

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
SINGLE AUDIT REPORTING PACKAGE
FOR THE YEAR ENDED JUNE 30, 2013**

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MUNICIPALITY OF ADJUNTAS
FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2013

CARLOS R. DIAZ, CPA, PSC

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

INDEPENDENT AUDITOR'S REPORT

**To the Honorable Mayor and
Municipal Legislative Body
Municipality of Adjuntas
Adjuntas, Puerto Rico**

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of **Municipality of Adjuntas**, Puerto Rico as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the **Municipality of Adjuntas, Puerto Rico's** basic financial statements as listed in the table of contents. We did not audit the financial statements of Valle Verde Project, which represent 100 percent of the assets, fund balance and revenue of the business type activities financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of Valle Verde Project. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for Valle Verde Project, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

INDEPENDENT AUDITOR'S REPORT (CONTINUED):

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of other auditor, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the **Municipality of Adjuntas, Puerto Rico** as of June 30, 2013, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 and 14 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the **Municipality of Adjuntas, Puerto Rico's** basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements.

INDEPENDENT AUDITOR'S REPORT (CONTINUED):

Such information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 31, 2014, on our consideration of the **Municipality of Adjuntas, Puerto Rico's** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering **Municipality of Adjuntas, Puerto Rico's** internal control over financial reporting and compliance.



Carlos R. Díaz CPA, PSC

License No. 275

Expire December 1, 2015

January 31, 2014
Aguas Buenas, Puerto Rico

The stamp No. **E102687** of the Puerto Rico Society of Certified Public Accountants was affixed to the original of this report.

**MUNICIPALITY OF ADJUNTAS PUERTO RICO
MANAGEMENTS DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2013**

The discussion and analysis of the Municipality of Adjuntas (Municipality) financial performance provides an overview of the Municipality's financial activities for the year ended June 30, 2013. Because this MD&A is designed to focus on the current year activities, resulting changes and currently known facts, we encourage readers to consider the information presented in this MD&A in conjunction with the financial statements, which begin on page 16.

FINANCIAL HIGHLIGHTS

- The Municipality has reported assets amounting to \$41.79 million in the accompanying statement of net position, of which most significant are capital assets and cash and cash equivalents amounting to \$26.72 million and \$12.51 million respectively.
- Also, the Statement of Net Position for the Governmental Activities of the Municipality shows \$21.61 million in capital assets without debts. It represents that the capital assets of the Municipality are not pledged with neither long nor short-term liabilities.
- The Municipality has reported liabilities amounting to \$24.21 million in the accompanying statement of Net position, of which 20.08 is long term debt.
- During fiscal year ended June 30, 2013 the Municipality Net Position increased by 1.93 million.
- During the year, the Municipality reported revenues of \$9.71 million in the General Fund of total revenues restricted and unrestricted of \$14.18 million.
- The Municipality has reported total expenses amounting to \$12.73 million in the accompanying statement of activities.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (on page 15 through 19) provide information about the activities of the Municipality as a whole and present a long-term view of the Municipality's finances. Fund financial statements start on page 19. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Municipalities' operations in more detail than the government-wide statements by providing information about the Municipality's most significant funds.

Overview of the Basic Financial Statements

The Municipality's financial statements include three components:

1. the government-wide financial statements
2. the fund financial statements
3. notes of the financial statements

**MUNICIPALITY OF ADJUNTAS PUERTO RICO
MANAGEMENTS DISCUSSION AND ANALYSIS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013**

Overview of the Basic Financial Statements (Continued)

These components are described below:

Government-wide financial statement: The Government-Wide Financial Statements are designed to provide to readers with a broad overview of the Municipality's operations and finance as a whole in a manner similar to private-sector business. These statements provide short-term and long-term information about the Municipality's financial position, which assist the Municipality's management to determine the economic condition at the end of the fiscal year. These financial statements are prepared using the flow of economic resources measurement focus and the accrual basis of accounting. This basically means that these financial statements follow methods that are similar to those used by most businesses. They take into account all revenues and expenses connected with the fiscal year ended June 30, 2013 even if cash involved have not been received or paid. The Government-Wide Financial Statements include: (1) the Statements of Net Assets and (2) the Statement of Activities.

The Statement of Net Position and the Statement of Activities

The Statement of Net Position and the Statement of Activities report information about the Municipality as a whole and about its activities. These statements include *all* assets and liabilities using the *accrual basis of accounting*, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Municipality's *net assets* and changes in them. You can think of the Municipality's net assets, the difference between assets and liabilities, as one way to measure the Municipality's financial health, or *financial position*. Over time, *increases or decreases* in the Municipality's net assets are one indicator of whether its *financial health* is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the Municipality's property tax base and the condition of the roads, to assess the *overall health* of the Municipality of Adjuntas.

In the Statement of Net Position and the Statement of Activities, we divide the Municipality into:

- Governmental activities – Most of the Municipality's basic services are reported here, including the municipal police, public works, garbage disposal, public energy and health services, and general administration. Property taxes, municipal license tax, state and federal grants finance most of these activities.

Fund Financial Statement: Report the financial position and results of operations of the Municipality's governmental funds. The Fund Financial statement components are the Balance Sheet-government funds and the Statements of Revenues, Expenditures and Changes in Fund Balance. The Fund financial statements provide detailed information about the most significant funds, not the Municipality as a whole. Some funds are required to be established by bond covenants.

**MUNICIPALITY OF ADJUNTAS PUERTO RICO
MANAGEMENTS DISCUSSION AND ANALYSIS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013**

Fund Financial Statement (Continued):

The Municipality's basic services are reported in the governmental funds, that uses an accounting approach which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called *modified accrual* accounting, which measures cash and all other *financial* assets that can readily be converted to cash. The governmental fund statements provide a detailed *short-term view* of the Municipality's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Municipality's programs. We describe the relationship (or differences) between governmental *activities* (reported in the Statement of Net position and the Statement of Activities) and governmental *funds* in a reconciliation on this report.

Notes to the Basic Financial Statement: The notes provide additional information that is essential to a full understanding of the data provided in government-wide and the fund financial statements.

THE MUNICIPALITY AS A WHOLE

The Municipality's combined net position increased in the current year by \$ 1.93 million, to total \$17.58 million at end of year. Table 1 and 2, focus on the net assets and changes in net position of the Municipality's governmental and business-type activities for the current year.

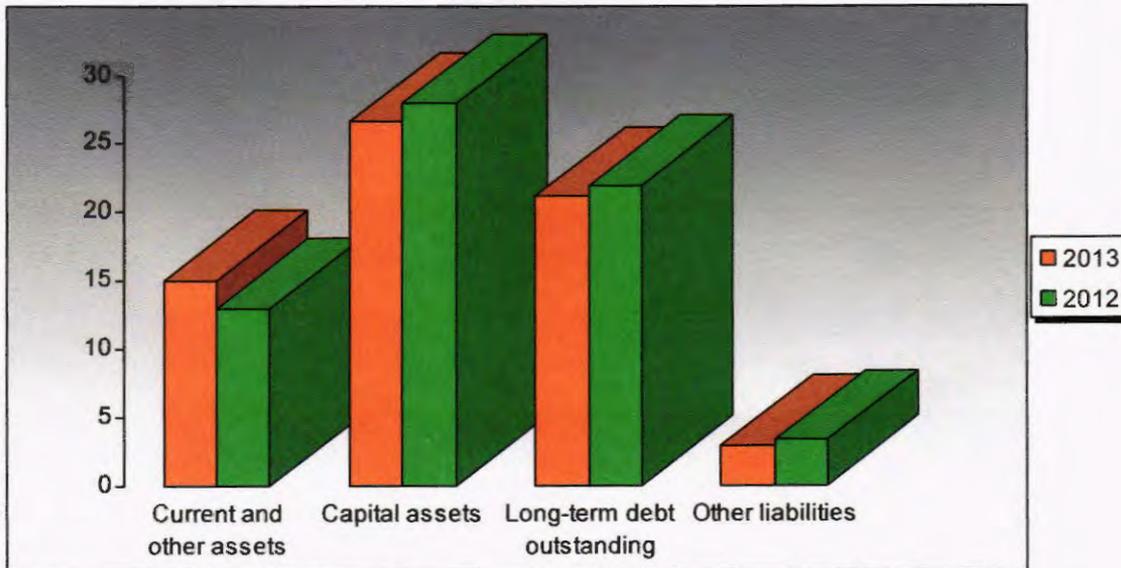
**Table 1
NET POSITION
(in Million)**

	<u>2012</u>	<u>2013</u>
Current and other assets	\$ 13.00	\$ 15.07
Capital assets	<u>27.97</u>	<u>26.72</u>
Total assets	<u>40.97</u>	<u>41.79</u>
Long-term debt outstanding	(22.03)	(21.26)
Other liabilities	<u>(3.29)</u>	<u>(2.95)</u>
Total liabilities	<u>(25.32)</u>	<u>(24.21)</u>
Net assets:		
Invested in capital assets,		
net of related debt	21.76	21.61
Restricted for:		
Debt services	2.39	3.07
Capital project	7.93	7.22
Other specified purpose	.09	.43
Unrestricted	<u>(16.51)</u>	<u>(14.75)</u>
Net Assets	<u>\$ 15.65</u>	<u>\$ 17.58</u>

**MUNICIPALITY OF ADJUNTAS PUERTO RICO
MANAGEMENTS DISCUSSION AND ANALYSIS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013**

THE MUNICIPALITY AS A WHOLE (CONTINUED)

Components of Net Position



**Table 2
CHANGES IN NET POSITION
(in Million)**

Revenues	<u>2012</u>	<u>2013</u>
Program revenues:		
Charges for services	\$0.48	\$0.48
Operating grants and contributions	2.34	1.41
Capital grants and contributions	1.44	1.82
General revenues:		
Property taxes	1.50	1.43
Municipal License tax	2.56	3.44
Gants and entitlements	7.70	6.36
Other income	<u>0.38</u>	<u>0.22</u>
Total Revenues	<u>\$16.41</u>	<u>\$15.16</u>
Program Expenses:		
General Administration	\$5.65	\$7.02
Public safety	0.58	0.57
Culture, Tourism, Recreation and Education	0.85	0.73
Public works	1.35	1.69
Health and welfare	2.05	2.15
Housing	0.42	0.42
Other	<u>1.22</u>	<u>0.66</u>
Total Expenses:	<u>\$12.12</u>	<u>\$13.24</u>
Increase in Net Position	<u>\$4.29</u>	<u>\$1.92</u>

**MUNICIPALITY OF ADJUNTAS PUERTO RICO
MANAGEMENTS DISCUSSION AND ANALYSIS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013**

THE MUNICIPALITY AS A WHOLE (CONTINUED)

Net assets increased by \$3.07 million in the Municipality's governmental activities. *Unrestricted* net assets are the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements.

Financial analysis of the Municipality's Governmental Funds

The Municipality uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the Municipality's governmental fund is to provide information on near-term inflow, outflow, and balance of spend able resources. Such information is useful in assessing the Municipality's financial requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of fiscal year.

Governmental Activities

The principal revenues of the Municipality are composed of property taxes and grant contributions. The Mayor of the Municipality of Adjuntas continued with an aggressive collections procedure especially in the property taxes area and submitted state and federal proposals to get competitive grant awards. Also, the Mayor of the Municipality implemented an adequate budget control and record keeping, which benefits the Municipality in its management decisions and operations.

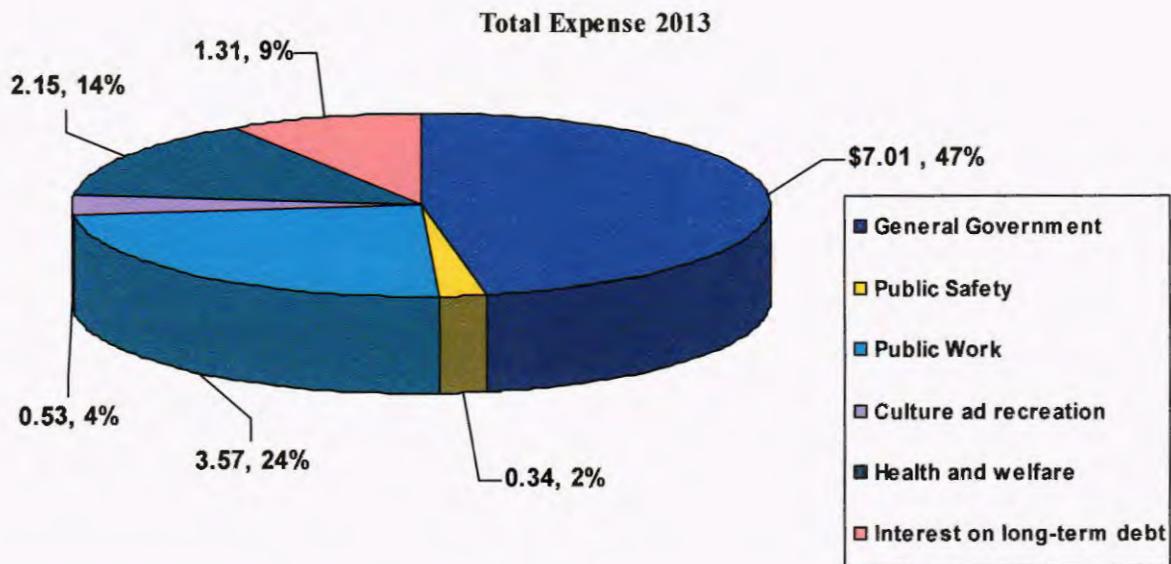
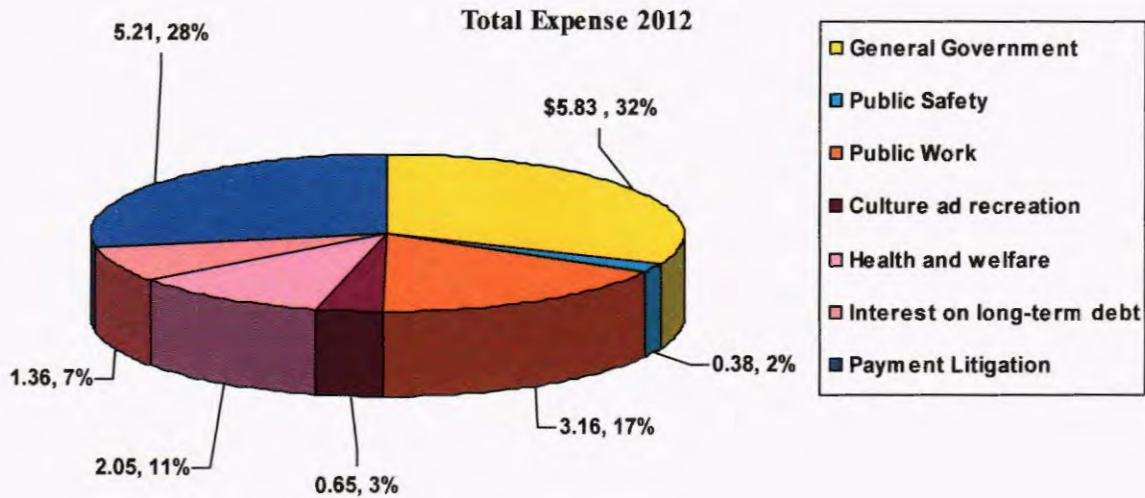
Expenses during the fiscal year ended June 30, 2013 was substantially related to the following:

**Table 3
Governmental Activities
(in Million)**

	Total expenses	
	<u>2012</u>	<u>2013</u>
General Government	\$ 5.83	\$ 7.01
Public Safety	0.38	0.34
Public Work	3.16	3.57
Culture, recreation and education	0.65	0.53
Health and welfare	2.05	2.15
Payment Litigation	5.21	-
Interest on long term debt	<u>1.36</u>	<u>1.31</u>
Totals	<u>\$18.64</u>	<u>\$14.91</u>

**MUNICIPALITY OF ADJUNTAS PUERTO RICO
MANAGEMENTS DISCUSSION AND ANALYSIS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013**

Governmental Activities (Continued)



The cost of all governmental activities this year was \$14.91 million compared to \$18.64 million last year. Table 2 presents the cost of each of the Municipality of Adjuntas largest programs.

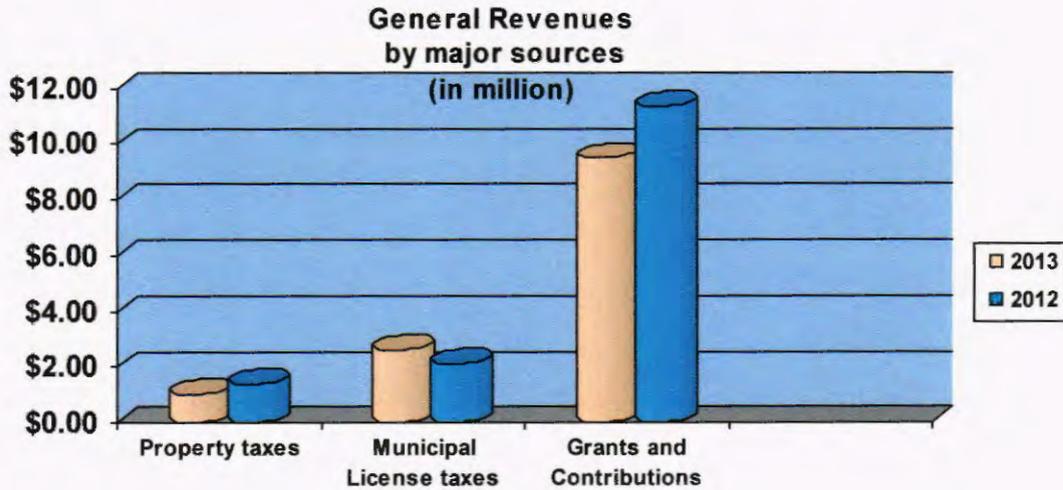
The major sources of general revenue are property taxes, municipal sales taxes, and grant and contributions not restricted, which in total represent \$13.12 and \$14.86 of all revenues in 2013 and 2012, respectively.

**MUNICIPALITY OF ADJUNTAS PUERTO RICO
MANAGEMENTS DISCUSSION AND ANALYSIS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013**

Governmental Activities (Continued)

**Table 4
Governmental Activities
(in Million)**

	General Revenues By major sources	
	<u>2012</u>	<u>2013</u>
Property taxes	\$ 1.39	\$ 1.04
Municipal License taxes	2.12	2.60
Grants and contributions	<u>11.35</u>	<u>9.48</u>
Totals	<u>\$14.86</u>	<u>\$13.12</u>

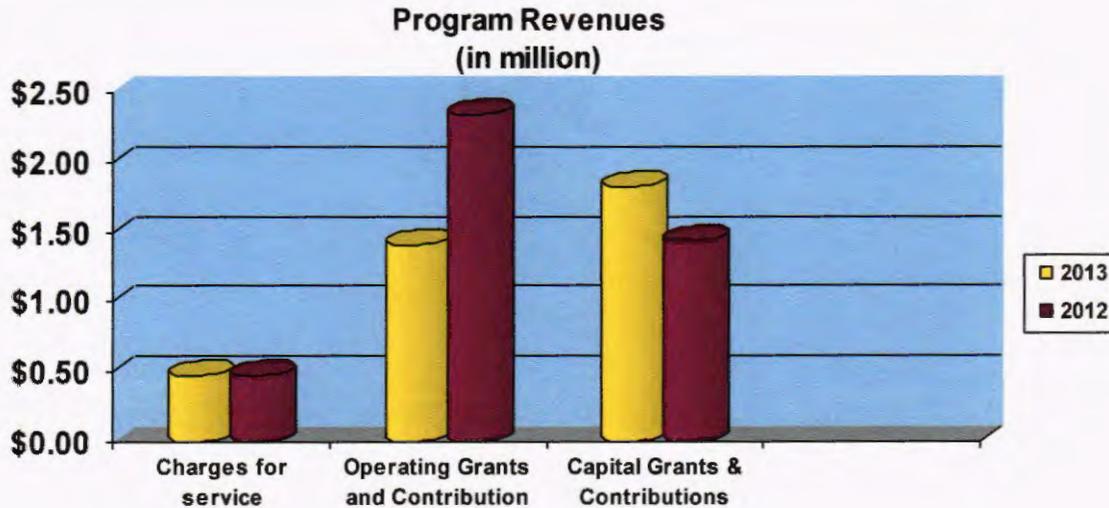


**Table 5
Governmental Activities
(in Million)**

	Program Revenues by major sources	
	<u>2012</u>	<u>2013</u>
Charges for service	\$0.48	\$0.48
Operating Grants and Contribution	2.34	1.41
Capital Grants and Contributions	<u>1.44</u>	<u>1.82</u>
Totals	<u>\$4.26</u>	<u>\$3.71</u>

**MUNICIPALITY OF ADJUNTAS PUERTO RICO
MANAGEMENTS DISCUSSION AND ANALYSIS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013**

Governmental Activities (Continued)



THE MUNICIPALITY'S FUND

As the Municipality completed the year, its governmental funds reported a combined fund balance of \$9.99 million.

General Fund Budgetary Highlights

Once the Municipality's budget for the fiscal year 2012-2013 was approved on June 2012, the financial decisions were taken based on the available appropriations. However, during the course of the year, the Municipal Legislative Body revised the Municipality of Adjuntas' budget to adjust the original projections to the actual needs of the citizenship. The budget amendments fall into various categories. The first category includes transfers between expenditure accounts and the second one includes revisions to the amount of budget originally approved.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

As of June 30, 2013, the Municipality of Adjuntas had \$24.29 million invested in a broad range of capital assets, including buildings, parks, roads, bridges and equipment.

**MUNICIPALITY OF ADJUNTAS PUERTO RICO
MANAGEMENTS DISCUSSION AND ANALYSIS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013**

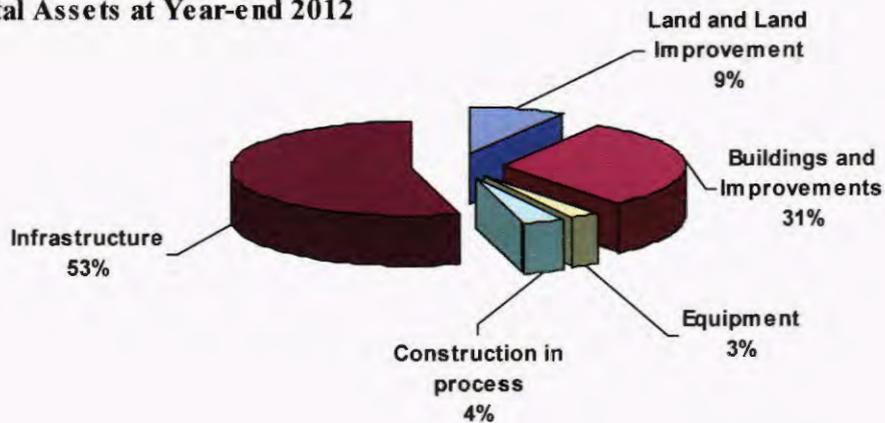
Capital Assets (Continue)

**Table 6
Capital Assets at Year-End
(Net of depreciation, in Millions)**

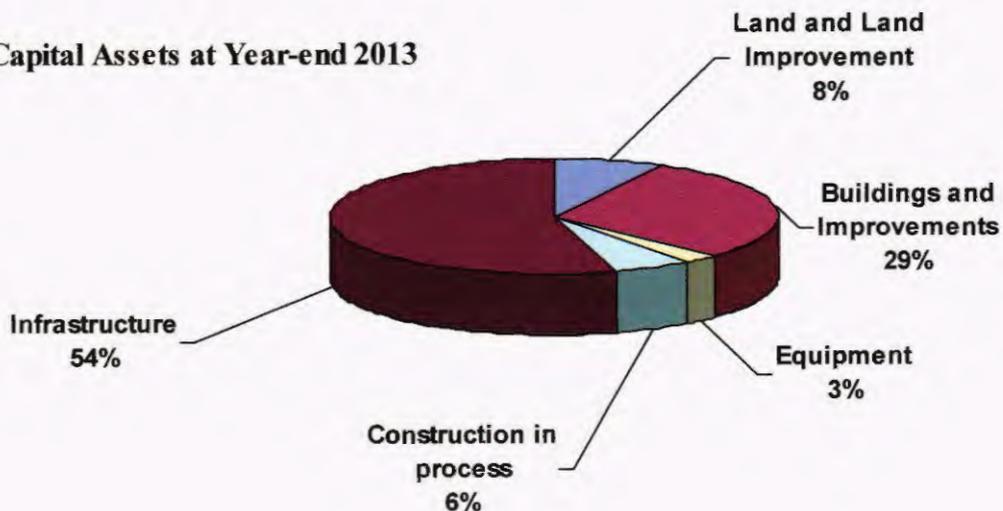
Governmental Activities

	<u>2012</u>	<u>2013</u>
Land and land improvements	\$ 1.98	\$ 1.98
Buildings and improvements	7.01	7.04
Construction in process	.89	1.40
Infrastructure	12.43	13.20
Equipment	<u>0.65</u>	<u>0.67</u>
Totals	<u>\$22.96</u>	<u>\$24.29</u>

Capital Assets at Year-end 2012



Capital Assets at Year-end 2013



**MUNICIPALITY OF ADJUNTAS PUERTO RICO
MANAGEMENTS DISCUSSION AND ANALYSIS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013**

Capital Assets (Continue)

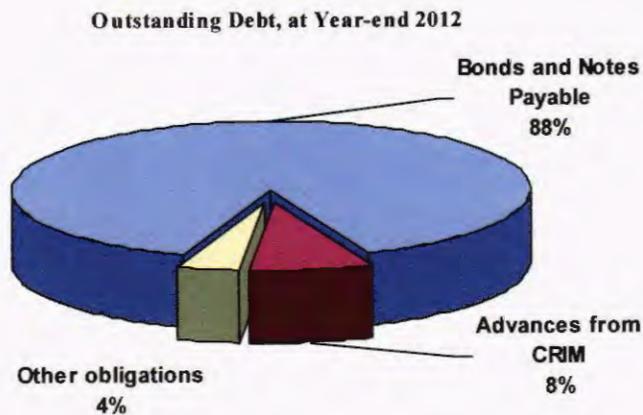
More detailed information about the Municipality's capital assets is presented in Note 9 to the financial statements.

Debt

At year-end, the Municipality of Adjuntas had \$21.26 million, in bonds, notes and other outstanding debts as shown in Table 7.

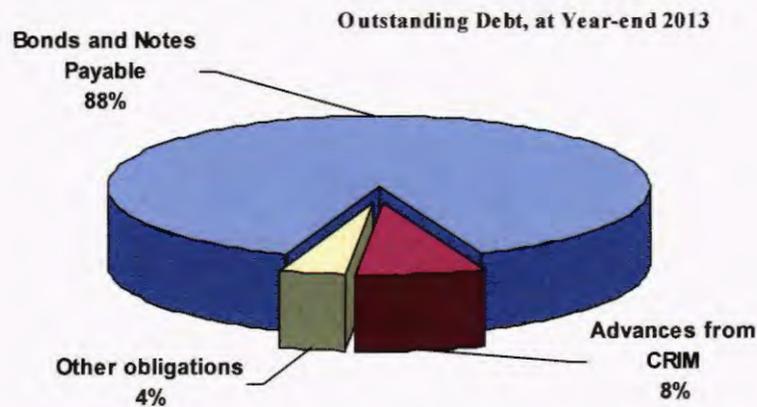
**Table 7
Outstanding Debt, at Year-End
(in Thousands)**

	Governmental Activities	
	<u>2012</u>	<u>2012</u>
Bonds and Notes payable	\$18.38	\$17.86
Advances from CRIM	1.62	1.57
Other obligations	<u>.83</u>	<u>.77</u>
Totals	<u>\$20.83</u>	<u>\$20.20</u>



**MUNICIPALITY OF ADJUNTAS PUERTO RICO
MANAGEMENTS DISCUSSION AND ANALYSIS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013**

Debt (Continue)



The Municipality is required to limit the amount of general obligation debt to 10% of the total assessment of property located within the Municipality, for bonds to be repaid with the proceeds of property taxes restricted for debt services. Other obligations include accrued vacation and sick leave; and claims and judgments. More detailed information about the Municipality's long-term liabilities is presented in Note 10 to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Municipality's elected and appointed officials considered many factors when setting the fiscal year 2014 budget. The most significant change in the next year's budget in comparison with the amounts included for the year ended June 30, 2013, is the increase in the estimated of municipal license and construction taxes. For these two revenue accounts the Municipality considered the taxes to be collected for the construction of various major projects as a part of the new administration governmental program.

Budgeted expenditures are expected to rise accordingly to the increase in budgeted revenues.

If these estimates are realized, the Municipality's budgetary General Fund balance is expected to increase modestly by the close of 2014.

CONTACTING THE MUNICIPALITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers and creditors with a general overview of the Municipality's finances and to show the accountability for the money it receives. If you have questions about this report or need additional financial information, contact us at the Municipality of Adjuntas, PO Box 1009, Adjuntas, Puerto Rico 00601.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
STATEMENT OF NET POSITION
AS OF JUNE 30, 2013

	<u>PRIMARY GOVERNMENT</u>		
ASSETS	GOVERNMENTAL ACTIVITIES	BUSINESS -TYPE ACTIVITIES	TOTAL
Cash and cash equivalents	\$ 6,458,527	\$ 119,246	\$ 6,577,773
Cash with fiscal agent	5,505,602		5,505,602
Accounts receivable:			
Other government agencies	510,624	534,738	1,045,362
Property taxes	1,428,355		1,428,355
Sales tax	80,056		80,056
Other receivable		10,394	10,394
Capital assets, net	24,290,337	2,426,608	26,716,945
Restricted cash	<u> </u>	<u>429,808</u>	<u>429,808</u>
Total Assets	<u>\$38,273,501</u>	<u>\$3,520,794</u>	<u>\$41,794,295</u>
LIABILITIES AND NET POSITION			
Liabilities:			
Accounts payable and accrued expenses	\$ 597,542	\$ 303,571	\$ 901,113
Deferred revenue	1,931,895		1,931,895
Due to other government agencies	121,250		121,250
Long-term debt:			
Due within one year	1,021,963	159,798	1,181,761
Due in more than one year	<u>19,178,054</u>	<u>900,598</u>	<u>20,078,652</u>
Total Liabilities	<u>22,850,704</u>	<u>1,363,967</u>	<u>24,214,671</u>
Net Position:			
Invested in capital assets, net of related debt	19,937,328	1,673,412	21,610,740
Restricted for:			
Debt service	3,067,044		3,067,044
Capital projects	7,217,159		7,217,159
Other purpose		429,808	429,808
Unrestricted	<u>(14,798,734)</u>	<u>53,607</u>	<u>(14,745,127)</u>
	<u>15,422,797</u>	<u>2,156,827</u>	<u>17,579,624</u>
Total Liabilities and Net Position	<u>\$ 38,273,501</u>	<u>\$3,520,794</u>	<u>\$ 41,794,295</u>

The accompanying notes are an integral part of these financial statements.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2013

<u>FUNCTIONS AND PROGRAMS</u>	<u>EXPENSES</u>	<u>PROGRAM REVENUES</u>			<u>NET (EXPENSE)/ REVENUE</u>
		<u>CHARGE FOR SERVICES</u>	<u>OPERATING GRANTS AND CONTRIBUTIONS</u>	<u>CAPITAL GRANTS AND CONTRIBUTIONS</u>	
Governmental activities:					
General administration	\$ (7,015,300)		\$ 66,956		\$(6,948,344)
Public safety	(572,744)		96,807		(475,937)
Culture, education, tourism and recreation	(732,352)	\$ 11,083	1,458		(719,811)
Public works	(1,691,846)			\$1,818,402	126,556
Health, sanitation and welfare	(2,150,952)		1,134,735		(1,016,217)
Interest	<u>(562,908)</u>	<u> </u>	<u> </u>	<u> </u>	<u>(562,908)</u>
Total governmental activities	<u>(12,726,102)</u>	<u>11,083</u>	<u>1,299,956</u>	<u>1,818,402</u>	<u>(9,596,661)</u>
Business type-activities:					
Housing	(419,879)	467,879			48,000
Interest	<u>(75,608)</u>	<u> </u>	<u>105,999</u>	<u> </u>	<u>30,391</u>
Total business - type activities	<u>(495,487)</u>	<u>467,879</u>	<u>105,999</u>	<u> </u>	<u>78,391</u>
Total	<u>\$(13,221,589)</u>	<u>\$478,962</u>	<u>\$1,405,955</u>	<u>\$1,818,402</u>	<u>\$(9,518,270)</u>

(Continue)

The accompanying notes are an integral part of these financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
STATEMENT OF ACTIVITIES (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013**

	<u>GOVERNMENTAL ACTIVITIES</u>	<u>BUSINESS-TYPE ACTIVITIES</u>	<u>TOTAL</u>
Net (expense)/revenue	\$ <u>(9,596,661)</u>	\$ <u>78,391</u>	\$ <u>(9,518,270)</u>
General revenue:			
Taxes:			
Property taxes	1,425,953		1,425,953
Municipal tax	435,912		435,912
Sale tax	2,171,769		2,171,769
Construction excise Taxes	825,975		825,975
Grants and entitlements	6,359,218		6,359,218
Interest	97,542	2,740	100,282
Rent	43,521		43,521
Other	<u>79,419</u>	<u>964</u>	<u>80,383</u>
Total general revenues	<u>11,439,309</u>	<u>3,704</u>	<u>11,443,013</u>
Changes in net position	1,842,648	82,095	1,924,743
Net position at beginning	<u>13,580,149</u>	<u>2,074,732</u>	<u>15,654,881</u>
Net position at end	<u>\$15,422,797</u>	<u>\$2,156,827</u>	<u>\$17,579,624</u>

The accompanying notes are an integral part of these financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
BALANCE SHEET - GOVERNMENTAL FUNDS
As Of JUNE 30, 2013**

	GENERAL FUND	DEBT SERVICE FUND	STATE LEGISLATIVE JOINT RESOLUTIONS FUND	OTHER GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
Cash:					
Cash in bank	\$2,936,228		\$ 956,495	\$2,565,804	\$ 6,458,527
Cash with fiscal agent		\$2,701,323		2,804,279	5,505,602
Receivables:					
Amount due from:					
Governmental agencies	170,171			340,453	510,624
Other funds	645,677		3,022,710	1,043,105	4,711,492
Property tax	1,142,690	285,665			1,428,355
Sale tax		<u>80,056</u>			<u>80,056</u>
Total assets	<u>4,894,766</u>	<u>3,067,044</u>	<u>3,979,205</u>	<u>6,753,641</u>	<u>18,694,656</u>
Liabilities:					
Accounts payable and accrued expenses	131,797			295,840	427,637
Deferred revenues	1,417,533	278,565		1,751,635	3,447,733
Due to other fund	2,468,234		996,562	1,246,696	4,711,492
Due to other government agency	<u>121,145</u>			<u>105</u>	<u>121,250</u>
Total liabilities	<u>4,138,709</u>	<u>278,565</u>	<u>996,562</u>	<u>3,294,276</u>	<u>8,708,112</u>
Fund balance					
Restricted for:					
Debt services		2,788,479			2,788,479
Capital project			2,982,643		2,982,643
Other purpose				3,459,365	3,459,365
Unassigned	<u>756,057</u>				<u>756,057</u>
Total fund balance	<u>756,057</u>	<u>2,788,479</u>	<u>2,982,643</u>	<u>3,459,365</u>	<u>9,986,544</u>
Total liabilities and fund balance	<u>\$4,894,766</u>	<u>\$3,067,044</u>	<u>\$3,979,205</u>	<u>\$6,674,741</u>	<u>\$18,694,656</u>

The accompanying notes are an integral part of these financial statements.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET POSITION
AS OF JUNE 30, 2013

Fund balances in governmental funds	\$ 9,986,544
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Amounts reported for governmental activities in the Statement of Net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the fund financial statements.	24,290,337
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Deferred revenue in the governmental funds that are recorded as revenue in the statement of net position.	1,515,838
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Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds:

Bonds and notes payable	(17,859,374)
Compensated absences	(771,081)
Amount due to CRIM	(1,569,562)
Accrued interest	<u>(169,905)</u>

<i>Net position of governmental activities</i>	<u>\$15,422,797</u>
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**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE-GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2013**

	<u>GENERAL FUND</u>	<u>DEBT SERVICE FUND</u>	<u>STATE LEGISLATIVE JOINT RESOLUTIONS FUNDS</u>	<u>OTHER GOVERNMENTAL FUNDS</u>	<u>TOTAL GOVERNMENTAL FUNDS</u>
Revenues:					
Taxes:					
Property taxes	\$ 772,470	\$ 268,762			\$ 1,041,232
Patents	435,912				435,912
Sales taxes	1,200,038	971,731			2,171,769
Construction excise tax	825,975				825,975
Grants and entitlements	6,354,213		\$ 5,000	\$3,118,363	9,477,576
Interest		2,217	14	95,311	97,542
Rent	43,521				43,521
Licenses and permits	4,645				4,645
Other	<u>73,886</u>			<u>11,971</u>	<u>85,857</u>
Total revenues	<u>9,710,660</u>	<u>1,242,710</u>	<u>5,014</u>	<u>3,225,645</u>	<u>14,184,029</u>
Expenditures:					
General administration	5,675,498		100,067	1,234,314	7,009,879
Public safety	347,886				347,886
Culture, tourism, education and recreation	520,014			9,200	529,214
Public works	982,858		238,600	2,347,828	3,569,286
Health, sanitation and welfare	850,214		18,874	1,279,630	2,148,718
Debt service:					
Principal		521,626			521,626
Interest		<u>787,461</u>			<u>787,461</u>
Total expenditures	<u>8,376,470</u>	<u>1,309,087</u>	<u>357,541</u>	<u>4,870,972</u>	<u>14,914,070</u>
Excess (deficiency) of revenue over expenditures	<u>1,334,190</u>	<u>(66,377)</u>	<u>(352,527)</u>	<u>(1,645,327)</u>	<u>(730,041)</u>

(Continue)

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE-GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2013**

	<u>GENERAL FUND</u>	<u>DEBT SERVICE FUND</u>	<u>STATE LEGISLATIVE JOINT RESOLUTIONS FUNDS</u>	<u>OTHER GOVERNMENTAL FUNDS</u>	<u>TOTAL GOVERNMENTAL FUNDS</u>
Excess (deficiency) of revenue over expenditures	<u>\$1,334,190</u>	<u>\$ (66,377)</u>	<u>\$ (352,527)</u>	<u>\$(1,645,327)</u>	<u>\$ (730,041)</u>
Other financing sources (uses):					
Operating transfer in	95,263	692,584		513,670	1,301,517
Operating transfer out	<u>(1,206,254)</u>	<u>(426)</u>		<u>(94,837)</u>	<u>1,301,517</u>
Total other financing sources	<u>(1,110,991)</u>	<u>692,158</u>		<u>418,833</u>	
Net income	223,199	625,781	(352,527)	(1,226,494)	(730,041)
Fund balance at beginning of year	<u>532,858</u>	<u>2,162,698</u>	<u>3,335,170</u>	<u>4,685,859</u>	<u>10,716,585</u>
Fund balance at end of year	<u>\$ 756,057</u>	<u>\$2,788,479</u>	<u>\$2,982,643</u>	<u>\$ 3,459,365</u>	<u>\$ 9,986,544</u>

The accompanying notes are an integral part of these financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL
FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

Net change in fund balances – total governmental funds \$ (730,041)

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities and changes in net position, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount of capital assets recorded in the current period.	2,147,753
Depreciation expense on capital assets is reported in the statement of activities, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditures in governmental funds.	(816,791)
Governmental funds report principal payments on long-term debts as expenditures, whereas the principal payments reduce the long-term debt in the statement of net position.	521,626
Change in accrued expenses and deferred revenues which do not require the use of current financial resources:	
CRIM	45,492
Compensating absences	65,335
Deferred revenue	384,721
Interest	224,553

Changes in Net Position of Governmental Activities **\$1,842,648**

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
STATEMENT OF FINANCIAL POSITION-PROPRIETARY FUND
JUNE 30, 2013

ASSETS

	Proprietary Funds Valle Verde Project
Current Assets:	
Cash	\$ 119,246
Accounts receivable:	
Other governmental agencies	534,738
Other	<u>10,394</u>
	<u>664,378</u>
 Non current assets:	
Property and equipment	2,426,608
Restricted deposits	<u>429,808</u>
	<u>2,856,416</u>
	 <u>\$3,520,794</u>

LIABILITIES AND NET POSITION

Liabilities:	
Current liabilities:	
Current maturities of mortgage note	\$ 159,798
Accounts payable and accrued expenses	<u>303,571</u>
	<u>463,369</u>
Mortgage note, net of current maturities	593,398
Pollution remediation obligation	<u>307,200</u>
	<u>900,598</u>
	<u>1,363,967</u>
	 <u>2,156,827</u>
 Net Position:	
Invested in capital assets, net of related debt	1,673,412
Restricted deposit	429,808
Unrestricted	<u>53,607</u>
	<u>2,156,827</u>
 Total liabilities and net position	 <u>\$3,520,794</u>

The accompanying notes are an integral part of these financial statements.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
STATEMENT OF ACTIVITIES-PROPRIETARY FUND
YEAR ENDED JUNE 30, 2013

	Proprietary Fund Valle Verde Project
Revenues:	
Rent	\$ 467,879
Interest subsidy	105,999
Other	<u>964</u>
Total revenues	<u>574,842</u>
Expenses:	
Administrative	122,946
Utilities	15,670
Operating maintenance	127,705
Taxes and insurance	35,921
Depreciation	<u>117,637</u>
Total expenses	<u>419,879</u>
Operating income	154,963
Non operating revenues (expenses)	
Interest received	2,740
Interest on mortgage	<u>(75,608)</u>
	<u>(72,868)</u>
Change in net position	82,095
Net position, beginning of year	<u>2,074,732</u>
Net position, end of year	<u>\$2,156,827</u>

The accompanying notes are an integral part of these financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
STATEMENT OF CASH FLOWS-PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2013**

	<u>Proprietary Fund Valle Verde Project</u>
Cash flows from operating activities:	
Cash received from tenants and HUD	\$ 465,775
Other cash received	<u>964</u>
	<u>466,739</u>
Administrative	(51,374)
Management fees	(34,560)
Salaries and wages	(80,813)
Utilities	(15,670)
Operating and maintenance	(93,182)
Miscellaneous taxes and insurance	<u>(34,718)</u>
	<u>(310,317)</u>
Net cash provided by operating activities	<u>156,422</u>
Cash flows from non-capital financing activities:	
Miscellaneous financial	<u>(619)</u>
Net cash used by non-capital financial activities	<u>(619)</u>
Cash flows from capital and related financing activities:	
Mortgage principal payments	(115,106)
Purchases of capital assets	<u>(10,483)</u>
Net cash used in capital and related financing activities	<u>(125,589)</u>
Cash flows from investing activities:	
Interest in investments	2,739
Deposit to reserve for replacement and interest retained in account	(24,971)
Deposits to and interest earned and retained for insurance escrow	(19,140)
Withdrawals from insurance escrow	<u>28,500</u>
Net cash provided by investing activities	<u>(12,872)</u>
Net increase in cash	17,344
Cash at beginning of year	<u>101,902</u>
Cash at end of year	<u>\$ 119,246</u>

(continue)

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
STATEMENT OF CASH FLOWS-PROPRIETARY FUND (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013

	<u>Proprietary Fund</u> <u>Valle Verde Project</u>
Cash flows from operating activities:	
Change in the net position	<u>\$154,963</u>
Adjustment to reconcile change in net position to net cash provided by operating activities:	
Depreciation	117,637
Mortgage subsidy	(105,999)
Increase in:	
Receivables	(2,104)
Tenant security deposits	745
Increase (decrease) in:	
Accounts payable	(9,480)
Accrued expenses	688
Tenant security deposits	<u>(28)</u>
	<u>1,459</u>
Net cash provided by operating activities	<u>\$156,422</u>

The accompanying notes are an integral part of these financial statements.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

1. ORGANIZATION

The Municipality of Adjuntas (the Municipality) is a political and legal entity with full legislative and administrative faculties in every affair of municipal character, with personal succession, existence and legal personality separate and independent from the governmental of the Commonwealth of Puerto Rico.

The municipal government is comprised of the executive and legislative bodies, which are elected every four years in the Puerto Rico general elections. The executive power is exercised by the Mayor and the legislative power by the Municipal Legislative Body, which has twelve members.

The Municipality provides the following services to its community: health, public works, education, public safety, housing, community and social services, welfare, culture and recreation, as well as many other general and administrative services.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting policies of the Municipality relating to the funds included in the accompanying basic financial statements conform to accounting principles generally accepted in the United States of America applicable to state and local governments. Generally accepted accounting principles for local governments include those principles prescribed by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants in the publication entitled Audits of State and Local Governmental Units and by the Financial Accounting Standards Board (when applicable). The more significant policies of the Municipality are described below.

Reporting entity

A reporting entity consists of the primary government, component units, and other organization that are included to ensure that financial statements are not misleading. The primary government of the Municipality consists of all funds and departments that are not legally separate from the Municipality. For the Municipality of Adjuntas, these include various services such as police protection, recreation (including parks), street maintenance and repair, sanitation, and general administrative services. The operation of each of these activities is directly controlled by the Municipality's Legislative Body through the budgetary process.

Component units are legally separate organizations for which the Municipality is financially accountable. The Municipality has no component units.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Government wide and fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all the activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities which normally are supported mainly by taxes and intergovernmental revenues are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include a) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The fund financial statement segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. These statements present each major fund as a separate column on the fund financial statements; all non-major funds are aggregated and presented in a single column.

The Municipality reports the following major governmental funds:

1) General Fund

This is the operating fund of the Municipality and accounts for all financial resources, except those required to be accounted for in another fund.

2) Debt Service fund

This fund accounts for revenue from property and sales tax for the payments of general long term debt liabilities.

3) State Legislative Joint Resolutions Fund

This fund accounts for revenue sources provided by the Commonwealth of Puerto Rico's Legislature for the development of capital projects and other community services.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Measurement focus, basis of accounting and financial statement presentation

The government-wide Statement of Net Position and the Statement of Activities, both government and business type activities, are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time the liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are presented using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Under this method revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, except for debt service, compensated absences and claims and judgments expenditures which are reported when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, than unrestricted resources as they are needed.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Measurement focus, basis of accounting and financial statement presentation (continued)

Proprietary fund financial statements include a statement of financial position, a statement activities, and a statement of cash flows for a low income housing project know as Valle Verde Housing Project.

Proprietary funds are accounted for using the "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are include on the statement of financial position. The statement of activities present increases (revenues) and decrease (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred.

Operating revenues in the proprietary fund are those revenues that are generated from the primary operations of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

Cash, cash equivalents, cash with fiscal agent and investment

The Municipality's finance director is responsible for investing available resources. The Municipality is restricted by law to invest only in savings accounts and certificates of deposit with banks qualified as a depository of public funds by the Puerto Rico Treasury Department (PRTD) or in instruments of the Government Development Bank for Puerto Rico (GDB). The Municipality's policy is to invest any excess cash in interest bearing deposits with institutions qualified by the PRTD. Earnings from these funds are recorded in the corresponding fund as interest income.

Cash with fiscal agent in the governmental fund consists of unused proceeds from bonds and notes issued for the acquisition and construction of major capital improvements. Cash with fiscal agent in the debt service fund represents special additional property tax collections retained by the Municipal Revenue Collection Center (CRIM) and restricted for the payment of the Municipality's debt service, as established by law.

The Municipality considers all investments with an original maturity of three months or less to be cash equivalents.

Interfund receivables and payables

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either due to/from other funds (i.e., the current portion of interfund loans) or advances to/from other funds (i.e., the non-current portion of interfund loans). Interfunds receivables and payables between funds within the governmental activities are eliminated in the statement of net position.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Capital assets

Capital assets, which include property, plant, equipment, and infrastructure (which is normally immovable and of value only to the Municipality, such as roads, bridges, streets sidewalks, and drainage system), are reported in the applicable governmental columns in the government-wide financial statements. The Municipality has elected to not capitalize infrastructure acquired before the implementation date of GASB 34 (July 1, 2003).

Capital assets purchased or acquired are carried at historical cost or estimated historical cost. Contributed assets are recorded at fair market value as of the date donated. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. When historical cost is not available it is estimated using historic sales of the year of the acquisition of the related capital assets.

Depreciation in capital assets is calculated on the straight-line basis over the following estimated useful lives:

Building	50-40 years
Equipment and vehicles	5-10 years
Infrastructure	40 years

In the prior year, the Authority adopted the provisions of GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions (GASB 54), which enhanced the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which the Authority is bound to observe constraints imposed upon the use of resources reported in governmental funds.

Pursuant to the provisions of GASB 54, the fund balances amounts are reported as nonspendable restricted, committed, assigned and unassigned, based on the relative strength of the constraints that control how specific amounts can be spent, as described follows:

- ❖ **Nonspendable** – Represent resources that cannot be spent readily with cash or are legally or contractually required not to be spent, including but not limited to inventories, prepaid items, long-term balances of loans and notes receivable.
- ❖ **Restricted** – Represent resources that can be spent only for the specific purposes stipulated by constitutional provisions, external resource providers (externally imposed by creditors or grantors), or through enabling legislation (that is, legislation that creates a new revenue sources and restrict its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- ❖ **Committed** – Represent resources used for specific purposes, imposed by formal action of the entity's highest level of decision making authority (governing body through resolutions) and can only be charged by similar resolutions, no later than the end of the fiscal year.
- ❖ **Assigned** - Represent resources intended to be used by the entity for specific purposes but do not meet the criteria to be classified as restricted or committed (generally resolutions approved by the governing body). Intent can be expressed by the governing body, or by and official or body to which the governing body delegates authority in conformity with the bylaws of the Authority. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed.
- ❖ **Unassigned** – Represent the residual classification for the entity's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purpose for which amounts had been restricted, committed, or assigned.

Risk financing

The Municipality carries insurance to cover casualty, theft, tort claims and other losses. Insurance policies are negotiated by the Puerto Rico Treasury Department and costs are allocated among all the municipalities of Puerto Rico. Cost of insurance allocated to the Municipality and deducted from the gross property tax collections by the Municipal Revenue Collection Center (the "CRIM") for the year ended June 30, 2013 amounted to approximately \$245,819. The current insurance policies have not been cancelled or terminated. The CRIM also deducted approximately \$138,806 for workers compensation insurance covering all municipal employees.

Compensated absences

Employees accumulate vacation leave at a rate of 2.5 days per month up to maximum of 60 days. Unpaid vacation time accumulated is fully vested to the employees from the first day of work. Employees accumulate sick leave at a rate of 1.5 days per month up to a maximum 90 days. In the event of employee resignation, the employee is paid for accumulated vacations days up to the maximum allowed.

Separation from employment prior to use of all or part of the sick leave terminates all rights for compensation, except for employees with ten years or more of service who are entitled to sick leave pay up to the maximum allowed.

Employees' maximum allowed vacations and vested sick benefits are accounted for in the statement of net position.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Post Employment Benefits

Pursuant various Acts, the Municipality is required to cover annually the 3% increase (cost of living allowance) in the retirement plan of it's retirees employees. Substantially all of the employees may become eligible for these benefits of they reach normal retirement to while working for the Municipality. For the fiscal year ended June 30, 2013, post employment benefits retirees amounted to \$92,928. These benefits are recorded as expenditures in the general fund when notified by the retirement plan.

Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Subsequent Events

Management has evaluated subsequent events through January 31, 2014, the date the financial statements were evaluated to be issued.

3. PROPERTY TAX

The personal property tax is self assessed by the taxpayer on a return, which is to be filed by May 15 of each year with the Municipal Revenue Collector Center (the CRIM), a governmental entity created by the Commonwealth of Puerto Rico. Real property tax is assessed by the CRIM on each piece of real state and on each building.

The assessment is made as of January 1 of each year and is based on current values for personal property and on estimated values as of 1957 for real property tax. The tax on personal property must be paid in full together with the return by May 15. The tax on real property may be paid in two installments by July 1 and January 1.

The CRIM is responsible for the billing and collections of real and personal property taxes on behalf of all the municipalities of Puerto Rico. Before the beginning of each fiscal year, the CRIM informs the Municipality of the estimated amount of property tax expected to be collected for the ensuing fiscal year. Throughout the year, the CRIM advances funds to the Municipality based on the initial estimated collections. The CRIM is required by law to prepare a settlement statement on a fiscal year basis, where by a comparison is made between the amounts advanced to the Municipality and amounts actually collected from taxpayers.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

3. PROPERTY TAX (CONTINUED)

This settlement has to be completed on a preliminary basis not later than three months after fiscal year-end, and a final settlement made not later than six months after year-end. If the CRIM remits to the municipality property tax advances, which are less than the tax actually collected, a receivable from the CRIM is recorded at June 30. However, if advances exceed the amount actually collected by the CRIM, a liability to the CRIM is recorded at June 30.

Residential real property occupied by its owner is exempt by law from the payment of property taxes on the first \$15,000 of the assessed value. For such exempt amounts, the Puerto Rico Treasury Department assumes payment of the basic tax to the Municipalities, except for property assessed at less than \$3,500 for which no payment is made. As part of Law No. 83 of August 30, 1991, as amended, the exempt amount to be paid by Puerto Rico Treasury Department to the Municipalities was frozen as of January 1, 1992. In addition, the law grants a tax exemption from the payment of personal property taxes of up to \$50,000 of the assessed value to retailers having annual net sales of less than \$150,000.

The annual rate for fiscal year 2013 is 8.53% for real property and 6.53% for personal property of which 1.03% of both tax rates are for the redemption of public debt issued by the Commonwealth of Puerto Rico. The remaining percentage is distributed as follows: (a) 6.0% and 4.0%, respectively, represent the Municipality's basic property tax rate, which is appropriated for general purposes and accounted for in the general fund. A portion of such amount is deposited in an equalization fund together with a percentage of the net revenues of the Puerto Rico Electronic Lottery and subsidy from the Commonwealth of Puerto Rico. From such fund, a distribution is made to all municipalities; (b) 1.50% represents the special ad valorem tax restricted for debt service and accounted for in the debt service fund. The Commonwealth also contributes an annual tax rate of 0.2% of the property tax collected.

Total property tax receivable, net of an allowance for uncollectible accounts of \$(7,832,194), amounted to \$1,428,355 at June 30, 2013. The composition of property taxes receivable and the related deferred revenues is as follows at June 30, 2013:

	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>
Gross property taxes receivable	\$7,408,439	\$1,852,110	\$9,260,549
Less allowance for uncollectible accounts	<u>(6,265,749)</u>	<u>(1,566,445)</u>	<u>(7,832,194)</u>
Net property taxes receivable	<u>\$1,142,690</u>	<u>\$ 285,665</u>	<u>\$1,428,355</u>
Deferred (unavailable) property tax revenues in GFFS	<u>\$1,114,290</u>	<u>\$ 278,565</u>	<u>\$1,392,855</u>

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

4. VOLUME OF BUSINESS TAX

The municipal license tax is levied annually based on the volume of business of certain businesses and industrial organizations that operate in the Municipality. The tax rates are 1.50% for financing institutions and .50% for the other business institutions. The taxpayers must file a return not later than April 15 of every year and the tax is payable in two installments, due in July 1 and January 1 of the following fiscal year. The amount levied could be paid with a five percent (5%) discount if payment is made on or before the filing date. The Municipality levied and collected during the year ended June 30, 2013, \$180,260 corresponding to the following fiscal year volume of business tax. This amount was recorded as deferred revenue.

5. SALE TAX

The Municipal Legislature approved the Ordinance no. 3, series 2006-07 establishing a sales tax to 1.5% effective November 15, 2006. Pursuant to the provisions of the Law number 80 of July 29, 2007 and effective August 1, 2007, the citizenship contribution was uniformly established in 1.5% of which 1% is collected by the Municipalities and the remaining .5% is collected by the Treasury Department of the Commonwealth of Puerto Rico. This Law uniformed the use of the contribution of 1.5% in the following activities; solid waste disposal costs, recycle, public works and improvements, health services and security service.

6. INTERGOVERNMENTAL REVENUES

Intergovernmental revenues sources consist of contributions received from certain quasi-public corporations of the Commonwealth of Puerto Rico, such as the Puerto Rico Electric Power Authority. In addition, the Municipality receives some subsidies from the Commonwealth of Puerto Rico which include, among others, a subsidy for general operations and for the financing of capital improvements. The intergovernmental revenues are recorded in the general fund, except for those that are legally restricted for expenditure for specified purposes which are recorded in the other governmental funds.

7. DEFERRED REVENUE

Municipal license tax collected in the fiscal year 2012-2013 corresponding to the following fiscal year	\$ 180,260
Portion of grants received for which qualifying expenditures have not been incurred	1,751,635
Other services receivable but not available	122,983
Property tax receivable but not available in the governmental fund financial statements	<u>1,392,855</u>
	<u>\$3,447,733</u>

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

8. VALLE VERDE HOUSING AND RESTRICTED DEPOSIT

VALLE VERDE HOUSING (the **Project**) is a housing development consisting of land, building and other improvements owned by Municipality of Adjuntas. The Project leases it 96 rental units to low and moderate income individuals in the Adjuntas area. The accompanying financial statements are those of the Project and do not represent the financial statements of the Municipality.

The Project operates under Section 515 of USDA Rural Development (USDA-RD) Housing of the National Housing Act with HUD Section 8 Housing Assistance Payments program (new construction). The Section 515 Assistance is considered a major program. The properties are operated subject to Section 8 Housing Assistance Payments agreements with the U.S. Department of Housing and Urban Development (HUD), and a significant portion of the Project's rental income is received from this agency. The assistance is also considered a major program.

The agreement was effective in 1985, with terms of five years, with seven renewal options of five years each.

HUD has agreed to pay the Project the difference between the contract rent, as defined in the agreement, and that portion of rent payable by qualified tenants. In addition, HUD has agreed to pay a portion of the contract rent to the project during certain vacancy periods.

Under the term of the Administrative Order, Valle Verde Housing (the Project) is required to set aside specified amounts and the surplus cash deposits for the replacement of property and other project expenditures as approved by USDA-Rural Development.

The Project maintains a restricted cash account for insurance escrow. In addition, all tenant security deposits are deposited into a separate bank account and held in trust for the tenants until they vacate the property. Any amounts not returned to the tenant due to lease violations are transferred to the Projects' general operating account. Restricted funds are held in separate accounts and are not available for operating purposes.

Restricted cash in the business-type activities consists of:

Escrow deposit	\$ 16,107
Tenant security deposits	13,129
Reserve for replacement	<u>400,572</u>
	<u>\$429,808</u>

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

9. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2013 was as follows:

Primary Government	Balance June 30, 2012	Increases	Decreases	Balance June 30, 2013
Governmental activities:				
Capital asset, not being depreciated:				
Land	\$ 1,983,180			\$ 1,983,180
Construction in progress	889,821	\$ 747,072	\$(232,139)	1,404,755
	<u>2,873,001</u>	<u>747,072</u>	<u>(232,139)</u>	<u>3,387,935</u>
Capital assets being depreciated:				
Buildings	9,628,383	258,416		9,886,799
Equipment and vehicles	4,727,218	249,586	(12,899)	4,963,905
Infrastructure	<u>13,305,589</u>	<u>1,137,717</u>		<u>14,443,305</u>
Total capital assets being depreciated	<u>27,661,190</u>	<u>1,645,719</u>	<u>(12,899)</u>	<u>29,294,009</u>
Less accumulated depreciation for:				
Buildings	(2,622,281)	(230,816)		(2,853,097)
Equipment and vehicles	(4,076,498)	(217,844)		(4,294,341)
Infrastructure	<u>(876,037)</u>	<u>(368,131)</u>		<u>(1,244,169)</u>
Total accumulated depreciation	<u>(7,574,816)</u>	<u>(816,791)</u>		<u>(8,391,607)</u>
Total depreciable capital assets, net	<u>20,086,374</u>	<u>(828,928)</u>	<u>(12,899)</u>	<u>20,902,402</u>
Governmental activities capital assets net	<u>22,959,375</u>	<u>1,576,000</u>	<u>(245,038)</u>	<u>24,290,337</u>
Business-type activities:				
Capital assets not being depreciated:				
Land and land improvements	117,280			117,280
Construction in progress	<u>1,489,776</u>			<u>1,489,776</u>
	<u>1,607,056</u>			<u>1,607,056</u>
Capital assets being depreciated:				
Building and improvements	4,070,690			4,070,690
Equipment	515,242		10,483	525,725
Land improvement	<u>245,579</u>			<u>245,579</u>
	<u>4,831,511</u>		<u>10,483</u>	<u>4,841,994</u>
Less accumulated depreciation:				
Building and building improvement	(3,232,222)	(101,768)		(3,333,990)
Equipment	(483,319)	(9,730)		(493,049)
Land improvements	<u>(189,266)</u>	<u>(6,139)</u>		<u>(195,405)</u>
	<u>(3,904,807)</u>	<u>(117,637)</u>		<u>(4,022,444)</u>
	<u>926,704</u>	<u>(117,637)</u>		<u>819,550</u>
Business activities capital assets, net	<u>2,533,760</u>	<u>(117,637)</u>	<u>10,483</u>	<u>2,426,606</u>
Total	<u>\$25,493,135</u>	<u>\$1,458,363</u>	<u>\$(234,555)</u>	<u>\$26,716,943</u>

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

9. CAPITAL ASSETS (CONTINUED)

Depreciation expense was charged to functions/programs of the Municipality as follows:

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>
General administration	\$116,248	
Public safety	224,858	
Public works	270,313	
Education, culture and recreation	203,138	
Health, sanitation and welfare	2,234	
Housing	<u> </u>	<u>\$117,637</u>
Total depreciation expense	<u>\$816,791</u>	<u>\$117,637</u>

10. LONG-TERM DEBTS

Long-term liability activity for the year ended June 30, 2013 was as follows:

Primary Government Governmental activities:	Beginning Balance	Additions	Reductions	Ending Balance	Due within one year
Notes and bonds payable	\$18,381,000		\$(521,626)	\$17,859,374	\$ 274,000
Other long-term debt:					
Compensated absences	836,416		(65,335)	771,081	700,000
Amount due to CRIM	<u>1,615,054</u>	<u> </u>	<u>(45,492)</u>	<u>1,569,562</u>	<u>47,963</u>
Total	<u>20,832,470</u>	<u> </u>	<u>(632,453)</u>	<u>20,200,017</u>	<u>1,021,963</u>
Business-type activities:					
Mortgage payable	899,310		(146,114)	753,196	159,798
Pollution remediation obligation	<u>307,200</u>	<u> </u>	<u> </u>	<u>307,200</u>	<u> </u>
	<u>1,206,510</u>	<u> </u>	<u>(146,114)</u>	<u>1,060,396</u>	<u>159,798</u>
Total	<u>\$22,038,980</u>	<u> </u>	<u>\$(778,567)</u>	<u>\$21,260,413</u>	<u>\$1,181,761</u>

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

10. LONG-TERM DEBTS (CONTINUED)

Governmental activities:

A. Notes and Bonds:

\$245,000 General Municipal Obligation Note of 2012 payable in an annual installments ranging from \$30,000 to 45,000 through July 1, 2017 plus interest at 7.50%.	\$ 185,000
\$4,120,000 Special Obligation of 2012 payable in an annual installment ranging \$70,000 to \$345,000 through July 1, 2035, plus interest at 7.50%.	3,995,000
\$200,000 Public Improvement Serial Bond of 1990 payable two annual installments of \$13,000 to \$15,374 through January 1, 2015, plus interest at 5%.	28,374
\$8,205,000 General Municipal Obligation of 2012 payable in an annual installments ranging from \$180,000 to \$553,000 through on July 1, 2036, plus interest at 7.50%	7,875,000
\$400,000 Special Obligation Bond of 1996 payable in annual installments ranging from \$30,000 to \$40,000 through January 1, 2016, plus interest at LIBOR 90 days plus 1.25%	100,000
\$1,365,000 General Municipal Obligation Bond of 2004 payable in annual installments ranging from \$45,000 to \$85,000 through July 1, 2029 plus interest at 5%.	1,060,000
\$619,000 General Municipal Obligation Bond of 2007 payable in annual installment ranging from \$14,000 to \$52,000 through July 1, 2031 plus interest at LIBOR 90 days plus 1.25%	552,000
\$95,000 General Municipal Obligation Note of 2012 payable in two annual installments of \$15,000 to \$20,000 though July 1, 2014 plus interest at LIBOR 90 days plus 1.25%	35,000
\$4,322,000 Special Obligation Note of 2008 payable in annual installments of \$87,000 to \$367,000 through July 1, 2032 plus interest at 7.25%.	<u>4,029,000</u>
	<u>\$17,859,374</u>

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

10. LONG-TERM DEBTS (CONTINUED)

The annual debt service requirements to maturity bonds and notes payables of June 30, 2013 are as follows:

Notes and Bonds Payable <u>Year ended June 30</u>	<u>Governmental-type Activities</u>		Agreement <u>Payment</u>
	<u>Principal</u>	<u>Interest</u>	
2014	\$ 274,000	\$ 576,979	\$ 850,979
2015	509,374	936,974	1,446,348
2016	507,000	1,059,614	1,566,614
2017	560,000	1,026,292	1,586,292
2018	559,000	989,848	1,548,848
2019-2023	3,060,000	4,405,836	7,465,836
2024-2028	4,092,000	3,282,629	7,374,629
2029-2033	5,218,000	1,784,301	7,002,301
2034-2037	<u>3,080,000</u>	<u>343,150</u>	<u>3,423,150</u>
	<u>\$17,859,374</u>	<u>\$14,405,623</u>	<u>\$32,264,997</u>

Amount due to CRIM

On January 26, 2000, Public Law 42, as amended, was enacted which authorized the CRIM to obtain a loan up to \$200 million, and for a term not exceeding 30 years, to allow for the financing of the debt that the municipalities of Puerto Rico have with the CRIM arising from final settlements of property tax advances vs. actual collections through fiscal year 2000-2001. The amount that the municipalities will collect from the additional property taxes resulting from the increase in the subsidy from the central government to the municipalities was assigned through this law to repay such loan. The increase in this subsidy was the result of the Public Law 238, enacted on August 15, 1999. As of June 30, 2013, the amount due to CRIM amounted to \$1,452,735.

Financing of delinquent property tax accounts sold

In addition, the Municipality entered into a financing agreement with CRIM for the payment of delinquent property tax account sold to private investors. The financing agreement in the form of a line of credit bearing interests at 6.50% during the first 5 years, and variable interest (125 points over LIBOR rate) during the next 25 years. At June 30, 2013, the outstanding principal balance amounted to \$116,827.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

10. LONG-TERM DEBTS (CONTINUED)

The principal and Interest matured as follow:

<u>Year ended June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Agreement Payment</u>
2014	\$ 47,963	\$ 95,518	\$ 144,481
2015	50,590	93,507	144,097
2016	53,383	90,333	143,716
2017	56,351	86,982	143,333
2018	59,505	83,446	142,951
2019-2022	352,229	356,790	709,019
2023-2027	466,741	232,716	699,457
2028-2031	<u>482,800</u>	<u>69,881</u>	<u>552,681</u>
	<u>\$1,569,562</u>	<u>\$1,110,173</u>	<u>\$2,679,735</u>

Business-type activities:

Consists of a 9% mortgage note used for project construction, payable in monthly installments of \$18,425, including interest, until 2017, collateralized with land and building. USDA Rural Development has provided a mortgage subsidy to the project in the amount of \$8,833, attributed to each monthly payment of principal and interest. This subsidy is awarded annually based on the project's current needs, and has reduced the project's monthly installments to \$9,592.

The note is collateralized by land and building. The note matures as follows:

<u>Year ended June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Agreement Payment</u>
2014	\$159,798	\$ 61,303	\$221,101
2015	174,188	46,313	220,501
2016	191,185	29,917	221,102
2017	<u>228,024</u>	<u>11,982</u>	<u>240,006</u>
	<u>\$753,195</u>	<u>\$149,515</u>	<u>\$902,710</u>

11. POLLUTION REMEDIATION OBLIGATION AND RELATED THIRD-PARTY RECOVERY

Based on a comprehensive Asbestos-Containing Material (ACM) survey engaged by the project's management agent, it was determined that the project's buildings containing asbestos materials that need to be removed in accordance with Puerto Rico Environmental Quality Board (EQB) regulations with the use of proper engineering controls.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

11. POLLUTION REMEDIATION OBLIGATION AND RELATED THIRD-PARTY RECOVERY (CONTINUED)

The project has accrued its best estimate of its obligation regarding the removal of asbestos materials, which is presented under the caption pollution remediation obligation in the accompanying statement of net position of the Business Type-Activities. The estimated liability is obtained from the construction certifications. Since the removal of asbestos materials is already contracted, management believes the possibility of change in estimate is low.

The estimate cost of the removal of asbestos material will be paid with resources provided by two capital project grants totaling \$426,806 awarded by the Puerto Rico Department of Housing, while additional resources totaling \$41,738 from the project's reserve for replacement account were authorized and committed by HUD to cover the remaining cost of the removal of asbestos.

12. RETIREMENT SYSTEM

Defined Benefit Pension Plan

The Employees' Retirement System of the Commonwealth and its instrumentalities (the "Retirement System"), created pursuant to Act. No. 447 of May 15, 1951, as amended, is a cost-sharing multiple employer defined benefit pension plan sponsored by, and reported as a component unit of the Commonwealth. All regular employees of the Municipality hired before January 1, 2000 and under 55 years of age at the date of employment became members of the Retirement System as a condition to their employment. No benefits are payable if the participant receives a refund of his/her accumulated contributions.

The Retirement System provides retirement, death and disability benefits pursuant to legislation enacted by the Commonwealth's legislature. Retirement benefits depend upon age at retirement and the number of years of creditable service. Benefits vest after ten years of plan participation. Disability benefits are available to members for occupational and non-occupational disabilities. However, a member must have at least ten years of service to receive non-occupational disability benefits.

Members who have attained at least 55 years of age and have completed at least 25 years of creditable service or members who have attained 58 years of age and have completed ten years of creditable services are entitled to an annual benefit, payable monthly for life. The amount of the annuity shall be one and one-half percent of the average compensation, as defined, multiplied by the number of years of creditable service up to twenty years, plus two percent of the average compensation, as defined, multiplied by the number of years of creditable service in excess of 20 years. In no case will the annuity be less than \$200 per month.

Participants who have completed at least 30 years of creditable service are entitled to receive the Merit Annuity. Participants who have not attained 55 years of age will receive 65 percent of the average compensation, as defined; otherwise they will receive 75 percent of the average compensation, as defined.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

12. RETIREMENT SYSTEM (CONTINUED)

Commonwealth legislation requires employees to contribute 5.775% for the first \$550 of their monthly gross salary and 8.275% for the excess over \$550 of monthly gross salary. The Municipality is required by the same statute to contribute 9.275% of the participant's gross salary.

The Legislature of the Commonwealth enacted Act No. 305 on September 24, 1999, which amends Act No. 447 to establish, among others, a defined contribution savings plan program (the "Program") to be administered by the Retirement System. All regular employees hired for the first time on or after January 1, 2000 and former employees who participated in the defined benefit pension plan and are rehired on or after January 1, 2000 become members of a Program as a condition to their employment received a refund of their contributions. In addition, employees who at December 31, 1999 were participants of the defined pension plan, had the option, up to March 31, 2000, to irrevocably transfer their prior contributions to the defined benefit pension plan plus interest thereon to the Program.

Act No. 305 requires employees to contribute 8.275% of their monthly gross salary to the Program. Employees may elect to increase their contribution up to 10% of their monthly gross salary. Employee contributions are credited to his/her individual account established under the Program. Participants have three options to invest their contributions to the Program. Investment income is credited to the participant's account semi-annually.

Defined Contribution Plan

The Municipality is required by Act No. 305 to contribute 9.275% of the participant's gross salary. The Retirement System will use these contributions to increase its asset level and reduce the unfunded status of the defined benefit pension plan.

Upon retirement, the balance in the participant's account will be used to purchase an annuity contract, which will provide for a monthly benefit during the participant's life and 50% of such benefits to the participant's spouse in case of the participant's death. Participants with a balance of \$10,000 or less at retirement will receive a lump-sum payment. In case of death, the balance in the participant's account will be paid in a lump-sum to his/her beneficiaries. Participants have the option of a lump-sum or purchasing an annuity contract in case of permanent disability.

Total employee and employer contributions to the above mentioned plans during the year ended June 30, 2013 amounted to approximately \$126,485 and \$147,302 respectively. This amount represented 100% of the required contribution for the corresponding year.

On April 4, 2013 the Legislature of the Commonwealth of Puerto Rico issued Act. No. 3, which amends the previously issued Act 447 of 1951 ("Retirement System Act"). This Act make significant changes to the Employees Retirement System of the Commonwealth of Puerto Rico trust created by Act 447 of May 15, 1951, as amended, to provide pension and other benefits to retired employees of the government of Puerto Rico and its instrumentalities. The changes established in Act No. 3 will apply to all employees participating in the Retirement System for the period starting in July 1, 2013 and has no effect in the amounts presented in the accompanying financial statements.

Additional information on the Retirement System is provided in its financial statements for the year ended June 30, 2013, a copy of which can be obtained from the Retirement System.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2013

13. CONTINGENCIES

Claims and Judgments:

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of the expenditures which may be disallowed by the grantor cannot be determined at this time, although the Municipality expects such amounts, if any, to be immaterial.

The Municipality is defendant and or codefendant in several litigations arising out of the normal Municipality's operations. Most of the cases are covered by insurance. Management, after consultation with legal counsel is of the opinion that the ultimate liability, in excess of insurance coverage, if any, resulting from such pending litigations will not have a material adverse effect on the Municipality's financial position.

REQUIRED SUPPLEMENTARY INFORMATION

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
SCHEDULE OF BUDGETARY COMPARISON
FOR THE YEAR ENDED JUNE 30, 2013

	GENERAL FUND			VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
	ORIGINAL BUDGET	BUDGET	ACTUAL	
Revenues:				
Taxes:				
Property taxes	\$ 927,638	\$ 927,638	\$ 927,638	
Patents	384,842	384,842	435,912	\$ 51,070
Sale tax	784,000	784,000	1,200,039	416,039
Construction excise tax	320,541	320,541	825,975	605,434
Grants and entitlements	6,070,549	6,070,549	6,355,212	284,663
Rent	57,000	57,000	43,521	(13,479)
Licenses and permits	2,725	2,725	4,645	1,920
Other	<u>136,278</u>	<u>136,278</u>	<u>73,313</u>	<u>(62,965)</u>
Total revenues	<u>8,683,573</u>	<u>8,683,573</u>	<u>9,866,255</u>	<u>1,182,682</u>
Expenditures:				
General administration	5,824,599	5,644,049	6,585,567	(941,518)
Public safety	457,443	467,143	347,886	119,257
Culture, education, tourism and recreational	650,345	727,395	520,014	207,381
Public works	<u>1,751,186</u>	<u>1,844,986</u>	<u>1,505,818</u>	<u>339,168</u>
Total expenditures	<u>8,683,573</u>	<u>8,683,573</u>	<u>8,959,285</u>	<u>(275,712)</u>
Excess of revenue over expenditures	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ 906,970</u>	<u>\$ 906,870</u>

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO SCHEDULE OF BUDGETARY COMPARISON
JUNE 30, 2013

1. BUDGETS AND BUDGETARY ACCOUNTING

The Municipality follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1) Formal budgetary integration is employed as a management control device during the year for the General Fund. Formal budgetary integration is not employed for special revenue funds because effective budgetary control is alternatively achieved through legal and contractual grant requirements provisions.
- 2) On or before May 15, the Mayor submits to the Municipal Legislative Body a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means for financing them.
- 3) Prior to June 13, the budget is legally enacted through passage of an ordinance.
- 4) The Municipal Legislative Body approves, by ordinance budget appropriations by functional basis. The Mayor is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total appropriations of any fund must be approved by the Municipal Legislative Body.
- 5) Unused appropriations for the annual budgeted funds lapse at the end of the year.

The budget is prepared on the budgetary basis of accounting. The actual results of operations, presented in the Statement of Revenues and Expenditures – Budget and Actual General Fund, is in conformity with the budgetary accounting of the Municipality for a better comparison with the budget information.

The presentation of the budgetary data excludes other appropriations such as capital projects, debt service and special revenue funds because projects are funded on a multi-year nature, generally requiring several years to complete or effective budgetary control is alternatively achieved through general obligation bond indentures and legal and contractual grant agreement provisions. No legal budget is adopted for other than general fund.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO SCHEDULE OF BUDGETARY COMPARISON (CONTINUED)
JUNE 30, 2013

2. RECONCILIATION OF GAAP TO BUDGETARY BASIS

Adjustments necessary to reconcile the revenues and expenditures of the General Fund at the end of the year, from the generally accepted accounting principles to budgetary basis, are as follows:

Excess of revenues and other financing sources over expenditures and other financial sources generally accepted accounting principles (GAAP)	\$223,199
Expenses recorded during current year in GAAP and Recorded on prior year in budgetary basis	623,437
Other adjustments to convert budgetary basis to GAAP	<u>(60,234)</u>
Excess of revenue over expenditures Budgetary Basis	<u>\$906,870</u>

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2013**

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2013**

	<u>NUMBER</u>	<u>EXPENDITURES</u>
<u>US Department of Housing and Urban Development</u>		
Passed through:		
Municipal Service Administration:		
Community Development Block Grant/ State Grant	14.228	\$1,031,205
Puerto Rico Department of Family:		
ARRA Homeless Prevention and Rapid Re-Housing Program	14.257	18,032
Direct Program:		
Section 8 – Housing Choice Vouchers	14.871	259,845
<u>US Department of Health and Human Services</u>		
Direct Program:		
Head Start	93.600	907,685
<u>US Department of Agriculture</u>		
Passed through:		
Puerto Rico Department of Education:		
Child and Adult Care Food Program	10.558	94,067
<u>US Department of Home and Security</u>		
Passed through:		
PR Office of Management and Budget (GAR):		
Disaster Grant – Public Assistance	97.036	<u>115,984</u>
		<u>\$2,426,818</u>

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
JUNE 30, 2013

1. BASIS OF PRESENTATION:

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Municipality of Adjuntas, Puerto Rico and is prepared on the modified accrual basis of accounting. Accordingly, amounts presented in the accompanying schedule agree to amounts presented in the basic financial statements.

**REPORT ON INTERNAL
CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

CARLOS R. DIAZ, CPA, PSC

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To Honorable Mayor and
Municipality Legislative Body
Municipality of Adjuntas
Adjuntas, Puerto Rico

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of **Municipality of Adjuntas, Puerto Rico**, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise **Municipality of Adjuntas, Puerto Rico's** basic financial statements, and have issued our report thereon dated January 31, 2014. Others auditors audited the financial statements of Valle Verde Project, as described in our report on **Municipality of Adjuntas, Puerto Rico's** financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting of compliance and other matters that are reported on separately by those auditors.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered **Municipality of Adjuntas, Puerto Rico's** internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of **Municipality of Adjuntas, Puerto Rico's** internal control. Accordingly, we do not express an opinion on the effectiveness of **Municipality of Adjuntas, Puerto Rico's** internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

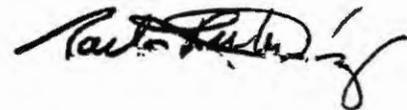
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We identified certain deficiencies in internal control over financial reporting, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies in internal control over financial reporting. Finding 13-1.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether **Municipality of Adjuntas, Puerto Rico's** financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Carlos R. Díaz CPA, PSC

License No. 275

Expire December 1, 2015

January, 31, 2014
Aguas Buenas, Puerto Rico

The stamp No. **E102688** of the Puerto Rico Society of Certified Public Accountants was affixed to the original of this report.

**REPORT ON COMPLIANCE WITH
REQUIREMENTS APPLICABLE
TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH
OMB CIRCULAR A-133**

CARLOS R. DIAZ, CPA, PSC

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

To Honorable Mayor and
Municipality Legislative Body
Municipality of Adjuntas
Adjuntas, Puerto Rico

Report on Compliance for Each Major Federal Program

We have audited **Municipality of Adjuntas, Puerto Rico's** compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of **Municipality of Adjuntas, Puerto Rico's** major federal programs for the year ended June 30, 2013. **Municipality of Adjuntas, Puerto Rico's** major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Municipality of Adjuntas, Puerto Rico's basic financial statements include the operations of the Valle Verde Project, which received \$1,202,328 in federal awards which is not included in the schedule during the year ended June 30, 2013. Our audit, described below, did not include the operations of Valle Verde Project because Municipality of Adjuntas, Puerto Rico engaged other auditors to perform an audit in accordance with OMB Circular A-133.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of **Municipality of Adjuntas, Puerto Rico's** major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about **Municipality of Adjuntas, Puerto Rico's** compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of **Municipality of Adjuntas, Puerto Rico's** compliance.

Opinion on Each Major Federal Program

In our opinion, **Municipality of Adjuntas, Puerto Rico** complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

Report on Internal Control over Compliance

Management of **Municipality of Adjuntas, Puerto Rico** is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered **Municipality of Adjuntas, Puerto Rico's** internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of **Municipality of Adjuntas, Puerto Rico's** internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



Carlos R. Díaz CPA, PSC
License No. 275
Expire December 1, 2015

January 31, 2014
Aguas Buenas, Puerto Rico

The stamp No. **E102689** of the Puerto Rico Society of Certified Public Accountants was affixed to the original of this report.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2013**

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2013**

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued

Unqualified

Internal control over financial reporting:

- Material weakness (es) identified? ___yes X_no
- Significant deficiency (s) identified that is not considered a material weakness. X_yes ___no

Noncompliance material to financial statement noted? ___yes X_no

Federal Awards

Internal control over major programs:

- Material weakness (es) identified? ___yes X_no
- Significant deficiency (s) identified that are not considered to be material weakness (es) ___yes X_no

Type of auditor's report issued on compliance for major programs

Unqualified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133

___yes X_no

Identification of major programs:

CFA Number(s)

Name of Federal Program

14.871

Section 8 – Housing Choice Voucher

14.228

Community Development Block Grants/State's Program

Dollar threshold used to distinguish between type A and type B programs:

\$300,000

Audit qualified as low-risk audited?

___yes X_no

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013

SECTION II – FINANCIAL STATEMENT FINDING

Finding No. 01-11

Accounting system

Condition:

The Municipality has not established accounting procedures, control and records necessary to provide accurate information to prepare the financial statements in conformity with generally accepted accounting principles.

During our examination we noted the following matters:

- a) The bank reconciliations are not compared to general ledger and differences noted, if any, are not promptly adjusted.
- b) The accounting system did not recognized most of the payroll transactions. Such transactions are recognized manually at year end.
- c) The manually prepared checks are not recorded in the computerized system.
- d) The financial statements were prepared from worksheets manually prepared.

Criteria:

The Sections 8.010 (a), (c) and (d) of the Law 81 state that the accounting system establishes by the Municipality should by designed to present complete and accurate information of the result of operations, adequate control and accountability of all the funds necessary for the administration of the Municipality. The Law also states that the procedures to collect and deposit municipal funds and control the municipal property, should have adequate controls that prevent the commitment of irregularities and permit that if such irregularities are committed, the responsibility for such irregularities be established.

Effect:

The occurrence of these conditions may result that all transactions are not recorded in the financial statements and that any error could not be detected promptly.

Recommendation:

We recommend that the Municipality establishes an adequate accounting system to ascertain that all transactions are properly recorded.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF ADJUNTAS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013**

SECTION III. - FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

NONE