

**OFICINA DEL COMISIONADO DE ASUNTOS MUNICIPALES
ÁREA DE ASESORAMIENTO, REGLAMENTACIÓN E INTERVENCIÓN FISCAL
ÁREA DE ARCHIVO DIGITAL**

**MUNICIPIO DE HATILLO
AUDITORÍA 2014-2015
30 DE JUNIO DE 2015**

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO**

**BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED
JUNE 30, 2015**

Oficina del Comisionado
de Asesoría Municipal

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PART I - FINANCIAL SECTION

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

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**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

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INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and
Municipal Legislature
Municipality of Hatillo
Hatillo, Puerto Rico

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Municipality of Hatillo, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Municipality's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors

consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Qualified Opinion on Governmental Activities

As discussed in Note 17 to the financial statements, management has not recorded the deferred outflows/inflows of resources, and net pension liability in governmental activities and has not recorded an expense for the current period change in that liability. Accounting principles generally accepted in the United States of America require that deferred outflows/inflows of resources, and net pension liability attributable to employee services already rendered and that are not contingent on a specific event that is outside the control of the employer and employee be accrued as deferred outflows/inflows of resources, liabilities and expenses as employees earn the rights to the pension plan benefits, which would increase the deferred outflows/inflows of resources, the liabilities, reduce net position, and change the expenses of the governmental activities. The amount by which this departure would affect the deferred outflows/inflows of resources, liabilities, net position, and expenses of the governmental activities has not been determined.

Qualified Opinion

In our opinion, except for the matter described in the "Basis for Qualified Opinion on Governmental Activities" paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of the Municipality of Hatillo, as of June 30, 2015, and the changes in the financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Municipality of Hatillo, as of June 30, 2015, and the respective changes in the financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 5 to 11 and 49 to 50 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted required supplementary information related to new pensions standards that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by Governmental Accounting Standard Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Municipality's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the

schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 27, 2016, on our consideration of the Municipality of Hatillo's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Municipality of Hatillo's internal control over financial reporting and compliance.

San Juan, Puerto Rico
January 27, 2016

Ortiz, Rivera, Rivera & Co.

The stamp E194894 of the Puerto Rico Society of Certified Public Accountants was affixed to the original of this report.



**Commonwealth of Puerto Rico
Municipality of Hatillo
Management's Discussion and Analysis
Year Ended June 30, 2015**

MANAGEMENT'S DISCUSSION AND ANALYSIS

The Municipality of Hatillo (the "Municipality") discussion and analysis has been designed with the followings goals:

- a) Assist the reader in focusing on significant financial issues,
- b) Provide an overview of the Municipality's financial activity,
- c) Identify changes in the Municipality's financial position (its ability to address the next and subsequent year challenges),
- d) Identify any material deviations from the financial plan (the approved budget), and;
- e) Identify individual fund issues or concerns.

Since the Management's Discussion and Analysis (MD&A) is designed to focus on the current year activities, resulting changes and currently known facts, please read it in conjunction with the Municipality's financial statements.

USING THIS ANNUAL REPORT

This annual report consists of a series of new financial statements with a change in the focus from previous financial statements. The new focus is on both the Municipality as a whole (government-wide) and the major individual funds. Both perspectives (government-wide and major fund) allow the user to address relevant questions, broaden a basis for comparison (year to year or government to government) and enhance the Municipality's accountability.

FINANCIAL HIGHLIGHTS

- The Municipality net positions increased by \$3,732,806.
- In the fund financial statements, general fund revenues increased by \$2,677,764.
- The general fund has a surplus of \$3,324,826.
- On a budgetary basis, actual revenues exceed actual expenditures by \$2,941,280.
- Capital expenditures amounted to \$1,018,182.

Government-Wide Financial Statements

The Government-Wide Financial Statements are designed to provide users of the financial statements with a broad overview of the Municipality's finances in a manner similar to private-sector companies. The Statement of Net Positions presents information on all of the Municipality's assets and liabilities, with the difference between both reported as net positions. Over time, increases or decreases in net positions may serve as a useful indicator of whether the financial position of the Municipality is improving or deteriorating.

The Statement of Activities presents information showing how the Municipality's net positions changed during the most recent fiscal year. All changes in net positions are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in the Statement of Activities that will only result in cash flows in future fiscal periods. The Statement of Activities is focused on both

Commonwealth of Puerto Rico
Municipality of Hatillo
Management's Discussion and Analysis
Year Ended June 30, 2015

the gross and net cost of various activities, which are provided by the government's general tax and other revenues. This is intended to summarize and simplify the user's analysis of cost of various governmental services.

The report on the governmental activities was qualified because the Municipality has not recorded the deferred outflows/inflows of resources, and net pension liability in governmental activities and, has not recorded an expense for the current period change in that liability, as required under Statement No. 68 of the Government Accounting Standard Board, Accounting and Financial Reporting for Pensions. It was because the Employees' Retirement System of the Government of Puerto Rico did not provide the data related to pension expense and obligation change attributable to the Municipality.

Fund Financial Statements

The Fund Financial Statements provide detailed information about the Municipality's most significant funds, not the Municipality as a whole. The Municipality has only one kind of fund which is the governmental fund.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the Government Wide Financial Statements. However, unlike the Government Wide Financial Statements, Government Fund Financial Statements focus on near term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information is useful in evaluating the Municipality's near term financial requirements.

Because the focus of governmental funds is narrower than that of the government wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government wide financial statements. By doing so, users of the basic financial statements may better understand the long-term impact of the Municipality's near term financial decisions. Both of the Governmental Fund Balance Sheet and the Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Infrastructure Assets

Historically, a government's largest group of assets (infrastructure – roads, bridges, traffic signals, underground pipes [unless associated with a utility], etc.) have not been reported nor depreciated in government financial statements. GASB 34 requires that these assets be valued and reported within the governmental column of the Government-Wide Statements. Additionally, the government must elect to either (a) depreciate these assets over their estimated useful life or (b) develop a system of asset management designed to maintain the service delivery potential to near perpetuity. If the government develops the asset management system (the modified approach) which periodically (at least every third year), by category, measures and demonstrates its maintenance of locally established levels of service standards, the government may record its cost of maintenance in lieu of depreciation. The information about the condition

**Commonwealth of Puerto Rico
Municipality of Hatillo
Management's Discussion and Analysis
Year Ended June 30, 2015**

and maintenance of condition of the government infrastructure assets should assist financial statement users in evaluating a local government and its performance over time. The Municipality has elected to depreciate infrastructure assets instead of using the modified approach.

FINANCIAL ANALYSIS OF THE MUNICIPALITY AS A WHOLE

Net Positions

As noted earlier, net positions may serve over time as a useful indicator of a government's financial position. The Municipality's net positions totaled \$44.0 million at the end of 2015, compared to \$40.2 million at the end of the previous year.

The largest portion of the Municipality's net positions consists of the investment made throughout the years in capital assets such as land, buildings, equipment and infrastructure. The Municipality uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending. Although, the Municipality's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from the Debt Service Fund, since the capital assets themselves cannot be used to liquidate these liabilities. The amounts restricted for debt service represents another portion of the net positions, and these are resources subject to external restrictions for the purposes explained above.

**Municipality of Hatillo
Condensed Statement of Net Position
June 30, 2015 and 2014**

	<u>2015</u>	<u>2014</u>
Current assets	\$ 16,163,592	\$ 13,247,900
Capital assets	54,591,934	54,872,493
Total assets	<u>70,755,526</u>	<u>68,120,393</u>
Current liabilities	4,661,110	2,860,470
Noncurrent liabilities	18,791,917	21,544,314
Total liabilities	<u>23,453,027</u>	<u>24,404,784</u>
Deferred inflows of resources	3,350,575	3,496,491
Total deferred inflows of resources	<u>3,350,575</u>	<u>3,496,491</u>
Invested in capital assets, net of related debt	40,400,914	39,504,473
Restricted	5,562,542	4,981,781
Unrestricted	(2,011,532)	(4,267,136)
Total net positions	<u>\$ 43,951,924</u>	<u>\$ 40,219,118</u>

**Commonwealth of Puerto Rico
Municipality of Hatillo
Management's Discussion and Analysis
Year Ended June 30, 2015**

Changes in Net Positions

The net positions increased by \$3,732,806 in comparison with prior year. Approximately 68 percent of the Municipality's total revenue came from taxes while 25 percent resulted from grants and contributions, including federal aid. The Municipality's expenses cover a range of services. The largest expenses were for general government, public work, culture and recreation, and health and welfare.

**Municipality of Hatillo
Condensed Statement of Activities
June 30, 2015 and 2014**

	<u>2015</u>	<u>2014</u>
Program revenues:		
Charges for services	\$ 1,714,168	\$ 1,718,446
Operating grants and contributions	535,554	990,547
Capital grants and contributions	1,159,649	1,147,285
General revenues:		
Property taxes	10,332,579	8,497,559
Municipal license taxes	4,751,378	4,442,054
Sales and uses taxes	5,280,589	5,918,776
Grants and contributions not restricted to specific programs	5,830,258	4,082,291
Interest, fines and penalties	91,420	89,813
Miscellaneous	454,777	802,962
Total revenues	<u>30,150,372</u>	<u>27,689,733</u>
Expenses:		
General government	13,297,123	10,551,023
Public safety	1,172,365	1,231,006
Public work	7,313,831	7,518,988
Culture and recreation	2,746,765	2,587,755
Health and welfare	1,405,435	2,145,635
Interest on long-term debt	482,047	575,396
Total expenses	<u>26,417,566</u>	<u>24,609,803</u>
Change in net position	3,732,806	3,079,930
Net positions, beginning of year	<u>40,219,118</u>	<u>37,139,188</u>
Net positions, end of year	<u>\$ 43,951,924</u>	<u>\$ 40,219,118</u>

**Commonwealth of Puerto Rico
Municipality of Hatillo
Management's Discussion and Analysis
Year Ended June 30, 2015**

FINANCIAL ANALYSIS OF THE MUNICIPALITY'S INDIVIDUAL FUNDS

As noted earlier, the Municipality uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the Municipality's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Municipality's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Municipality's governmental funds reported combined ending fund balances of \$ \$10,462,179, an increase of \$3,231,375 in comparison with the prior year.

The general fund is included within the governmental funds; it is the chief operating fund of the Municipality. As of June 30, 2015, the general fund has a surplus of \$ \$3,324,826.

Notes to Financial Statements

The basic financial statements also include notes to explain information in the financial statements and provide more detailed data.

Required Supplementary Information

The statements are followed by the required supplementary information that contains the budgetary comparison schedule for the General Fund.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The Municipality's investment in capital assets as of June 30, 2015, amounts to \$77.5 million, net of accumulated depreciation of \$22.9 million, leaving a net book value of \$54.6 million. This investment in capital assets includes land, buildings, improvements, equipment, intangibles, infrastructure and construction in progress. Infrastructure assets are items that are normally immovable and of value only to the state, such as roads, bridges, streets and sidewalks, drainage systems, lighting systems, and similar items.

The Municipality finances a significant portion of its construction activities through bond issuances. The proceeds from bond issuances designated for construction activities are committed in its entirety for such purposes and cannot be used for any other purposes.

**Commonwealth of Puerto Rico
Municipality of Hatillo
Management's Discussion and Analysis
Year Ended June 30, 2015**

The Municipality acquired a total of \$1,824,849 of capital assets during the fiscal year 2014-2015 as follows:

- Construction in progress - \$866,706
- Building and building improvements - \$806,667
- Acquisition of equipment and vehicles - \$151,476

Other projects related to repair and maintenance of roads (not capitalized) was development during the fiscal year 2014-2015.

Debt Administration

The Puerto Rico Legislature has established a limitation for the issuance of general obligation municipal bonds and notes for the payment of which the good faith, credit and taxing power of each municipality may be pledged.

The applicable law also requires that in order for a municipality to be able to issue additional general obligation bonds and notes such municipality must have sufficient "payment capacity." Act No. 64 provides that a municipality has sufficient "payment capacity" to incur additional general obligation debt if the deposits in such municipality's Redemption Fund and the annual amounts collected with respect to such municipality's Special Additional Tax (as defined below), as projected by GDB, will be sufficient to service to maturity the municipality's outstanding general obligation debt and the additional proposed general obligation debt ("Payment Capacity").

The Municipality is required under applicable law to levy the Special Additional Tax in such amounts as shall be required for the payment of its general obligation municipal bonds and notes. In addition, principal and interest on all general obligation municipal bonds and notes and on all municipal notes issued in anticipation of the issuance of general obligation bonds issued by the Municipality constitute a first lien on the Municipality's Basic Tax revenues. Accordingly, the Municipality's Basic Tax revenues would be available to make debt service payments on general obligation municipal bonds and notes to the extent that the Special Additional Tax levied by the Municipality, together with moneys on deposit in the Municipality's Redemption Fund, are not sufficient to cover such debt service. It has never been necessary to apply Basic Taxes to pay debt service on general obligation debt of the Municipality.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Municipality relies primarily on property and municipal taxes as well as federal grants to carry out the governmental activities. Historically, property and municipal taxes have been very predictable with increases of approximately five percent. Federal grant revenues may vary if new grants are available but the revenue also is very predictable.

**Commonwealth of Puerto Rico
Municipality of Hatillo
Management's Discussion and Analysis
Year Ended June 30, 2015**

FINANCIAL CONTACT

The Municipality's financial statements are designed to present users (citizens, taxpayers, customers, investors and creditors) with a general overview of the Municipality's finances and to demonstrate the Municipality's accountability. If you have questions about the report or need additional financial information, contact Mr. Antonio Álvarez Medina, Chief Financial Officer on the Finance Offices in the Central Town, Hatillo, Puerto Rico.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
STATEMENT OF NET POSITION
JUNE 30, 2015

Assets

	Governmental Activities
Cash in bank (Notes 2 and 4)	\$ 7,760,410
Cash with fiscal agent (Notes 2 and 4)	6,780,952
Accounts receivable:	
Property taxes	69,841
Other	4,436
Due from other agencies (Note 8)	1,547,953
Capital assets, net (Note 10)	54,591,934
Total assets	70,755,526

Liabilities, Deferred Inflows of Resources, and Net Position

Liabilities

Accounts payable and accrued liabilities	1,152,991
Due to other agencies (Note 11)	615,601
Matured bonds and interest payable	1,162,264
Noncurrent liabilities (Note 14):	
Due within one year	1,730,254
Due in more than one year	18,030,965
Accrued interest	760,952
Total liabilities	23,453,027

Deferred Inflows of Resources (Note 6 and 12)

Unearned revenues from:	
Municipal license taxes	3,350,575
Total deferred inflows of resources	3,350,575

Net Position

Investment in capital assets, net of related debt	40,400,914
Restricted for:	
Debt service	-1,482,757
Capital projects	4,079,785
Unrestricted	(2,011,532)
Total net position	\$ 43,951,924

The accompanying notes are an integral part of these basic financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Position Governmental Activities</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	
Primary Government:					
General government	\$ 13,297,123	\$ 1,714,168	\$ -	\$ -	\$ (11,582,955)
Public safety	1,172,365				(1,172,365)
Culture and recreation	2,746,765				(2,746,765)
Health and welfare	1,405,435		535,554		(869,881)
Public work	7,313,831			1,159,649	(6,154,182)
Interest on long-term debts	482,047				(482,047)
Total primary government	<u>\$ 26,417,566</u>	<u>\$ 1,714,168</u>	<u>\$ 535,554</u>	<u>\$ 1,159,649</u>	<u>(23,008,195)</u>
General revenues:					
Property taxes (Note 5)					10,332,579
Municipal license taxes (Note 6)					4,751,378
Sales and use taxes (Note 7)					5,280,589
Grants and contributions not restricted to specific programs					5,830,258
Interest, fines, and penalties					91,420
Miscellaneous					454,777
Total general revenues					<u>26,741,001</u>
Change in net position					3,732,806
Net position at beginning of year					<u>40,219,118</u>
Net position at end of year					<u>\$ 43,951,924</u>

The accompanying notes are an integral part of these basic financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
BALANCE SHEET-GOVERNMENTAL FUNDS
JUNE 30, 2015**

<u>Assets</u>	<u>General</u>	<u>Debt Service</u>	<u>Loans and Bonds</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Cash and cash equivalents (Notes 2 and 4)	\$ 7,256,269	\$ -	\$ -	\$ 504,141	\$ 7,760,410
Cash with fiscal agent (Notes 2 and 4)		2,575,180	4,156,661	49,111	6,780,952
Accounts receivable:					
Property taxes		69,841			69,841
Other				4,436	4,436
Due from other agencies (Note 8)	861,480			686,473	1,547,953
Due from other funds (Note 9)	159,415			440,000	599,415
 Total assets	 <u>\$ 8,277,164</u>	 <u>\$ 2,645,021</u>	 <u>\$ 4,156,661</u>	 <u>\$ 1,684,161</u>	 <u>\$ 16,763,007</u>

The accompanying notes are an integral part of these basic financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
BALANCE SHEET-GOVERNMENTAL FUNDS
JUNE 30, 2015**

<u>Liabilities, Deferred Inflows of Resources, and Fund Balances</u>	<u>General</u>	<u>Debt Service</u>	<u>Loans and Bonds</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Liabilities					
Accounts payable and accrued liabilities	\$ 375,180	\$ -	\$ -	\$ 26,811	\$ 401,991
Due to other funds (Note 9)	440,000		76,876	82,539	599,415
Due to other agencies (Note 11)	615,601				615,601
General obligations: (Note 14)					915,000
Bonds		915,000			915,000
Interest		247,264			247,264
Total liabilities	<u>1,430,781</u>	<u>1,162,264</u>	<u>76,876</u>	<u>109,350</u>	<u>2,779,271</u>
Deferred Inflows of Resources					
Municipal license taxes (Note 12)	3,350,575				3,350,575
Intergovernmental	170,982				170,982
Total deferred inflows of resources	<u>3,521,557</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,521,557</u>
Fund Balances					
Restricted		1,482,757		908,271	2,391,028
Committed			4,079,785	666,540	4,746,325
Assigned	208,553				208,553
Unassigned	3,116,273				3,116,273
Total fund balances	<u>3,324,826</u>	<u>1,482,757</u>	<u>4,079,785</u>	<u>1,574,811</u>	<u>10,462,179</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 8,277,164</u>	<u>\$ 2,645,021</u>	<u>\$ 4,156,661</u>	<u>\$ 1,684,161</u>	<u>\$ 16,763,007</u>

The accompanying notes are an integral part of these basic financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO STATEMENT OF NET POSITION
JUNE 30, 2015**

Total fund balances - governmental funds \$ 10,462,179

Amounts reported for governmental activities in the statement of net position are different because:

- Capital assets, net used in governmental activities are not current financial resources and therefore are not reported in the governmental funds balance sheet. 54,591,934

- Other assets are not available to pay for current-period expenditures and therefore are deferred in the governmental funds balance sheet. 170,982

- Some liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds. **(Note 3)** (21,273,171)

Net position of governmental activities \$ 43,951,924

The accompanying notes are an integral part of these basic financial statements.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

	General	Debt Service	Loans and Bonds	Other Governmental Funds	Total Governmental Funds
REVENUES					
Property taxes (Note 5)	\$ 6,219,934	\$ 4,112,645	\$ -	\$ -	\$ 10,332,579
Municipal license tax (Note 6)	4,751,378				4,751,378
Sales and use taxes (Note 7)	4,357,395	923,194			5,280,589
Licenses, permits, and other local taxes	643,121				643,121
Charges for services	1,071,047				1,071,047
Intergovernmental revenues (Note 13):					
Federal grants and contributions				1,695,203	1,695,203
State contributions	5,581,251			362,160	5,943,411
Interest, fines, and penalties	86,734	3,040		1,646	91,420
Other revenues	438,332			16,445	454,777
Total revenues	<u>23,149,192</u>	<u>5,038,879</u>	<u>-</u>	<u>2,075,454</u>	<u>30,263,525</u>
EXPENDITURES					
Current:					
General government	12,757,763			818	12,758,581
Public safety	988,488			140,929	1,129,417
Health and welfare	1,351,322			38,940	1,390,262
Culture and recreation	2,459,090			9,183	2,468,273
Public works	5,640,793			894,552	6,535,345
Capital outlays				1,018,182	1,018,182
Debt service:					
Principal		1,177,000			1,177,000
Interest and other		555,090			555,090
Total expenditures	<u>23,197,456</u>	<u>1,732,090</u>	<u>-</u>	<u>2,102,604</u>	<u>27,032,150</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(48,264)</u>	<u>3,306,789</u>	<u>-</u>	<u>(27,150)</u>	<u>3,231,375</u>
OTHER FINANCING SOURCES (USES)					
Transfers in	2,726,028				2,726,028
Transfers out		(2,726,028)			(2,726,028)
Total other financing sources (uses)	<u>2,726,028</u>	<u>(2,726,028)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	2,677,764	580,761	-	(27,150)	3,231,375
FUND BALANCES AT BEGINNING OF YEAR	647,062	901,996	4,079,785	1,601,961	7,230,804
FUND BALANCES AT END OF YEAR	<u>\$ 3,324,826</u>	<u>\$ 1,482,757</u>	<u>\$ 4,079,785</u>	<u>\$ 1,574,811</u>	<u>\$ 10,462,179</u>

*OK
 [Signature]
 01/23/2016*

The accompanying notes are an integral part of these basic financial statements.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

Net change in fund balances - total governmental funds \$ 3,231,375

Amounts reported for governmental activities in the statement of activities are different because:

- Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. 1,018,182
- Depreciation expense on capital assets is reported in the statement of activities, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditure in governmental funds. (1,298,741)
- Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the fund financial statements. (113,153)
- Governmental funds report principal payments on long-term obligations as expenditures, whereas the principal payments reduces the long-term obligations in the statement of activities. 1,177,000
- Change in accrued interest expense which does not require the use of current financial resources. 73,043
- Some expenses reported in the statement of activities do not require the use of current financial resources; therefore, are not reported as expenditures in governmental funds. (354,900)

Changes in net position of governmental activities \$ 3,732,806

The accompanying notes are an integral part of these basic financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

1. ORGANIZATION

The Municipality of Hatillo, Puerto Rico (Municipality) was founded in 1823. The Municipality is a political legal entity with full legislative and administrative faculties in every affair of the municipal character, with perpetual succession existence and legal personality, separate and independent from the central government of the Commonwealth of Puerto Rico. The Municipality provides a full range of services including health, public works, environmental control, education, public safety, public housing and community development, culture and recreation as well as many other general and administrative services.

The Municipal Government comprises the executive and legislative branches. The executive power is exercised by the Mayor, and the legislative by the Municipal Assembly, which has 14 members. The members of these branches are elected every four years in the Puerto Rico general elections.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the Municipality have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The financial information of the Municipality is presented in this report as follows:

- Management's Discussion and Analysis - Introduces the basic financial statements and provides an analytical overview of the Municipality's financial activities.
- Government - Wide Financial Statements - The reporting model includes financial statements prepared using full accrual of accounting for all of the government's activities. This approach includes not just current assets and liabilities, but also capital assets and long-term liabilities (such as buildings and infrastructure, including bridges and roads, and general obligation debt).

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

- Statement of Net Position - The statement of net position is designed to display the financial position of the Municipality, including capital assets and infrastructure. The net position of the Municipality will be broken down into three categories; invested in capital assets, net of related debt; restricted; and unrestricted.
- Statement of Program Activities - The government - wide statement of activities report expenses and revenues in a format that focuses on the cost of each of the government's functions. The expense of individual functions is compared to the revenues generated directly by the function.
- Budgetary comparison schedules - Demonstrating compliance with the adopted budget is an important component of a government's accountability to the public. Under the reporting model, the Municipality will continue to provide budgetary comparison information in their financial statements. An important change, however, is a requirement to add the government's original budget to the current comparison of final budget and actual results.

The following is a summary of the more significant policies.

a. Reporting Entity

A reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that financial statements are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Municipality and for which the Municipality is financially accountable.

The Municipality's management has considered all potential component units (whether governmental, not-for-profit, or profit-oriented) for which it may be financially accountable, and other legally separate organizations for which the Municipality is not financially accountable, but the nature and significance of their relationship with the Municipality may be such that exclusion of their basic financial statements from those of the Municipality would cause the accompanying basic financial statements to be misleading or incomplete. Accordingly, a legally

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

separate organization would be reported as a component unity of the Municipality if all of the following criteria are met:

- 1) The Mayor appoints a voting majority of an organization's governing body and, either (1) the Municipality has the ability to impose its will on that organization or (2) the organization has the potential to provide specific financial benefits to, or impose specific financial burdens on, the Municipality.
- 2) The economic resources, for which the Municipality is entitled, either received or held by the separate organization, are entirely or almost entirely for the direct benefit of the Municipality or its constituents.

GAAP details two methods of presentation: blending the financial data of the component units' balances and transactions in a manner similar to the presentation of the Municipality's balances and transactions or discrete presentation of the component units' financial data in columns separate from the Municipality's balances and transactions.

The Municipality's management has concluded that, based on the aforementioned criteria, there are no legally separate entities or organizations that should be reported as component units of the Municipality for the fiscal year ended June 30, 2015.

b. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all the activities of the Municipality. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

other items not properly included among program revenues are reported instead as general revenues.

The effect of all inter-fund activities (assets, liabilities, revenues, expenditures and other financing sources/uses among governmental funds) have been eliminated from the governmental-wide financial statements.

Separate fund financial statements are provided for governmental funds. Major governmental funds are reported on separate columns to segregate transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance.

These statements present each major fund as a separate column on the fund financial statements; all non-major funds are aggregated and presented in a single column.

c. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus and the accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the *current financial resources measurements focus and the modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Property taxes, sales taxes, franchise taxes, licenses, and interests associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and when the amount is received during the period or within the availability period for this revenue source (within 60 days or year-end). Expenditures-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). All other revenue items are considered to be measurable and available only when cash is received by the government.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, and then unrestricted resources as they are needed.

The Municipality reports the following major governmental funds:

1) General Fund

The general fund is the operating fund of the Municipality and accounts for all financial resources, except those required to be accounted for in another fund.

2) Debt Service Fund

The fund is used to account for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

3) Loans and Bonds Fund

The loans and bonds fund is used to account for the financial resources for the loans through the Governmental Bank for the acquisition of property and/or construction of major improvements which are not financed by other funds.

d. Cash and Cash with Fiscal Agent

The Municipality's Finance Director is responsible for investing available resources. The Municipality is restricted by law to invest only in savings accounts and certificates of deposit with banks qualified as a depository of public funds by the Puerto Rico Treasury Department (PRTD) or in instruments of the Government Development Bank for Puerto Rico (GDB).

Cash with fiscal agent in the capital projects fund consists of unused proceeds from appropriations from the Legislature Assembly of Puerto Rico, for the payment of current liabilities, and bonds and notes issued for the acquisition and construction of major capital improvements. Cash with fiscal agent in the debt service fund represents special additional property tax collections withheld by the Commonwealth of Puerto Rico and restricted for the payment of the Municipality's debt service, as established by law.

e. Interfund Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either due to/from other funds (i.e., the current portion of interfund loans) or advances to/from other funds (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as due to/from other funds.

f. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure (which is normally immovable and of value only to the Municipality, such as roads, bridges, streets' sidewalks, and drainage system), are reported in the applicable governmental or component units columns in the government-wide financial statements.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

Capital assets purchased or acquired are carried at historical cost or estimated historical cost. Contributed assets are recorded at fair market value as of the date donated. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs for repairs and maintenance are expensed as incurred. Depreciation in capital assets is calculated on the straight-line basis over the following estimated useful lives:

	<u>Useful Life</u>
Infrastructure	20-50 years
Buildings and building improvements	20-50 years
Furniture and fixtures	5-20 years
Vehicles and equipment	5-20 years

g. Fund Balances

The Municipality adopted the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB No. 54), which enhanced the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which the Municipality is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

Pursuant to the provisions of GASB No. 54, the accompanying fund financial statements report fund balance amounts that are considered nonspendable, such as fund balance associated with inventories. Other fund balances have been reported as restricted, committed, assigned, and unassigned, based on the relative strength of the constraints that control how specific amounts can be spent, as described as follows:

- 1) *Nonspendable* - Represent resources that cannot be spent readily with cash or are legally or contractually required not be spent, including but not limited to inventories, prepaid items, and long term balances of interfund loans and accounts receivable.
- 2) *Restricted* - Represent resources that can be spent only for the specific purposes stipulated by constitutional provisions, external resource providers

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

formal minimum fund balance amounts as of and for the fiscal year ended June 30, 2015.

In situations when expenditure is made for a purpose for which amounts are available in multiple fund balance classifications, the Municipality uses restricted resources first, and then unrestricted resources. Within unrestricted resources, the Municipality generally spends committed resources first, followed by assigned resources, and then unassigned resources.

The classification of the Municipality's individual governmental funds among general, debt service, special revenue, and capital projects fund types used in prior fiscal years for financial reporting purposes was not affected by the implementation of GASB No. 54.

h. Risk Financing

The Municipality carries insurance to cover casualty, theft, tort claims and other losses. Insurance policies are negotiated by the Puerto Rico Treasury Department and costs are allocated among all the municipalities of Puerto Rico. Cost of insurance allocated to the Municipality and deducted from the gross property tax collections by the Municipal Revenue Collection Center (the "CRIM") for the year ended June 30, 2015 amounted to \$421,263. The current insurance policies have not been cancelled or terminated. The CRIM also deducted \$419,654 for workers' compensation insurance covering all municipal employees.

i. Compensated Absences

Employees are entitled to 30 days vacations leave and 18 days sick leave per year. Sick leave is recorded as expenditure in the year paid. Employees are entitled to payment of unused sick leave upon retirement if have been employed for at least 10 years in the municipal government. On July 1997, state Law 152 supra amended the Article 12.016, Section b (2) of the Municipal Law, authorizing the Municipality to pay any excess of vacations and sick leave accumulated over the maximum previously permitted by law. Calculations must be made until December 31 of every year. Excess of sick leave must be paid until March 31 next every natural year. Excess of vacations can be paid after July 1 of every fiscal year.

GASB 68 Collective and Allocated Amounts

		PRGERS Collective GASB 68 Amounts Allocated by Proportionate Share					Additional Deferred Outflow Amounts (to be determined)		
Agency Code	Agency Name	Employer Contributions for Proportionate Share	Proportionate Share	Net Pension Liability	Pension Expense	Deferred Inflows	Deferred Outflows	Unpaid Additional Uniform Contribution	Employer Contributions for FY 2014-15
266	Administración de Vivienda Pública	1,154,446	0.17858%	53,738,208	3,081,808	(430,036)	1,834,228		
270	Corporación de Seguros Agrícolas	176,836	0.02735%	8,231,504	472,065	(65,872)	280,963		
271	Fideicomiso Institucional de la Guardia Nacional	18,176	0.00281%	846,055	48,520	(6,770)	28,878		
272	Escuela de Artes Plásticas	236,775	0.03663%	11,021,632	632,074	(88,200)	376,198		
275	Consejo General de Educación	0	0.00000%	0	0	0	0		
279	Centro de Recaudación de Ingresos Municipales(CRIM)	2,075,378	0.32104%	96,606,636	5,540,249	(773,087)	3,297,442		
281	UPR Sistema de Retiro	0	0.00000%	0	0	0	0		
282	UPR Colegios Regionales	0	0.00000%	0	0	0	0		
283	UPR Administración Central	0	0.00000%	0	0	0	0		
284	UPR Escuela de Medicina	0	0.00000%	0	0	0	0		
286	UPR Oficina de Nominas	0	0.00000%	0	0	0	0		
287	UPR Humacao	0	0.00000%	0	0	0	0		
288	UPR Cayey	0	0.00000%	0	0	0	0		
289	ASOMEDIC INC.	0	0.00000%	0	0	0	0		
292	Administración de Seguros de Salud	393,921	0.06094%	18,336,611	1,051,578	(146,737)	625,877		
293	Consejo de Educación Superior	146,754	0.02270%	6,831,244	381,762	(54,666)	233,169		
294	Compañía para el Desarrollo Integral de la Península de Canter	0	0.00000%	0	0	0	0		
295	Corporación Conservatorio de Música	393,711	0.06090%	18,326,808	1,051,016	(146,659)	625,543		
296	Junta de Gobierno Servicio 911	660,515	0.10217%	30,746,279	1,763,254	(246,045)	1,049,452		
298	UPR Ponce	0	0.00000%	0	0	0	0		
299	Corporación Proyecto Caño Martín Peña	99,865	0.01545%	4,648,616	266,591	(37,200)	158,670		
301	Adjuntas	373,715	0.05781%	17,396,050	897,638	(139,210)	583,774		
302	Aguada	927,912	0.14354%	43,193,300	2,477,073	(345,651)	1,474,302		
303	Aguadilla	1,712,260	0.26487%	79,703,855	4,570,900	(637,824)	2,720,505		
304	Aguas Buenas	372,183	0.05757%	17,324,716	993,547	(138,640)	581,339		
305	Aibonito	552,949	0.08553%	25,739,194	1,476,105	(205,976)	878,547		
306	Añasco	402,653	0.06229%	18,743,087	1,074,889	(149,990)	639,752		
307	Arecibo	2,399,839	0.37123%	111,709,942	6,406,402	(893,950)	3,812,958		
308	Arroyo	447,303	0.06919%	20,821,490	1,194,082	(166,622)	710,693		
309	Barceloneta	1,273,878	0.19705%	59,297,671	3,400,635	(474,525)	2,023,988		
310	Barranquitas	636,510	0.09846%	28,628,879	1,699,173	(237,103)	1,011,313		
311	Bayamón	3,394,631	0.52511%	158,016,436	9,062,012	(1,264,514)	5,393,522		
312	Cabo Rojo	1,305,009	0.20187%	60,746,784	3,483,739	(486,121)	2,073,450		
313	Caguas	4,254,097	0.65806%	198,023,675	11,356,368	(1,584,668)	6,759,076		
314	Camuy	628,484	0.09722%	29,255,280	1,677,748	(234,113)	998,561		
315	Carolina	5,799,684	0.89714%	269,969,113	15,482,334	(2,160,406)	9,214,765		
316	Cataño	1,708,682	0.26431%	79,537,339	4,561,350	(636,491)	2,714,821		
317	Cayey	871,248	0.13477%	40,555,658	2,325,808	(324,543)	1,384,273		
318	Ceiba	558,846	0.08645%	26,013,661	1,491,845	(208,172)	887,916		
319	Ciales	540,102	0.08355%	25,141,152	1,441,808	(201,190)	858,135		
320	Cidra	1,188,698	0.18388%	55,332,637	3,173,246	(442,795)	1,888,650		
321	Coamo	596,661	0.09230%	27,773,939	1,592,795	(222,259)	947,999		
322	Comerio	501,520	0.07758%	23,345,219	1,338,814	(186,818)	796,835		
323	Corozal	457,334	0.07074%	21,288,394	1,220,858	(170,359)	726,630		
324	Culebra	244,191	0.03777%	11,366,851	651,872	(90,962)	387,981		
325	Dorado	968,569	0.14983%	45,085,836	2,585,607	(360,796)	1,538,900		
326	Fajardo	743,912	0.11507%	34,628,299	1,985,882	(277,110)	1,181,956		
327	Guánica	539,494	0.08345%	25,112,864	1,440,186	(200,964)	857,169		
328	Guayama	971,906	0.15034%	45,241,197	2,594,517	(362,039)	1,544,203		
329	Guayanilla	504,517	0.07804%	23,484,728	1,346,815	(187,935)	801,596		
330	Guaynabo	6,356,463	0.98327%	295,886,536	16,968,661	(2,367,808)	10,099,396		
331	Gurabo	614,217	0.09501%	28,591,154	1,639,661	(228,798)	975,892		
332	Hatillo	1,094,168	0.16926%	50,932,348	2,920,896	(407,582)	1,738,457		

GASB 68 Expense for Measurement Year Ending June 30, 2014 for Reporting Year Ending June 30, 2015
Puerto Rico Government Employees Retirement System

Appendix A

This work product was prepared solely for the Puerto Rico Government Employees Retirement System for the purposes described herein and may not be appropriate to use for other purposes. Milliman does not intend to benefit and assumes no duty or liability to other parties who receive this work. Milliman recommends that third parties be aided by their own actuary or other qualified professional when reviewing the Milliman work product.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

j. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. The most significant estimates consist of the contribution received from the Puerto Rico Electric Power Authority and the Municipal Revenue Collection Center caused by the delay of the notification of the actual revenues and expenditures to the presented in the financial statements of the agencies mentioned above.

k. Pensions

For purpose of measuring, the next pension liability, deferred outflows of resources and deferred inflows of resources and pension expenses, information about fiduciary net position of the employee's retirement system of the Government of the Commonwealth of Puerto Rico (ERS) and addition to reductions from ERS's liabilities net position should have been determined on the same basis as they are reported by the ERS. However, as of the date that financial statement has been issued, the ERS has not issued the financial statements as of June 30, 2015. Accordingly the information related to the pension plans is not available and is not included in the accompanying financial statements of the Municipality for the year ended June 30, 2015.

l. Future Adoption of Accounting Pronouncements

The Governmental Accounting Standards Board has issued the following statements that the Municipality has not yet adopted:

Statement Number	Statement Name	Adoption Required in Fiscal Year
72	Fair Value Measurement and Application	2015-16

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

Statement Number	Statement Name	Adoption Required in Fiscal Year
73	Accounting and Financial Reporting for Pension and Related Assets that are not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68	2015-16
74	Financial Reporting for Postemployment Benefits Plans other than Pension Plans	2016-17
75	Accounting and Financial Reporting for Postemployment Benefits other the Pensions	2017-18
76	The Hierarchy of Generally Accepted Accounting Principles for State and Local Government	2015-16
77	Tax Abatement Disclosures	2016-17
78	Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans	2016-17
79	Certain External Investment Pools and Pool Participant	2016-17

The impact of these statements on the Municipality's financial statement has not yet been determined.

m. Deferred Inflows of Resources

The Municipality adopted the provisions of GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* (GASB No. 63).

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

In the GFFS, deferred inflows arise when one of the following situations occur:

- Potential revenue does not meet both the “measurable” and “available” criteria for revenue recognition in the current period (reported as “*earned but unavailable revenue*” in the accompanying balance sheet-governmental funds). As previously discussed, available is defined as due (or past due) at June 30, 2015 and collected within 90 days (60 days for property taxes) thereafter to pay obligations due at June 30. In subsequent periods, when both criteria (measurable and available) are met, the liability for deferred revenue is removed and revenue is recognized.
- The Municipality receives resources before it has a legal claim to them (reported as “*unearned revenue*” in the accompanying balance sheet-governmental funds). In subsequent periods, when the revenue recognition criterion is met, the liability for deferred inflows is removed and revenue is recognized.

Deferred inflows at the government-wide level arise only when the Municipality receives resources before it has a legal claim to them (reported as “*unearned revenue*” in the accompanying statement of net position). No “*earned but unavailable revenue*” is accounted for in the accompanying statement of net position.

n. Landfill Closure and Postclosure Care Costs

Landfill Closure and Postclosure Care Costs are accounted for under the provisions of Statement No. 18, Accounting for Municipal Solid Waste Landfill Closure and Postclosure Care Costs, issued by the Governmental Accounting Standards Board (GASB 18).

According to GASB 18, the estimated liability for solid waste landfill closure and postclosure care costs (including monitoring and maintenance) include an estimate of all costs to be incurred near or after the close of the Municipality’s solid waste landfill under the accrual basis of accounting. In the accompanying governmental-wide statement of net position, this liability is recognized over the useful life of the landfill, even though such costs will only be incurred, by definition, near or after the close of the landfill. The estimated of closing and postclosing costs are made using current costs.

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3. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The governmental fund balance sheet includes reconciliation between fund balance-governmental funds and net positions of governmental activities as reported in the government-wide statement of net positions. One element of that reconciliation explains that some liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds. The details of the approximately \$21.3 million differences are as follows:

Bonds payable	\$ 14,191,020
Compensated absences	3,413,170
Other long-term liabilities	2,157,029
Accrued interest	760,952
Christmas bonus	<u>751,000</u>
 Net adjustment to reduce fund balance governmental funds to arrive at net position of governmental activities	 <u><u>\$ 21,273,171</u></u>

4. DEPOSITS

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. Under Puerto Rico statutes, public funds deposited in commercial banks must be fully collateralized for the amount deposited in excess of federal depository insurance. All securities pledged as collateral are held by the Secretary of the Treasury of Puerto Rico. In addition, the Municipality maintains deposits with the Government Development Bank for Puerto Rico (GDB).

The deposits at GDB of \$4,205,772 which are restricted principally for capital projects and the \$2,575,180 in the debt service fund are unsecured and uncollateralized, as no collateral is required to be carried by governmental banks.

The Municipality maintains its investments in three (3) banks located at Puerto Rico. All kind of deposit is guaranteed by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000.

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The excess is covered by collateral provided by banks and held by the Treasury Department of the Commonwealth of Puerto Rico pursuant to applicable laws and regulations.

5. PROPERTY TAXES

The Municipal Revenues Collection Center (CRIM) of the Commonwealth of Puerto Rico is responsible by law for the assessment, levy and collection of all real and personal property taxes. The tax on personal property is self-assessed by the taxpayer. The assessment is made in a return which must be filed with the CRIM by May 15 of each year. The tax on real property is assessed by the CRIM. The assessment is made as of January 1 of each year and is based on estimated current values of the property as of year 1957. The tax on personal property must be paid in full together with the return on or before May 15. The tax on real property is due in two equal installments in July 1 and January 1, following the assessment date.

The rates are 9.05% for real property and 7.05% for personal property. The composition is as follows:

	<u>Real</u>	<u>Personal</u>
Basic property	5.72%	3.72%
Additional special property-state	1.03%	1.03%
Additional special property-municipal	2.50%	2.50%
Discounts made by state to tax payer	<u>(0.20%)</u>	<u>(0.20%)</u>
	<u>9.05%</u>	<u>7.05%</u>

The Municipality's basic property tax rate represents the portion which is appropriated for general purposes and accounted for in the general fund.

The "Additional special property tax - municipal" is restricted for debt service and retained by GDB for such purposes and it is recorded as revenue in the Debt Service Fund when collected by the CRIM and reported to the Municipality.

The "Additional special property tax - state" is collected by the CRIM for the payment of principal and interest of general obligation bonds and certain other obligations issued by the state government.

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Residential real property occupied by its owner is exempt by law from the payment of property taxes on the first \$15,000 of the assessed value. For such exempted amounts, the Department of Treasury assumes payment of the basic tax to the Municipality, except for property assessed at less than \$3,500, for which no payment is made. Revenue related to the basic tax on exempt property is recorded in the General Fund when payments are received from the CRIM.

Complete exemption from personal property taxes up to an assessment of \$50,000 is granted to merchants with an annual volume of net sales less than \$150,000.

Prior to the beginning of each fiscal year, the CRIM informs the Municipality of the estimated amount of property tax expected to be collected for the ensuing fiscal year. Throughout the year, the CRIM advances funds to the Municipality based on the initial estimated collections. The CRIM is required by law to prepare a settlement statement on a fiscal year basis, whereby a comparison is made between the amounts advanced to the Municipality and amounts actually collected from taxpayers. This settlement has to be completed on a preliminary basis not later than three months after fiscal year-end, and a final settlement made not later than six months after year ends. If the CRIM remits to the Municipality property tax advances, which are less than the tax actually collected, a receivable from the CRIM is recorded at June 30. However, if advances exceed the amount actually collected by the CRIM, a payable to the CRIM is recorded at June 30.

Management believes, based in part on the experience from prior years, that when received, the final settlement from CRIM will not show a significant difference from the preliminary settlement and that such difference, if any, will not have a material effect on the financial condition of the Municipality.

Based on the final settlement received from CRIM related to fiscal year 2014-2015 on the six-month period after fiscal year ends, the amount collected by CRIM from taxpayers and charges exceeded the amount advanced by CRIM for the same period by \$690,499. Such amount is presented as due from CRIM in the accompanying financial statements. (See note 8).

6. MUNICIPAL LICENSE TAXES

Municipal License Taxes receivable are recorded in the fiscal year in which payment is due and, accordingly, represent taxes which are due and uncollected at June 30,

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2015. The annual Municipal License Tax is determined based on the gross income of all commerce and industrial organizations that have operations in the Municipality of Hatillo, and are not totally or partially exempt under the Industrial Incentive Law of Puerto Rico.

An annual return of business volume should be filed on or before April 15 of each year and payable in two equal installments due on July 1 and January 1. A discount of 5% is allowed when full payment is made on or before April 15.

The rates of municipal license in the Municipality of Hatillo are as follows:

Savings and loans associations	=	1.00%
Financial institutions	=	1.50%
Other organizations:		
Up to \$100,000	=	.30%
\$100,000 up to \$200,000	=	.40%
Over \$200,000	=	.50%

The amounts collected in advance are recorded as deferred inflows of resources in the General Fund. The Municipality invoiced and collected in advance during the current year \$3,350,575, corresponding to the next fiscal year municipal license.

7. SALES AND USE TAXES

On January 24, 2014, the Commonwealth's Legislature enacted Act. No. 19, which amended Act. No. 1, 2011's Internal Revenue Code, to create the Municipal Finance Corporation ("COFIM" by its Spanish acronym). COFIM is ascribed to Government Development Bank of Puerto Rico ("GDB") and was created to govern the aggregate municipal debt. Pursuant to this legislation, a GDB deposit account, the Municipal Redemption Fund, was originated in which, effective on July 1, 2014, 1% of the sales and use tax will be collected by COFIM with the purpose of the Municipal Redemption Fund.

The higher of the first collections of the prior year product of the sales and use tax or the applicable fixed income will be the funding source of the COFIM deposit. Beginning in the fiscal year 2014-2015, sales and use tax will be deposited in the COFIM's Redemption Fund and will be pledged with the purpose of service COFIM'S

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obligations. Any excess of the COFIM deposit will be transferred to the municipalities based on the proportion of their respective collections.

Act No. 19 also provides for restrictions on the use of the resources to be invested in solid waste and recycling programs, capital improvements and health and public safety cost. Amount collected by COFIM will be deposited in accounts of special funds in the GDB, subject to restrictions.

During each subsequent fiscal year, the first collections of the sales and use tax will be credited at the time of being received in the COFIM's Redemption Fund or any other special fund, including a fund under the control of the trust that has been designated in the trust agreement or other contract of pledge under which the COFIM bonds had been issued or incurred other obligations.

On or before August 30th of each fiscal year, GDB, as fiscal agent, will determine the COFIM deposit applicable to the current fiscal year. An amount equal to the COFIM's deposit from the first collections of the sales and use tax for that fiscal year shall be deposited in the Redemption Fund of the COFIM.

8. DUE FROM OTHER AGENCIES

Municipal Revenue Collection Center (CRIM) (General Fund)	\$ 690,499
Government Development Bank (RD) (Other Governmental Funds)	574,018
Puerto Rico Treasury Department (General Fund)	170,981
Puerto Rico Family Department (Other Governmental Funds)	61,520
OCAM (SBGP Program) (Other Governmental Funds)	50,045
HUD (Section 8 Program) (Other Governmental Funds)	<u>890</u>
Total	<u><u>\$ 1,547,953</u></u>

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9. INTERFUND TRANSACTIONS

a. Due From/To Other Funds:

The due from and due to other fund balances as of June 30, 2015 are as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	Other Governmental Funds	\$ 82,539
General	Loans and Bonds	76,876
Other Governmental Funds	General	<u>440,000</u>
		<u><u>\$ 599,415</u></u>

The balance of \$82,539 due to the general fund from the Other Governmental Fund represents disbursements made to several funds to cover payroll and related fringe benefits, which will be reimbursed to the general fund within approximately 90 days period after year end.

Remaining transfers are used to use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

b. Interfund Transfers:

Interfund transfers for the year ended June 30, 2015 consisted of the following:

<u>Transfer In</u>	<u>Transfer Out</u>	<u>Amount</u>
General Fund	Debt Service	<u><u>\$ 2,726,028</u></u>

The transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the fund collection to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

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10. CAPITAL ASSETS

Capital asset activity for the Municipality for the year ended June 30, 2015 was as follows:

<u>Primary Government</u>	<u>Balance July 1, 2014</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance June 30, 2015</u>
Governmental Activities:				
Capital assets, not being depreciated:				
Land	\$ 24,690,244	\$ -	\$ -	\$ 24,690,244
Construction in progress	4,413,712	866,706	806,667	4,473,751
Total capital assets, not being depreciated	<u>29,103,956</u>	<u>866,706</u>	<u>806,667</u>	<u>29,163,995</u>
Capital assets, being depreciated:				
Buildings and building improvements	25,959,167	806,667		26,765,834
Vehicles and equipment	8,218,415	151,476		8,369,891
Infrastructure	13,224,116			13,224,116
Total capital assets, being depreciated	<u>47,401,698</u>	<u>958,143</u>	<u>-</u>	<u>48,359,841</u>
Less accumulated depreciation for:				
Buildings and building improvements	7,672,591	641,267		8,313,858
Vehicles and equipment	6,849,962	188,955		7,038,917
Infrastructure	7,110,608	468,519		7,579,127
Total accumulated depreciation	<u>21,633,161</u>	<u>1,298,741</u>	<u>-</u>	<u>22,931,902</u>
Total capital assets, being depreciated, net	<u>25,768,537</u>	<u>(340,598)</u>	<u>-</u>	<u>25,427,939</u>
Governmental activities capital assets, net	<u>\$ 54,872,493</u>	<u>\$ 526,108</u>	<u>\$ 806,667</u>	<u>\$ 54,591,934</u>

Depreciation expense was charged to functions/programs of the Municipality as follows:

General government	\$ 183,642
Public safety	42,948
Recreation	278,492
Health and welfare	15,173
Public works	778,486
Total depreciation expense-governmental activities	<u>\$ 1,298,741</u>

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11. DUE TO OTHER AGENCIES

Retirement System Administration	\$ 396,019
Puerto Rico Water and Sewer Authority	193,624
State Employment Association ("AEELA")	25,287
Treasury Department	321
General Services Administration	350
Total	\$ 615,601

12. DEFERRED INFLOWS OF RESOURCES

a. Municipal License Taxes

The deferred inflows of resources of \$3,350,575 in the general fund related to municipal license tax collected in fiscal year 2014-2015 that will be earned in fiscal year 2015-2016.

b. Federal Government

The deferred inflows of resources presented as federal government represents the portion of federal grants received for which qualifying expenditures have not been incurred. The amounts were determined taking into consideration the specific years of the grant.

13. INTERGOVERNMENTAL REVENUES

Intergovernmental revenues in the general and capital projects funds consist mainly of collections from the Commonwealth of Puerto Rico and the CRIM, and payments in lieu of taxes from the Puerto Rico Electric Power Authority.

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14. LONG-TERM DEBTS

Bonds and other long-term liabilities outstanding at June 30, 2015 are as follows:

Bonds

\$715,000 series of 1996, payable in annual installments of \$10,000 to \$65,000 until July 1, 2020, interest from 6.75% to 6.56%.	\$ 275,000
\$3,875,000 series of 1997, payable in annual installments of \$65,000 to \$345,000 until July 1, 2020, interest from 6.69% to 6.56%.	1,490,000
\$550,000 series of 1998, payable in annual installments of \$14,000 to \$38,020 until January 1, 2020, interest at 4.50%.	175,020
\$2,810,000 series of 1998, payable in annual installments of \$40,000 to \$250,000 until July 1, 2023, interest from 6.31% to 6.56%.	1,520,000
\$624,000 series of 1998, payable in annual installments of \$17,000 to \$44,000 until January 1, 2022, interest at 4.50%.	268,000
\$2,265,000 series of 2001, payable in annual installments of \$30,000 to \$200,000 until July 1, 2025, interest from 6.13% to 5.60%.	1,430,000
\$3,370,000 series of 2007, payable in annual installments of \$60,000 to \$295,000 until July 1, 2029, interest from 3.93% to 7.50%.	2,700,000
\$1,510,000 series of 2008, payable in annual installments of \$20,000 to \$130,000 until July 1, 2023, interest from 2.43% to 7.50%.	1,315,000

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\$1,055,000 series of 2011, payable in annual installments of \$40,000 to \$115,000 until July 1, 2025, interest from 6.00% to 7.50%.	\$ 820,000
\$1,560,000 series of 2012, payable in annual installments of \$180,000 to \$275,000 until July 1, 2018, interest from 6.00% to 7.50%.	765,000
\$712,000 series of 2012, payable in annual installments of \$19,728 to \$42,330 until January 1, 2037, interest at 3.37%.	712,000
\$436,000 series of 2012, payable in annual installments of \$12,080 to \$25,920 until January 1, 2037, interest at 3.37%.	436,000
\$1,193,000 series of 2010, payable in annual installments of \$180,000 to \$219,000 until January 1, 2018, interest at 4.00%.	631,000
\$470,000 series of 2011, payable in annual installments of \$12,448 to \$31,101 until January 1, 2036, interest at 4.25%.	470,000
\$162,000 series of 2012, payable in annual installments of \$4,000 to \$10,000 until January 1, 2037, interest at 3.50%.	154,000
\$1,030,000 series of 2012, payable in annual installments of \$28,998 to \$65,178 until January 1, 2036, interest at 3.75%.	<u>1,030,000</u>
Total bonds payable	<u><u>\$ 14,191,020</u></u>

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The annual requirements for the amortization of long-term debts at June 30, 2015 are as follows:

	<u><i>Bonds Payable</i></u>	
	<u>Principal</u>	<u>Interest</u>
2016	\$ 1,330,254	\$ 760,952
2017	1,423,944	777,768
2018	1,523,733	691,314
2019	1,106,626	598,170
2020	1,187,647	529,177
2021-2025	3,878,164	1,763,670
2026-2030	2,106,692	745,615
2031-2035	1,075,912	237,838
2036-2038	558,048	45,404
	<u>\$ 14,191,020</u>	<u>\$6,149,908</u>

Long-term liability activity for the year ended June 30, 2015 was as follows:

<u>Primary Government</u>	<u>Beginning Balance</u>	<u>Adjustment</u>	<u>Payments</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities:					
Bonds payable	\$ 15,368,020	\$ -	\$ 1,177,000	\$ 14,191,020	\$ 1,330,254
Total long-term debts	<u>15,368,020</u>	<u>-</u>	<u>1,177,000</u>	<u>14,191,020</u>	<u>1,330,254</u>
Other long-term liabilities:					
Landfill obligation	1,275,444		81,000	1,194,444	
Puerto Rico Health Insurance Administration	671,208	291,377		962,585	
Compensated absences	3,395,647	17,523		3,413,170	400,000
Total other long-term liabilities	<u>5,342,299</u>	<u>308,900</u>	<u>81,000</u>	<u>5,570,199</u>	<u>400,000</u>
Total noncurrent liabilities, governmental activities	<u>\$ 20,710,319</u>	<u>\$ 308,900</u>	<u>\$ 1,258,000</u>	<u>\$ 19,761,219</u>	<u>\$ 1,730,254</u>

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15. FUND BALANCES

	General	Debt Service	Loans and Bonds	Other Governmental Funds	Total
Restricted:					
General government	\$ -	\$ -	\$ -	\$ -	\$ -
Public safety				31,923	31,923
Health and welfare				221,754	221,754
Public works				654,594	654,594
Debt service		1,482,757			1,482,757
Committed:					
Public works			4,079,785	666,540	4,746,325
Assigned:					
General government	121,919				121,919
Public safety	6,773				6,773
Health and welfare	30,509				30,509
Culture and recreation	34,800				34,800
Public works	14,552				14,552
Unassigned	3,116,273				3,116,273
	<u>\$ 3,324,826</u>	<u>\$ 1,482,757</u>	<u>\$ 4,079,785</u>	<u>\$ 1,574,811</u>	<u>\$ 10,462,179</u>

16. NET POSITION

Net position invested in capital assets, net of related debt is comprised of the following:

Capital assets, net of accumulated depreciation	\$ 54,591,934
Outstanding balance on capital related debt	<u>(14,191,020)</u>
Total invested in capital assets, net of related debt	<u>\$ 40,400,914</u>

17. RETIREMENT PLAN

a. Plan Description

Substantially all Municipality's full time employees are under the Employees' Retirement System of the Government of the Commonwealth of Puerto Rico (ERS). The ERS is a cost-sharing, multi-employer defined benefit pension plan

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administered by the Government Employees System Administration and was established by Act No. 447 on May 15, 1951. Act No. 447 was significantly modified by Act. No. 1 of 1990 and by Act 305 of 1999, later known as System 2000.

b. Benefits Provided

Retirement benefits for municipality employees include retirement, disability, death, vested, and nonvested withdrawals. Employees retiring prior to July 1, 2013, annuity benefits are subject to \$500 minimum monthly. Other benefits for qualifying employees include additional minimum pension, ad-hoc cost-of-living adjustment (COLAs), benefits due to death and disability, medical insurance plan contribution, Christmas bonus, and medication bonus.

Plan members were eligible for merit annuity as long as they have 30 years or more of credited service. The annuity is limited to a minimum of 65% and a maximum of 75% of the average compensation.

Act No. 3, as enacted by legislation in April 4, 2013, constituted a comprehensive a reform of the ERS. Act No. 3 became effective on July 1, 2013 and amended the provisions of the different benefit structures under the ERS, including, but not limited to, the following:

- 1) For active participants of the contributory defined benefit program under Act No. 447 of 1951 and Act No. 1 of 1990, all requirement benefits accrued through June 30, 2013 were frozen, and thereafter, all future benefits will accrue under the defined contribution formula used for System 2000 participants, and will be paid a retirement through lifetime annuity.
- 2) Increased the minimum pension for current retirees from \$400 to \$500 per month.
- 3) The retirement age for Act No. 447 participants is gradually increased from age 58 to age 61.
- 4) The retirement age for System 2000 participants is gradually increased from age 60 to age 65.

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- 5) Transitioning active participants under Act No. 1 and Act No. 447 to a defined contribution plan similar to System 2000.
- 6) Eliminated the merit annuity available who joined the ERS prior to April 1, 1990.
- 7) The retirement age for new employees was increased to age 67, except for new state and municipal police officers, firefighters, and custody officers, which will be age 58.
- 8) The employee contribution rate was increased from 8.275% to 10%.
- 9) For System 2000 participants, the retirement will no longer be paid as a lump sum distribution, instead, they will be paid through a lifetime annuity.
- 10) Eliminated or reduced various retirement benefits previously granted by special laws, including Christmas and summer bonuses. The Christmas bonus payable to current retirees was reduced from \$600 to \$200 and was eliminated for future retirees. The summer bonus was eliminated. Resulting employer contribution saving will be contributed to the ERS.
- 11) Disability benefits were eliminated and substituted for a mandatory disability insurance policy.
- 12) Survivor benefits were modified.

c. Contribution Requirements

Employer and employee obligations to contribute, as well as employee contribution rates, are included in the enabling pension statutes as delineated in Act No. 3 of 2013, with varying provisions for the three-group as Act 447 employees, Act 1 employees, and System 2000 employees.

Pursuant to Act No.116 of 2011, employer contribution is increased by 1% annually from 9.275% of compensation to 10.275% beginning on July 1st, 2012 to June 30th, 2016. Act No. 116 includes subsequent increases of 1.25% annually from July 1st, 2016 to June 30th, 2021.

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d. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

GASB Statement 68 on Accounting and Financial Reporting for Pensions establishes for cost sharing government-employers plans to report their proportional share of the plan's net pension liability, deferred outflows of resources, and deferred inflows of resources in their statements of net position. As of June 30, 2015, the required information for the proportional share of the pension liability, pension expense, and the related deferred outflows of resources and deferred inflows of resources was not available from the ERS.

The most recent available financial statements of the pension funds are for the year ended June 30, 2013, which reflected a significant unfunded actuarial liability. This financial information included a decrease of 1.4% in the funded ratio of the actuarial accrued liability for pension benefits, 3.1% and 4.5% at June 30, 2013 and 2012, respectively. Furthermore, the ERS's financial report for the year ended June 30, 2014 and the amount of contributions recognized by the pension plan from the Municipality were not available as of June 30, 2015.

18. RISK MANAGEMENT

The Risk Management Division of the Municipality's Legal Department is responsible of assuring that the Municipality's property is properly insured. Annually, the Risk Management Division compiles the information of all property owned and its respective market value. After evaluating this information, the Risk Management Division submits the data regarding the Municipality's properties to the Area of Public Insurance at the Department of the Treasury of the Commonwealth of Puerto Rico who is responsible for purchasing all property and casualty insurance policies of all municipalities.

19. LEASES

Operating Leases

Leasing Arrangement with the Municipality as Lessor:

- a. The Municipality leases spaces in its Market Place under operating lease agreements with terms ranging from one to five years.

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- b. Total income from leases during the year ended June 30, 2015 was approximately \$12,840.
- c. The Municipality retains title to its leased property. The lessee pays taxes, licenses, insurance, and maintenance costs of the leased assets.

The Municipality is obligated under noncancellable operational leases, with periods not longer than one year.

20. LANDFILL CLOSURE AND POSTCLOSURE COSTS

The Municipality adopted the provisions of Statement No. 18, *Accounting for Municipal Solid Waste Landfill Closure and Postclosure Care Costs Issued by the Governmental Accounting Standard Board*. This statement established standards for accounting and reporting for solid waste landfill costs owned by governmental entities (including the Municipality) that are required by federal and local laws or regulations to incur closure and postclosure care costs.

During fiscal year ended as of June 30, 2015, the Municipality incurred in landfill post-closing costs which approximates to \$81,000. The landfill obligation has been reduced to a total estimated current cost of \$1,194,444 as of June 30, 2015. These estimates are subject to adjustment for inflation and to account for any changes in landfill conditions, regulatory requirements, technologies, or cost estimates. The liability was recorded in the accompanying government-wide financial statements. For funds financial statements, expenditures are recognized using the modified accrual basis of accounting when the related liability is incurred and the payment is due.

21. CONTINGENCIES

- a. The Municipality receives Federal Grants for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under the terms of the grants, management believes that any required reimbursements would not be material.
- b. The Municipality is a defendant and/or co-defendant in various lawsuits which claims for actual damages. Some of these lawsuits are covered by insurance.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

The Municipality's management and outside counsels believe that it is probable that any potential liability that might exist, if any, in excess of the insurance, will not affect significantly the financial position of the Municipality.

22. COMMITMENTS

The Municipality of Hatillo had several outstanding or planned construction projects as of June 30, 2015. These projects are evidenced by contractual commitments with contractors. The construction projects are commitments to approximately \$4,205,772.

23. SUBSEQUENT EVENTS

In preparing these financial statements, the Municipality has evaluated events and transactions for potential recognition or disclosure through January 27, 2016, the date on which the financial statements were available to be issued.

PART II – REQUIRED SUPPLEMENTARY INFORMATION

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u> (Budgetary Basis)	<u>Variance with</u> <u>Final Budget-</u> <u>Positive</u> <u>(Negative)</u>
	<u>Original</u>	<u>Final</u>	<u>(See Note 1)</u>	
REVENUES				
Property taxes	\$ 5,529,435	\$ 5,529,435	\$ 5,529,435	\$ -
Municipal license taxes	4,807,000	4,807,000	4,751,378	(55,622)
Sales and use taxes	4,600,000	4,600,000	4,735,043	135,043
Licenses and permits	329,500	329,500	643,121	313,621
Charges for services and rent	70,100	70,100	78,366	8,266
Intergovernmental revenues:				
State contributions	5,028,298	5,144,363	5,586,579	442,216
Interest, fines, and penalties	100,000	100,000	89,298	(10,702)
Other revenues	435,000	435,000	2,168,177	1,733,177
Total revenues	<u>20,899,333</u>	<u>21,015,398</u>	<u>23,581,397</u>	<u>2,565,999</u>
EXPENDITURES				
Current:				
General government	8,696,299	8,935,285	8,749,853	(185,432)
Public safety	1,092,250	999,458	995,261	(4,197)
Public works	7,410,864	7,356,281	7,238,204	(118,077)
Recreation	2,401,378	2,818,156	2,779,270	(38,886)
Health and welfare	1,298,542	1,410,520	1,381,831	(28,689)
Total expenditures	<u>20,899,333</u>	<u>21,519,700</u>	<u>21,144,419</u>	<u>(375,281)</u>
OTHER FINANCING SOURCES				
Reprogramming funds	-	504,302	504,302	-
Excess of revenues over expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,941,280</u>	<u>\$ 2,941,280</u>
Explanation of Differences:				
Sources/Inflows of resources:				
Actual amounts (budgetary basis) "available for appropriation" from the budgetary comparison schedule				\$ 23,581,397
Differences - budget to GAAP:				
Net change in receivables				(448,432)
Non-budgeted revenues				16,227
Total revenues as reported on the statement of revenues, expenditures, and changes in fund balances (deficit)				<u>\$ 23,149,192</u>
Uses/outflows of resources:				
Actual amounts (budgetary basis) "total changes to appropriations" from the budgetary comparison schedule				\$ 21,144,419
Differences - budget to GAAP:				
Prior-year encumbrances recorded as current year expenditures for GAAP basis				353,849
Net change in payables				1,412,998
Current year encumbrances recorded as expenditures for budgetary purposes				(208,553)
Non-budgeted expenditures				494,743
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances (deficit)				<u>\$ 23,197,456</u>

See note to Budgetary Comparison Schedule.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTE TO BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary Control

The Municipality's annual budget is prepared on the budgetary basis of accounting, which is not in accordance with accounting principles generally accepted in the United States of America, and represents departmental appropriations recommended by the Mayor and approved by the Municipal Legislature prior to the beginning of the fiscal year. Amendments to the budget require the approval of the Municipal Legislature. Transfers of certain appropriations within the budget known as Mayor's Executive Orders, do not require the approval of the Municipal Legislature. The Municipality prepares its annual budget including the operations of the general fund.

For budgetary purposes, encumbrance accounting is used. The encumbrances (i.e., purchase orders, contracts) are considered expenditures when incurred. For USGAAP reporting purposes, encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year. In addition, under the budgetary basis of accounting, revenues are recorded when cash is received.

The unencumbered balance of any appropriation at the end of the fiscal year will lapse at the end of such fiscal year. Other appropriations, mainly capital project appropriations, are continuing accounts for which the Municipal Legislature has authorized that an unspent balance from the prior year be carried forward and made available for current spending.

The annual budget as presented in the Budgetary Comparison Schedule – General Fund is the budget resolutions at June 30, 2015 representing the original budget.

PART III - SINGLE AUDIT SECTION

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

Federal Grantor/Program Title	Federal CFDA Number	Federal Disbursements/ Expenditures
U.S. Department of Housing and Urban Development (HUD)		
Direct Programs:		
Section 8 Housing Choice Vouchers	14.871	\$ 440,590
Pass-through Commissioner Office of Municipal Affairs - Community Development Block Grant-States:		
Program SBGP	14.228	737,432
Pass-through Department of Family:		
Emergency Shelter Grant Program	14.231	27,215
Subtotal U.S. Department of HUD		<u>1,205,237</u>
U.S. Department of Agriculture		
Pass-through Governor's Office of Child Services and Community Development:		
Child and Adult Care Food Program	10.558	30,925
Pass-through Governmental Bank (Rural Development):		
Community Facilities Loans and Grants	10.766	58,247
Subtotal U.S. Department of Agriculture		<u>89,172</u>
U.S. Department of Justice		
Direct Program:		
Edward Byrne Memorial Justice Assistance Grant Program	16.575	34,383
Subtotal U.S. Department of Justice		<u>34,383</u>
U.S. Department of Health and Human Services (HHS)		
Pass-through the Commonwealth of Puerto Rico Governor's Office (Elderly Affairs Office):		
Special Programs for the Aging Title III, Part B	93.044	6,609
Special Programs for the Aging Title III, Part C	93.045	29,421
Nutrition Services Incentive Program (NSIP)	93.053	31,949
Pass-through the Office of Administration for Children and Families:		
Community Services Block Grant Program	93.569	26,634
Child and Care and Development Block Grant	93.575	216,719
Subtotal U.S. Department of HHS		<u>311,332</u>
U.S. Department of Transportation		
Pass-through Transit Security Commission:		
Federal Transit Formula Grants	20.507	98,869
Federal Transit Formula Grants - ARRA	20.507	7,677
Subtotal U.S. Department of Transportation		<u>106,546</u>
TOTAL		<u>\$ 1,746,670</u>

See notes to Schedule of Expenditures of Federal Awards.

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

1. SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the Municipality of Hatillo and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

2. BASIS OF PRESENTATION

The expenditures of the schedule are included in the Municipality's basic financial statements. The reconciliation of expenditures in the basic financial statements to the Schedule of Expenditures of Federal Awards is as follows:

	<u>Expenditures</u>
Total federal expenditures per schedule	<u>\$ 1,746,670</u>
Federal expenditures per basic financial statement includes within:	
Federal expenditures included in other governmental funds	<u>\$ 1,746,670</u>

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor and
Municipal Legislature
Municipality of Hatillo
Hatillo, Puerto Rico

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Municipality of Hatillo, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Municipality's basic financial statements, and have issued our report thereon dated January 27, 2016. The report on the governmental activities was qualified because the management has not recorded the deferred outflows/inflows of resources, and net pension liability, and has not recorded an expense for the current period change in that liability.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Municipality's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control. Accordingly, we do not express an opinion on the effectiveness of the Municipality's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be material weakness as item 2015-001.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Municipality's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as items 2015-001.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

San Juan, Puerto Rico
January 27, 2016

The stamp E194895 of the Puerto Rico Society of Certified Public Accountants was affixed to the original of this report



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR
FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY OMB CIRCULAR A-133**

To the Honorable Mayor
and Municipal Legislature
Municipality of Hatillo
Hatillo, Puerto Rico

Report on Compliance for each Major Federal Program

We have audited Municipality of Hatillo' compliance with the types of compliance requirements described in the *OMB* Compliance Supplement that could have a direct and material effect on each of Municipality's major federal programs for the year ended June 30, 2015. Municipality's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Municipality's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Municipality's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Municipality's compliance.

Opinion on Each Major Federal Program

In our opinion, the Municipality complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with the OMB Circular A-133 and which are described in the accompanying schedule of findings and questions costs as item 2015-002. Our opinion on each major federal program is not modified with respect to these matters.

Municipality's response to the noncompliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Municipality's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Management of the Municipality is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Municipality's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Municipality's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal

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program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

San Juan, Puerto Rico
January 27, 2016

The stamp E194896 of the Puerto Rico Society of Certified Public Accountants was affixed to the original of this report.



**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

1. SUMMARY OF AUDIT RESULTS

Financial Statements

Type of auditors' report issued:

Governmental activities:

Qualified opinion

Governmental funds:

Unmodified opinion

Internal control over financial reporting:

Material weakness (es) identified?

X Yes ___ No

Reportable condition(s) identified that are not considered to be material weakness?

___ Yes X None reported

Noncompliance material to financial statements noted?

X Yes ___ No

Federal Awards

Internal control over major programs:

Material weakness (es) identified?

___ Yes X No

Significant deficiency (is) identified?

___ Yes X None reported

Type of auditors' report issued on compliance for major programs:

Unmodified opinion

Any audit findings disclosed that are required to be reported in accordance with section 510 (a) of OMB Circular A-133?

X Yes ___ No

Identification of major programs:

CFDA Numbers

Name of Federal Programs or Cluster

14.871

Section 8 Housing Choice Vouchers

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

**3. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAM
AUDIT**

Section 8 Housing Choices Vouchers Program - CFDA No. 14.871

- **Condition 2015-002**

The Municipality should update the Administrative Plan of the Program managed. The actual Administrative Plan was due on March 2015 and does not include written policies for selecting applicants from the waiting list and reasonable rent, into others. In addition, does not include the process of close and reopen waiting list that should be realized; the actual waiting list is opened various years.

Cause

The Administrative Plan of the Municipality was not updated to current requirements of the Program.

Effect

The Municipality does not have written policies about the operation and functioning of the Program.

Criteria

Based on 24 CFR 982.204 (a) except for special admissions, participants must be selected from the waiting list. The Municipality must select participants from the waiting list in accordance with admission policies in the Administrative Plan. Based on 24 CFR 982.507 (a) the Municipality may not approve a lease until the Municipality determines that the initial rent to owner is a reasonable rent. Based on 24 CFR 982.206 (c) some policies should be consider when opens or closing a waiting list.

Recommendation

The Municipality should update the Administrative Plan as soon as possible in relation to the actual requirements of the Agency to manage the Program. The operations should be made based on these policies and procedures.

COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

Questioned Costs

None

**COMMONWEALTH OF PUERTO RICO
MUNICIPALITY OF HATILLO
SCHEDULE OF STATUS OF PRIOR YEAR
AUDIT FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

The Municipality has not prior year findings and questioned costs to give follow up.

CORRECTIVE ACTION PLAN



Estado Libre Asociado de Puerto Rico
Gobierno Municipal Hatillo
Programas Federales



CORRECTIVE ACTION PLAN

January 27, 2016

Cognizant or Oversight Agency for Audit:

Municipality of Hatillo respectfully submits the following corrective action plan for the year ended June 30, 2015.

Name and address of independent public accounting firm: Ortiz, Rivera, Rivera & Co., Suite 152, PO Box 70250, San Juan, Puerto Rico 00936-7250.

Audit period: Fiscal year ended June 30, 2015.

The findings from the June 30, 2015 schedule of findings and questioned costs are discussed below. The findings are numbered consistently with the numbers assigned in the schedule.

FINDINGS - FEDERAL AWARD PROGRAM AUDITS

A. Section 8 Housing Choices Vouchers Program - CFDA No. 14.871

- **Finding 2015-002**

Reportable Condition: See condition 2015-002

Recommendation:

The Municipality should update the Administrative Plan as soon as possible in relation to the actual requirements of the Agency to manage the Program. The operations should be made based on these policies and procedures.

Action Taken:

The Municipality is working in conjunction with the Agency to update the Administrative Plan in order to have a complete plan as required.

If the Cognizant or Oversight Agency for Audit has questions regarding this plan, please call Mrs. Ana Z. Rosa, at (787) 898-3840.

Cordially,

Ana Z. Rosa Padilla

Ana Z. Rosa
Federal Program Director

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