant shall be entitled to receive the Merit Annuity for thirty (30) years or more of service in accordance with subsections (b) and (c) of this section thereof. Participants of the System under the Coordinating Plan and receiving Social Security benefits, who have not attained sixty-five (65) years of age, shall receive a merit annuity to be computed as provided for hereinafter:

- (1) For those participants who have completed thirty (30) years or more of creditable services and have not attained fifty-five (55) years of age or more, sixty-five percent (65%) of the average compensation.
- (2) For those who have completed thirty (30) years or more of creditable services and have attained fifty-five (55) years of age or more, seventy-five (75%) of the average compensation.
- (3) Years in excess of thirty (30) may only serve as basis to calculate the average compensation

As per Act No. 3 the following provisions shall apply to employees who participate in the System that (i) began to work before January 1, 2000, (ii) as of June 30, 2013, are not participants of the Retirement Savings Account Program established in Chapter 3 of this Act and (iii) as of June 30, 2013, do not meet the requirements of years of service and age to retire that are required in Chapter 2 of this Act:

- (1) New Retirement Age for participants who joined the System for the first time before April 1, 1990. For those participants who, as of June 30, 2013, have not reached the age of 58 and completed at least 10 years of service, or have not reached the age of 55 and completed at least 25 years of service, retirement shall be optional when they meet the following age and service requirements:
  - (i) If, as of June 30, 2013, the participant is 57 years of age, the retirement will be optional when he/she reaches 59 years of age and has completed at least 10 years of service.
  - (ii) If, as of June 30, 2013, the participant is 56 years of age, the retirement will be optional when he/she reaches 60 years of age and has completed at least 10 years of service.
  - (iii) If, as of June 30, 2013, the participant is 55 years of age or less, the retirement will be optional when he/she reaches 61 years of age and has completed at least 10 years of service.
- (2) Retirement Age for participants who joined the System for the first time between April 1, 1990, and December 31, 1999 – For participants who, as of June 30, 2013, have not reached the age of 65 and completed at least 10 years of service, retirement shall be optional when the participant reaches 65 years of age and has completed 10 years of service.
- (3) For Public Officers in High-Risk Positions who began to work before April 1, 1990 and who, as of June 30, 2013, have not reached the age of 50 and completed at least 25 years of service, or who have not completed 30 years of service, regardless of their age, retirement shall be optional when they reach 55 years of age and have completed 30 years of service.
- (4) For Public Officers in High-Risk Positions who began to work between April 1, 1990, and December 31, 1999, and who, as of June 30, 2013, are not 55 years old and have completed 25 years of service, or who have not completed 30 years of service, regardless of their age, retirement shall be optional when they reach 55 years of age and have completed 30 years of service.

continue



**16. RETIREMENT PLANS – continuation**

- (5) Public Officers in High-Risk Positions who separate from active service before meeting the requirements of age and service provided in subsection (a)(3) or (a)(4) of this Section may only receive their accrued pension when they meet the following age and service requirements:
- (i) If the participant joined the System for the first time before April 1, 1990, after he/she meets the age and service requirements established in subsection (a) 1 of this Section.
  - (ii) If the participant joined the System for the first time between April 1, 1990, and December 31, 1999, after he/she meets the age and service requirements established in subsection (a) 2 of this Section.

***Pension Computation***

When the participant meets the age and service requirements established above, he/she shall be entitled to receive an annuity computed on the basis of years of service accrued as of June 30, 2013, in accordance with the following rules:

- (i) The average salary of employees who began to work before April 1, 1990, shall be the one established in definition number 15 of Section 1-104 of Act No 447.
- (ii) The average salary of employees who began to work between April 1, 1990, and December 31, 1999, shall be the one established in Section 1-108 of this Act.
- (iii) The pension computation of employees who began to work before April 1, 1990, shall be made on the basis of one and one half percent (1.5%) of the average salary, multiplied by the number of years of creditable service up to twenty (20) years, plus two percent (2.0%) of the average salary, multiplied by the number of years of creditable service in excess of twenty years, in each case up to June 30, 2013.
- (iv) The pension computation of employees who began to work between April 1, 1990 and December 31, 1999, shall be made on the basis of one and one half percent (1.5%) of the average salary, multiplied by the number of years of creditable service up to June 30, 2013.
- (v) Participants of the System who, as of June 30, 2013, have availed themselves to the Coordinating Plan and are receiving Social Security benefits will have their annuities adjusted in accordance with the provisions of subsection (e) of Section 2-101 of this Act. Provided that until the participant is entitled to receive the Social Security benefits, he/she may receive an annuity in accordance with Section 5-103 of this Act.
- (vi) This pension shall be received together with the annuity accrued by a participant under Section 5-110 of this Act.

Beginning on July 1, 2013, participants shall not accrue any more years of service for the determination of the average salary and computation of a pension under Section 5-103(a)(4). In addition, participants may not have services not credited recognized, contributions transferred or returned for periods worked before June 30, 2013, except for those exceptions specifically established in Act No 447.

Those participants who began to work on or after January 1, 2000, or those who as of June 30, 2013, were participants in the Retirement Savings Program and who as of June 30, 2013, could retire from service because they are sixty (60) years old, may retire on any later date and they shall be entitled to receive the annuity that could be acquired with the balance of the contributions under the Retirement Savings Account Program and those accrued under the Defined Contribution Hybrid Program.

continue



**16. RETIREMENT PLANS – continuation**

The savings accounts under the Retirement Savings Account Program of employees who joined the System for the first time on or after January 1, 2000, shall be rolled over to the Defined Contribution Hybrid Program. Be it provided that if, as of June 30, 2013, the employees have not reached the age of sixty (60), they shall be entitled to the annuity established in Section 5-110 of Act No. 447 when they meet the following age requirements:

- (i) If, as of June 30, 2013, the participant is 59 years old, the retirement will be optional when he/she has reached 61 years of age
- (ii) If, as of June 30, 2013, the participant is 58 years old, the retirement will be optional when he/she has reached 62 years of age.
- (iii) If, as of June 30, 2013, the participant is 57 years old, the retirement will be optional when he/she has reached 63 years of age.
- (iv) If, as of June 30, 2013, the participant is 56 years old, the retirement will be optional when he/she has reached 64 years of age.
- (v) If, as of June 30, 2013, the participant is 55 years old or less, the retirement will be optional when he/she has reached 65 years of age.

For Public Officers in High-Risk Positions who began to work after December 31, 1999, and who, as of June 30, 2013, are not 55 years old, retirement shall be optional when they reach 55 years of age.

***Funding Policy***

The authority under which the funding policy and the obligations to contribute to the ERS and System 2000 by the plans' members, employers and other contributing entities (state of municipal contributions), are established or may be amended by law.

**Contributions of Participants of Defined Benefit Program**

Contribution requirements are established by law and are as follows:

*Coordinated Plan* – Prior to July 1, 2013 on the coordinated plan, the participating employee contributes 5.775% for the first \$6,600 of salary plus 8.275% for the excess over \$6,600. For fiscal 2013-2014 the contribution was 7.00% for the first \$6,600 of salary plus 10.00% for the excess over \$6,600. For fiscal 2014-2015 the contribution was 8.50% for the first \$6,600 of salary plus 10.00% for the excess over \$6,600. After July 1, 2015 the contribution was 10.00% of salary. By the time the employee reaches 65 years old and begins to receive social security benefits, the pension benefits are reduced by the following:

- \$165 per month if retired with 55 years of age and 30 years of credited service.
- \$110 per month if retired with less than 55 years of age and 30 years of credited service.
- All other between \$82 and \$100 per month.
- Disability annuities under the coordinated plan are also adjusted at age 65 and in some cases can be reduced over \$165 per month.

*Non-Coordinated Plan (Supplementation Plan)* – Prior to July 1, 2013 on the non-coordinated plan, the participating employee contributes 8.275% of the monthly salary and does not have any change on the pension benefits upon receiving social security benefits. After July 1, 2015 the contribution was 10.00% of salary

continue



16. RETIREMENT PLANS – continuation

**Contributions of Participants of Hybrid Program**

Contribution requirements are established by law and are as follows:

- (a) Every participant of the Hybrid Program shall compulsorily have to contribute ten percent (10%) of his/her salary while he/she is an employee.
- (b) Contributions under the Plan of Coordination with Social Security benefits – The participants of the System who, as of June 30, 2013, have availed themselves to the Plan of Coordination with Social Security benefits shall contribute to the Hybrid Program:
  - (1) Effective July 1, 2013, shall contribute 7.00% of their salaries up to \$6,600 plus 10.00% of the excess over \$6,600.
  - (2) Effective July 1, 2014, shall contribute 8.50% of their salaries up to \$6,600 plus 10.00% of the excess over \$6,600.
  - (3) Effective July 1, 2015, shall contribute 10.00% of their full salaries.

The participants of the Hybrid Program under subsections (a) and (b) of this Section may voluntarily contribute to their account an amount in addition to the one established here. These contributions shall be credited to the contribution account of each participant of the Hybrid Program. The Administrator shall establish the way in which the participants may make additional contributions.

- (c) Mandatory Contribution for the Purchase of Disability Insurance – Every participant of the Hybrid Program shall mandatorily contribute to the disability insurance established in Section 5-112 of Chapter 5 of Act No. 447, for which he/she shall have to contribute such sums, fixed in dollars or a percent of the salary, that the Administrator, with the approval of the Board, determines that are needed to provide the disability benefit, provided the contribution required by the Administrator is equal to or less than point twenty five percent (0.25%) of the participant's salary. The contributions made pursuant to this subsection may be credited against and will reduce the contributions that the participant of the Program is bound to pay to the Commonwealth of Puerto Rico Employees Association as provided in Section 8 of Act No. 133 of June 28, 1966, as amended. The contributions made under this subsection shall not be credited to the participant's account.

**Employer Contributions to the System (ERS and Hybrid Program)**

On July 6, 2011, the Commonwealth enacted Act No. 116, increasing the employers' contributions rate from 9.275% to 10.275% of employee compensation for fiscal year 2011-2012, an additional 1% annually for each of the next four years, and 1.25% annually for each of the five years thereafter, reaching an aggregate contribution rate of 20.525% effective July 1, 2020.

Every employer, beginning on July 1, 2013, shall mandatorily contribute to the System the following:

July 1, 2013	Twelve point two hundred seventy-five percent (12.275%) of the salary of each participant
July 1, 2014	Thirteen point two hundred seventy-five percent (13.275%) of the salary of each participant

continue



**16. RETIREMENT PLANS – continuation**

July 1, 2015	Fourteen point two hundred seventy-five percent (14.275%) of the salary of each participant
July 1, 2016	Fifteen point five hundred twenty-five percent (15.525%) of the salary of each participant
July 1, 2017	Sixteen point seventy hundred seventy-five percent (16.775%) of the salary of each participant
July 1, 2018	Eighteen point twenty-five percent (18.025%) of the salary of each participant
July 1, 2019	Nineteen point two hundred seventy-five percent (19.275%) of the salary of each participant
July 1, 2020	Twenty point five hundred twenty-five percent (20.525%) of the salary of each participant

***Death, Disability or Terminal Illness Benefits***

**Death of a Participant in Active Service**

Upon death of any person who is rendering services and who had contributions accrued in the Hybrid Program, these contributions shall be reimbursed to the person or persons the participant had designated through written order duly acknowledged and submitted to the Administrator, or to his/her heirs, in the event such designation had not been made. The reimbursement shall be equal to the sum of the contributions and the investment yields up to the date of the demise of the participant. The Administrator shall collect from the contributions any debt the participant may have with the System.

**Death of a Pensioner**

If a pensioner dies without having consumed all of his/her pension payment contributions, his/her designated beneficiaries or, absent such designation, his/her heirs, shall continue receiving the monthly pension payments until the contributions of the participant are completely consumed.

**Separation from Service for Disability or Terminal Illness**

The balance in the contribution account of every participant of the Hybrid Program who is permanently separated from service due to total and permanent disability, due to disability pursuant to Act No. 127 of June 27, 1958, as amended, or due to terminal illness, as determined by the Administrator, shall be distributed to the participant by the Administrator in a lump sum, or through the grant of an annuity, or any other optional form of payment pursuant to Section 5-110 of Act No. 447, at the option of the participant.

Beginning on June 30, 2013, no disability pensions shall be awarded pursuant to Sections 2-107 thru 2-111 of Act No. 447.

continue



16. RETIREMENT PLANS – continuation

***Disability Insurance***

The Administrator, with the approval of the Board, shall establish a disability benefits program, which shall provide a temporary annuity in the event of total and permanent disability. Disability benefits may be provided through one or more disability insurance contracts with one or more insurance companies authorized by the Insurance Commissioner of Puerto Rico to conduct business in Puerto Rico. The determination as to whether a person is partially or totally and permanently disabled, shall be made by the insurance company that issues the insurance policy covering the person. All the participants of the Program who are employees shall avail themselves to the disability benefits program in the manner and form established by the Administrator.

***Additional Benefits Program***

The Additional Benefits Program is established for pensioners of the ERS; said benefits are separate and shall not form part of the pension or annuity.

Except for those persons who retire under Chapter 5 of Act No. 447 of May 15, 1951, as amended, every person who was receiving a pension or benefit under Act No. 447, or the pension plans superseded by it, or any other law administered by the Administrator of the ERS, excluding any person who is receiving a pension or benefit under Act No. 12 of October 19, 1954, as amended, shall be entitled to receive the following benefits:

- (a) A Medication Bonus equal to one hundred (\$100), which shall be paid no later than July 15 of each year;
- (b) A Christmas Bonus equal to two hundred dollars (\$200), which shall be paid no later than December 20 of each year; and
- (c) A Commonwealth contribution for health benefits for employees covered by health benefit plans under Act No. 95 of June 29, 1963, as amended, of one hundred dollars (\$100) monthly for pensioners of the Employees Retirement System of the Government of the Commonwealth of Puerto Rico, but it shall not exceed the total amount of the corresponding fee to be paid to any employee.

In order to fund the Additional Benefits Program and the ERS, beginning on fiscal year 2013-2014 and every subsequent fiscal year, the ERS shall receive a contribution equal to two thousand dollars (\$2,000) as of July 1 of every year for every pensioner of the ERS who began to work in the Public Service on or before of December 31, 1999.

The Administration of the ERS shall determine the total amount of the special additional contribution provided in the above paragraph and shall send a certification to the Director of the Office of Management and Budget and to each public corporation and municipality whose employees are retired under the ERS, informing them the amount corresponding to the special additional contribution.

The funds to cover the contribution described above, with respect to pensioners of the Central Government, shall be allocated in the Budget of Expenses of the Government of the Commonwealth of Puerto Rico. Public corporations and municipalities whose employees are covered under this Act shall provide the funds to cover the contribution described in Section 2 with respect to their pensioners.

The persons who retire under the provisions of Act 305-1999, known as "Retirement Savings Accounts Program", and under Chapter 5 of Act No. 447 of May 15, 1951, as amended, shall be excluded from receiving the benefits granted under Act.



**16. RETIREMENT PLANS** – continuation

***Annual Contribution***

During the year ended June 30, 2014, the Municipality contributions to this plan amounted to \$2,190,231, and for the years ended June 30, 2013 and 2012 contributed approximately \$2,602,946 and \$2,579,052, respectively. These amounts represented the 100% of the required contribution for the corresponding year. Additionally, changes made in the types and amounts of benefits offered by special laws and costs of living adjustments, led to a one-time recommended contribution to fund the retroactive adjustment related to the changes.

These amounts represented the 100% of the required contribution for the corresponding year. Additionally, changes made in the types and amounts of benefits offered by special laws and costs of living adjustments, led to a one-time recommended contribution to fund the retroactive adjustment related to the changes.

The Employee's Retirement System of the Government of the Commonwealth of Puerto Rico provides additional information of the Defined Benefit Program and Hybrid Program. They issue a publicly available financial report that includes financial statements and required supplementary information for ERS, as a component unit of the Commonwealth. That report may be obtained by writing to the Administration at PO Box 42003, Minillas Station, San Juan, PR 00940-2003.

**Termination Benefits Payable**

Effective June 18, 2013, the Municipality created an early voluntary retirement program (the Program) for all municipality's employees in conjunction with state retirement system, who, provide, at least, 25 years of service contributions to the ERS at June 30, 2013. Also, employees who apply to the Program must present an irrevocable resign effective June 30, 2013 to the Municipality.

The ERS will proceed to process employees' retirement benefits based on 50% of their average retribution for those who qualify under benefits pursuant to Act 447, approved on May 15, 1951, as amended, which became effective on January 1, 1952, effective June 30, 2013.

During the year ended June 30, 2014, the Municipality recorded expenditures to this program amounted to approximately \$1.1 million.

**B. Pension Plan of Defined Contributions of the Head Start Program of the Autonomous Municipality of Caguas Money Purchase Plan**

Effective January 1, 2002, the Municipality created a retirement plan Head Start Program of the Autonomous Municipality of Caguas Money Purchase Plan (the Plan) for all employees of whose salaries were funded with the Head Start Program and which have at least one year of service and are age twenty-one or older. The Plan is part of the Popular Master Defined Contribution Retirement. The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA) and Sections 1081.01 (a) of the Puerto Rico Internal Revenue Code of 2011, as amended. Popular Bank of Puerto Rico serves as the Plan Trustee.

The Municipality is required to contribute three percent (3%) of the employees' annual compensation. The Municipality complied with this required contribution percentage for the current and past two years. Participants may contribute based on after tax contributions amounts representing up to ten percent (10%) of the aggregate compensation paid to the employee, excluding the Christmas Bonus.

continue



**16. RETIREMENT PLANS – continuation**

Participants are immediately vested in their contributions plus actual earnings thereon. Vesting is based on years of continuous service. At June 30, 2014 the Plan has 400 active participants. The participant vesting schedule on such portion of their accounts is described below:

Completed years of service	Vested percent
Less than 3 years	0%
At least 3 years	20%
At least 4 years	40%
At least 5 years	60%
At least 6 years	80%
At least 7 years	100%

The vesting provisions consider years of service before the employer established this Plan.

On termination of service due to death, disability or retirement, a participant or beneficiary may elect to receive a lump-sum amount equal to the value of the participants' vested interest in his/her account, or maintain the funds in the Plan. Also, ten years annuities are allowed under the plan. The normal retirement age is the latter of the date a participant attains his 65th birthday or the fifth anniversary of the first day of the plan year in which he/she commenced participation in the Plan. Early retirement distributions are not permitted. Under the provisions of the Plan, participants are not permitted to withdraw any amount contributed by the employer from the plan, unless separated from employment.

Total contributions to the Plan for fiscal year ended December 31, 2013 (the last available financial information) were \$194,675 (Sponsor) and benefits paid were \$206,100. Investment revenues were \$23,610 and net appreciation in fair value of investments were \$157,205, for a net increase in Plan Assets of \$169,390. As December 31, 2013 the Net Fund Assets of the Plan is \$2,314,776.

Additional information on the Plan is provided in its financial statements for the year ended December 31, 2013, a copy of which can be obtained from in this report or requests for additional information should be directed to: Autonomous Municipality of Caguas, Office of the Mayor, P.O. Box 907, Caguas, Puerto Rico, 00726-0907, or <http://www.caguas.gov.pr>.

**17. COMMITMENTS**

**Construction and Improvement Commitments**

Fund	Encumbered For	Amount	Reported within Fund Balance
Capital Projects	Road Improvements in Urb. Idamaris Cañabon, and Valle Tolima	\$ 416,662	Restricted to Infrastructure Improvement
	Construction of Hacienda Ramonita and Los Cubanos	357,601	Restricted for Building and Facilities
	Recreational Facilities Improvement		
	Urb. R Verde	176,754	Assigned to Improvement of Building and Facilities
	Urb. Manolga	154,044	Assigned to Improvement of Building and Facilities
	Road Improvements in Anon Sector		
	San Salvador	116,877	Restricted to Infrastructure Improvement
	Complejo Recreo Deportivo del Sureste	33,522	Restricted for Building and Facilities

continue



17. COMMITMENTS – continuation

**Operating Leases**

The Municipality leases various properties and equipment under operating lease agreements, which generally have terms of one year or less and are automatically renewed if sufficient funds are available. Lease agreements covering periods in excess of one-year are cancelable at the Municipality's option upon 30 days written notice to the lesser. Expenditures for the year ended June 30, 2014 amounted to approximately \$1,349,724.

Future operating lease commitments are scheduled as follows:

<u>Fiscal Year</u>	<u>Amount</u>
2015	\$ 484,224
2016	391,176
2017	142,368
2018	141,216
2019	<u>3,276</u>
Total	<u>\$ 1,162,260</u>

**Solid Waste Disposal Contract**

The Municipality formalized a contract for the recollection and disposal and management of solid waste with a private entity (the Company). The original contract was amended effective July 1, 2014 for the following services and is due on December 31, 2021. Such contract requires the Municipality to pay the Company \$11.50 per unit served. The contract provides for a minimum of 45,500 units served. Also the fee paid to the Company will increase annually by five percent (5.0%) until December 31, 2021. Vegetable material requires the Municipality to pay the Company \$9.99 per cubic yard with an annual increase of two point five percent (2.5%)

In addition, the Municipality is agreed to pay an additional \$32.00 per tons of solid waste that the Municipality transports and deposits in the Company's recollection center for processing. The fee is also subject to an annual increase of two point five percent (2.5%). The Municipality is agreed to pay an additional \$25.00 per tons of solid waste that the Municipality transports and deposits directly in landfill facilities by the Municipality. The fee is also subject to an annual increase of two point five percent (2.5%).

The Municipality received royalty of \$2.21 per tons for direct private collection in the recollection facilities. The royalty is also subject to an annual increase of three percent (3%). The Company also should collect recyclable material in 28,561 units for \$3.24 per unit. The fee is also subject to an increase to \$3.33 in fiscal year 2018, \$3.43 in fiscal year 2020, and \$3.54 in fiscal year 2021.

Expenditures for the year ended June 30, 2014 for this service under the terms of this contract amounts to approximately \$9.0 million.



**17. COMMITMENTS** – continuation

Future commitments under the terms of this contract are estimated as follows.

<u>Fiscal Year</u>	<u>Amount</u>
2015	\$ 6,274,890
2016	6,274,890
2017	6,274,890
2018	6,274,890
2019	6,274,890
2020	<u>3,137,445</u>
Total	<u>\$ 34,511,895</u>

**Other Commitments**

At June 30, 2014, the non-major Special Revenue Funds had a deficit of \$410,506 as follows: Housing Funds \$11,186, Social & Welfare Activities Fund \$122,888, and Economic Development Fund \$276,432. The deficits resulted from the accrual of expenditures without accruing intergovernmental and federal revenues for reimbursement of expenditures. As required by current standards, the Municipality recorded intergovernmental and federal revenues for reimbursement-based (expenditure-driven) grants on GFFS when all applicable eligibility requirements have been met and the resources are available. Any amount not covered by the corresponding award will be covered with future budgetary appropriations of the general fund, if necessary.

The Municipality has entered into various agreements to provide professional and consulting services, health services, repairs and maintenance of facilities, marketing and other miscellaneous services to its constituents.

**Contributions to Nonprofits Corporations**

Act No. 137 of August 9th 2002, amended Article 17 001 and added Article 17 016 to the 1991 Autonomous Municipalities Law No. 81 of the Commonwealth of Puerto Rico. This amendment authorizes Municipalities "to be part of, participate, support and sponsor nonprofit organizations under the General Law of Corporations of 1995, as amended, and as long as it is organized to promote economic and cultural development or social improvement of a municipality or region of which the municipality is part of and the corporation counts with the participation and engagement of, in addition of the municipalities, the different sectors composed of higher level educational institutions and industrial and commercial enterprises, including associations grouping businesses and industries. Municipalities' participation on the Board of Directors cannot exceed 1/3 of the total members".

Under this Article, the Autonomous Municipality of Caguas, participates in various forms with (1) Corporación de Bellas Artes de Caguas (COBAC); (2) Corporación de Salud Aseguradora por Nuestra Organización Solidaria, Inc. (SANOS); (3) Corporación de Conservación Etnoecológica Criolla, Inc. (CCECI); (4) Iniciativa Tecnológica Centro-Oriental, Inc. (INTECO); (5) Banco de Desarrollo Centro Oriental, Inc (BADECO); (6) Centro Criollo de Ciencia y Tecnología del Caribe, Inc. (C3TEC), and (7) Corporation for Caguas City Development (CODECCA), Inc.

On October 8 2004 representatives of the Municipality and COBAC signed a 15-year lease contract, transferring the operations of the Fine Arts Center (FAC) to COBAC effective July 1, 2004 for a \$1,000 annual rental fee payable to the Municipality. In addition, the Municipality is scheduled to make annual contributions for 5 years at par with the commitments that each representative on the Board has agreed to contribute. Subsequently, COBAC would obtain and provide the financial resources necessary for its operations from resources other than the Municipality. Finally, the Municipality's representation on the Board of Directors is 4 out of 17 members, or 24% of the voting power.

continue



**17. COMMITMENTS – continuation**

On July 1, 2006 representatives of the Municipality and SANOS signed a 5-year lease contract for the facilities where SANOS is currently located for a \$1 annual fee payable to the Municipality. In addition, the Municipality agreed to contribute \$300,000 annually for fiscal years 2006-2007 and 2007-2008 and pay the utilities until June 30, 2009. More recently, during the fiscal year 2013-2014 the Municipality contributed \$354,133 to SANOS for education and drug prevention services.

On April 18, 2007 representatives of the Municipality and CCECI signed a 10-year lease contract for the land and facilities comprising the Caguas Botanical and Cultural Garden for an annual fee of \$1,000 effective April 18, 2007. The Municipality agreed to contribute (1) operation funds for \$500,000 for each fiscal year 2007-2008 and 2008-2009, \$350,000 for fiscal years 2009-2010 and 2010-2011; \$350,000 for fiscal year 2011-2012; (2) payment of utilities corresponding to the land and facilities included in the contract; (3) payment of the applicable insurance policies as the owner of the land and facilities; and (4) remaining funds assigned to the development of the Garden in the various dependencies/departments within the Municipality until June 30, 2007. During the fiscal year 2013-2014, the Municipality made contributions to CCECI for a total of \$388,958 to cover operating expenses.

On September 3, 2003 representatives of the Caguas and other Municipalities signed a contractual agreement with INTECO to contribute funds; property; social, human, physical and technological capital from time to time. After the initial contribution, each Municipality would contribute approximately \$1 per habitant annually according to the most recent Census available. The Municipality and INTECO have and will enter into contractual agreements for specific projects from time to time. Finally, the Municipality's representation on the Board of Directors does not exceed the 1/3 of the total members. During fiscal year the Municipality contributed \$1,649,354 to INTECO to cover operating expenses.

On July 1st, 2010, Banco de Desarrollo Centro Oriental, Inc. (BADECO) came to its existence as the only Regional Community Bank in Puerto Rico. BADECO is a nonprofit organization created and funded by the Autonomous Municipality of Caguas (MAC) as a spinoff of what was known for 27 years as the Community Development Bank of Caguas.

Out of this affiliation, BADECO administers for the MAC the loan programs that were not able to be transferred due to their nature of their funding, which came from Federal Government agencies, such as business loan fund granted by the Economic Development Administration (EDA) and the Energy Efficiency Loan fund for home owners granted by the Federal Department of Energy (DOE). BADECO reports to the MAC the programs performance and holds all the documentation regarding such programs. These programs are audited yearly by the MAC and are also open to audit procedures for the funding agencies.

On March 26, 2012 representation of Municipality and Board of Directors signed a contractual agreement where the Municipality authorized Centro Criollo de Ciencia y Tecnología del Caribe, Inc. (C3TEC) to manage and operate such property. C3TEC is an interactive educational center intended to awaken the curiosity and stimulate interest in Science among children from the elementary level onward. The Municipality's representation on the Board of Directors does not exceed the 1/3 of the total members. As part of the agreement, during fiscal year the Municipality contribution to C3TEC was \$500,000 to cover operating expenses and \$182,611 for permanent exhibitions.

On July 11, 2013 the Municipality transfers various types of assets for daily operations of Corporation for Caguas City Development (CODECCA), INC., a nonprofit organization created under the Article 17.016 to the 1991 Autonomous Municipalities Law No. 81 of the Commonwealth of Puerto Rico. Among those assets includes approximately \$192 thousand, on cash, \$21 thousand in office furniture, nonpayment on utilities charges on the office premises, rights over future monthly parking revenues of approximately \$15 thousand, over various municipalities' properties and over a mortgage note receivable of \$485 thousand. Also, municipality transfers various real properties in the city downtown to CODECCA for the creation of residential properties and infrastructure improvement of the Caguas City downtown area.

continue



## 17. COMMITMENTS – continuation

On September 24, 2013 representatives of the Municipality and of Integral Service Municipal Alliance (AMSI by Spanish acronyms) signed a one year contract to contribute funds to cover the rent expense of AMSI for its headquarter offices located in the Municipality of Caguas. This entity was organized under the laws of Puerto Rico over 18 years ago with the intent of providing services related to the search of employment contributing to a strengthened industry and a workforce that grows. During fiscal year 2013-2014, the Municipality contributed \$350,000 to AMSI to cover rent expenses.

### Housing and Rental Contracts

The Section 8 Housing Choice Voucher Program (HCVP) provides rental assistance to help very low income families afford decent, safe, and sanitary rental housing. The Municipality as a local Public Housing Agency (PHA) is authorized under Federal and State laws to operate housing programs within an area or jurisdiction. The Municipality, as a PHA accepts the application for rental assistance, selects the applicant for admission, and issues the selected family a voucher confirming the family's eligibility for assistance. The family must then find and lease a dwelling unit suitable to the family's needs and desires in the private rental market. The PHA pays the owner a portion of the rent (a housing assistance payment (HAP)) on behalf of the family.

The subsidy provided by the HCVP is considered a tenant-based subsidy because when an assisted family moves out of a unit leased under the program, the assistance contract with the owner terminates and the family may move to another unit with continued rental assistance (24 CFR Section 982.1).

The US Department of Housing and Urban Development (HUD) enters into annual contributions contracts (ACCs) with PHAs under which HUD provides funds to the PHAs to administer the programs locally. The PHAs enter into HAP contracts with private owners who lease their units to assisted families (24 CFR Section 982.151).

During the fiscal years ended June 30, 2014 the Municipality received HAP's assistance payments in the amount of approximately \$7.1 million. No significant changes are expected during the subsequent fiscal year.

## 18. CONTINGENCIES

### Litigation

The Municipality is a defendant in legal matters that arise in the ordinary course of the Municipality's activities. With respect to pending and threatened litigation, the Municipality has reported liabilities of \$279,000 in the government-wide statements for anticipated unfavorable judgments or future disbursements.

The amount presented in the total liabilities of the governmental activities in the statement of net position represents the amount estimated as probable liability, which will require future available financial resources for its payment. The Municipality's administration and legal counsel believes that the ultimate liability in excess of amounts provided would not be significant. In addition, the Municipality is a defendant or co-defendant in several legal proceedings, which are in the discovery stage. Certain of these claims are covered by insurance. Legal counsel with the information currently available cannot determine the final outcome of these claims. As a result, the accompanying general-purpose financial statements do not include adjustments, if any, that could result from the resolution of these legal proceedings.



**18. CONTINGENCIES** – continuation

**Federal Financial Assistance**

The Municipality receives financial assistance from the federal government in the form of grants or entitlements. The Municipality recognizes federal grant revenues when the related grant agreements are approved and notified by the federal agencies by written communication. All grants are subject to financial and compliance audits by the grantor agencies, which could result in requests for reimbursement by the grantor agencies for expenditures, if disallowed under the terms of the grants. These amounts, if any, of expenditures, which may be disallowed by the granting agencies, cannot be determined at this time. The Municipality's administration believes that such disallowances, if any, will not have a material adverse effect on the financial position of the Municipality.

**19. HEALTH CARE COSTS**

During the year ended June 30, 2000 the Governor of the Commonwealth of Puerto Rico required to the municipalities of Puerto Rico an annual contribution to subsidy the cost of the implementation and administration of the Healthcare Reform. Such contributions are required to be disbursed from general fund operating budget. Total contributions made by the Municipality amounted to approximately \$7.8 million for the fiscal year ended June 30, 2014.

**20. NET POSITION / FUND BALANCES RESTATEMENTS**

**A. Net Position Restatements**

For the year ended June 30, 2014, the Municipality adjusted net position for reclassification and other adjustments to capital assets, cancelled checks.

The following schedule reconciles the June 30, 2013 Net Position, as previously reported to Beginning Net Position, as restated, July 1, 2013:

	<b>GOVERNMENTAL ACTIVITIES</b>
Net Position, as Previously Reported, At June 30, 2013	\$ 251,670,442
Adjustments to Capital Assets	(1,209,545)
Adjustments to Cash - cancelled checks	<u>523,051</u>
<b>Beginning Net Position, as Restated, At July 1, 2013</b>	<b><u>\$ 250,983,948</u></b>

**B. Fund Balance Restatements**

**Reclassifications of Fund Balances**

During the year ended June 30, 2014 the Municipality revised the presentation of its financial statements and certain fund presented as non-major in prior year. Other adjustments to fund balances corresponded to cancelled checks.

continue



**20. NET POSITION / FUND BALANCES RESTATEMENTS – continuation**

The following reconciles the June 30, 2013 Fund Balance, as previously reported to Beginning Fund Balance, as restated, July 1, 2013 for the various funds:

	GENERAL FUND	HEALTH AND HUMAN SERVICES FUND	OTHER GOVERN- MENTAL FUND
At June 30, 2013	\$ 18,338,161	\$ -	\$ 3,837,123
Reclassification of Fund Balances	-	142,684	(142,684)
Adjustments to Cash - cancelled checks	<u>330,219</u>	<u>-</u>	<u>192,832</u>
<b>Beginning Fund Balance, As Restated, At July 1, 2013</b>	<b><u>\$ 18,668,380</u></b>	<b><u>\$ 142,684</u></b>	<b><u>\$ 3,887,271</u></b>

**21. RECENTLY ADOPTED ACCOUNTING STANDARDS**

The provisions of the following Governmental Accounting Standards Board (GASB) Statement have been implemented for the year ended June 30, 2014:

GASB Statement No. 67, *Financial Reporting for Pension Plans – an amendment of GASB Statement No. 25*. The objective of this Statement is to improve financial reporting by state and local governmental pension plans. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement replaces the requirements of Statements No. 25, *Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans*, and No. 50, *Pension Disclosures*, as they relate to pension plans that are administered through trusts or equivalent arrangements (hereafter jointly referred to as trusts) that meet certain criteria. The requirements of Statements No. 25 and No. 50 remain applicable to pension plans that are not administered through trusts covered by the scope of this Statement, and to defined contribution plans that provide postemployment benefits other than pensions.

The major fundamental change, among others related to the application and determination of certain measurement assumptions in valuing pension plans, is switching from the existing “funding-based” accounting model, where currently the Annual Required Contribution (ARC) is compared to the actual payments made and that difference determines the Net Pension Obligation; to an “accrual basis” model similar to current FASB standards, where the Total Pension Obligation (Actuarially determined) is compared to the Net Plan Position (or assets) and the difference represents the Net Pension Liability. This particular Statement will be applicable to the three Retirement Systems of the Commonwealth of Puerto Rico, not to the rest of the Commonwealth’s agencies or any of the Commonwealth’s component units. The impact of this Statement will be establishing its new net pension liability for the Commonwealth to an amount resembling the existing actuarial deficiency in the aforementioned Retirement Systems which at June 30, 2014 amounted to approximately \$34 billion.

GASB Statement No. 70 (“GASB 70”), *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, requires a state or local government guarantor that offers a nonexchange financial guarantee to another organization or government to recognize a liability on its financial statements when it is more likely than not that the guarantor will be required to make a payment to the obligation holders under the agreement.

continue



**21. RECENTLY ADOPTED ACCOUNTING STANDARDS – continuation**

A nonexchange financial guarantee is a credit enhancement or assurance offered by a guarantor without receiving equal or approximately equal value in exchange. The guarantor agrees to pay an obligation holder in the event that the issuer of the obligation is not able to make its required payments to the obligation holder. Nonexchange financial guarantees can include guarantees by a state for bonds issued by local governments within that state or guarantees of mortgage loans to individuals, if equal or approximately equal value is not received in exchange.

GASB 70 does not have any impact on the Municipality's financial statements.

**22. SUBSEQUENT EVENTS**

In preparing these financial statements, the Municipality has evaluated significant transactions for potential recognition or disclosure through December 19, 2014, the date the financial statements were issued. Based on such analysis, no additional transaction need to be recorded or disclosed.

**END OF NOTES**

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## **Required Supplementary Information**

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	Budget Amounts		Actual Amounts	Variance with
	Original	Final	(Budgetary Basis) (See Notes 1 and 2)	Final Budget
<b>Resources (Inflows):</b>				
Property Taxes	\$ 33,908,849	\$ 33,908,849	\$ 35,145,881	\$ 1,237,032
Volume of Business Taxes	25,200,000	25,200,000	24,722,357	(477,643)
Sales and Usage Taxes	16,740,000	16,740,000	17,618,275	878,275
Construction Excise Taxes	9,838,600	9,838,600	2,967,576	(6,871,024)
Intergovernmental Revenues	14,486,266	14,486,266	14,195,567	(290,699)
Interest	1,100,000	1,100,000	870,690	(229,310)
Rent and Other Resources	4,126,875	7,246,958	7,597,242	350,284
Fines and Penalties	320,000	320,000	821,266	501,266
<b>Total Resources (Inflows)</b>	<b>105,720,590</b>	<b>108,840,673</b>	<b>103,938,854</b>	<b>(4,901,819)</b>
<b>Charges to Appropriations (Outflows):</b>				
General Government	39,775,545	42,928,753	42,007,139	921,614
Public Safety	10,747,469	10,023,927	9,733,804	290,123
Public Works	14,871,588	17,048,319	16,168,036	880,283
Culture and Recreation	5,575,809	5,422,337	5,098,024	324,313
Health and Welfare	12,053,461	11,816,082	11,440,088	375,994
Economic and Social Development	6,266,018	5,934,254	5,602,978	331,276
Housing	1,030,894	980,897	819,134	161,763
Sanitation and Environmental	12,727,688	12,374,025	12,074,540	299,485
Education	2,672,118	2,312,079	2,258,905	53,174
<b>Total Charges to Appropriations</b>	<b>105,720,590</b>	<b>108,840,673</b>	<b>105,202,648</b>	<b>3,638,025</b>
<b>Excess of Resources Over Appropriations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,263,794)</b>	<b>\$ (1,263,794)</b>



**1. RECONCILIATION OF BUDGET/ GAAP**

The schedule presents comparisons of the legally adopted budget with actual data on a budget basis. Because accounting principles applied for purposes of developing data on a budget basis differ significantly from those used to present financial statements in conformity with GAAP, a reconciliation of perspective, timing, and basis of accounting differences in the net change in fund balance for the year ended June 30, 2014 is presented below for the general fund.

**2. EXPLANATION OF DIFFERENCES BETWEEN BUDGETARY INFLOWS AND OUTFLOWS AND GAAP REVENUES AND EXPENDITURES**

	<u>General Fund</u>
<b>Sources/Inflows of Resources:</b>	
Actual Amounts (Budgetary Basis) "Available for Appropriation" from the Budgetary Comparison Schedule (See Page 81)	\$ 103,938,854
Difference – Budget to GAAP:	
Transfers from Other Funds are inflows of budgetary resources but are not revenues for financial reporting purposes	(6,668,693)
Basis of accounting:	
Net change in assets and deferred inflow of resources	(646,745)
Perspective Difference:	
Non Budgetary items - Revenues of Other Funds	<u>3,479,795</u>
Total Revenues as Reported on the Statement of Governmental Funds Revenues, Expenditures and Changes in Fund Balance (See Page 22)	<u>\$ 100,103,211</u>
<b>Uses/Outflows of Resources:</b>	
Actual Amounts (Budgetary Basis) "Total Charges to Appropriation" from the Budgetary Comparison Schedule (See Page 81)	\$ 105,202,648
Difference – Budget to GAAP	
Perspective Difference:	
Non Budgetary items - Expenditures of Other Funds	8,574,123
Other Items - Non budgetary	18,736
Timing Difference:	
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for budgetary reporting purposes	(2,429,302)
Payments of encumbrances of prior year that are expenditures for financial reporting purposes but are not outflows for budgetary purposes	1,513,613
Transfers to Other Funds are outflows of budgetary resources but are not expenditures for financial reporting purposes	<u>(10,337,124)</u>
Total Expenditures as Reported on the Statement of Governmental Funds Revenues, Expenditures and Changes in Fund Balance (See Page 22)	<u>\$ 102,542,694</u>

**END OF NOTES**

**Supplementary Information Required by U.S. Department of  
Housing and Urban Development**

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Line Item No.	Assets	Value
	<b>Current Assets - Cash:</b>	
111	Cash - Unrestricted	\$ 574,299
113	Cash - Other Restricted	187,833
115	Cash - Restricted for Payment of Current Liabilities	<u>1,920</u>
<b>100</b>	<b>Total Cash</b>	<b><u>764,052</u></b>
	<b>Receivables:</b>	
121	Accounts Receivable - PHA Projects	18,695
128	Fraud Recovery	42,565
128.1	Allowance for Doubtful Accounts - Fraud Recovery	<u>(6,816)</u>
<b>120</b>	<b>Total Receivables, Net of Allowances for Doubtful Accounts</b>	<b><u>54,444</u></b>
<b>150</b>	<b>Total Current Assets</b>	<b><u>818,496</u></b>
	<b>Fixed Assets:</b>	
164	Furniture, Equipment & Machinery - Administration	565,352
166	Accumulated Depreciation	<u>(379,250)</u>
<b>160</b>	<b>Total Capital Assets, Net of Accumulated Depreciation</b>	<b><u>186,102</u></b>
<b>190</b>	<b>Total Assets</b>	<b><u>1,004,598</u></b>
200	Deferred Outflow of Resources	<u>-</u>
<b>290</b>	<b>Total Assets and Deferred Outflow of Resources</b>	<b><u>\$ 1,004,598</u></b>

continue



**Liabilities  
and Equity**

	<b>Liabilities:</b>	
	<b>Current Liabilities:</b>	
312	Accounts Payable <=90 days	\$ 37,107
322	Accrued Compensated Absences - Current Portion	15,000
331	Accounts Payable - HUD PHA Programs	1,920
333	Accounts Payable - Other Government	71,127
342	Unearned Revenues	<u>35,748</u>
<b>310</b>	<b>Total Current Liabilities</b>	<b><u>160,902</u></b>
	<b>Non-current Liabilities:</b>	
354	Accrued Compensated Absences - Non-Current	<u>119,671</u>
<b>350</b>	<b>Total Non-Current Liabilities</b>	<b><u>119,671</u></b>
<b>300</b>	<b>Total Liabilities</b>	<b><u>280,573</u></b>
200	Deferred Outflow of Resources	<u>-</u>
	<b>Equity:</b>	
508.4	Net Investment in Capital Assets	186,102
511.4	Restricted Net Position	168,700
512.4	Unrestricted Net Position	<u>369,223</u>
<b>513</b>	<b>Total Equity / Net Position</b>	<b><u>724,025</u></b>
<b>600</b>	<b>Total Liabilities, Deferred Inflow of Resources and Equity / Net Position</b>	<b><u>\$1,004,598</u></b>



<u>Line Item No.</u>	<u>Revenues</u>	<u>Value</u>
70600	HUD PHA Operating Grants	\$7,933,577
71100	Investment Income - Unrestricted	1,307
71400	Fraud Recovery	24,434
71500	Other Revenue	212,061
72000	Investment Income - Restricted	<u>145</u>
<b>70000</b>	<b>Total Revenues</b>	<b><u>8,171,524</u></b>
 <u>Expenses</u>		
<b>Administrative:</b>		
91100	Administrative Salaries	413,107
91400	Advertising and Marketing	720
91500	Employee Benefit Contributions - Administrative	109,626
91600	Office Expenses	167,402
91800	Travel	300
91900	Other	<u>140,232</u>
<b>91000</b>	<b>Total Operating - Administrative</b>	<b><u>831,387</u></b>
<b>96900</b>	<b>Total Operating Expenses</b>	<b><u>831,387</u></b>
<b>Excess of Operating Revenue over</b>		
<b>97000</b>	<b>Operating Expenses</b>	<b><u>7,340,137</u></b>
97300	Housing Assistance Payments	7,119,656
97350	HAP Portability-In	185,193
97400	Depreciation Expense	<u>58,770</u>
<b>90000</b>	<b>Total Expenses</b>	<b><u>8,195,006</u></b>
<b>Excess (Deficiency) of Total Revenue over</b>		
<b>10000</b>	<b>(under) Total Expenses</b>	<b><u>\$ (23,482)</u></b>
 <b>Memo Account Information:</b>		
*11030	Beginning Equity	\$ 749,868
*11040	Prior Period Adjustments, Equity Transfers and Corrections Errors	\$ (2,361)
*11170	Administrative Fee Equity	\$ 555,325
*11180	Housing Assistance Payments Equity	\$ 168,700
*11190	Unit Months Available	15,900
*11210	Number of Unit Months Leased	15,234
*11640	Furniture & Equipment - Administrative Purchases	\$ 21,195

See accompanying notes to Financial Data Schedule.



**1. GENERAL**

The accompanying Financial Data Schedule presents the expenditures of Section 8 Housing Choice Vouchers Program federal award, for the fiscal year ended June 30, 2014, of the Autonomous Municipality of Caguas of the Commonwealth of Puerto Rico.

**2. ACCOUNTING BASIS**

The schedules was prepared on accrual basis of accounting except for fraud recoveries plans that are accounted using the Section 8 Housing Choice Voucher Program following the statutory basis of accounting required by the US Department of Housing and Urban Development

**END OF NOTES**

**PART II**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
AND REPORTS REQUIRED BY GOVERNMENT AUDITING  
STANDARDS AND OMB CIRCULAR A-133**

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FEDERAL GRANTOR / PASS THROUGH GRANTOR / PROGRAM OR CLUSTER TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH ENTITY IDENTIFYING NUMBER	FEDERAL EXPENDITURES
U.S. Department of Agriculture:			
Direct Program:			
Environmental Quality Incentives Program .....	10.912		\$ 16,617
<b>ARRA</b> – Emergency Watershed Protection Program.....	10.923		<u>328,491</u>
Sub-Total Direct Programs .....			<u>345,108</u>
Pass-Through Puerto Rico Department of Education:			
Child and Adult Care Food Program .....	10.558	CCC-003	<u>1,083,166</u>
Total U. S. Department of Agriculture.....			<u>1,428,274</u>
U.S. Department of Housing and Urban Development:			
Direct Program:			
Community Development Block Grants/Entitlements Grant .....	14.218		5,236,513
Emergency Shelter Grant Program .....	14.231		408,645
Home Investment Partnership Program (HOME) .....	14.239		1,272,746
Section 8 Housing Choice Vouchers Program .....	14.871		<u>8,157,976</u>
Sub-Total Direct Programs .....			<u>15,075,880</u>
Pass-Through Autonomous Municipality of San Juan of the Commonwealth of Puerto Rico:			
Housing Opportunities for Persons with AIDS.....	14.241	2013-V01188	<u>36,000</u>
Pass-Through Puerto Rico Department of Housing – Public Housing Administration:			
Public and Indian Housing .....	14.850	2012-000062	419,748
Public Housing Capital Fund .....	14.872	RQ-3033	<u>126,072</u>
Subtotal Puerto Rico Department of Housing – Public Housing Administration.....			<u>545,820</u>
Total U.S. Department of Housing and Urban Development.....			<u>15,657,700</u>

continue



FEDERAL GRANTOR / PASS THROUGH GRANTOR / PROGRAM OR CLUSTER TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH ENTITY IDENTIFYING NUMBER	FEDERAL EXPENDITURES
U.S. Department of Justice:			
Direct Program:			
Public Safety Partnership and Community Policing Grants .....	16.710		13,764
Drug Enforcement Agency – Task Force .....	16.XXX		<u>2,043</u>
Sub-Total Direct Programs .....			<u>15,807</u>
Pass Through Puerto Rico Department of Justice:			
<b>ARRA</b> – VOCA Crime Victim Assistance Discretionary Grant Program.....	16.807	2011-VA-CAGUA-02	<u>72,375</u>
Total U. S. Department of Justice.....			<u>88,182</u>
U.S. Department of Transportation:			
Pass Through Puerto Rico Highway and Transportation Authority (Cluster):			
Job Access – Reverse Commute Program .....	20.516	N/AV	<u>296,639</u>
Pass Through Puerto Rico Safety Transit Commission:			
National Highway Traffic Safety Administration.....	20.614	2014-000037; 000055; 000070	<u>19,456</u>
Total U. S. Department of Transportation.....			<u>316,095</u>
U.S. Environmental Protection Agency:			
Direct Program:			
Brownfields Assessment and Cleanup Cooperative Agreements .....	66.818		<u>10,796</u>
Total U.S. Environmental Protection Agency.....			<u>10,796</u>
U. S. Department of Energy:			
Direct Program:			
<b>ARRA</b> – Energy Efficiency and Conservation Block Grant Program.....	81.128		<u>576</u>
Total U.S. Department of Energy.....			<u>576</u>

continue



FEDERAL GRANTOR / PASS THROUGH GRANTOR / PROGRAM OR CLUSTER TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH ENTITY IDENTIFYING NUMBER	FEDERAL EXPENDITURES
U.S. Department of Education:			
Pass-Through Puerto Rico Department of Education:			
Adult Education – Basic Grants to States.....	84.002	2014-AF0228	53,817
21 <sup>st</sup> Century Community Learning Centers .....	84.287	2014-AF0038	<u>641,886</u>
Total U.S. Department of Education.....			<u>695,703</u>
U.S. Department of Health and Human Services:			
Direct Program:			
Head Start Program .....	93.600		<u>10,540,003</u>
Sub-Total Direct Program.....			<u>10,540,003</u>
Pass-Through Puerto Rico Department of Family:			
Special Programs for the Aging – Title III, Part B – Grants for Supportive Services and Senior Centers (Cluster).....	93.044		49,016
Special Programs for the Aging – Title III, Part C – Grants for Nutrition Services (Cluster).....	93.045	140096R1/140097R/1/ 140098R1/15000221	104,109
Nutrition Services Incentive Program (Cluster) .....	93.053		<u>66,828</u>
Sub-Total Cluster Program.....			<u>219,953</u>
U.S. Department of Health and Human Services:			
Child Care Development Block Grant Program.....	93.575	241-2014-000077	480,748
Family Violence Prevention and Services/Battered Women's Shelters_Grants to State Domestic Violence Coalitions .....	93.591	2013-000126 / 2014-000107	<u>45,640</u>
Total U.S. Department of Health and Human Services.....			<u>11,286,344</u>
U.S. Corporation of the National and Community Services:			
Direct Program:			
AmeriCorps .....	94.006		<u>31,409</u>
Total U.S. Corporation of the National and Community Services.....			<u>31,409</u>

continue



<u>FEDERAL GRANTOR / PASS THROUGH GRANTOR / PROGRAM OR CLUSTER TITLE</u>	<u>FEDERAL CFDA NUMBER</u>	<u>PASS-THROUGH ENTITY IDENTIFYING NUMBER</u>	<u>FEDERAL EXPENDITURES</u>
U.S. Department of Homeland Security:			
Pass-Through Puerto Rico Office of Disaster and Emergencies Administration:			
Homeland Security Grant Program .....	97.067	2014-00038	<u>290,787</u>
Total U. S. Department of Homeland Security.....			<u>290,787</u>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS .....</b>			<b><u>\$29,805,866</u></b>

The accompanying Notes to Schedule of Expenditures of Federal Awards are an integral part of this schedule



## 1. REPORTING ENTITY

The Autonomous Municipality of Caguas of the Commonwealth of Puerto Rico (Municipality), was founded in 1775, and operates as a governmental unit of the Commonwealth of Puerto Rico under the Law No. 81 of August 30, 1991, known as the "Autonomous Municipalities Laws of the Commonwealth of Puerto Rico". It is governed by a Mayor and a 16 member Municipal Legislature elected for a four-year term.

## 2. BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal grant activities of the Municipality. The information in this Schedule is presented in accordance with the requirements of Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the Schedule presents only a selected portion of the operations of the Municipality, it is not intended to and does not present the financial position, or change in net assets of the Municipality.

Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. The Municipality reporting entity is defined in Note (1) (A) to the basic financial statements. All federal financial awards received directly from federal agency as well as federal financial awards passed-through other government agencies are included on the Schedule.

## 3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- A. Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-87, *Cost Principles for State and Local Government*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.
- B. Negative amounts, if any, shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.
- C. Pass-through entity identifying numbers are presented where available.

## 4. SCHEDULE NOT IN AGREEMENT WITH OTHER FEDERAL AWARD REPORTING

The information included in the Schedule may not fully agree with other federal award reports submitted directly to federal granting agencies. The reporting and registration requirements under Section 1512 of the American Recovery and Reinvestment Act require informing on use Recovery Act funds provided through this award. This report is prepared in accrual basis and will has differences with the information reported on the Schedule, which prepared in cash basis.

## 5. FEDERAL CFDA NUMBER

The CFDA numbers included in this Schedule are determined based on the program name, review of grant contract information and the Office of Management and Budget's Catalogue of Federal Domestic Assistance.

continue



**6. SUBRECIPIENTS**

Of the federal expenditures presented in the Schedule, the Municipality provided federal awards to subrecipients as follows:

<u>PROGRAM TITLE</u>	<u>FEDERAL CFDA NUMBER</u>	<u>AMOUNT PROVIDED TO SUBRECIPIENTS</u>
Community Development Block Grants/Entitlements Grants.....	14.218	\$ 44,416
Emergency Shelter Grant Program.....	14.231	285,820
Home Investment Partnership Program.....	14.239	<u>670,190</u>
<b>TOTAL .....</b>		<b><u>\$1,000,426</u></b>

**7. RELATIONSHIP TO STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – GOVERNMENTAL FUND**

Expenditures of federal awards are reported in the Municipality's *Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Fund* as follows: General Fund – \$416,859, Capital Projects Fund – \$5,565,004, Health and Human Services Fund – \$11,286,342, and Other Governmental Funds \$12,537,661.

**END OF NOTES**



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor and  
Members of the Municipal Legislature  
Autonomous Municipality of Caguas of the  
Commonwealth of Puerto Rico

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the **Autonomous Municipality of Caguas of the Commonwealth of Puerto Rico (Municipality)**, as of and for the fiscal year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise **Municipality's** basic financial statements, and have issued our report thereon dated December 19, 2014.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered **Municipality's** internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of **Municipality's** internal control. Accordingly, we do not express an opinion on the effectiveness of **Municipality's** internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weakness or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the **Municipality's** financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weakness or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weakness. However, material weaknesses may exist that have not been identified.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor and  
Members of the Municipal Legislature  
Autonomous Municipality of Caguas of the  
Commonwealth of Puerto Rico

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**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the **Municipality's** financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the **Municipality's** internal control or on compliance. This report is an integral part of an audit reformed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CPA Diaz-Martinez, PSC  
Certified Public Accountants & Consultants  
License Number 12, expires on December 1, 2016

Caguas, Puerto Rico  
December 19, 2014

Stamp No. E135433 was affixed to  
the original report.





**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE REQUIREMENTS FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

**To the Honorable Mayor and  
 Members of the Municipal Legislature  
 Autonomous Municipality of Caguas of the  
 Commonwealth of Puerto Rico**

**Report on Compliance for Each Major Federal Program**

We have audited **Autonomous Municipality of Caguas of the Commonwealth of Puerto Rico (Municipality)**'s compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of **Municipality**'s major federal programs for the fiscal year ended June 30, 2014. **Municipality**'s major federal programs are identified in the Summary of Auditors' Result Section of the accompanying Schedule of Findings and Questioned Costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of **Municipality**'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about **Municipality**'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of **Municipality**'s compliance.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE REQUIREMENTS FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

**To the Honorable Mayor and  
Members of the Municipal Legislature  
Autonomous Municipality of Caguas of the  
Commonwealth of Puerto Rico**

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***Opinion on Each Major Federal Programs***

In our opinion, **Municipality** complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the fiscal year ended June 30, 2014.

***Other Matters***

The results of our auditing procedures disclosed an instance of noncompliance, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying Schedule of Findings and Questioned Costs as item 2014-001. Our opinion on each major federal program is not modified with respect to this matter.

**Municipality's** response to the noncompliance finding identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. **Municipality's** response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

**Report on Internal Control Over Compliance**

Management of **Municipality** is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered **Municipality's** internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of **Municipality's** internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified certain deficiency in internal control over compliance, as described in the accompanying Schedule of Findings and Questioned Costs as item 2014-001 that we consider to be significant deficiency.



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE REQUIREMENTS FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

To the Honorable Mayor and  
Members of the Municipal Legislature  
Autonomous Municipality of Caguas of the  
Commonwealth of Puerto Rico

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**Municipality's** response to the internal control over compliance finding identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. **Municipality's** response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



CPA Díaz-Martínez, PSC  
Certified Public Accountants & Consultants  
License Number 12, expires on December 1, 2016

Caguas, Puerto Rico  
December 19, 2014

Stamp No. E135434 was affixed to  
the original report.

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**PART III**

**FINDINGS AND QUESTIONED COSTS**

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SECTION I – SUMMARY OF AUDITORS' RESULTS

**Financial Statements**

Type of auditor's report issued:  Unmodified Opinion  
Modified:  Qualified Opinion  
 Adverse Opinion  
 Disclaimer Opinion

Internal control over financial reporting:

- Material weakness (es) identified?  Yes  No
- Significant deficiency (ies) identified?  Yes  None Reported
- Noncompliance material to financial statements noted?  Yes  No

**Federal Awards**

Internal control over major programs:

- Material weakness (es) identified?  Yes  No
- Significant deficiency (ies) identified?  Yes  None Reported

Type of auditor's report issued on compliance for Major Programs:

Unmodified Opinion  Qualified Opinion  
 Adverse Opinion  Disclaimer Opinion

Any audit findings disclosed that are required to be reported in accordance with Section 510 (a) of OMB Circular A-133?

Yes  No

Identification of Major Programs:

CFDA Number	Name of Federal Program or Cluster
10.558	Child and Adult Care Food Program
10.923	Emergency Watershed Protection Program
14.218	Community Development Block Grants/Entitlements Grants
20.516	Job Access – Reverse Commute Program
93.600	Head Start Program

Dollar threshold used to distinguish between Type A and Type B Programs:

\$894,176

Auditee qualified as low-risk auditee?

Yes  No



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SECTION II – FINANCIAL STATEMENT FINDINGS

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Our audit disclosed no findings that are required to be reported herein under the *Government Auditing Standards*.



SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

<b>FINDING REFERENCE NUMBER</b>	2014-001
<b>FEDERAL PROGRAMS</b>	COMMUNITY DEVELOPMENT BLOCK GRANTS/ENTITLEMENT GRANTS (CFDA NO. 14.218) U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
<b>AWARD NUMBER</b>	B13-MC-72-0001
<b>COMPLIANCE REQUIREMENT</b>	REPORTING
<b>TYPE OF FINDING</b>	NONCOMPLIANCE AND SIGNIFICANT DEFICIENCY
<b>CRITERIA</b>	The program involves subawards so recipients under that program must comply with Transparency Act reporting requirements for subawards according to the OMB in 2 CFR Part 170, as discussed in the Compliance Supplement issued by the OMB Circular A-133.
<b>CONDITION</b>	During our audit tests of reporting requirements, we noted that the <b>Municipality</b> failed to submit the FFATA report at the required date during the fiscal year. There were four (4) contracts that qualified for submitting this report. The reports were submitted in September 2014 and the report requirement established that the due date is the final day of the month following the contract date. The contracts dates were at June 2013, October 2013, December 2013, and February 2014.
<b>INFORMATION TO PROVIDE PROPER PERSPECTIVE</b>	Four (4) contracts over 25,000 were formalized during the fiscal year, but the <b>Municipality</b> failed to submit the FFATA report at the required date.
<b>CAUSE</b>	<b>Municipality</b> had contracts that qualified for the FFATA report, but were not submitted timely to the Federal agency.
<b>EFFECT OR POSSIBLE EFFECT</b>	<b>Municipality</b> is not in compliance with the Federal requirements that establish the required dates of submitting reports.
<b>QUESTIONED COSTS</b>	None.
<b>RECOMMENDATION</b>	We recommend <b>Municipality</b> to develop a reporting plan that includes a continuing search for updated requirements. Management must establish adequate internal controls so the reports are submitted timely.
<b>RESPONSIBLE OFFICIAL'S RESPONSE AND CORRECTIVE ACTION PLANNED</b>	<ol style="list-style-type: none"> <li>1. Include a clause in the contract to require DUN's number for the corresponding record in the reporting system of federal funding (Federal Funding Accountability and Transparency Act "FFATA"). Also include a clause to establish a time frame for submitting invoices for payments.</li> <li>2. Provide training on handling requirements of federal funds for administrative staff of the departments that manage federal funds.</li> <li>3. Establish a written procedure to report all the register contracts financed with federal funds to the Planning Department.</li> </ol>



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SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

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FINDING REFERENCE NUMBER    2014-001 - continuation

4    The method includes:

- Table containing: Name of Contractor, contract amount, # registration of the contract and # dun's number
- Monthly monitoring procedures by the Department of Planning to reconcile the information on registration of contracts to be reported in the system of federal funds.

IMPLEMENTATION DATE        December 2014

RESPONSIBLE PERSON         Director Planning / Secretary of Infrastructure

**END OF SCHEDULE**



(1) Audit Findings that have been Fully Corrected:

FISCAL YEAR 2013

<b>Finding Number</b>	<b>2013-006</b>	<b>Reporting</b> Error in amount of expenditures reported in Report 1512.
<b>CFDA Number</b>	14.253	
<b>Questioned Cost</b>	None	
<b>Auditee Comments</b>	US Department of Housing and Urban Development requested to submit the amended report. No further action was required.	

(2) Audit Findings not Corrected or Partially Corrected:

FISCAL YEAR 2013

<b>Finding Number</b>	<b>2013-004</b>	<b>Eligibility</b> Municipality determined the participant as free instead of the correct classification of reduced-price meals based on the household's total current income.
<b>CFDA Number</b>	10.558	
<b>Questioned Cost</b>	None	
<b>Auditee Comments</b>	Pending of final determination of Pass-Through Puerto Rico Department of Education.	
<b>Finding Number</b>	<b>2013-005</b>	<b>Program Income</b> Municipality did not identify all properties acquired with CDBG funds in order to establish all program income and to report program income from revolving loans.
<b>CFDA Number</b>	14.218	
<b>Questioned Cost</b>	None	
<b>Auditee Comments</b>	Pending of final determination of US Department of Housing and Urban Development.	



(2) Audit Findings not Corrected or Partially Corrected: - continuation

FISCAL YEAR 2012

<b>Finding Number</b>	<b>2012-III-1</b>	<b>Period of Availability of Funds</b> Grant balance exceeded the maximum allowed.
<b>CFDA Number</b>	14.218	
<b>Questioned Cost</b>	None	
<b>Auditee Comments</b>	Pending of final determination of US Department of Housing and Urban Development.	
<b>Finding Number</b>	<b>2012-III-2</b>	<b>Monitoring</b> Municipality did not monitor loans made by the Central Oriental Development Bank (BADECO, Spanish acronyms).
<b>CFDA Number</b>	14.218	
<b>Questioned Cost</b>	None	
<b>Auditee Comments</b>	Pending of final determination of US Department of Housing and Urban Development.	

(3) Corrective action taken is significantly different from corrective action previously reported:

NONE

(4) Audit findings is no longer valid:

NONE

END OF SCHEDULE



